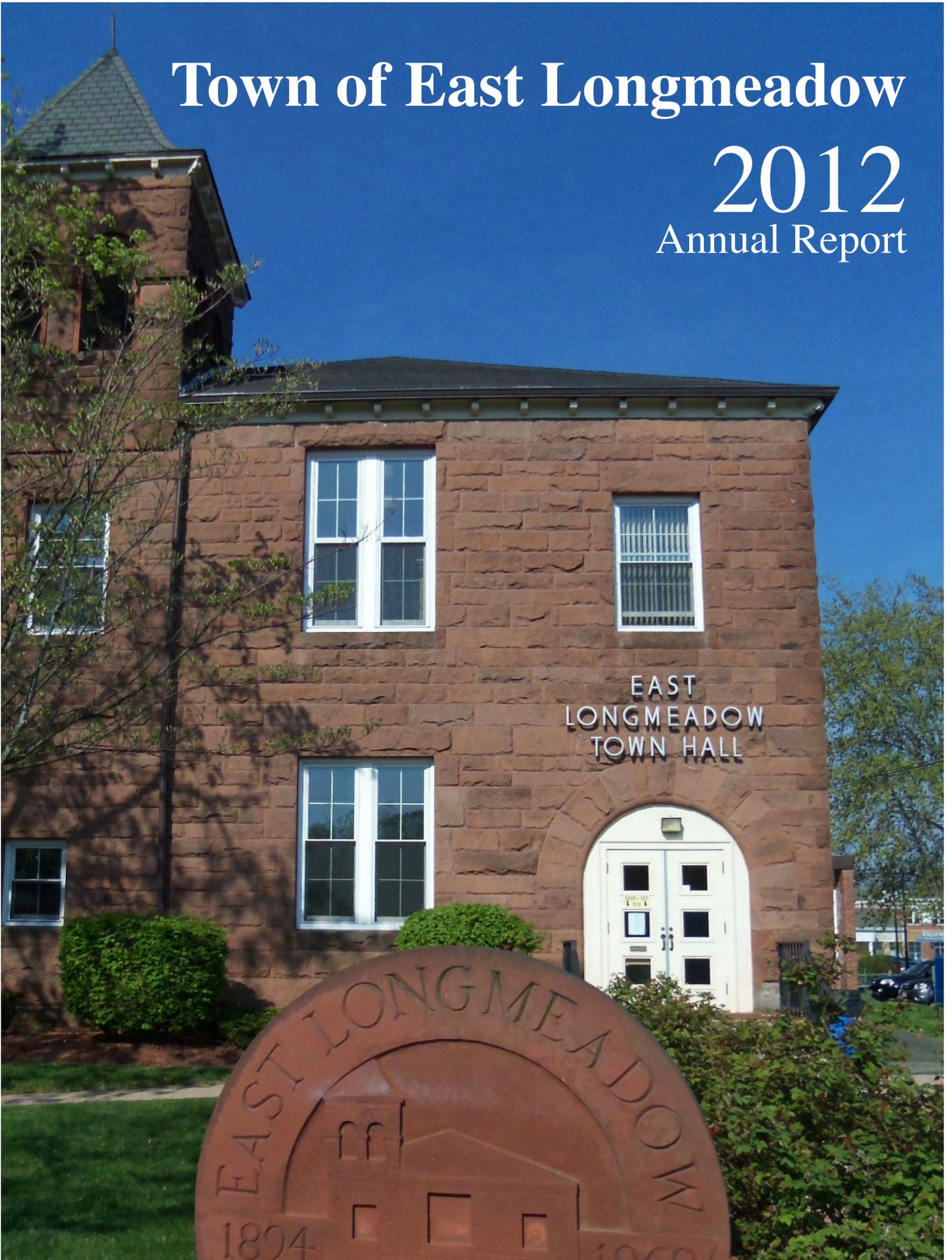


# Town of East Longmeadow

# 2012

## Annual Report



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# Section 1: General Information

## East Longmeadow Facts

Settled:	1720
Incorporated:	1894
County:	Hampden County
Area:	13.4 sq miles
Mileage of Town Public Ways:	119 miles
Highest Altitude:	Prospect Street 391.50 feet above sea level
Form of Government:	Open Town Meeting Board of Selectmen Town Administrator
Fiscal Year:	The current Fiscal Year (FY2013) runs from July 1, 2012 to June 30, 2013

## Vital Statistics

### Recorded in Town Clerk's Office:

	2012	2011	2010	2009	2008
<b>Births</b>					
Male	56	73	51	61	49
Female	57	64	43	74	52
<b>Totals</b>	<b>113</b>	<b>137</b>	<b>94</b>	<b>135</b>	<b>101</b>
<b>Deaths</b>					
	327	325	307	347	280
<b>Marriages</b>					
	77	64	54	83	71

## Elected and Appointed Boards, Commissions and Officials 2012

### ELECTED AND APPOINTED BOARDS AND COMMISSIONS

#### BOARD OF SELECTMEN & BOARD OF HEALTH:

##### Elected, 3 Members

Paul L. Federici, Chairman, Board of Selectmen, 19 Hampden Road

Peter S. Punderson, Chairman, Board of Health, 191 Pease Road  
(Elected December 18, 2012)

Debra A. Boronski, Clerk of the Board, 157 Somers Road  
(Elected December 18, 2012)

James D. Driscoll, Chairman, Board of Selectmen, 53 Ridge Road  
(Resigned, effective December 18, 2012)

Enrico John Villamaino III, Clerk of the Board, 834 Somers Road  
(Resigned, effective August 22, 2012)

Nick Breault, Town Administrator, Town Hall

#### BOARD OF ASSESSORS:

##### Elected, 3 Members

J. William Johnston, Chairman, 3 Pineywoods Drive

Martin J. Grudgen, Member, 19 Cross Meadow Road

Christine M. Saulnier, MAA, Clerk of the Board, 218 Shaker Road

Diane Hildreth, Director, Town Hall

#### EAST LONGMEADOW HOUSING AUTHORITY:

##### 5 Members, 4 Elected and 1 Governor's Appointee

Joseph D'Ascoli, Chairman, 27 Saugus Ave

Jean G. Peirce, 11 Susan Street

Jennie M. Cavanaugh, 10 James Street

Debra A. Boronski, 157 Somers Road

Lynn Booth, Director, 81 Quarry Hill

#### BOARD OF LIBRARY TRUSTEES:

##### Elected, 6 Members

Arthur T. McGuire, Chairman, 160 Pleasant Street

Virginia Robbins, Vice Chair, 58 North Circle Drive

Amieland Singh, Secretary, 54 Pine Grove Circle

Claudine R. Bouchard, 112 Orchard Road

Charles H. Gray, 26 Marci Avenue

Susan Peterson, Director and Recording Secretary, 60 Center Square

#### MODERATOR:

##### Elected

James B. Sheils, 170 Tanglewood Drive

#### PLANNING BOARD:

##### Elected, 5 Members

George Kingston, Chairman, 66 Rural Lane

Michael R. Carabetta, Vice Chairman, 202 Allen Street

Ralph E. Page, Clerk, 306 Prospect Street

Alessandro F. Meccia, 32 Hampden Road

Michael S. Przybylowicz, 5 Chatham Circle

Robyn D. Macdonald, Director, Town Hall

#### BOARD OF PUBLIC WORKS:

##### Elected, 3 Members

John F. Maybury, Chairman, 215 Prospect Street

Daniel S. Burack, 157 Somers Road

Thomas G. Wilson, Jr., 237 North Main Street

Dave Gromaski, Superintendent and Town Engineer, Town Hall

#### SCHOOL COMMITTEE:

##### Elected, 5 Members

Richard L. Freccero, Chairman, 9 Channing Road

Elizabeth M. Marsian-Boucher, Vice-Chair, 138 Pease Road

William Fonseca, 31 Van Dyke Road

Gregory M. Thompson, 426 Porter Road

Deirdre Mailloux, 55 Rockingham Circle

Gordon Smith, Superintendents of Schools, 180 Maple Street

# Section 1: General Information

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## **APPROPRIATIONS COMMITTEE:**

### **Appointed By Town Moderator, 8 Members**

Russell F. Denver, 2 Lester Street, Chairman  
Frank Iovine, 30 John Street  
James Broderick, 35 Brookhaven Drive  
Rocco Carabetta, 16 Redstone Drive  
James Walsh, Sr., 29 Brynmawr Drive  
Eric Madison, C/o Town Hall  
Dawn Starks, 28 Elm Street  
Tom Caliento, Town Accountant, Town Hall, (ex officio)

## **EAST LONGMEADOW CABLE ADVISORY COMMITTEE:**

### **Appointed By Board Of Selectmen, 5 Members**

Paul Federici, Chairman, Town Hall  
Brian P. Lees, 5 Millbrook Circle  
W. Lloyd Oakes, 87 Barrie Road  
Don Maki, Director, 180 Maple Street  
Nick Breault, Town Administrator, Town Hall, (ex officio)

## **CAPITAL PLANNING COMMITTEE:**

### **Appointed By Board Of Selectmen And Moderator, 6 Members**

Rocco Carabetta, Chairman, 16 Redstone Drive  
Stephen G. Loyack, 60 Smith Ave.  
Eric Madison, C/o Town Hall  
Ryan Quimby, Information Technology Director, Town Hall  
Conrad M. Wieszicki, 158 Pleasant Street  
Tom Caliento, Town Accountant, Town Hall, (ex-officio)

## **COMMUNITY PRESERVATION COMMITTEE:**

### **Appointed By Board Of Selectmen And Per Community Preservation Act**

George Kingston, Chairman, 66 Rural Lane, Conservation  
Mary Ellen Goodrow, Clerk, 3 Greenacre Lane, Citizen-at-Large  
Lynn Booth, 81 Quarry Hill, Housing Authority,  
Colin Drury, 329 North Main Street, Recreation Commission  
Ralph E. Page, 306 Prospect Street, Planning Board  
Thomas Wilson, Jr., 237 North Main Street, Board of Public Works  
Anthony Zampiceni, Historical Commission, 3 Dell Street,  
Thomas O'Brien, 160 Mapleshade Avenue, Citizen-at-Large

## **CONSERVATION COMMISSION:**

### **Appointed By Board Of Selectmen, 7 Members**

George C. Kingston, Chairman, 66 Rural Lane  
Jody O'Brien, Clerk 160 Mapleshade Avenue  
Michael Salvon, 75 Canterbury Circle  
Colleen Foerster, 29 East Circle Drive  
Sheron Williams, 62 Prospect Hills  
Craig Jernstrom, 36 Westminster Street

## **COUNCIL ON AGING:**

### **Appointed By Board Of Selectmen, 11 Members**

Tim Sheranko, Chairman, 30 Rogers Road  
Bill Marley, Vice-Chair,  
Melinda Mandeville, Secretary, 202 Pinehurst Drive  
Gary DeLisle, 45 Taylor Street

Barbara Farrell, 73 Elm Street

Richard Freccero, 9 Channing Road  
Theresa Govoni-Moylan, 190 Kibbe Road  
Doreen Harrison, Chairman, 225 Pinehurst Drive  
Sandy Maybury, 215 Prospect Street  
Foy M. Miller, 14 Overbrook Drive  
Leon Osborne, 47 Schuyler Drive  
Donna Feathler, Associate Member, 30 Clareside Drive  
Carolyn Brennan, Executive Director, 328 North Main Street, (ex-officio)

## **EAST LONGMEADOW CULTURAL AFFAIRS COUNCIL:**

### **Appointed By Board Of Selectmen, 7 Members**

Jean Delaney, Chairman, 66 Rural Lane  
Michael Harrigan, 320 Maple Street  
Sandra Kowen, 117 Pinehurst Drive  
Joan O'Shaughnessey, 264 Kibbe Road  
John Robinson, 14 High Street

## **EAST LONGMEADOW ADA COMMISSION:**

### **Appointed By Board Of Selectmen, 10 Members**

Daniel Hellyer, ADA Coordinator, Building Inspector, Town Hall  
Nick Breault, Town Administrator, Town Hall  
Carolyn Brennan, Council on Aging Executive Director,  
328 North Main Street  
Jean Delaney, 66 Rural Lane  
Bruce Fenney, Building Facilities Manager, Town Hall  
Douglas Mellis, Police Chief, 160 Somers Road  
Susan Peterson, Library Director, 60 Center Square

