



## ***Town Council***

*Kevin M. Manley, President  
Paul L. Federici, Vice President  
Kathleen G. Hill*

*Donald J. Anderson  
Eric H. Madison  
Michael J. Kane  
Joseph Ford*

*Town Hall – 60 Center Square  
Phone: (413) 525-5400 x 1100  
Fax: (413) 525-1025*

### MINUTES

#### Town Council Minutes

Tuesday, August 9, 2016 at 6:00 P.M.

Council on Aging Media Room, 328 North Main Street  
East Longmeadow, Massachusetts 01028

Present: Paul L. Federici, Vice President, Donald J. Anderson, Eric H. Madison, Michael J. Kane, Joseph Ford, Robert Peirent, Acting Town Manager, Thomas P. Florence, Clerk of the Council.

The Vice President of the Town Council opened the meeting at 6:00P.M. with the Pledge of Allegiance, Moment of Silence. Announcements were made in accordance with G.L., 30A, s.20 (e). It was noted that the ELCAT and Chris Goudreau of The Reminder and Thomas Florence were taping the meeting.

#### TOWN MANAGER COMMUNICATIONS:

Mr. Robert. Peirent, Acting Town Manager, gave an update on open positions within the town departments.

Library Director position: an updated job description was created and is being posted to a number of locations with a deadline of September 30 to apply.

Full-time Library Assistant: a recent resignation has created an opening.

DPW: a position is open for an entry-level skilled-worker position.

Council on Aging: the position of Transportation Coordinator is to be approved at the next meeting.

Police Department: there are four entry-level positions open and the Police Chief has nine candidates that are being considered.

#### LIFTING OF WATER RESTRICTIONS

Mr. Peirent informed the Council that the water restrictions that were in effect for five days have been lifted and that they were successful.

#### HANWARD HILL CITIZEN'S PETITION

Mr. Peirent gave an explanation about a petition that was received from residents living on Hanward Hill related to concerns about parking issues during elections and sporting events being

held at Birchland Park School. Mr. Thomas Florence, Town Clerk, stated that it is currently under consideration to relocate the elections to the high school for 2017 as the high school is now ADA compliant. Mr. Peirent will be meeting with the petitioner, Mrs. Shea, the School Department, Town Clerk and Police Department to address the traffic concerns with possibly posting temporary no parking signs and other additional measures.

#### FORMER RAIL PROPERTY CLEANUP

Mr. Peirent spoke about reaching out to Buckeye Pipeline after being contacted by residents regarding illegal dumping taking place on the former railway property. The matter is being addressed by Buckeye Pipeline with barricades being put in place and cleanup of the area at no cost to the Town.

#### MA COMMUNITY COMPACT STATUS

Mr. Paul Federici, Council Vice President, spoke about the Massachusetts Community Compact (MCC) incentive best practices, and stated that the seven best practice areas are: Education, Energy & Environment, Financial Management, Housing & Economic Development, Information Technology, Regionalization Shared Services and Transportation & Citizens Safety. Mr. Peirent stated that the Community Compact had been contacted by the previous Town Manager and that three best practices have been identified and followed with a description. It was noted that to qualify for the program, you need to have two of the best practices from the Governor's list.

Mr. Eric Madison spoke about the lack of a Capital Assets inventory and that it is notated in the yearly audit.

Mr. Peirent explained that the Town Accountant has requested each department to create an inventory list and there have already been great strides made and will be handed over to the new Town Manager. Mr. Peirent added that the town's application was put on hold by the State and will be part of the FY17 State program.

#### DEPARTMENT RESPONSES TO LOG STORAGE ADJACENT TO RAIL TRAIL

Mr. Peirent spoke about the large log and wood pile storage issue at 64 Maple Court. He explained that the pile continues to grow and that OSHA has issued a citation to the operator, the Fire Department has identified fire safety, the Planning Department has indicated there is a lack of business permits and site plan waiver and the Health Department has public health concerns about the property. Mr. Peirent added that there has been success in addressing the issues with the operator and notices of health issues have been sent out.

