

**APPROPRIATIONS COMMITTEE**  
Meeting Minutes

**For the Meeting Held On**      January 5, 2016  
**Meeting Time :**                      6:30 pm

**Location :**      328 North Main Street – Media Room – East Longmeadow, MA

**Meeting Posted On:**              **Day:**    Thursday              **Date:**    12 / 29 / 2015  
(48 hrs required)

**Is Meeting Being Recorded by Digital Recorder:**              Yes \_\_\_\_\_ No        X    
**The Minutes of this Meeting are being taken by:**              Marge Larocca

**Committee Members:** (check if attended)

|              |   |                 |   |                 |   |             |   |
|--------------|---|-----------------|---|-----------------|---|-------------|---|
| Eric Madison | ✓ | Russell Denver  | ✓ | James Broderick | ✓ | James Walsh | ✓ |
| Dawn Starks  | ✓ | Rocco Carabetta |   | Sam Pizzanelli  | ✓ | Sara Menard | ✓ |

Attendees: Susan Peterson, Sharon Bellenoit, Arthur T. McGuire, Charles H. Gray, Diane Tiago.

**Did the Chair release any prior Executive Session Minutes?**  
**Dates of Executive Session Released :**

|     |  |    |   |
|-----|--|----|---|
| Yes |  | No | x |
|-----|--|----|---|

**TOPIC / MATTER #1**  
**Review Library FY17 Budget Request**

**Summary of Matter Discussed :**

- The Chairman announced that Susan Peterson, Library Director would be retiring this week. S. Peterson introduced Sharon Bellenoit as the Acting Library Director. S. Peterson explained that the FY17 Budget for the Library is similar to the previous year and includes cost savings due to retirements. A discussion followed about funding and timing of any employee contract settlements and the dates for the appropriation.
- S. Peterson explained that the yearly assessment from C. W. Mars is larger, State Aid will probably not change, and followed with a description of supplemental budget requests.
- R. Denver asked S. Peterson for two things she would like to see for the Library. S. Peterson responded that she would prefer to not rely on state funding to pay the C. W. Mars assessment, and would like additional computers for the Library.
- A discussion followed about the Library Revolving Fund.

**Documents or Exhibits for this Matter:**

- Public Library FY17 Budget Request

**Votes Taken Under this Matter :**

- None

**TOPIC / MATTER #2**  
Discussion on FY17 Budget

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**Summary of Matter Discussed :**

- The Chairman asked that if members meet with their assigned departments and then give an overview of the discussions at the next Appropriations Committee meeting.

**Documents or Exhibits for this Matter:**

- None

**Votes Taken Under this Matter :**

- None

**TOPIC / MATTER #3**  
Meeting Minutes Approval

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**Summary of Matter Discussed :**

- The December 1, 2015 Meeting Minutes were reviewed and amended to include a check mark next to J. Broderick. A motion was made to accept the Meeting Minutes of December 1, 2015 as amended. The motion was seconded and all were in favor.

**Documents or Exhibits for this Matter:**

- Appropriations Committee Meeting Minutes: December 1, 2015

**Votes Taken Under this Matter :**

- A motion was made to accept the Meeting Minutes of December 1, 2015 as amended. The motion was seconded and all were in favor.

**TOPIC / MATTER #4**  
General Discussion

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**Summary of Matter Discussed :**

- J. Walsh gave an update on the status of FY17 Capital Planning Projects. Discussion followed about the funding methods for and the amounts of the Capital project requests.

**Documents or Exhibits for this Matter:**

- None

**Votes Taken Under this Matter :**

- None

**7:35 PM: Motion to Adjourn**

**Next Meeting: January 12, 2015 – 6:30PM – 328 North Main Street**

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| <b>MEETING FOLLOW UP:</b>                                    |
| Determine support of School Capital projects. – J. Broderick |
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| <b>PRIOR MEETING NOTES:</b>                                  |
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| <b>Committee Goals :</b>                                     |
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|  |
| Professional Development Class – TBD                         |
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|  |
| <b>Note: Present Fringe costs in next budget cycle.</b>      |
| <b>Note: Handouts for Budget Forum</b>                       |
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