## **EMERGENCY MANAGEMENT:**

### **Appointed By Board Of Selectmen, 7 Members**

Richard Brady, Fire Chief, 150 Somers Road, (Retired, July 27, 2012)  
Ryan Quimby, Acting Emergency Management Director, 60 Center Square  
Douglas Mellis, Police Chief, 160 Somers Road  
Sharon Bernard, Shelter Manager, 12 Country Club Drive  
Brian Falk, 53 Avery Street  
Forrest Goodrich, 15 Alandale Drive  
Margaret Cantwell, 9 Garland Avenue  
Al Grimaldi, 48 Millbrook Drive

## **GREEN COMMITTEE:**

### **Appointed By Board Of Selectmen & Designated Seats, 11 Members**

James D. Driscoll, Chairman, Board of Selectmen/  
Health Representative, Town Hall  
Dan Hellyer, Building Commissioner, Vice-Chair, Town Hall  
Christine E. Williams, Citizen-at-Large, 58 Maplehurst Avenue  
Michael Carabetta, Planning Board Representative, 202 Allen Street  
Bill Fonseca, School Committee Representative, 31 Van Dyke Road  
Tom Caliento, Town Accountant, Town Hall  
Nick Breault, Town Administrator, Town Hall, (ex-officio)

## **HISTORICAL COMMISSION:**

### **Appointed By Board Of Selectmen, 7 Members**

Bruce Moore, Chairman, 76 Birchland Avenue  
Anthony Zampiceni, Vice-Chairman, 3 Dell Street

# Section 1: General Information

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Laura Peavey, Secretary, 43 Greenacre Lane  
James H. Davis, 117 Somers Road, Treasurer  
Joan Earnshaw, 16 Melwood Avenue  
Eleanor J. Seligman, 56 Somersville Road

## **Associate Members:**

Glenda Ball, 138 Fernwood Drive  
Wayne Bickley, 552 Springfield St., Somers, CT  
Robert Jackson, 17 Brook Street  
Joyce Kent, 198 Prospect Street  
Linda Kern, 104 Prospect Street

## **EAST LONGMEADOW HOUSING PARTNERSHIP COMMITTEE:**

### **Appointed By Board Of Selectmen, 5 Members**

Paul Federici, Chairman, Board of Selectmen Representative, Town Hall  
Adam J. Dubilo, 263 North Main Street  
Sandra E. Osborne, 75 Pleasant St. B101  
Thomas Fitzgerald, 364 Somers Road

## **INDEPENDENCE DAY COMMITTEE:**

### **Appointed By Board Of Selectmen, 11 Members**

Carl Ohlin, Chairman  
Dave Relihan          Denise Cote          George Smarz  
Brian Falk              John Hawley          Michael Gordon  
Stephen J. McGirr      Bob Nichols          Bruce Durand  
Bob Wogatske

## **LOCAL COMMUNITY ACCESS TELEVISION (ELCAT) COMMITTEE:**

### **Appointed By Board Of Selectmen, 7 Members & 1 Alternate**

Paul Federici, Chairman, Town Hall  
Don Maki, ELCAT, 180 Maple Street  
Bruce Adams, 38 John Street  
Rich Freccero, 9 Channing Road  
W. Lloyd Oaks, 87 Barrie Road  
Nick Breault, Town Administrator, Town Hall  
Ryan Quimby, IT Director, Town Hall

## **LOCAL EMERGENCY PLANNING COMMITTEE:**

### **Appointed By Board Of Selectmen**

Brian A. Falk, Chairman & CERT Coordinator  
Frank Morrisino, Jr., Vice Chairman  
Carleen Eve Fischer Hoffman, MRC Coordinator  
Bill Pruyne, American Red Cross Liaison  
Dr. Michael Lemanski, Health Representative  
Nick Breault, Board of Health & Selectmen's Representative  
Raymond Kallaughner, Citizen Representative  
Gordon Smith, School Department & Buses  
Melinda Mandeville, Council on Aging Representative  
Roy Esposito, DPW/Transportation Liaison  
David Pelletier, AMR/Emergency Medical Service Representative  
Jody O'Brien, Environmental Representative  
Stephen Rybacki, Fire Department Liaison  
John Dearborn, Regional Hazmat Team Representative  
Mike Maheux, Industry Representative

Chris Buendo, Media Representative  
Douglas Mellis, Police Chief  
Ryan Quimby, Emergency Management & IT Director  
Mary Lou Donahue, School Nursing Supervisor  
Bruce Augusti, Massachusetts Emergency Management Representative  
Brian Falk, Chairman

## **MEMORIAL DAY COMMITTEE:**

Kevin McMaster, Chairman  
Felix Demechele, Co-Chairman  
Carmine DiFranco          Russell Rennell  
Ronald Davis                  Peter Verteramo

## **PUBLIC SAFETY ADVISORY COMMITTEE:**

### **Appointed By Board Of Selectmen, 8 Members, & 1 Alternate**

Andrew W. Fraser, Chairman, 26 Rolling Meadow Lane  
Philip Chapman, 21 Pineywoods Drive  
Barbara Mulak, 262 Millbrook Drive  
John M. Bobianski, 101 Hillside Drive  
Attorney John A. O'Neil, 10 Lessard Circle  
Craig Tedeschi, 173 Nottingham Drive  
Frank Morrisino, 36 Lori Lane  
Michael R. Sacenti, Alternate, 87 Pilgrim Road

## **RECREATION COMMISSION:**

### **Appointed By Board Of Selectmen, 9 Members**

Richard Paige, Chairman, 19 Knollwood Drive  
Michael O'Neil, 40 Holy Cross Circle  
Nancy Roberts, 30 Franconia Circle  
Faith W. Leahy, 16 Elizabeth Street  
Richard J. Matuszczak, 451 Porter Road  
John M. O'Heir, 41 Ridge Road  
Michael R. Salvon, 75 Canterbury Circle  
Carolanne Elmendorf, 11 Hanward Hill  
Colin Drury, Recreation Director, 328 North Main Street, (ex officio)

## **REGISTRARS OF VOTERS:**

### **Appointed By Board Of Selectmen**

Thomas O'Connor, Chairman, 3 Orange Street, (R)  
Steven Casey, 14 Meadow Road, (R)  
Thomas Florence, Town Clerk, (Appointed by statute G.L. C. 51, s. 15),  
Town Hall, (D)  
James A. O'Connor, 84 Brookhaven Drive, (D)

## **SAFETY COMMITTEE:**

### **Appointed By Board Of Selectmen, 8 Members**

Nick Breault, Town Administrator, Chairman, Town Hall  
Douglas Mellis, Police Chief, 160 Somers Road  
Richard J. Brady, Fire Chief, 150 Somers Road  
Daniel Hellyer, Building Inspector, Town Hall  
Carolyn Porter, Recreation Director, 328 North Main Street  
Carolyn Brennan, Council on Aging Executive Director,  
328 North Main Street  
Susan Peterson, Library Director, 60 Center Square  
Robyn MacDonald, Planning and Zoning Administrator, Town Hall

# Section 1: General Information

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## **ZONING BOARD OF APPEALS:**

**Appointed By Board Of Selectmen, 7 Members**

Mark J. Beglane, Chairman, 23 Forest Hills Road

John Garwacki, Vice Chair, 34 School Street

Charles H. Gray, Clerk, 95 Ridge Road

Alfred Geoffrion Jr., 23 Glynn Farms Dr.

Brian A. Hill, 276 Pease Road

Francis Dean, Associate Member, 72 Pioneer Circle

## **TOWN OFFICIALS**

**(Annual Terms Unless Otherwise Noted)**

### **TOWN ACCOUNTANT:**

**Appointed By Board Of Selectmen, 3 Year Term**

Thomas Caliento, Town Hall

### **ANIMAL CONTROL/DOG OFFICER/ANIMAL INSPECTOR:**

**Appointed By Board Of Health**

Thomas O'Connor, Town Hall

### **ALTERNATE ANIMAL CONTROL/DOG OFFICER/ANIMAL INSPECTOR: Appointed By Board Of Health**

Melissa DeFino, Town Hall

### **BUILDING COMMISSIONER:**

**Appointed By Board Of Selectmen, 3 Year Term**

Daniel E. Hellyer, Town Hall

### **TOWN CLERK/TREASURER/TAX COLLECTOR:**

**Appointed By Board Of Selectmen, 3 Year Term**

Thomas P. Florence, Town Hall

### **CONSTABLE:**

**Appointed By Board Of Selectmen**

Michael J. Kane, 45 Old Farm Road, 1986-Present

### **TOWN ADMINISTRATOR:**

**Appointed By Board Of Selectmen, 3 Year Term**

Nick Breault, Town Hall

### **FENCE VIEWER:**

**Appointed By Board Of Selectmen**

Vacant

### **FIRE DEPARTMENT CHAPLAIN:**

**Appointed By Board Of Selectmen**

Father Kenneth DeVoie

### **FIRE DEPARTMENT CHIEF & EMERGENCY MANAGEMENT DIRECTOR:**

**Appointed By Board Of Selectmen, 3 Year Term**

Paul J. Morrisette, 150 Somers Road, Appointed, effective July 27, 2013

Richard J. Brady, 150 Somers Road, (Retired, July 27, 2013)

### **FOREST WARDEN:**

**Appointed By Board Of Selectmen**

Paul J. Morrisette, 150 Somers Road, Appointed, effective July 27, 2013

Richard J. Brady, 150 Somers Road, (Retired, July 27, 2013)

### **HEALTH INSPECTOR:**

**Appointed By Board Of Selectmen**

Fred C. Kowal, Town Hall

### **KEEPER OF THE LOCK-UP:**

**Appointed By Board Of Selectmen**

Douglas W. Mellis, Police Chief, 160 Somers Road

### **LOCAL AUCTION PERMIT AGENT:**

**Appointed By Board Of Selectmen**

Nick Breault, Town Administrator, Town Hall

### **PARKING CLERK:**

**Appointed By Board Of Selectmen**

Lorraine Banspach, Assistant Executive Secretary, Town Hall

### **PLUMBING/GAS/SEPTIC TANK INSPECTOR:**

**Appointed By Board Of Selectmen**

Anthony Curto, Town Hall

### **ALTERNATE PLUMBING GAS/SEPTIC TANK INSPECTOR:**

**Appointed By Board Of Selectmen**

Rich Paige, Town Hall

### **POLICE CHIEF:**

**Appointed By Board Of Selectmen, 3 Year Term**

Douglas W. Mellis, 160 Somers Road

### **SUPERINTENDENT OF PUBLIC WORKS/TOWN ENGINEER:**

**Appointed By Board Of Public Works**

Dave Gromaski, Town Hall

### **SUPERINTENDENT OF SCHOOLS:**

**Appointed By School Committee**

Gordon Smith, 180 Maple Street

### **TOWN COUNSEL:**

**Appointed By Board Of Selectmen**

James T. Donahue, Esq., Town Hall

### **TREE WARDEN:**

**Appointed By Board Of Public Works**

Franklin Miorandi, Town Hall

### **VETERANS GRAVES OFFICER:**

**Appointed By Board Of Selectmen**

Daniel Kneeland, 286 Maple Street

### **VETERANS SERVICES OFFICER:**

**Appointed By Board Of Selectmen**

George W. Herrick, III, 40 Tanglewood Drive

### **INSPECTOR OF WEIGHTS AND MEASURES:**

**Appointed By Board Of Selectmen**

Rudolf Kroisi, Town Hall

### **WIRING INSPECTOR:**

**Appointed By Board Of Selectmen**

Ed LaGue, Town Hall

### **ALTERNATE WIRING INSPECTOR:**

**Appointed By Board Of Selectmen**

Steven Scliopou, Town Hall

# Section 1: General Information

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## The People Who Represent You

### The Governor

#### His Excellency, Deval Patrick

Office Of The Governor, State House, Room 360, Boston Ma 02133  
Tel. 617-725-4005 Fax 617-727-9725 Tty 617-727-3666

