

**Capital Planning Committee
Meeting Minutes**

For the Meeting Held On: January 4, 2016
Meeting Time: 6:30 pm
Location: Council on Aging
 328 North Main Street, East Longmeadow, MA 01028

Committee Members: (Check if attended)

Rocco Carabetta		Ryan Quimby	✓	Stephen Loyack	✓
Conrad Wiezbicki	✓	Jim Walsh	✓	Tom O'Connor	

Also in attendance: Pauline Celetti. This meeting is being recorded for the purpose of minutes by Pauline Celetti.

The Meeting was called to order at 6:43 pm.

Discussion: First Order of Business: Prioritize Capital Projects –

Steve Loyack asked a question about where the money is coming from for the landfill project. There was a discussion about it possibly coming from water and sewer. Ryan said there are restrictions on how they can use those funds.

The committee went through the list, started at the top and grouped the projects into 4 groups A, B, C or D. The Items were discussed and grouped as follows:

The A-Group:

Phase 2A Closure- Somers Road Landfill - \$89,100
 Toro Field Mower Model 31599 - \$109,000
 BPMS Domestic Boiler Replacement - \$26,000
 Technology Maintenance - \$329,241 Total A's \$553,341

The B-Group:

Town Hall Sprinkler System - \$113,300
 Town Hall Year 2 Office Renovations/ADA Bathrooms - \$125,427
 Police Tasers - \$28,900
 Police Cruiser (BOS reduced to 1 car) - \$40,255
 District School Bus - \$90,000
 Mapleshade Interior/Exterior Door Replacement - \$92,500
 Mountain View Bathroom Renovation Project - \$67,000
 Replace F750 Dump Truck (2000) #50 with International 7400 - \$189,000
 ELHS Roof Replacement, Freshmen Wing Only - \$192,000 Total B's \$938,382

The C-Group:

Truck #2 Replacement w/ F150 - \$32,000
 District School Buses - \$160,000
 Chestnut & Shaker Intersection – Traffic Control Equipment replacement - \$35,000
 Admin #1 Ford Escape SUV - \$26,000 Total C's \$253,000

The D-Group:

Pine Knoll – Renovate Shower Facilities - \$41,200
 Library & Fire Energy Management System - \$50,000
 Pine Knoll – Administration Building - \$82,400
 Replace F750 Dump Truck (2000) #70 with International 7400 - \$189,000
 District-Wide Project: Stadium Bleachers - \$79,380
 Meadow Brook Parking Lot Lighting - \$67,600 Total D's \$509,580

The committee also looked at the lists and placed the projects in order of importance.

The Water & Sewer projects since they have their own funding source they looked at to recommend or not recommend.
All three were recommended.

DPW-SEWER Inflow & Infiltration/Sewer Rehabilitation

DPW-Water F Water Main Replacement

DPW-Water Mapleshade Avenue Water Main Replacement

They also placed the projects over \$500,000 in order of importance as follows:

1-Mapleshade Steam Piping and Insulation Replacement

2-Mapleshade Roof Replacement

3-ELHS Electrical System Upgrade

4-Meadow Brook Roof Replacement

5-ELHS Parking Lot and Catch Basin Renovation

?-Mountain View Trailer/Portable Modular Replacement

?-Meadow Brook Portable/Trailer Modular Classroom Replacement

Next Meeting: Not set at this time.

Ryan will let Tom know how the list was prioritized.

Motion: A motion was made to approve the minutes of the December 28th meeting. The motion was seconded, no discussion, all were in favor.

No Old Business

No New Business

Motion: A motion was made to adjourn at 7:45 pm, the motion was seconded, no discussion, unanimous vote to adjourn.

Prepared by Pauline Celetti, Clerical Support for the Capital Planning Committee

Approved: January 25, 2016