

## Capital Planning Committee Meeting Minutes

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**For the Meeting Held On:** January 25, 2016  
**Meeting Time:** 6:30 pm  
**Location:** Council on Aging  
328 North Main Street, East Longmeadow, MA 01028

Committee Members: (Check if attended)

Rocco Carabetta	✓	Ryan Quimby	✓	Stephen Loyack	✓
Conrad Wiezbicki	✓	Jim Walsh	✓	Tom O'Connor	✓

Also in attendance: Pauline Celetti. This meeting is being recorded for the purpose of minutes by Pauline Celetti.

The Meeting was called to order at 6:30 pm.

**Discussion: First Order of Business:** To review the responses from the Gordon Smith, Schools and Bob Peirent, DPW regarding the follow up questions that we had. The intent is to see if their responses have any impact on the capital planning priorities. Tom O'Connor brought up that the only thing that he saw was the fact that they mentioned the East Longmeadow High School Electrical Upgrade as something that is necessary. Tom has a concern about doing anything with that until we know what the schools and the DPW are going to do about funding. The schools and the DPW, the two boards have been meeting and they are putting together a list to discuss bonding a bunch of projects. Different scenarios were discussed. From the schools responses it looks like they can do without the big buses. Additional discussions included: wheel chair buses, tax rate, cost of bonding and the priority list.

**Second Order of Business:** To go back over the list. They reviewed the list and discussed items on the B-List.

**Motion:** R. Quimby made a motion to move project ranked B8 to B6, and move B6 and B7, to B7 and B8. The motion was seconded by R. Carabetta, no discussion. All in favor. 6-0

The high school roof was discussed.

The committee reviewed the C-Group and Categorized it as follows:

- C1 – Truck #2 Replacement w/ F150 - \$32,000
- C2 – District School Buses - \$160,000
- C3 – Chestnut & Shaker Intersection – Traffic Control Equipment replacement - \$35,000
- C4 – Admin #1 Ford Escape SUV - \$26,000

The committee ranked the D-Group as follows:

- D1 – Library & Fire Energy Management System - \$50,000
- D2 – Pine Knoll – Renovate Shower Facilities - \$41,200
- D3 – Replace F750 Dump Truck (2000) #70 with International 7400 - \$189,000
- D4 – Pine Knoll – Administration Building - \$82,400
- D5 – District-Wide Project: Stadium Bleachers - \$79,380
- D6 – Meadow Brook Parking Lot Lighting - \$67,600

The School projects were ranked as follows:

1. Mapleshade Steam Piping and Insulation Replacement
2. ELHS Electrical System Upgrade
3. Mapleshade Roof Replacement
4. Meadowbrook Roof Replacement
5. ELHS Parking Lot and Catch Basin Renovation
6. Meadow Brook Portable/Trailer Modular Classroom Replacement
7. Mountain View Trailer/Portable Modular Replacement

Minutes January 25<sup>th</sup>, Continued:

The Water & Sewer projects since they have their own funding source they looked at to recommend or not recommend. All three were recommended.

DPW-SEWER Inflow & Infiltration/Sewer Rehabilitation

DPW-Water F Water Main Replacement

DPW-Water Mapleshade Avenue Water Main Replacement

Tom talked with Eric and Eric would like to meet with him to go over the projects for this year. They reviewed the standing of the projects. The buses were further discussed. Pam Blair is working on a total cost for transportation.

**Motion:** J. Walsh made a motion to move B5 to C2. And Move C2 to D7. The motion was seconded. Split vote the motion does not carry. 3-3

**Motion:** Tom entertained a motion to move C2 to D7. The motion was seconded. No discussion, all in favor. 6-0

**Discussions:** There was a discussion on the bond plan and on the roofs in the schools.

**No New Business:**

**Next Meeting:** Not set at this time. We need to wait until we know what is going to happen with the bond.

**Motion:** R. Quimby made a motion to approve the minutes of the January 4<sup>th</sup> meeting. The motion was seconded, no discussion, all were in favor.

**Motion:** A motion was made to adjourn at 7:26 pm, the motion was seconded, no discussion, unanimous vote to adjourn.

Prepared by Pauline Celetti, Clerical Support for the Capital Planning Committee

Approved: 2/16/2016