444 N. Capitol St., Suite 208, Washington, DC 20001  
Tel. 202-624-7713 Fax 202-624-7714

State Office Building, 436 Dwight St., Suite 300, Springfield, MA 01103  
Tel. 413-784-1200

### Senators In Congress

#### The Honorable Scott P. Brown (R)

317 Russell Senate Office Building  
United States Senate, Washington, DC 20510 Tel. 202-224-4543

2400 John F. Kennedy Federal Building, Boston, MA 02203  
Tel. 617-565-3170

#### The Honorable John F. Kerry (D)

304 Russell Senate Office Building, Third Floor  
United States Senate, Washington, DC 20510  
Tel. 202-224-2742 Fax 202-224-8525

1 Financial Plaza, 12th Floor, Springfield, MA 01103  
Tel. 785-4610 Fax 413-736-1049

Email: john\_kerry@kerry.senate.gov

### Representative In Congress

#### Second District - The Honorable Richard E. Neal (D)

2236 Rayburn Bldg., Washington, DC 20515 202-225-5601

1550 Main Street, Suite 309, Springfield, MA 01103 Tel. 785-0325

### State Senator

#### First Hampden & Hampshire District - Senator Gale Candaras (D)

State House, Room 213b, Boston MA 02133

Tel. 617-722-1291 Fax 617-722-1014

17 Main St., Wilbraham, MA 01095

Tel. 413-599-4785 Fax 413-596-3779

Email: Gale\_Candaras@state.ma.us

### Representative In General Court

#### Second Hampden District - East Longmeadow, Precincts 3 & 4

#### Representative Brian Michael Ashe (D)

State House, Room 540, Boston, MA 02133

Tel. 617-722-2090 Fax 617-722-2848

Email: Rep.BrianAshe@hou.state.ma.us

### Representative In General Court

#### Thirteenth Hampden District, East Longmeadow, Precincts 1 & 2

#### State Representative Angelo Puppolo (D)

State House, Room 146, Boston, MA 02133

Tel. 617-722-2011 Fax 617-722-2238

2341 Boston Rd, Suite 204, Wilbraham, MA 01095

Tel. 599-4333

Email: Rep.AngeloPuppolo@hou.state.ma.us

# Section 1: General Information

## Publications Available

Map with street guide	\$10.00
Zoning By-Laws	\$20.00
Zoning Map	\$20.00
Sub-division Rules & Regulations	\$20.00
Health Regulations	\$.50
General By-laws	\$10.00
Street List	\$8.00
Voter's List	\$10.00

## Federal, State And Town Census

### Population:

1960 Federal Census	10,294	2000 Federal Census	14,100
1965 State Census	11,988	2001 Town Census	14,902
1970 Federal Census	11,988	2002 Town Census	15,772
1971 Special Redistricting Census	13,255	2003 Town Census	15,979
1975 State Census	13,132	2004 Town Census	16,072
1980 Federal Census	12,905	2005 Town Census	15,774
1985 State Census	12,403	2006 Town Census	15,894
1990 Federal Census	13,367	2007 Town Census	15,880
1995 Town Census	14,175	2008 Town Census	15,881
1996 Town Census	14,903	2009 Town Census	15,938
1997 Town Census	14,466	2010 Town Census	16,187
1998 Town Census	14,504	2011 Town Census	15,547
1999 Town Census	14,728	2012 Town Census	15,875

10 year gain in population	1960 to 1970	16.5%
10-year gain in population	1965 to 1975	9.5%
10-year gain in population	1970 to 1980	7.6%
10-year loss in population	1975 to 1985	-5.5%
10-year gain in population	1980 to 1990	3.6%
10-year gain in population	1985 to 1995	14.2%
10-year gain in population	1990 to 2000	5.5%
10-year gain in population	1995 to 2005	11.3%
10-year gain in population	2000 to 2010	14.8%

Thomas P. Florence,  
Town Clerk

## Department Directors

<b>Town Administrator</b> Nick Breault	<b>Director, Library</b> Susan Peterson
<b>Town Clerk/Treasurer/Collector</b> Thomas Florence	<b>Director, IT</b> Ryan Quimby
<b>Town Accountant</b> Thomas Caliento	<b>Director, ELCAT</b> Don Maki
<b>Building Commissioner</b> Daniel Hellyer	<b>Fire Chief</b> Paul J. Morrissette, effective July 27, 2012 Richard Brady
<b>Director, Conservation/ Planning/ZBA</b> Robyn Macdonald	<b>Police Chief</b> Douglas Mellis
<b>Director, Assessors</b> Diane Hildreth	<b>Superintendent of Public Works/ Town Engineer</b> David Gromaski
<b>Director, Council on Aging</b> Carolyn Brennan	<b>Superintendent of Schools</b> Gordon Smith
<b>Director, Recreation</b> Colin Drury, effective July 1, 2012 Carolyn Porter	

## Directory: Departments And Services

### Emergencies and Ambulance Dial 9-1-1

Accounting	(413) 525-5400 ext. 1800
Animal Inspector	(413) 525-5400 ext. 1100
Assessors	(413) 525-5400 ext. 1600
Appeals, Board of (Zoning)	(413) 525-5400 ext. 1700
Building Department	(413) 525-5400 ext. 1100
Clerk/Treasurer/Collector	(413) 525-5400 ext. 1000
Conservation Commission	(413) 525-5400 ext. 1700
Council on Aging	(413) 525-5400 ext. 1400
Fire Department (non-emergency)	(413) 525-5430
Board of Health	(413) 525-5400 ext. 1100
Housing Authority	(413) 525-7057
Information Technology	(413) 525-5400 ext. 1900
Public Library	(413) 525-5400 ext. 1500
Planning Board	(413) 525-5400 ext. 1700
Police Department (non-emergency)	(413) 525-5440
Public Works	(413) 525-5400 ext. 1200
Recreation Department	(413) 525-5400 ext. 1300
School Department	(413) 525-5450
Board of Selectmen/Town Administrator	(413) 525-5400 ext. 1100
Veteran's Services	(413) 525-5400 ext. 1400

## East Longmeadow on the Internet

[www.eastlongmeadowma.gov](http://www.eastlongmeadowma.gov) Visit us on Facebook!

## Section 2: Administration

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### Board of Selectmen

#### To the Citizens of East Longmeadow,

The Board of Selectmen experienced turbulence in 2012. Chairman James D. Driscoll announced his intention to resign on July 24<sup>th</sup> to dedicate more time to his new professional duties. Selectman Jack Villamaino submitted his resignation on August 22<sup>nd</sup>, effective immediately. Mr. Villamaino subsequently became the focus of an investigation of voter fraud that led to charges being filed against him and an employee of ELCAT.

I was elected to my second term in April. Selectman Villamaino served as the Chairman until his resignation. James D. Driscoll served as Chairman from the day of Mr. Villamaino's resignation until his last day in office on December 18<sup>th</sup>. Due to several timing factors elections for the vacancies on the Board could not happen immediately. A preliminary election was held on November 20<sup>th</sup>. A final election was held on December 18<sup>th</sup>.

Peter S. Punderson and Debra A. Boronski were elected to the Board on December 18<sup>th</sup>, and sworn in on December 19<sup>th</sup>. Selectman Punderson was voted by the Board to serve as the Chairman of the Board of Health. Selectman Boronski was voted by the board to serve as the Clerk of the Board. I was voted by the board to serve as the Chairman of the Board of Selectmen.

Selectman Punderson was declared the winner of his seat on the board by a margin of twelve votes. Angela Thorpe, his competitor, exercised her right to request a recount. The recount was held on January 5, 2013. Selectman Punderson was again declared the winner by twelve votes. Selectman Punderson's term expires in April, 2013. Selectman Boronski's term expires in April, 2014. My term expires in April, 2015.

For all of the upheaval that occurred in the last half of 2012, there were many important decisions made and tasks performed by the Board of Selectmen throughout the year. The Board of Selectmen convened 34 times in 2012. The Board also participated in the Regional Boards of Selectmen, and was represented on the Pioneer Valley Transportation Authority, Pioneer Valley Planning Commission, and Scantic Valley Regional Health Trust, and Eastern Hampden county Veterans Service District, to name a few. The Board also began researching the effects of being a surrounding impacted community to a casino.

Sound fiscal management is always a top priority of the Board of Selectmen. The Board took a significant step in reducing and stabilizing the cost of employee health care in 2012. The Board voted in January to adopt reforms enacted by new legislation. This legislation allowed for changes to be made to healthcare plans in partnership with employees. Through good faith bargaining efforts with the municipal and school unions, and retirees, nearly \$440,000 was saved for FY13, with 75% going to the Town, and 25% to the subscriber employees, per the law.

The Board of Selectmen entered into an agreement to become part of the Eastern Hampden County Veterans Service District in February. This allowed the Town to not have to hire its own full-time Veterans' Agent, which was a more costly option, without any anticipated sacrifice in service to our veterans. Mr. George Herrick, the previous Veterans' Service Agent for the Town, was feted at a retirement party sponsored by the Board on July 24<sup>th</sup>.

Chief Richard J. Brady was also celebrated by the Board for his outstanding service to the Town at the retirement party on July 24<sup>th</sup>. Chief Brady reached the mandatory retirement age that month, otherwise he might still be in service. He served the department for more than 36 years; first as a call firefighter who moved up the ranks, and then as Chief since December, 2007. Chief Brady was a true professional, and his dedication to the department and the Town were greatly admired by the Board.

The Board of Selectmen didn't need to search far for a new Chief. The Board had conducted an internal search in advance of Chief Brady's retirement. The Board of Selectmen made the decision to hire Captain Paul J. Morrissette as the new Chief at its meeting of July 24<sup>th</sup>. Chief Morrissette began his career in Fire Services as a call firefighter for the Town in 1991. He was appointed full-time in 1995, and earned his way up to the rank of Captain in 2006. He officially became Chief at 4:00 p.m. on July 27<sup>th</sup>. Chief Morrissette has big boots to fill in the legacy of the professionalism and dedication of past Chiefs, and the Board is confident he is up to the challenge.

The Board of Selectmen promoted Police Officer Daniel Bruno to Sergeant. The Board also welcomed Officer Michael Sousa to the Police Department, after he was delayed from starting in 2011 due to being activated for military duty. The Board approved the appointments of four new Call Firefighters in 2011: Patrick Hawley, Matthew Turowsky, Christopher Albano, and Joshua Aliengena.

The Board of Selectmen decided to conduct a search for a new Recreation Director in 2012. The Board is grateful to the Recreation Commission for its assistance in helping with the process. Colin Drury was hired as the new Recreation Director. Mr. Drury had gained invaluable experience while serving as an intern and seasonal employee for the previous year. The Board was pleased that he stood out among the candidates that applied.

## Section 2: Administration

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Three Town Meetings were held in 2012: A Special Town Meeting was held on February 1<sup>st</sup>; the Annual Town Meeting was held on May 18<sup>th</sup>; and another Special Town Meeting was held on October 1<sup>st</sup>. The Board of Selectmen appreciates our special form of government and encourages all voters to participate in these important meetings.

As Chairman and most senior member of the Board, I look forward to working with my new colleagues on behalf of our fellow citizens. Restoring faith in the Board of Selectmen will require a concerted, daily effort on our part to work openly, honestly and fairly on the issues that are important to our community. The Board welcomes feedback from our fellow citizens on how to improve our community, including comments and concerns regarding any issue. Please contact a member via the information below.

