



BOARD OF ASSESSORS

60 Center Square
East Longmeadow MA 01028

TELEPHONE 525-5400 EXT. 1600

Martin J. Grudgen
Christine M. Saulnier, MAA
J. William Johnston

Diane L. Bishop, MAA
Director of Assessing

Minutes
Board of Assessors Meeting
Tuesday, February 21, 2017 at 4:30 p.m.
Town Hall, Assessors Conference Room

Present: Martin J. Grudgen, Chairman; Christine M. Saulnier, Assessor; J. William Johnston, Clerk of the Board; Diane L. Bishop, Director of Assessing;

Mr. Grudgen called the meeting to order at 4:30 p.m. It was noted this meeting was being recorded by ELCAT, 180 Maple Street, East Longmeadow and this office for the purposes of the minutes in accordance with MGL, Chapter 30A, Section 20.

Meeting Minutes: Mr. Johnston reviewed the open and executive session minutes from February 7, 2017 and found them to be in order as to form and content and moved they be accepted. Ms. Saulnier seconded. Motion passed 3-0.

1. Administrative:

a. Warrant: The board reviewed and signed the following warrants:

- FY17 Supplemental Real Estate Tax
- FY17 Supplemental CPA Surcharge

b. Reports: The board reviewed the following monthly reports:

- Building Permit Report for January-noting 2 new dwelling and one new office building
- LA-3 Sales Report for January-The board noted several arms length sales had an low ASR most likely due to updates this office is not aware of.

c. Directors Update:

- Two recent Planning Board decisions.
- All Conflict of Interest training have been completed and will be submitted to the Town Clerk.
- DIF project –Ms. Bishop reported she attended a Town Council meeting where the Council vote to create a DIF district with contingency.
- FY18 Budget-At a recent meeting, the department heads were informed of no more than 1% increase. Ms. Saulnier stated that seems to be very stringent. Ms. Bishop stated this will be difficult but she will do her due diligence and will share with the Board the final budget.
- New Human Resource Department: The town has a new Human Resource director. All documentation regarding the hiring process will now shift to that department.
- MAAO Winter Conference on March 1, 2017

1. **Correspondence:** HHCAA Spring Conference will be on March 29, 2017 with 3 educational credits. The topic is the New Public Records Law and Open meeting Law. Bishop plans to attend and will include the staff with Ms. Saulnier expressing interest. Ms. Bishop has shared this seminar notice with other town officials and department heads.

2. **Real & Personal Abatements** –Executive Session

3. **Real Estate Exemptions**-Executive Session

Mr. Grudgen made a motion to go into executive session to comply with the provisions of Chapter 59 Section 60 to review and discuss Real and Personal Property Abatement applications and Statutory Exemption Applications (Exception #7) and to comply with the provisions of DPPA, 118 U.S.C. Section 2721 to discuss and review Motor Vehicle Abatement applications (Exemption #&). Mr. Grudgen stated the open session of the board would reconvene only to record the votes and adjourn. Ms. Saulnier seconded. The following roll call was taken. Christine Saulnier, Yes; Bill Johnston, Yes; Martin Grudgen, Yes.

The board reconvened at 6:10 p.m.

The following is the record of votes for FY17 Real Estate Abatements and Exemptions:

Parcel	Location	Application	Vote of Board
15-2-46	123 Melwood Av	Abatement	Grant
2-29-1	Admiral St	Abatement	Grant
58-1-10	13 Pondview Dr	Abatement	Grant
28-72-7	70 Westernview Cr	Exemption	Grant
25-168-25	33 Frankwyn St	Exemption	Grant
73-30-75	147 Tanglewood Dr	Exemption	Grant
15-40-2	40 Linden Ave	Exemption	Grant
2C-18-335	15 Lull St	Exemption	Grant

The follow is the record of votes for Motor Vehicle & Boat Abatements:

Year	Bill #	Name	Vote of Board
2016	12865	Stevens	Deny
2016	6300	Honda Lease Trust	Deny
2016	6290	Honda Lease Trust	Deny
2016	3086	Daimler Trust	Deny
2009	11108	Snyder	Grant
2009	11107	Snyder	Grant

Ms. Saulnier made a motion to adjourn at 6:10 p.m. Mr. Johnson seconded. Motion passed 3-0. The next meeting will be held on Tuesday, March 14, 2017 at 4:30 p.m.

Respectfully Submitted,

J.W. Johnston
Clerk of the Board

Documents Reviewed: Meeting Minutes; Warrants to Collector (2); Building Permit Report; LA-3 Sales Report; Director's Update; Seminar Notice.