



BOARD OF ASSESSORS

60 Center Square
East Longmeadow MA 01028

TELEPHONE 525-5400 EXT. 1600

Martin J. Grudgen
Christine M. Saulnier, MAA
J. William Johnston

Diane L. Bishop, MAA
Director of Assessing

Minutes
Board of Assessors Meeting
Tuesday, January 10, 2017 at 4:30 p.m.
Town Hall, Assessors Conference Room

Present: Christine M. Saulnier, Assessor; J. William Johnston, Clerk of the Board; Diane L. Bishop, Director of Assessing;
Martin J. Grudgen, Chairman arrived at 4:40 p.m.

Ms. Saulnier called the meeting to order at 4:35 p.m. It was noted this meeting was being recorded by ELCAT, 180 Maple Street, East Longmeadow and this office for the purposes of the minutes.

Meeting Minutes: Mr. Johnston reviewed the open and executive session minutes from December 19, 2016 and found them to be in order as to form and content and moved they be accepted. Ms. Saulnier seconded out of necessity. Motion passed 2-0.

Administrative:

Reports: The board reviewed and signed when necessary the following reports:

1. Motor Vehicle Excise Abatement Report
2. FY17 Real Estate Abatement Report
3. FY17 Statutory Real Estate Exemption Report
4. Building Permit Report for the month of November-Ms. Saulnier noted there were 3 new dwellings on this report with Ms. Bishop added there are 21 new dwelling year to date. Ms. Bishop stated there were 24 new dwelling in 2015 as a comparison.

Ms. Saulnier acknowledged Chairman Grudgen's arrival and turned the meeting over to Mr. Grudgen.

5. LA-3 Sales Report for the month of December-Ms. Bishop stated there were many low ASR's due to sales where the home was assessed as under construction but the sale reflected the home as complete. Mr. Grudgen mentioned he was aware of two homes in a newer subdivision noting these sales were arms length and sold much higher than the assessed value. This is an indication of the upward trend in the market.
6. Director's Update: The update includes all recent Planning Board decision notifications. Ms. Bishop stated the tax bills were mailed and noted property cards were online. Ms. Bishop encouraging tax payers to review their property information and if any erroneous information is found, they should notify this office. Ms. Bishop also stated the deadline for filing abatements is February 1, 2017. Ms. Bishop shared information regarding the Form of List for any business owning tangible personal property situated in town and the requirement to file this form. Ms. Bishop noted the forms are available in the office and on the town website. Ms. Bishop stated a postcard mailing was sent to owners of all current personal

property accounts to remind the taxpayer of this requirement. The board was updated of the FY18 Recertification which will begin in the near future.

7. Chapterland Liens-The board signed two Chapter 61A Liens due to ownership changes:
- | | | | |
|--------|---------|------------------|---------------------|
| 91-1-B | Valonen | Parker Street | Classifying 23.5 AC |
| 91-1-0 | Valonen | 81 Parker Street | Classifying 9.08 |

Mr. Grudgen moved to go into executive session at 4:50 p.m. to meet with a taxpayer regarding a Chapter 61A Request to Modify a Decision; Motor Vehicle Excise & Boat Abatement Applications; FY 17 Statutory Exemptions stating we will not be returning to open session. The following roll call was taken. Christine Saulnier, Yes; Bill Johnston, Yes; Martin Grudgen, Yes.

Respectfully submitted

J. W. Johnston
Clerk of the Board

Documents Reviewed: Meeting Minutes; Motor Vehicle Abatement Report; Real Estate Abatement Report; Real Estate Exemption Report; Building Permit Report; LA-3 Sales Report; Director's update and Chapterland Liens (2)