Respectfully submitted,

BOARD OF SELECTMEN

Paul L. Federici, Chairman, Board of Selectmen: [pfederici@eastlongmeadowma.gov](mailto:pfederici@eastlongmeadowma.gov)

Peter S. Punderson, Chairman, Board of Health: [ppunderson@eastlongmeadowma.gov](mailto:ppunderson@eastlongmeadowma.gov)

Debra A. Boronski, Clerk of the Board: [dboronski@eastlongmeadowma.gov](mailto:dboronski@eastlongmeadowma.gov)

Office Contact Information:

Board of Selectmen  
60 Center Square  
East Longmeadow, MA 01028  
Phone: (413) 525-5400 ext. 1100; Fax: (413) 525-1025

Nick Breault, Town Administrator – Email: [nbreault@eastlongmeadowma.gov](mailto:nbreault@eastlongmeadowma.gov)

## Section 2: Administration

### Town Clerk/Treasurer/Collector

#### Town Of East Longmeadow, MA List of Elected Officials

Revision of 4/10/12

##### Moderator

James B. Sheils	170 Tanglewood Drive	525-1249	Term to 4/13
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##### Board Of Selectmen

Enrico J. Villamaino, III, Chairman	347 Somers Road	(BUS.) 525-3243	Term to 4/14
James D. Driscoll, Chair-Board of Health	53 Ridge Road	525-2031	Term to 4/13
Paul L. Federici, Clerk	19 Hampden Rd	525-6494	Term to 4/15

##### Board Of Assessors

J. William Johnston, Chair	3 Pineywoods Drive	525-4943	Term to 4/13
Martin J. Grudgen	19 Cross Meadow Road	525-7898	Term to 4/14
Christine M. Saulnier, Clerk	26 Deer Run Ter.	525-6887	Term to 4/15

##### Board Of Public Works

John F. Maybury, Chairman	215 Prospect Street	(BUS.) 525-4216	Term to 4/13
Daniel Burack	157 Somers Road	525-4511	Term to 4/14
Thomas G. Wilson, Jr.	237 North Main Street	246-1792	Term to 4/15

##### School Committee

Richard L. Freccero, Chairman	9 Channing Road	734-1884	Term to 4/14
Elizabeth M. Marsian-Boucher, Vice-Chair	138 Pease Road	525-2763	Term to 4/13
William Fonseca	31 Van Dyke Road	525-2503	Term to 4/13
Gregory M. Thompson	426 Porter Road	526-0954	Term to 4/14
Deirdre Mailloux	55 Rockingham Circle	224-1067	Term to 4/15

##### Planning Board

George Kingston, Chairman	66 Rural Lane	525-6742	Term to 4/13
Michael R. Carabetta, Vice Chair	202 Allen Street	427-0716	Term to 4/14
Ralph E. Page, Clerk	306 Prospect Street	525-6490	Term to 4/17
Alessandro F. Meccia	32 Hampden Road	575-5044	Term to 4/16
Michael S Przybylowicz	5 Chatham Circle	525-5664	Term to 4/15
Robyn D. Macdonald, Administrator	Town Hall	525-5400x1701 FAX 525-1656	

##### Housing Authority

Jean G. Peirce	11 Susan Street	525-2836	Term to 4/15
Jennie M. Cavanaugh	10 James Street	525-1117	Term to 4/17
Debra A. Boronski	157 Somers Road	525-4511	Term to 4/16
Teresa D. Cavanaugh	50 Franconia Circle	525-1197	Term to 4/14
Joseph D'Ascoli (State Appointee)	27 Saugus Ave	525-7057	Term to 4/13

##### Board of Library Trustees

Arthur T. McGuire, Chairman	160 Pleasant Street	525-2088	Term to 4/15
Virginia Robbins, Vice Chair	58 North Circle Drive	525-6922	Term to 4/13
Claudine R. Bouchard	112 Orchard Road	525-7421	Term to 4/14
Amieland Singh, Secretary	54 Pine Grove Circle	525-2234	Term to 4/14
Charles H. Gray	26 Marci Avenue	525-4694	Term to 4/15

## Section 2: Administration

### Report Of The Registrars Of Voters

No. Of Registered Voters, December 31, 2012    11,287

No. Of Registered Voters, December 31, 2011    10,894

Prec.	Republican	Democrat	Unenrolled	Lib.	Constitution Party	We The People	Green Party USA	Inter. 3rd Party	Green-Rainbow	Conservative	Total
1	542	802	1536	7	1	1	0	3	0	0	2892
2	433	698	1519	8	0	0	0	0	3	1	2662
3	565	666	1569	8	0	0	1	2	2	0	2813
4	597	648	1661	7	0	0	0	4	3	0	2920
<b>Total</b>	<b>2137</b>	<b>2814</b>	<b>6285</b>	<b>30</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>9</b>	<b>8</b>	<b>1</b>	<b>11,287</b>

#### Voter Attendance At Elections Was Recorded As Follows:

	2012	2011	2010	2009	2008
Town Preliminary Election	1000 – 9%	-----	-----	781 – 7%	-----
Sp. Town Preliminary Elec.	1624 – 14%				
Special. Senate Election	-----		6447 – 58%	-----	-----
Town Election	1783 – 16%	1835 – 17%	2586 – 23%	1903 - 17%	2072 – 20%
Special Town Election	1745 – 15%				
State Primary Election	2137 – 19%	-----	2033 – 19%	1319 - 12%	964 – 9%
State Election	8748 – 77%	-----	6262 – 56%	-----	8640 – 78%
Over-ride Election	-----	749 – 7%	-----	-----	-----
Presidential Primary Elec.	1465 – 13%	-----	-----	-----	4244 - 40%

We had a record seven elections in 2012, three on the State wide level and four on the local level. The presidential primary election, which also elects our town committees, was held on March 6th and showed the most interest for the Republican ticket as Mitt Romney easily outdistanced Ron Paul. A turnout of 1,465 or 13% of registered voters participated. We had a Preliminary Town Election on March 13th to narrow down the number of candidates from five to two for the race for School Committee. Deidre Mailloux and Angela Thorpe prevailed. A small turnout of 1,000 voters or 9% came to the polls. On April 10th the Annual Town Election was held as incumbent Paul Federici and newcomer Deidre Mailloux won for Selectman and School Committee by comfortable margins for the only two contested races. A moderate turnout of 16% or 1,783 voters cast their ballots. The busy election year continued on September 6th as the State Primary was held. A better than expected turnout of 19% or 2,137 voters came to the polls to cast their votes for those candidates who would appear on the November ballot. In the most contested race, Marie Angelides defeated Enrico Villamaino by a comfortable margin for State Representative. The National and State election was held on November 6th with a record turnout in terms of the number of voters who cast ballots for any one election. 8,748 voters or 77% wanted their voices heard. The presidential race in East Longmeadow had Mitt Romney prevailing by a small margin over president elect and incumbent Barack Obama. Michael Albano won in a close race for Governor’s Council while Brian Ashe and Angelo Puppolo won their races comfortably for State Representative. November 20th was our sixth election of the year as we held a special town preliminary election to narrow down a list of candidates from four to two to fill one of the open Selectman seats. Peter Punderson and Angela Thorpe were the top two vote getters as 1,624 voters or 14% participated. The Town’s final election took place on December 18th to fill two open seats for Selectman. Peter Punderson and Debra Boronski were the winners for the two open seats with Peter Punderson filling the term to April, 2013 and Debra Boronski filling the other vacated term to April, 2014. 1,745 voters or a moderate turnout of 15% participated. The race for the April, 2013 term was won by a margin of only 12 votes by Peter Punderson over Angela Thorpe who justifiably asked for a recount. In the subsequent recount election scheduled on January 5, 2013, the totals were hand counted and the results verified were identical to the tabulations of the December 18th election. All election results can also be found on the Town’s website.

As we have done in prior year, our registrars registered 21 eligible high school students prior to the Annual Town Election. This encourages our younger students to become more active in the Town’s civil affairs. A number of High School students helped at election this year which aided them in both fulfilling community service hours as well as being part of out voting process.

The Town’s Accu-vote voting machines operated very efficiently with no issues again proving their reliability and accuracy, especially when verifying the results of the recount for the December 18th Special Town election. The polling location for the entire town remains at Birchland Park Middle School. This saves approximately \$1,000 per election.

As usual, our election workers’ and registrar’s dedication and efforts are very appreciated by the Town Clerk’s office and the community. There are many behind the scene events to make an election happen and everyone involved (DPW, school custodians and personnel, police officers) should be recognized especially during a very busy election year.

BOARD OF REGISTRARS OF VOTERS: Thomas C. O’Connor, Chairman, Steven M. Casey, James A. O’Connor, Thomas P. Florence, Town Clerk

## Section 2: Administration

### Preliminary Election

Tuesday, March 13, 2012

### Annual Town Election

Tuesday, April 10, 2012

### Annual Town Meeting

Monday, May 21, 2012

### Town Offices to Be Filled

Board of Selectmen for 3 years

Board of Assessors for 3 years

Board of Public Works for 3 years

School Committee for 3 years

Library Trustee for 3 years

Library Trustee for 3 years

Planning Board for 5 years

Housing Authority for 5 years

Housing Authority for 2 years

### Incumbent Officials

Paul L. Federici

Christine M. Saulnier

Michael Perkins

Joseph Cabrera

Arthur T. McGuire

Stan Prager

Peter S. Punderson

Jennie M. Cavanaugh

Vacant

*50 Signatures Required On All Nomination Papers*

### Voting Precinct Locations

**Precinct 1** Birchland Park Middle School, 50 Hanward Hill

**Precinct 2** Birchland Park Middle School, 50 Hanward Hil

**Precinct 3** Birchland Park Middle School, 50 Hanward Hil

**Precinct 4** Birchland Park Middle School, 50 Hanward Hil

### 2012 Town Political Calendar

**January 13, 2012, Fri. 4pm**---Deadline to file articles for 2012 Annual Town Meeting Warrant, Selectmen's Office, Town Hall

**January 31, 2012, Tues. 5pm**---Last day and hour for candidates to submit nomination papers for town election with Registrars of Voters, Town Clerk's Office

**February 14, 2012, Tues. 5pm**---Last day and hour for Registrars of Voters to file certified nomination papers for Town Election with Town Clerk

**February 15, 2012, Wed. 8am to 8pm**---Last day and hour to register as a voter before March 6, 2012 Presidential Primary Election, Town Clerk's Office, Town Hall

**February 16, 2012, Thurs. 5pm**---Last opportunity for candidates for Town Election to withdraw; filed with Town Clerk, Town Hall

**February 22, 2012, Wed. 8am to 8pm**---Last day and hour to register as a voter before March 13, 2012 Preliminary Election, Town Clerk's Office, Town Hall

**March 5, 2012, Mon. 12 Noon**---Last day and hour to apply for absentee ballots for Presidential Primary Election, Town Clerk's Office, Town Hall

**March 6, 2012, Tue. 7am to 8pm**---**Presidential Primary – Voting in all 4 precincts at Birchland Park Middle School**

**March 12, 2012 mon. 12 Noon**---Last day and hour to apply for absentee ballots for town Preliminary Election, Town Clerk's Office, Town Hall

**March 13 2012, Tues.7am to 8pm**---**Town Preliminary Election – Voting in all 4 precincts at Birchland Park Middle School**

**March 21, 2012, Wed. 8am to 8pm**---Last day and hour to register as a voter before April 9th Town Election, Town Clerk's Office, Town Hall

**April 9, 2012, Mon. 12 Noon**---Last day and hour to apply for absentee ballots for Town Election, Town Clerk's Office, Town Hall

**April 10, 2012, Tues. 7am to 8pm**---**Annual Town Election – Voting in all 4 precincts at Birchland Park Middle School**

**May 2, 2012, Wed. 8am to 8pm**---Last day and hour to register as a voter before May 21st Annual Town Meeting, Town Clerk's Office, Town Hall

**May 21, 2012, Mon. 7:00pm**---**Annual Town Meeting – Held at the East Longmeadow High School**

### Fall state elections

**August 17, 2012, Fri. 8am to 8pm**---Last day and hour to register as a voter before September 6, 2012 State Primary Election, Town Clerk's Office, Town Hall

**September 6, 2012, Thurs. 7am to 8pm**---**State Primary Election – Voting in all 4 precincts at Birchland Park Middle School**

**October 17, 2012, Wed. 8am to 8pm**---Last day and hour to register as a voter before November 6, 2012 State Election, Town Clerk's Office, Town Hall

**November 6, 2012, Tues. 7am to 8pm**---**State Election – Voting in all 4 precincts at Birchland Park Middle School**

Thomas P. Florence  
Town Clerk and Registrar of Voters

# Section 2: Administration

## Preliminary Election

March 13, 2012

In accordance with the Warrant of the Selectmen, the State Election was held in four (4) precincts with polling hours from 7:00 A.M. to 8:00 P.M. All four voting machines were found to be set at 000 for all candidates. The record of all votes cast are as follows:

