

CHARTER REVIEW COMMISSION
Meeting Minutes

For the Meeting Held On : March 10, 2016
Meeting Time : 5:30 p.m.

Location : Council on Aging – Media Room
Address : 328 North Main Street, East Longmeadow, MA

Meeting Posted On... **Day:** Friday **Date:** 03 / 04 / 2016
(48 hrs required)

Is Meeting Being Recorded by Digital Recorder: Yes _____ No X
The Minutes of this Meeting are being taken by: Marge Larocca
The Minutes of this Meeting are being recorded by: ELCAT

Committee Members: (check if attended)

Dawn Starks	✓	Russell Denver	✓	William Fonseca	✓	George Kingston	✓
Larry Levine	✓	Eric Madison		Raymond Miller	✓	Tom O'Connor	✓
Ralph Page	✓						

Attendees:

Did the Chair release any prior Executive Session Minutes? Yes No

Dates of Executive Session Released :

TOPIC / MATTER #1

Discussion Public Educational Programs; Public Forums, ELCAT

Summary of Matter Discussed :

- The Chairman stated that the cost for printing and mailing the educational information is \$1,923.51 and that it is being prepared for mailing by Co-op Printing.
- R. Page spoke about an email he received from a resident, and also had some residents speak with him about wanting information summarized about the charter.
- Discussion followed about preparing information with the language that will appear on the ballot so people will be able to read it prior to going to the polls, and also about clearing up the misinformation regarding the recall process. Discussion followed about the timeframe for mailing the educational information.
- A motion was made that the educational mailing be sent out next week, earliest possible. The motion was seconded and all were in favor.
- Discussion began about the remaining timeframe before the April 12th election and the possibility of putting an advertisement for the charter prior to the election in “The Reminder”. The Chairman stated that she would follow-up on pricing for the advertisement(s).
- Discussion followed about putting together a question and answer session to be broadcast on ELCAT and how many panel members there should be for the taping. It was noted that misconceptions need to be addressed during the informational session.
- Discussion followed about the public forums to be held at the Council on Aging and about how the information will be presented to people attending.
- The Chairman gave an update on the final distribution of the charter and voiced her concern about the Board of Selectmen’s involvement in finalizing the funding and completion of the process. It was stated that the Town Clerk has been put in charge of

the final process.

Documents or Exhibits for this Matter:

- None

Votes Taken Under this Matter :

- A motion was made that the educational mailing be sent out next week, earliest possible. The motion was seconded and all were in favor.

Meeting Adjourned: 6:00 PM

Next Meeting: March 17, 2016 – 6:30 PM – 328 North Main St. – Media Room