



## MINUTES

Board of Selectmen Meeting  
Tuesday, February 2, 2016 at 6:00 P.M.  
Town Hall Hearing Room, 60 Center Square  
East Longmeadow, Massachusetts 01028

Present: Paul L. Federici, Chairman, Board of Selectmen, William R. Gorman, Chairman, Board of Health, Angela Thorpe, Clerk of the Board

The Chairman of the Board opened the Meeting at 6:00P.M. with the Pledge of Allegiance. Moment of Silence. Announcements were made in accordance with M.G.L. 30A, §20 (e), and noted that the meeting was being recorded by the Board of Selectmen and East Longmeadow Community Access Television.

### PUBLIC FORUM

There were no speakers for Public Forum

### APPOINTMENTS:

6:15 P.M. – Charter Commission, re: Final Report

Dawn Stalks Chairman of the Charter Commission opened the Charter meeting with a roll call, Tom O'Connor, Bill Fonseca, Dawn Starks, George Kingston, Ray Miller, Ralph Page and mentioned that the electronic recorders will stand as posted by Selectman Federici. Ms. Stalks stated that by law Chapter 43B Section 11 it is the Commissions duty to formally present the final report of the Charter. The Selectmen's duties are listed in the law and was handed to the Chairman of the Board. Ms. Stalks also handed out to the Chairman of the Board the opening letter with the Commissions signatures a letter to the citizens to the Town of East Longmeadow and the Law. Ms. Starks explained that this information needed to get out to the residents within two weeks of the election. It has to be delivered in printed fashion to each household with one or more registered voters. The Board thanked the Commission for their hard work. The Board will review the material. The mailing part is not in the Commission's budget, it would be up to the Town. There were no further questions from the Board. The Charter commission closed their meeting. All were in favor.

6:30 P.M. – Aimee Petrosky, Health Agent, re: Sharps Disposal Outreach Program

The Health Agent explained that on July 1, 2012 a state wide band was enacted that residents could no longer put sharps in their household trash. The Health Agent told the Board that there have been numerous calls from residents on how to disposal of their sharps. The Health Agent also reported that according to the Superintendent of Public Works sharps have been found in various parks and public bathrooms. The Health Agent proposed the use of some community funds to be spent on developing this program. Currently the Town has \$8,300 in community funds that need to be spent by June 30, 2016. Ms. Petrosky was looking for \$2,000 from those funds to create a revolving account; that would be a base. The Agent passed out three options to the Board and recommended option C, this would help lower income residents. There was

Board of Selectmen Meeting 2-2 16  
Appointment health agent continued

further discussion. The Health Agent told the Board that she was waiting to hear back from Republic Services, they have a sharps program. The Health Agent mentioned that she had contacted several Town's to see what they offered. There was discussion on liability. Town Counsel said that as long as Town Meeting approves the revolving fund and as long as the boxes are satisfactory to be in compliance with the requirements it will then be the responsibility of the purchaser to maintain he did not see any liability for the Town in that perspective. There was further discussion on the cost and having a community drop off.

Motion:

P. Federici proposed a motion to grant the Health Department \$2,000 from Community funds to be put in a regular account and eventually be distributed into a revolving account for the use of sharps disposal containers. So moved by A. Thorpe. W. Gorman seconded. Selectman Thorpe said that a policy should be in place with regards to distribution and how to move forward before the start of the program. Motion passed 3-0.

BOARD OF SELECTMEN  
OLD BUSINESS

Update, from Interim Town Administrator

The Interim spoke about the proposal to the Appropriations Committee regarding a Town wide Human Resource Department. The Interim briefed the Board that he had spoken with the DPW Board and the Superintendent of Schools. A letter will be forthcoming from the DPW Board and the Schools.

Casino Mitigation

The Interim told the Board that the application was submitted for the Casino Mitigation money as a surrounding community.

Fire Station

Three departments had some interest; tours still need to be given. If that doesn't work then the process would be to find a renter.

Update Charter Communications

Selectman Thorpe reported that at the meeting the committee asked for a three month extension. A few more agreements still need to be worked out.

Police Overtime Budget

Selectman Thorpe spoke about the agreement that was made for the overtime budget for \$150,000 thousand dollars and \$50,000 thousand dollars going in a revolving account. Selectman Thorpe stated that recently she found out that this cannot be done according to Appropriations and Town Counsel. Selectman Thorpe asked if the Board was amenable to making the budget \$200,000 thousand dollars with the oversight of the manager. There was further discussion.