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
<b>SCHOOL COMMITTEE</b>					
Blanks	68	47	87	54	256
Joseph Cabrera, Jr.	91	84	70	110	355
Susan V. DeGrave	89	55	82	54	280
Deidre Mailloux	140	80	141	142	503
Robert S. Richardson	73	49	55	49	226
Angela K. Thorpe	107	83	73	104	367
Write-ins	2	2	4	5	13
Total	570	400	512	518	2000
<b>TOTAL VOTES CAST</b>	285	200	256	259	1000
<b>TOTAL REGISTERED VOTERS</b>	2825	2628	2718	2878	11049
<b>PERCENT VOTING</b>	10.09%	7.61%	9.42%	9.00%	9.05%

## Special Town Preliminary Election

November 20, 2012

In accordance with the Warrant of the Selectmen, the Special Town Preliminary Election was held in four (4) precincts with polling hours from 7:00 A.M. to 8:00 P.M. All four voting machines were found to be set at 000 for all candidates. The record of all votes cast are as follows:

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
<b>BOARD OF SELECTMEN</b>					
Blanks	127	106	148	149	530
Nicholas Chiusano	131	87	91	90	399
Peter Punderson	195	151	211	267	824
Angela K. Thorpe	230	127	168	196	721
Joseph E. Townshend	190	139	142	193	664
Write-ins	27	34	22	27	110
Total Votes Cast	900	644	782	922	3248
<b>TOTAL BALLOTS CAST</b>	450	322	391	461	1624
<b>TOTAL REGISTERED VOTERS</b>	2906	2688	2825	2943	11362
<b>PERCENT VOTING</b>	15.49%	11.98%	13.84%	15.66%	14.29%

## Special Town Election

December 18, 2012

In accordance with the Warrant of the Selectmen, the Special Town Preliminary Election was held in four (4) precincts with polling hours from 7:00 A.M. to 8:00 P.M. All four voting machines were found to be set at 000 for all candidates. The record of all votes cast are as follows:

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
<b>BOARD OF SELECTMEN</b>					
Blanks	12	11	10	11	44
Peter Punderson	191	201	196	248	836
Angela K. Thorpe	259	182	182	201	824
Write-ins	13	14	4	10	41
Total Votes Cast	475	408	392	470	1745
<b>BOARD OF SELECTMEN</b>					
Blanks	34	31	33	26	124
Debra A. Boronski	251	229	235	270	985
Write-ins	190	148	124	174	636
Total Votes Cast	475	408	392	470	1745
<b>TOTAL REGISTERED VOTERS</b>	2906	2688	2825	2943	11362
<b>PERCENT VOTING</b>	16.35%	15.18%	13.88%	15.97%	15.36%

### Write In Vote Tally

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
<b>April-13</b>					
Brian Doe	13	13	4	9	39
others		1		1	2
	13	14	4	10	41
<b>April-14</b>					
Brian Doe	185	146	124	173	628
others	5	2		1	8
	190	148	124	174	636

A True Record of the Election:

Attest: Thomas P. Florence, Town Clerk

# Section 2: Administration

## Republican Presidential Primary

Tuesday, March 6, 2012

In accordance with the Warrant of the Selectmen, the Presidential Primary was held in four (4) precincts with polling hours from 7:00 A.M. to 8:00 P.M. All four voting machines were found to be set at 000 for all candidates. The record of all votes cast are as follows:

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total		Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
<b>PRESIDENTIAL PREFERENCE</b>						<b>TOWN COMMITTEE</b>					
Blanks	2	1	0	0	3	Blanks	8233	6256	8431	9191	32111
Ron Paul	37	32	42	36	147	Debra A. Boronski	122	106	133	158	519
Mitt Romney	188	154	211	241	794	Daniel S. Burack	151	132	170	168	621
Rick Perry	0	1	1	0	2	William A. Caplin	111	95	116	138	460
Rick Santorum	60	37	50	50	197	Andrew F. Del Negro	119	102	128	148	497
Jon Huntsman	2	1	3	3	9	Margaret Ann Falkowski	109	100	127	147	483
Michele Bachmann	1	1	0	1	3	Thomas Joseph Falkowski	106	98	129	138	471
Newt Gingrich	16	15	12	21	64	Mary L. Jenewin-Caplin	114	97	119	138	468
Rudy Giuliani	0	0	0	0	0	Carol K. Johnston	115	105	129	155	504
No Preference	1	0	1	1	3	James W. Johnston, Jr.	112	99	125	145	481
Write-ins	1	0	2	0	3	Martin Sanford Kane	119	106	129	148	502
<b>Total</b>	<b>308</b>	<b>242</b>	<b>322</b>	<b>353</b>	<b>1225</b>	David J. Kern	116	107	128	141	492
<b>STATE COMMITTEE MAN</b>						George C. Kingston	124	113	137	156	530
Blanks	71	62	79	88	300	Larry Levine	150	125	157	183	615
Thomas A. McCarthy	153	118	166	173	610	Leonard C. Lodigiani	114	98	126	144	482
Alexander J. Sherman	82	62	77	92	313	John F. Maybury	166	129	174	181	650
Write-ins	2	0	0	0	2	Thomas C. O'Connor	114	108	129	148	499
<b>Total</b>	<b>308</b>	<b>242</b>	<b>322</b>	<b>353</b>	<b>1225</b>	Robert J. Picknally	130	112	144	152	538
<b>STATE COMMITTEE WOMAN</b>						Virginia C. Robbins	119	101	131	149	500
Blanks	40	27	43	37	147	Sidney M. Starks	123	100	133	149	505
Deborah L. Martell	102	76	91	108	377	Enrico John Villamaino, III	193	161	192	219	765
Mary S. Rogeness	164	139	188	208	699	Write-ins	20	20	83	59	182
Write-ins	2	0	0	0	2	<b>Total</b>	<b>10780</b>	<b>8470</b>	<b>11270</b>	<b>12355</b>	<b>42875</b>
<b>Total</b>	<b>308</b>	<b>242</b>	<b>322</b>	<b>353</b>	<b>1225</b>	<b>TOTAL VOTES CAST</b>					
						308	242	322	353	1225	

PRIMARY BALLOTS WERE CAST AS FOLLOWS:	DEMOCRAT	REPUBLICAN	GREEN-RAINBOW	TOTAL
Precinct 1	58	308	0	366
Precinct 2	71	242	0	313
Precinct 3	62	322	0	384
Precinct 4	49	353	0	402
<b>Totals</b>	<b>240</b>	<b>1225</b>	<b>0</b>	<b>1465</b>

ELIGIBLE VOTERS:	DEMOCRAT	REPUBLICAN	GREEN RAINBOW	UNENROLLED	TOTAL
Precinct 1	783	539	7	1493	2822
Precinct 2	815	438	9	1364	2626
Precinct 3	749	554	8	1402	2713
Precinct 4	718	595	8	1552	2873
<b>Totals</b>	<b>3065</b>	<b>2126</b>	<b>32</b>	<b>5811</b>	<b>11034</b>

Percentage Voted:	13%
Precinct 1	13%
Precinct 2	12%
Precinct 3	14%
Precinct 4	14%

A True Record of the Election:

Attest: Thomas P. Florence, Town Clerk

# Section 2: Administration

## State Primaries

September 6, 2012

In accordance with the Warrant of the Selectmen, the State Primaries were held in four (4) precincts with polling hours from 7:00 A.M. to 8:00 P.M. All four voting machines were found to be set at 000 for all candidates. The record of all votes cast are as follows:

### REPUBLICAN PARTY

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
<b>SENATOR IN CONGRESS</b>					
Blanks	2	6	10	3	21
Scott P. Brown	164	163	167	208	702
Write-ins	-	-	1	1	2
<b>Total</b>	<b>166</b>	<b>169</b>	<b>178</b>	<b>212</b>	<b>725</b>
<b>REPRESENTATIVE IN CONGRESS</b>					
Blanks	145	160	162	194	661
Write-ins	21	9	16	18	64
<b>Total</b>	<b>166</b>	<b>169</b>	<b>178</b>	<b>212</b>	<b>725</b>
<b>COUNCILLOR</b>					
Blanks	25	34	56	45	160
Michael F. Case	58	56	49	64	227
Michael Franco	83	79	72	103	337
Write-ins	-	-	1	-	1
<b>Total</b>	<b>166</b>	<b>169</b>	<b>178</b>	<b>212</b>	<b>725</b>
<b>SENATOR IN GENERAL COURT</b>					
Blanks	150	164	165	194	673
Write-ins	16	5	13	18	52
<b>Total</b>	<b>166</b>	<b>169</b>	<b>178</b>	<b>212</b>	<b>725</b>
<b>REPRESENTATIVE IN GENERAL COURT (Prec 1)</b>					
Blanks	44	XXXXXX	XXXXXX	XXXXXX	44
Dennis John McCarthy	122	XXXXXX	XXXXXX	XXXXXX	122
Write-ins	-	XXXXXX	XXXXXX	XXXXXX	-
<b>Total</b>	<b>166</b>	<b>XXXXXX</b>	<b>XXXXXX</b>	<b>XXXXXX</b>	<b>166</b>
<b>REPRESENTATIVE IN GENERAL COURT (Prec 2-4)</b>					
Blanks	XXXXXX	7	13	10	30
Marie Angelides	XXXXXX	139	137	175	451
Enrico John Villamaino III	XXXXXX	23	28	26	77
Write-ins	XXXXXX	-	-	1	1
<b>Total</b>	<b>XXXXXX</b>	<b>169</b>	<b>178</b>	<b>212</b>	<b>559</b>
<b>CLERK OF COURTS</b>					
Blanks	137	155	161	185	638
Write-ins	29	14	17	27	87
<b>Total</b>	<b>166</b>	<b>169</b>	<b>178</b>	<b>212</b>	<b>725</b>
<b>REGISTER OF DEEDS</b>					
Blanks	150	161	170	198	679
Write-ins	16	8	8	14	46
<b>Total</b>	<b>166</b>	<b>169</b>	<b>178</b>	<b>212</b>	<b>725</b>
<b>TOTAL VOTES CAST</b>	<b>166</b>	<b>169</b>	<b>178</b>	<b>212</b>	<b>725</b>
<b>TOTAL REGISTERED VOTERS</b>					
	2822	2605	2706	2856	10989
<b>PERCENT VOTING</b>	<b>5.9%</b>	<b>6.5%</b>	<b>6.6%</b>	<b>7.4%</b>	<b>6.6%</b>