Discussion followed about problematic issues with Maple Court and that it needs to be discussed at a future meeting.

#### TAX TITLE LIENS

Mr. Florence, Tax Collector, gave an explanation of the new approach that was undertaken recently in the collection of delinquent property taxes. Mr. Florence stated that the process results in faster payment to the town. The tax title lien auction resulted in over \$500,000 collected for 15 properties. Mr. Madison enquired about the policies regarding old tax title accounts and Mr. Florence followed with an explanation of the lien auction process and about payment plans that have been put into place.

#### ACT ON MEETING MINUTES OF JULY 26, 2016

Mr. Madison indicated amendments to the July 26, 2016 Town Council Meeting Minutes and added that motions become the official record of the legislative body and have to be extremely correct. It was determined that the vote will be taken on the final version of the meeting minutes.

#### ACT ON EXECUTIVE SESSION MEETING MINUTES OF JULY 26, 2016

Mr. Federici proposed a motion to accept the Executive Meeting Minutes of July 26, 2016. So moved by E. Madison, second by D. Anderson. Motion passes 5-0.

#### COMMUNICATIONS, CORRESPONDENCE & ANNOUNCEMENTS

Mr. Federici stated that an invitation was received from the Fire Chief for the 15<sup>th</sup> Annual Candlelight 9/11 Vigil to be held at the Fire Station, 150 Somers Road at 8:00 P.M.

Mr. Federici spoke about a thank you note received from the recipient of the Board of Selectman Scholarship winner, Alexis Oliver. Mr. Federici wished her well for her future.

#### OLD BUSINESS

Permanent Town Manager: Mr. Federici stated that correspondence was received from the Collins Center for review, and ask that Council members respond with any changes.

#### NEW BUSINESS

Winterberry Lane: Mr. Peirent gave a description of the process of acceptance of streets and explained that Winterberry Lane was not completed and had been pulled from the Annual Town Meeting Warrant. Mr. Peirent stated that the Board of Public Works voted on July 7, 2016 to recommend acceptance and the Planning Board had previously voted for acceptance by the Town Council.

Mr. Federici proposed a motion that the Town take in fee simple pursuant to the provisions of General Laws, Chapter 79, or otherwise acquire as a town way, Winterberry Lane located at the easterly end of Juniper Lane as described on attachment A and said way is also shown on a plan on file in the Hampden County Registry of Deeds in Book of Plans 365, Page 72, and that no damages be awarded for said taking as recommended by the Planning Board and Board of Public Works. Mr. Madison seconded. Motion passes 5-0.

#### LE Belcher – 227 Shaker Road – Underground Fuel Storage License:

Mr. Federici gave an explanation regarding the application for an underground fuel storage license for 227 Shaker Road. Discussion followed about the entrance points of the location. Mr. Peirent stated that there are two entrance points that had been approved two years ago and recently with modifications. He added that the Developer will put in mitigation measures pertaining to the bike path. Mr. Madison stated that as it is an application for a new license he believes that a public hearing would have to be held. The vote for approval was tabled after consulting with Town Counsel.

Mr. Madison stated that the Debt Review Committee will meet in the Town Accountant's Office on August 9<sup>th</sup> at 10:00 A.M. and correspondence was received from Senator Lesser's Office regarding a round-table discussion to be held in Longmeadow.

Mr. Donald Anderson commented about communicating and making a list of Committee's with vacancies.

Mr. Federici made a motion to go into Executive Session to discuss matters of non-union negotiations and strategy related to potential litigation to return to Open Session. So moved by E. Madison, Second by J. Ford.

D. Anderson – yes, E. Madison – yes, P. Federici – yes, J. Ford – yes, M. Kane – yes.

At 8:35PM and after returning to Open Session, Mr. Federici made a motion to adjourn which was moved by Mr. Madison and seconded by Mr. Joseph Ford. Motion passes 5-0.