Motion:

A. Thorpe proposed a motion to amend what was originally requested for the \$150,000 thousand

Board of Selectmen Meeting 2-2-16  
Old business BOS continued

dollars in the police overtime budget with \$50,000 thousand dollars going into a revolving fund be amended to a total of \$200,000 thousand dollars in the police overtime budget. So moved by P. Federici. W. Gorman seconded. Motion passed 3-0.

#### Police Chief Search Committee

The Chairman reported that there were seventeen applicants for the Search Committee. There was discussion from the Chairman how to go about choosing the candidates for the Committee. The Board will meet on Friday, February 2, 2016 at 4:00pm in the Town Hall Hearing Room to choose the five residents for the Committee. All the Board members were in agreement.

#### Authority of Advisory Board

The Chairman of the Board stated that this was discussed previously that the Advisory Board would conduct the initial interviews, background checks and report back to the Board. The other Board members agreed. The Interim stated that he thought that this was already voted on but the Board wanted to reinforce.

#### Motion:

P. Federici proposed a motion that the Advisory Board chosen by the Board interview the candidates for Police Chief and does any background checks that are necessary within their capabilities, with the help of the Interim Town Administrator and the Town and brings back their three best candidates for final interviews with the Board. So moved by W. Gorman. A. Thorpe seconded. Motion passed 3-0.

#### MEETINGS/INVITATIONS/REMINDERS

LEPC Meeting, Wed. Feb. 3, 2016 at 7pm Council on Aging, Media Rm, 328 No. Main St.

Verizon Pole Location Hearing, Mapleshade Ave., Fri. Feb. 12, 2016 at 9am, Town Hall Hearing Rm.

Town Offices closed, Mon. Feb. 15, 2016 in observance of Presidents' Day

Board of Selectmen Meeting, Tue. Feb. 16, 2016 at 6pm, Town Hall Hearing Rm

Housing Partnership Committee Meeting, Mon. Feb. 22, 2016 at 6pm, Town Hall Hearing Rm.  
(Last day for individuals to submit applications)

Board of Selectmen Meeting, Mon. Feb. 29, 2016 at 6pm, Town Hall Hearing Rm.

Presidential Primary Election, Tue. March 1, 2016, 7am-8pm, Birchland Park Middle School

#### TOWN COUNSEL

#### OLD BUSINESS

Update, Olisky

The Board noted the decision to dismiss.

Board of Selectmen Meeting 2-2-16  
Old business Town Counsel continued

Land donation Chestnut Street

Responses were received from the Assessors, Planning & Conservation. Town Counsel spoke about the responses and gave some background and spoke about the restrictions. There was further discussion to hold off for now and could also walk the land. Town Counsel stated that there was no urgency to make a decision.

Civil Service List

Lateral transfer

The Board directed Town Counsel at the last meeting to look into the process for a non-civil service police candidate transferring into East Longmeadow civil service system. Town Counsel reported that both communities involved in the transfer were both Civil Service communities. Continuing Town Counsel stated that there is a Form that needs to be filled out from the Human Resource Department and the requirements for a Lateral Transfer. The form was submitted to the Interim Town Administrator and would need to be signed by the appointing authority which the officer is coming from and going to and also signed by the employee and sent back to HRD. Town Counsel and the Board discussed this further. Also discussed was interviewing that officer. Town Counsel said that it would be up to the appointing authority. The discussion continued that there should be some kind of a process or get his work history or credentials.

Hiring of one or two officers

The Interim was directed to find out about the potential transfer and get the officers information for the Board to review then the Board could make a determination whether they would need one or two.

Town Counsel made a request to add an item to the Agenda.

Town Counsel drafted a letter to the Attorney General stating the Board of Selectmen corrected the vote for the Police Chief position and that the executive session minutes were released to open session.

Motion:

P. Federici proposed a motion to approve and send the letter from Town Counsel to the Attorney General's Office regarding open meeting law violations and that it was corrected. So moved by W. Gorman. A. Thorpe seconded. Motion passed 3-0.

Motion:

P. Federici proposed a motion to go into executive session to discuss matters pertaining to Union and Non-Union collective bargaining to return to open session only to adjourn. So moved by A. Thorpe. W. Gorman seconded. Motion passed 3-0 by roll call vote. Selectman Thorpe, yes. Selectman Gorman, yes. Selectman Federici, yes.

Motion:

P. Federici proposed a motion to adjourn. So moved W. Gorman. Motion passed 3-0.

Meeting adjourned at 7:12 P.M.

Minutes respectfully submitted by Lorraine Banspach, Assistant Executive Secretary.

MINUTES APPROVED AT THE BOARD OF SELECTMEN MEETING OF TUESDAY,  
APRIL 5, 2016

---

Angela Thorpe, Clerk of the Board