## DEMOCRATIC PARTY

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
<b>SENATOR IN CONGRESS</b>					
Blanks	88	76	75	84	323
Elizabeth A. Warren	304	268	252	235	1,059
Write-ins	5	3	10	12	30
<b>Total</b>	<b>397</b>	<b>347</b>	<b>337</b>	<b>331</b>	<b>1,412</b>
<b>REPRESENTATIVE IN CONGRESS</b>					
Blanks	5	5	17	9	36
Richard E. Neal	277	257	259	245	1,038
Andrea F. Nuciforo, Jr.	98	75	56	63	292
Bill Shein	17	10	5	13	45
Write-ins	-	-	-	1	1
<b>Total</b>	<b>397</b>	<b>347</b>	<b>337</b>	<b>331</b>	<b>1,412</b>
<b>COUNCILLOR</b>					
Blanks	26	23	29	37	115
Michael J. Albano	187	164	158	141	650
Gerry Roy	57	45	48	38	188
Kevin J. Sullivan	127	115	102	114	458
Write-ins	-	-	-	1	1
<b>Total</b>	<b>397</b>	<b>347</b>	<b>337</b>	<b>331</b>	<b>1,412</b>
<b>SENATOR IN GENERAL COURT</b>					
Blanks	90	59	63	66	278
Gale D. Candaras	305	288	272	262	1,127
Write-ins	2	-	2	3	7
<b>Total</b>	<b>397</b>	<b>347</b>	<b>337</b>	<b>331</b>	<b>1,412</b>
<b>REPRESENTATIVE IN GENERAL COURT (Prec. 1)</b>					
Blanks	91	XXXXXX	XXXXXX	XXXXXX	91
Angelo J. Puppolo, Jr.	305	XXXXXX	XXXXXX	XXXXXX	305
Write-ins	1	XXXXXX	XXXXXX	XXXXXX	1
<b>Total</b>	<b>397</b>	<b>XXXXXX</b>	<b>XXXXXX</b>	<b>XXXXXX</b>	<b>397</b>
<b>REPRESENTATIVE IN GENERAL COURT (Prec. 2-4)</b>					
Blanks	XXXXXX	67	60	71	198
Brian Michael Ashe	XXXXXX	278	272	258	808
Write-ins	XXXXXX	2	5	2	9
<b>Total</b>	<b>XXXXXX</b>	<b>347</b>	<b>337</b>	<b>331</b>	<b>1,015</b>
<b>CLERK OF COURTS</b>					
Blanks	11	10	10	8	39
Thomas Ashe	116	103	122	108	449
John P. DaCruz	46	41	36	47	170
Linda A. Stec DiSanti	37	32	26	28	123
Laura Gentile	187	161	143	139	630
Write-ins	-	-	-	1	1
<b>Total</b>	<b>397</b>	<b>347</b>	<b>337</b>	<b>331</b>	<b>1,412</b>
<b>REGISTER OF DEEDS</b>					
Blanks	85	61	67	58	271
Donald E. Ashe	310	284	263	268	1,125
Write-ins	2	2	7	5	16
<b>Total</b>	<b>397</b>	<b>347</b>	<b>337</b>	<b>331</b>	<b>1,412</b>
<b>TOTAL VOTES CAST</b>	<b>397</b>	<b>347</b>	<b>337</b>	<b>331</b>	<b>1412</b>
<b>TOTAL REGISTERED VOTERS</b>					
	2822	2605	2706	2856	10989
<b>PERCENT VOTING</b>	<b>14.1%</b>	<b>13.3%</b>	<b>12.5%</b>	<b>11.6%</b>	<b>12.8%</b>

## Section 2: Administration

### GREEN RAINBOW PARTY

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
<b>SENATOR IN CONGRESS</b>					
Blanks	-	-	-	-	-
Write-ins	-	-	-	-	-
Total	-	-	-	-	-
<b>REPRESENTATIVE IN CONGRESS</b>					
Blanks	-	-	-	-	-
Write-ins	-	-	-	-	-
Total	-	-	-	-	-
<b>COUNCILLOR</b>					
Blanks	-	-	-	-	-
Write-ins	-	-	-	-	-
Total	-	-	-	-	-
<b>SENATOR IN GENERAL COURT</b>					
Blanks	-	-	-	-	-
Write-ins	-	-	-	-	-
Total	-	-	-	-	-
<b>REPRESENTATIVE IN GENERAL COURT (Prec 1)</b>					
Blanks	-	XXXXXX	XXXXXX	XXXXXX	-
Write-ins	-	XXXXXX	XXXXXX	XXXXXX	-
Total	-	XXXXXX	XXXXXX	XXXXXX	-
<b>REPRESENTATIVE IN GENERAL COURT (Prec 2-4)</b>					
Blanks	XXXXXX	-	-	-	-
Write-ins	XXXXXX	-	-	-	-
Total	XXXXXX	-	-	-	-
<b>CLERK OF COURTS</b>					
Blanks	-	-	-	-	-
Write-ins	-	-	-	-	-
Total	-	-	-	-	-
<b>REGISTER OF DEEDS</b>					
Blanks	-	-	-	-	-
Write-ins	-	-	-	-	-
Total	-	-	-	-	-
<b>TOTAL VOTES CAST</b>	0	0	0	0	0
<b>TOTAL REGISTERED VOTERS</b>	2822	2605	2706	2856	10989
<b>PERCENT VOTING</b>	0.0%	0.0%	0.0%	0.0%	0.0%

### ELECTION TOTALS

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
<b>GREEN RAINBOW</b>					
<b>TOTAL VOTES CAST</b>	0	0	0	0	0
<b>TOTAL REGISTERED VOTERS</b>	2822	2605	2706	2856	10989
<b>PERCENT VOTING</b>	0.0%	0.0%	0.0%	0.0%	0.0%
<b>REPUBLICAN</b>					
<b>TOTAL VOTES CAST</b>	166	169	178	212	725
<b>TOTAL REGISTERED VOTERS</b>	2822	2605	2706	2856	10989
<b>PERCENT VOTING</b>	5.9%	6.5%	6.6%	7.4%	6.6%
<b>DEMOCRAT</b>					
<b>TOTAL VOTES CAST</b>	397	347	337	331	1412
<b>TOTAL REGISTERED VOTERS</b>	2822	2605	2706	2856	10989
<b>PERCENT VOTING</b>	14.1%	13.3%	12.5%	11.6%	12.8%
<b>TOTAL VOTES CAST</b>	563	516	515	543	2137
<b>TOTAL REGISTERED VOTERS</b>	2822	2605	2706	2856	10989
<b>PER CENT VOTING</b>	20.0%	19.8%	19.0%	19.0%	19.4%

A True Record of the Election:

Attest: Thomas P. Florence, Town Clerk



# Section 2: Administration

## State Election

November 6, 2012

In accordance with the Warrant of the Selectmen, the State Election was held in four (4) precincts with polling hours from 7:00 A.M. to 8:00 P.M. All four voting machines were found to be set at 000 for all candidates. The record of all votes cast are as follows:

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
<b>ELECTORS OF PRESIDENT</b>					
Blanks	9	4	10	2	25
Johnson and Gray	18	9	26	16	69
Obama and Biden	1,063	1,058	1,005	959	4,085
Romney and Ryan	1,093	961	1,115	1,354	4,523
Stein and Honkala	8	9	3	7	27
Write-ins	9	5	5	-	19
<b>Total</b>	<b>2,200</b>	<b>2,046</b>	<b>2,164</b>	<b>2,338</b>	<b>8,748</b>

<b>SENATOR IN CONGRESS</b>					
Blanks	16	13	14	16	59
Scott P. Brown	1,337	1,166	1,331	1,523	5,357
Elizabeth A. Warren	843	865	819	797	3,324
Write-ins	4	2	-	2	8
<b>Total</b>	<b>2,200</b>	<b>2,046</b>	<b>2,164</b>	<b>2,338</b>	<b>8,748</b>

<b>REPRESENTATIVE IN CONGRESS-First District</b>					
Blanks	566	459	504	676	2,205
Richard E. Neal	1,596	1,567	1,623	1,590	6,376
Write-ins	38	20	37	72	167
<b>Total</b>	<b>2,200</b>	<b>2,046</b>	<b>2,164</b>	<b>2,338</b>	<b>8,748</b>

<b>COUNCILLOR-Eighth District</b>					
Blanks	170	139	151	169	629
Michael J. Albano	1,042	1,033	1,004	992	4,071
Michael Franco	985	870	1,005	1,172	4,032
Write-ins	3	4	4	5	16
<b>Total</b>	<b>2,200</b>	<b>2,046</b>	<b>2,164</b>	<b>2,338</b>	<b>8,748</b>

<b>SENATOR IN GENERAL COURT-First Hampden &amp; Hampshire</b>					
Blanks	681	565	594	746	2,586
Gale D. Candaras	1,493	1,462	1,548	1,557	6,060
Write-ins	26	19	22	35	102
<b>Total</b>	<b>2,200</b>	<b>2,046</b>	<b>2,164</b>	<b>2,338</b>	<b>8,748</b>

<b>REPRESENTATIVE IN GENERAL COURT</b>					
Blanks	188	106	107	120	521
Angelo J. Puppalo, Jr. - Twelfth Hampden Dist	1,213	XXXXXX	XXXXXX	XXXXXX	1,213
Dennis John McCarthy - Twelfth Hampden Dist	792	XXXXXX	XXXXXX	XXXXXX	792
Brian M. Ashe - Second Hampden Dist	XXXXXX	1,154	1,151	1,095	3,400
Marie Angelides - Second Hampden Dist	XXXXXX	785	904	1,116	2,805
Write-ins	7	1	2	7	17
<b>Total</b>	<b>2,200</b>	<b>2,046</b>	<b>2,164</b>	<b>2,338</b>	<b>8,748</b>

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
<b>CLERK OF COURTS- Hampden County</b>					
Blanks	677	607	662	797	2,743
Laura Gentile	1,504	1,423	1,482	1,512	5,921
Write-ins	19	16	20	29	84
<b>Total</b>	<b>2,200</b>	<b>2,046</b>	<b>2,164</b>	<b>2,338</b>	<b>8,748</b>

<b>REGISTER OF DEEDS-Hampden District</b>					
Blanks	646	582	638	771	2,637
Donald E. Ashe	1,528	1,450	1,508	1,539	6,025
Write-ins	26	14	18	28	86
<b>Total</b>	<b>2,200</b>	<b>2,046</b>	<b>2,164</b>	<b>2,338</b>	<b>8,748</b>

<b>QUESTION 1</b>					
Blanks	326	338	294	317	1,275
Yes	1,625	1,464	1,592	1,760	6,441
No	249	244	278	261	1,032
<b>Total</b>	<b>2,200</b>	<b>2,046</b>	<b>2,164</b>	<b>2,338</b>	<b>8,748</b>

<b>QUESTION 2</b>					
Blanks	77	133	129	107	446
Yes	891	815	899	974	3,579
No	1,232	1,098	1,136	1,257	4,723
<b>Total</b>	<b>2,200</b>	<b>2,046</b>	<b>2,164</b>	<b>2,338</b>	<b>8,748</b>

<b>QUESTION 3</b>					
Blanks	99	155	149	122	525
Yes	1,240	1,119	1,161	1,246	4,766
No	861	772	854	970	3,457
<b>Total</b>	<b>2,200</b>	<b>2,046</b>	<b>2,164</b>	<b>2,338</b>	<b>8,748</b>

**TOTAL VOTES CAST**    2200        2046        2164        2338        8748

**TOTAL REGISTERED VOTERS**    2901        2674        2811        2932        11318

**PERCENT VOTING**    75.8%        76.5%        77.0%        79.7%        77.3%

A True Record of the Election:

Attest: Thomas P. Florence, Town Clerk

## Section 2: Administration

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### **Town Moderator**

Town Meeting, the legislative branch of East Longmeadow's government, once again addressed many important fiscal, zoning and other matters during the past year. Among other things:

- The Annual Town Meeting held in May, 2012 enacted an operating budget in excess of \$53,000,000.00 and a capital budget of approximately \$1.75 million. Town Meeting also approved a \$926,000 transfer from "free cash" to pay for expenses incurred as a result of the October 29, 2011 storm.
- In addition, the Town's zoning laws were amended to authorize "large" family home day care; to regulate massage therapy facilities; and to authorize ground mounted photovoltaic installations. Also, the by-law regarding maintenance of storm water basins, which had been adopted at a prior Town meeting, was repealed by means of a vote on a citizens' petition.
- A Special Town Meeting in October, 2012, addressed budget items, approved a municipal space study and other matters.

The Town greatly benefits from the dedication and efforts of the Appropriations Committee, as to which the Town Moderator is the appointing authority. Committee members include Frank Iovine, Jim Broderick, Rocco Carabetta, Russ Denver, Eric Madison, Dawn Starks and Jim Walsh, Sr. Thanks also to Marge Larocca who serves as the Committee's Administrative Assistant and to Mike Macleod, who stepped down from the Committee after many years of dedicated service.

Town Meeting provides the opportunity for each registered voter to act as a "legislator" in town government. The fiscal challenges facing the Country, the Commonwealth and the Town call for active citizen participation in setting priorities for the Town, whether through the budget process, by-law changes or other matters. I urge you to exercise your right and privilege by attending and participating in Town Meeting. If you have any questions about Town Meetings and its procedures, please contact me at [moderator@eastlongmeadowma.gov](mailto:moderator@eastlongmeadowma.gov) or call me at (413) 525-1249.

James B. Sheils  
Town Moderator

## Section 2: Administration

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### **Town of East Longmeadow Special Town Meeting**

February 1, 2012

In accordance with the Warrant of the Selectmen, a Special Town Meeting was held in the Auditorium of the East Longmeadow High School on Wednesday evening, February 1, 2012. Town Moderator Mr. James Sheils, called the meeting to order at 7:10PM; there being 384 registered voters present. Mr. Sheils offered the opening prayer and led the assembly in the Pledge of Allegiance.

