



BOARD OF ASSESSORS

60 Center Square
East Longmeadow MA 01028

TELEPHONE 525-5400 EXT. 1600

Martin J. Grudgen
Christine M. Saulnier, MAA
J. William Johnston

Diane L. Bishop, MAA
Director of Assessing

Minutes
Board of Assessors Meeting
Tuesday, February 7, 2017 at 4:30 p.m.
Town Hall, Assessors Conference Room

Present: Martin J. Grudgen, Chairman; Christine M. Saulnier, Assessor; J. William Johnston, Clerk of the Board; Diane L. Bishop, Director of Assessing;

Mr. Grudgen called the meeting to order at 4:30 p.m. It was noted this meeting was being recorded by ELCAT, 180 Maple Street, East Longmeadow and this office for the purposes of the minutes in accordance with MGL, Chapter 30A, Section 20.

Meeting Minutes: Mr. Johnston reviewed the open and executive session minutes from January 24, 2017 and found them to be in order as to form and content and moved they be accepted. Ms. Saulnier seconded. Motion passed 3-0.

1. Administrative:

- a. **Warrant:** The board reviewed and signed the 2017 Motor Vehicle Excise Commitment 1. Bishop added the RMV notified the town of approximately 25 bills in error that would need to be abated. These errors were abated in advance of the mailing of the bills.
- b. **Reports:** The board reviewed and signed where necessary the following monthly reports:
 - Notice to Accounting-January
 - Motor Vehicle Excise Abatements 2014 & 2016
 - FY17 Boat Excise Abatement
 - FY17 Real Estate Exemptions
 - FY17 Real Estate Abatements
 - Building Permit-Noting a total of 22 dwelling for 2016 compared to 24 in 2015
- c. **Directors Update:**
 - One recent Planning Board decision.
 - FY18 certification process continuing with a drive-by review of all sales to verify info.
 - FY17 Supplemental Tax Notices sent to ten properties where an occupancy certificate was obtained between July 1st through February 1st.
 - Conflict of Interest training with all paperwork due back by March 14, 2017.
 - FY18 Cherry Sheet. The first round of Cherry Sheets as recommended by Governor Baker has been release. All cherry sheet Estimated Receipts and Assessments are subject to change as the legislative process unfolds.
 - DIF project –There is a proposed project on the East Longmeadow/Longmeadow line for infrastructure improvements. The is for informational purposes only as no decision by the Board of Assessors necessary.
 - MAAO Winter Conference on March 1, 2017

1. **Correspondence:** The board reviewed the final FY16 Equalized Values which is used in the allocation of local aid such as Chapter 70 education aid, the reimbursement of school construction projects, and aid to libraries. EQV is used in calculating a community's debt limit.
2. **Real & Personal Abatements** –Executive Session
3. **Real Estate Exemptions**-Executive Session

Mr. Grudgen made a motion to go into executive session to comply with the provisions of Chapter 59 Section 60 to review and discuss Real and Personal Property Abatement applications and Statutory Exemption Applications (Exception #7). Mr. Grudgen stated the open session of the board would reconvene only to record the votes and adjourn. Ms. Saulnier seconded. The following roll call was taken. Christine Saulnier, Yes; Bill Johnston, Yes; Martin Grudgen, Yes.

The board reconvened at 6:00 p.m.

During executive session the board reviewed real and personal abatement and exemption applications. Attached is a list of all applications acted upon.

Ms. Saulnier made a motion to adjourn at 6:01 p.m. Motion passed 3-0. The next meeting will be held on Tuesday, February 21, 2017 at 4:30 p.m.

Respectfully Submitted,

J.W. Johnston
Clerk of the Board

Documents Reviewed: Meeting Minutes; Motor Vehicle Excise Warrant; Notice to Accounting; Motor Vehicle and Boat Abatement Reports(2); Real and Personal Abatement Report; Exemption Report; Building Permit Report; Director's Update, DIF paperwork; FY16 EQV numbers.