Mr. Sheils then proceeded with some housekeeping issues; location of fire exits and color of tags for voter and non-voters.

Mr. Sheils then gave accolades to the Department of Public Works for their handling of all pick-up and clean-up activities relating to the October 29th snowstorm. He then mentioned the financial savings realized for this operation due to handling much of the labor in-house vs. the utilization of contracted vendors.

Chief Richard Brady then introduced four new call firefighters, Christopher Albano, Joshua Aliengena, Patrick Hawley and Matthew Torowsky, and praised their hard work and dedication. Chairman James D. Driscoll of the Board of Selectman then proceeded with the oath to swear them into office as the Town's newest call firefighters.

#### **Article 1 – Transfer of Funds – Board of Selectmen**

Motioned that the Town appropriate and transfer \$115,000.00 from Free Cash only for the following purpose: To retrofit the existing High School athletic field complex with new lighting.

Appropriations Committee Recommendation: Recommended

Capital Planning Committee Recommendation: Recommended

Motion Passed Majority as Declared by Town Moderator.

#### **Motion to Adjourn**

The Special Town Meeting was adjourned at 7:20 p.m., the business of the Warrant having been completed.

#### **Certificate of Quorum**

This is to certify that more than 100 Registered Voters were present at the Special Town Meeting held on February 1, 2012. Voter attendance was recorded as follows:

Precinct 1	93
Precinct 2	77
Precinct 3	85
Precinct 4	129
<b>Total</b>	<b>384</b>

True Record: Attest:  
Thomas P. Florence  
Town Clerk

## Section 2: Administration

### **Town of East Longmeadow Special Town Meeting**

October 1, 2012

In accordance with the Warrant of the Selectmen, a Special Town Meeting was held in the Auditorium of the East Longmeadow High School on Monday evening, October 1, 2012. Town Moderator Mr. James Sheils, called the meeting to order at 7:07PM; there being 177 registered voters present. Mr. Sheils offered the opening prayer and led the assembly in the Pledge of Allegiance.

Mr. Sheils then proceeded with some housekeeping issues; location of fire exits and color of tags for voter and non-voters.

The Town Moderator is now allowed to determine, without a count, based on the by-law change adopted in May 2006, whether a 2/3rd's quorum Town vote has been obtained, subject to the right of challenge by seven (7) voters as authorized the Town By-Law, Section 2.030 Chapter 13. If seven (7) or more voters challenge the vote, a teller count shall be required. Mr. Sheils communicated this to all in attendance.

Mr. Sheils then recognized new Fire Chief, Paul Morrisette, and the Town's new Recreation Director, Colin Drury.

The Town Moderator also recognized Mr. Michael Macleod for his long dedication and outstanding service to the Appropriations Committee.

Mr. Sheils then reminded all Town Meeting attendees about the three upcoming Elections; The State Election on November 6th, the Preliminary Election (to fill Selectman Driscoll's seat) on November 20th, and the Special Election to fill the two vacated Selectman seat on December 18th.

#### **Article 1 – Board of Selectmen – Fund Municipal Space Study**

Motioned that the Town raise and appropriate \$30,000.00 to fund a municipal space study, to be expended by the Board of Selectmen.

Appropriations Committee Recommendation: Recommended

The Moderator declared the motion as having passed; the Moderator's decision was questions by seven or more voters. Accordingly, a teller count was conducted.

Motion Passed Majority 86-yes, 61-no

#### **Article 2 – Board of Selectmen – Fund Department Heads & Non-Union Personnel Salary Study**

Motioned that the Town raise and appropriate \$30,000.00 to fund a department heads and non-union personnel salary survey to be expended by the Board of Selectmen.

Appropriations Committee Recommendation: Recommended  
Motion Fails as Declared by Town Moderator.

#### **Article 3 – Board of Selectmen – Transfer of Funds – July 4, 2013 Independence Day Parade**

Motioned that the Town transfer \$15,000.00 from the General Fund Reserve Account #01-132 to fund the July 4, 2013 Independence Day Parade.

Appropriations Committee Recommendation: Recommended  
Motion Passed Unanimously as Declared by Town Moderator.

#### **Article 4 – Board of Selectmen – Transfer of Funds**

No Motion Made. No Action

#### **Article 5 – Board of Selectmen – Transfer of Funds**

No Motion Made. No Action

#### **Article 6 – Board of Selectmen – Transfer of Funds**

No Motion Mad. No Action

#### **Article 7 – Board of Selectmen – Appropriation of Funds**

Motioned that the Town transfer \$125,026.00 from the General Fund Unreserved Fund Balance Account #01-3590 to the Community Preservation Act Unreserved Fund Balance Account #2615-3590

Appropriations Committee Recommendation: Recommended  
Community Preservation Committee Recommendation: Recommended  
Motion Passed Unanimously as Declared by Town Moderator.

#### **Article 8 – Community Preservation Committee – Pine Knoll Pool Reconstruction, Renovation**

Motioned to amend Article 8 to add the language "and Ch. 44B the Community Preservation Act and recommended by Community Preservation Committee".

Motion to Amend Passed by Majority as Declared by Town Moderator

Motioned that the Town finance by bonding under the provision of G. L. Ch. 44 Section 7, and Ch 44B-the, Community Preservation Act, and recommended by Community Preservation Committee, the amount of \$450,000.00 for the reconstruction, renovation, or repair of the Pine Knoll Pool and surrounding area.

Board of Selectmen Recommendation: Recommended  
Appropriations Committee Recommendation: Recommended  
Capital Planning Committee Recommendation: Recommended  
Motion Passed by not less than two-thirds as Declared by Town Moderator.

#### **Article 9 – Board of Selectmen – Transfer of Funds**

No Motion Made. No Action

#### **Article 10 – Planning Board – Amend East Longmeadow Zoning By-law 1991 Revision**

Motioned that the Town amend the East Longmeadow Zoning By-law 1991 Revision pursuant to M.G.L. Chapter 40A by amending Section VIII – Definitions, Section 3.07, adding a new section 3.079.2 and adding a new section 5.74, all relating to body art establishments, as follows:

A. To amend Section VIII – Definitions by inserting, in proper alphabetical order, a new definition of "Body Art Establishment" "Body Art" and "Body Art Practitioner" to read as follows:

BODY ART ESTABLISHMENT: A facility, where BODY ART is performed.

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**BODY ART:** the practice of physical body adornment by permitted establishments and practitioners using, but not limited to, the following techniques: body piercing, tattooing, cosmetic tattooing, branding, and scarification but not practices that are considered medical procedures by the Board of Registration in Medicine.

**BODY ART PRACTITIONER:** a specifically identified individual who has been granted a permit by the Board of Health to perform body art in a **BODY ART ESTABLISHMENT** that has been granted a permit by the Board of Health.

**B. Amend Section 3.07** by inserting a new section 3.079.2 into the Schedule of Use Regulations to read as follows:

Bylaw Number	Land Use Classification	Standards & Conditions	RAA	RA	RB	RC	ER	COM	BUS	I	IGP	GR	PUR
3.079.2	Body Art Establishments	See Section 5.74	N	N	N	N	N	N	Y	N	N	N	N

**C. To add new section 5.74 BODY ART ESTABLISHMENT**

**5.74 BODY ART ESTABLISHMENTS**

5.741 BODY ART ESTABLISHMENTS shall be permitted by right in the Business (BUS) districts in accordance with the additional requirements specified herein.

5.742 Additional General Requirements

The following standards shall be used as additional standards for all BODY ART ESTABLISHMENTS:

- a. BODY ART ESTABLISHMENTS shall not be operated within 500 feet of any church or public and/or charter school.
- b. Prior to the operation of a BODY ART ESTABLISHMENT, the owner shall obtain a permit from the East Longmeadow Board of Health for the establishment and for each practitioner.
- c. BODY ART ESTABLISHMENTS shall be subject to the same parking requirements as any other retail establishments, that being six (6) parking spaces per 1,000 square feet of usable floor.

A 2/3rd's Vote is required for this Article to pass.  
 Teller count: Yes – 67 – 56%, Opposed – 53 – 44%  
 Motion Fails as Declared by Town Moderator.

**Article 11 – Planning Board – Amend East Longmeadow Zoning By-law 1991 Revision**

Motioned that the Town amend the East Longmeadow Zoning By-Law, 1991 Revision, pursuant to M.G.L. Chapter 40A by deleting in its entirety Section 3.090 "Home office or studio" in the table of Land Use Clarification and Standards as Conditions and replacing same with new language, all as set forth in Article 11 of the handout provided at Town Meeting with the following change: h. Replace first sentence to read: "No articles are sold on the premises".

**3.090 Private Home Office or Studio**

The use of a portion of a home by a bona fide resident of the premises as an office for the private conduct of a profession or trade shall be considered accessory to the use of the residence provided that:

- a. An approval for a PRIVATE HOME OFFICE must be granted by the Planning Board prior to any business being conducted at the residence.
- b. The profession or trade shall be conducted in a room in the principal dwelling and shall be carried on only by members of the family living on the premises. No nonresident shall work in or be employed in connection with the use of the premises as a home office.
- c. The profession or trade must be incidental to the use of the dwelling as a residence.
- d. The area devoted to the conduct of the home occupation shall not exceed twenty percent (20%) of the habitable floor area of the dwelling unit. Basements and attics shall not be included in said area calculations.
- e. No external change is made which alters the residential character of the dwelling or the residential character and appearance of the lot.
- f. There shall be no exterior display, signage or visible storage or other outward evidence that the premises is being used for any purpose other than residential use.

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- g. No noise, vibration, smoke, dust, odor, heat, glare, unsightliness, electrical interference, or other nuisance is produced which is detectable by human sensory perception beyond the property line in amounts exceeding those normal to residential property.
- h. No articles are sold on the premises. No persons not employed by the profession or trade person shall be permitted in residence or on the premises for any purpose related to or in any way accessory to the profession or trade.

A voter questioned the quorum during debate. A count was taken, indicating 103 voters present, which satisfied the quorum requirement of 100.

A 2/3rd's Vote is required for this Article to pass.  
Motion Fails as Declared by Town Moderator.

### **Article 12 – Planning Board – Amend East Longmeadow Zoning By-law 1991 Revision**

Motioned that the Town amend the East Longmeadow Zoning By-Law, 1991 Revision pursuant to M.G.L., Chapter 40A amending § 3.33 Business District, §3.331 Buffer Strip Requirements by deleting said section in its entirety and replacing with new language as follows:

No specific side yards shall be required for a business building or structure, except that when the property abuts a Residence or a Residential District, as side yard or rear yard of 25 feet is required. The first 12 ½ feet of such rear or side yard nearest to the Residence or Residential District shall be left as a wooded buffer, or if non exits, shall be landscaped by providing trees, shrubs or fencing to provide a practical buffer between the two properties and/or districts. The establishment of this buffer strip shall be an integral part of any required parking plan. Sufficient space and facilities shall be provided for loading and unloading of materials, equipment and merchandise on the premises and entirely off the traveled way. Proper access to the rear of buildings for fire control and general safety shall be provided.

A 2/3rd's Vote is required for this Article to pass.  
Motion Passed by two-thirds as Declared by Town Moderator.

### **Article 13 – Planning Board – Amend East Longmeadow Zoning By-law 1991 Revision**

Motioned that the Town amend the East Longmeadow Zoning By-Law, 1991 Revision pursuant to M.G.L. Chapter 40A by amending § 3.32 Commercial District, § 3.321 buffer Strip Requirements by deleting said section in its entirety and replacing with new language as follows:

Twelve foot (12') side yards shall be required for a commercial building or structure, except that when the property abuts a Residence or a Residential District, a side yard of 25 feet is required. The first 12 ½ feet of such rear or side yard nearest to the Residence or Residential District shall be left as a wooded buffer between the two properties and/or districts. The establishment of this buffer strip shall be an integral part of any required parking plan. Sufficient space and facilities shall be provided for loading and unloading of materials, equipment and merchandise on the premises and entirely off the traveled way. Proper access to the rear of buildings for fire control and general safety shall be provided.

A 2/3rd's Vote is required for this Article to pass.  
Motion Passed by two-thirds as Declared by Town Moderator.

### **Article 14 – Planning Board – Amend East Longmeadow Zoning By-law 1991 Revision**

Motioned that the Town amend the East Longmeadow Zoning By-Law, 1991 Revision pursuant to M.G.L. Chapter 40A by amending § 2.1 District Locations and Boundaries by deleting section 2.12 in its entirety and replacing with specific language as follows:

2.12 Where zoning district boundaries are less than 25 feet from a property line, then the property line shall become the zoning district boundary with the exception of the Floodplain district where in boundaries shall always follow natural features and landscape contours on the maps.

A 2/3rd's Vote is required for this Article to pass.  
Motion Fails with standing vote as Declared by Town Moderator.

### **Article 15 – Planning Board – Amend East Longmeadow Zoning By-law 1991 Revision**

Motioned that the Town amend the East Longmeadow Zoning By-Law, 1991 Revision pursuant to M.G.L. Chapter 40A by amending § 3.3 Additional Use, Dimensional and Density Regulations to add the same language in the text that currently exists in Table 3-2, page 3-23, so as to be consistent, as follows:

#### **3.35 Industrial Garden District**

##### **3.351 Buffer Strip Requirements**

When abutting any residential district, the rear and/or side yard shall be 50 feet. A 25 foot landscaped buffer is required if a property abuts any residential district.

##### **3.352 Lot Coverage**

On any lot, the building area shall not exceed 40% of the lot area on lots having less than 225,000 square feet of area and 45% of the lot area on lots having 225,000 square feet or more.

A 2/3rd's Vote is required for this Article to pass.  
Motion Passed by two-thirds as Declared by Town Moderator.

### **Article 16 – Planning Board – Amend East Longmeadow Zoning By-law 1991 Revision**

Motioned that the Town amend the East Longmeadow Zoning By-Law, 1991 Revision pursuant to M.G.L. Chapter 40A by Table 3-2 of Dimensional Regulations, Industrial District, to add language in the comment section as follows:

“Abutting a residence district” “See Section3.34”

A 2/3rd's Vote is required for this Article to pass.  
Motion Passed by two-thirds as Declared by Town Moderator.

## Section 2: Administration

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### **Motion to Adjourn**

Town Moderator Jim Sheils at this time recognized Selectman James Driscoll for his willingness to serve an additional three months following his original date of resignation.

The Special Town Meeting was adjourned at 9:42 p.m., the business of the Warrant having been completed.

### **Certificate of Quorum**

This is to certify that more than 100 Registered Voters were present at the Special Town Meeting held on October 1, 2012. Voter attendance was recorded as follows:

Precinct 1	41
Precinct 2	38
Precinct 3	49
Precinct 4	49

<b>Total</b>	<b>177</b>
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True Record: Attest:  
Thomas P. Florence  
Town Clerk

## Section 2: Administration

### Town of East Longmeadow Annual Town Meeting

May 21, 2012

In accordance with the Warrant of the Selectmen, the Annual Town Meeting was held in the Auditorium of the East Longmeadow High School on Monday evening, May 21, 2012, thus the sixth Town Meeting held on the third Monday of May following the by-law change from the Annual Town Meeting of 2006. Town Moderator, Mr. James Sheils, called the meeting to order at 7:04PM; there being 400 registered voters present. Mr. Sheils offered the opening prayer and led the assembly in the Pledge of Allegiance. He then congratulated the various elected town officials who were recently elected at the April 10th Annual Town Election.

Mr. Enrico J. Villamaino, III Chairman of the Board of Selectmen, requested the Assembly to recognize those Town employees who had retired and anniversaries celebrated in FY 2012. Mr. Villamaino also recognized the various department heads and their staff for their hard work and dedication throughout the past year.

Mr. Carl Ohlin, Chairman of the East Longmeadow Independence Day Parade Committee, presented a plaque to Mr. James Rintoul in honor of Mr. Rintoul being named Honorary Grand Marshall of the 2012 East Longmeadow Independence Day Parade. Mr. Rintoul was honored for his many past and present contributions to the Town of East Longmeadow, especially his diligent work and dedication as a valuable member of several Town committees, his many contributions as a Town Business Owner and his service to the Rotary Club.

Mr. Villamaino then recognized Nathalie L. Fisk, as the Boston Globe Golden Head Cane recipient as the most tenured citizen and resident of East Longmeadow. Ms. Fisk was born in December of 1910. Selectman Villamaino then recognized the fine efforts of the Town's Emergency Services provided and the DPW for the savings realized regarding the October 2011 snow storm.

Town Moderator Mr. Sheils then proceeded with some housekeeping issues: Location of fire exits, red tags for non-voters and white tags for registered voters, warrant articles that can be moved within the warrant if approved by a 2/3rd's majority vote, and the proper etiquette required of speakers. Mr. Sheils gave recognition to the Town's election workers for their hard work and dedication and he also recognized those who help set-up and make the Town meeting happen.

The Town Moderator is now allowed to determine, without a count, based on the by-law change adopted in May 2006, whether a 2/3rd's quorum Town vote has been obtained, subject to the right of challenge

by seven (7) voters as authorized the Town By-Law, Section 2.030 Chapter 13. If seven (7) or more voters challenge the vote, a teller count shall be required.

#### Article 1 – 1B Reports of Officers and Committees

The Moderator reported that reports of Town Officers and Committees are available for distribution at the Town Meeting and also online at the Town's website: [www.eastlongmeadowma.gov](http://www.eastlongmeadowma.gov), and that DVD and paper copies are available at the Town Clerk's Office.

#### Article 2 – Report of the Appropriations Committee – Operating Budget

Motioned that the Town raise, appropriate and/or transfer from available funds, the amount of \$53,218,486.00 for the purpose and charges in anticipation of revenue for the twelve month period beginning July 1, 2012 to support the Town's operating budget as printed in the chart printed with the warrant for this meeting as shown in Exhibit A entitled "Operating Budgets for Fiscal Year 2013".

All in accordance with Massachusetts General Laws, Chapter 44, Section 4 and all Acts and amendments thereof and including thereto Chapter 849 of Acts 1969 and to also include transfers into the general fund-undesignated fund balance from the following fund reserves:

\$150,000.00	from Fund #2606, Kindergarten Tuition Revolving Fund
\$150,000.00	from Fund #2805, Solid Waste Revolving Fund
\$71,130.00	from Fund #2615, Community Preservation Fund, Open Space Account
\$573,883.00	from Fund #12, Water Fund
\$625,960.00	from Fund #13, Sewer Fund

And

\$500,000.00 transfer from Free Cash.

And from any other available sources as may be required to balance the budget.

Appropriations Committee Recommendation: Recommended

Two line items were questioned, (Snow & Ice and Cultural) and thereafter approved.

Passed Unanimously as Declared by Town Moderator.

## Section 2: Administration

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### Article 3 – Report of the Capital Planning Committee – F.Y. 2013 Capital Projects

Motioned that the Town raise, appropriate, bond, transfer and/or re-appropriate for new FY13 capital projects as printed in the chart printed with the warrant for this meeting as Exhibit C entitled "Fiscal Year 2013 – Proposed Capital Projects."

\$350,000.00 to finance ELCAT Facility Improvements	From ELCAT Reserves
\$871,000.00 to finance Harkness Pump Station Improvements	Fund #3018 for \$23,790.36 Fund #3017 for \$18,111.49 Fund #3021 for \$10,175.32 Transfer of \$87,341.00 from Water Fund Unreserved Balance & The remaining balance of approx. \$731,581.83 from Proposed Bonding \$7,607.77 from Fund #3154
\$70,000.00 to replace (2) Police Cruisers	Fund #3127 for \$70,000
\$77,132.00 to finance Camera Upgrade from the following fund account numbers, corresponding balances and any other available balances.	Fund #3127 for \$54,800.00 Fund #3128 for \$7,132.00 & Raise \$15,200 from taxation.
\$50,000.00 to finance Birchland Park Generator Repairs from the following fund account numbers, corresponding balances and any other available balances.	Fund #3128 for \$42,093.00 & Raise \$7,907.00 from taxation
\$55,000.00 to purchase 14 Passenger Minibuses from the following fund account numbers, corresponding balances and any other available balances.	Fund #3198 for \$11,370.40 Fund #3210 for \$501.50 Fund #3212 for \$599.80 Fund #3211 for \$3,715.94 Fund #3091 for \$1,647.70 Raise \$37,164.66 from taxation
\$150,000.00 to finance a Facilities Study for School Buildings from the following fund account numbers, corresponding balances and any other available balances.	\$67,340.91 from Free Cash & Raise \$82,659.09 from Taxation.
\$131,500 to purchase IT computers.	Raise \$131,500 from Taxation

Above total of Recommended Projects.....\$1,754,632.00

Appropriations Committee Recommendation: Recommended

A 2/3rd's Vote is required for this Article to pass.

One item (Birchland Park Generator) was questioned and thereafter approved.

Passed Unanimously as Declared by Town Moderator.

## Section 2: Administration

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### **Article 4 – 4B Department of Public Works – Chapter 90 Highway Construction**

Motioned that the Town raise and appropriate, \$587,018.00 for the construction, reconstruction and/or maintenance of public ways, to be expended under the jurisdiction of the Board of Public Works and said sum to be reimbursed by the Commonwealth.

Appropriations Committee Recommendation: Recommended  
Passed Unanimously as Declared by Town Moderator.

### **Article 5 – Board of Selectmen – Inter Department Transfers**

Motioned that the Town approve the following inter department FY12 transfers:

Transfer from Long Term Principal, Account number 01-710 in the Operating Expense Category the amount of \$110,000.00 to Police Payroll Account number 01-210-5130 in the Payroll Expense Category the amount of \$110,000.00.

Transfer from Long Term Principal, Account number 01-710 in the Operating Expense Category the amount of \$123,364.00 to Snow & Ice, Account number 01-423 in the Operating Expense Category the amount of \$123,364.00.

Transfer from Long Term Principal, Account number 01-710 in the Operating Expense Category the amount of \$55,000.00 to Utilities, Account number 01-429 in the Operating Expense Category the amount of \$55,000.00.

Transfer from Long Term Principal, Account number 01-710 in the Operating Expense Category the amount of \$47,000.00 to Payroll Taxes, Account number 01-910 in the Operating Expense Category the amount of \$47,000.00.

Transfer from Long Term Interest, Account number 01-751 in the Operating Expense Category the amount of \$52,000.00 to Health Insurance Account number 01-914 in the Operating Expense Category the amount of \$52,000.00.

Transfer from Long Term Interest, Account number 01-751 in the Operating Expense Category the amount of \$60,000.00 to Liability Insurance, Account number 01-945 in the Operating Expense Category the amount of \$60,000.00.

Transfer from Long Term Interest, Account number 01-751 in the Operating Expense Category the amount of \$31,000.00 to Workers Comp, Account number 01-912 in the Operating Expense Category the amount of \$31,000.00.

Transfer from Long Term Interest, Account number 01-751 in the Operating Expense Category the amount of \$29,000.00 to Law, Account number 01-151 in the Operating Expense Category the amount of \$29,000.00

As printed in the Annual Town Meeting Warrant

Appropriations Committee Recommendation: Recommended  
Passed Unanimously as Declared by Town Moderator.

### **Article 6 – Board of Selectmen – Appropriate Funds for Prior Years Bills**

No Motion Made. No Action Taken

### **Article 7 – 7B Board of Selectmen – Transfer of Funds for October 29, 2011 Storm Expenses**

Motioned that the Town transfer \$926,000.00 from the Free Cash Fund to fund #2536, in FY12 to pay for the October 29th 2011 Storm Expenses. As printed in the Annual Town Meeting Warrant

Appropriations Committee Recommendation: Recommended  
Passed Unanimously as Declared by Town Moderator.

### **Article 8 – 7B Board of Selectmen – Fund July 4, 2012 Independence Day Parade**

Motioned that the Town raise and appropriate \$17,500.00 to be expended for the July 4th 2012 Independence Day Parade.

Appropriations Committee Recommendation: Not Recommended  
Passed Unanimously as Declared by Town Moderator.

### **Article 9 – Board of Selectmen – Revolving Fund – Local Cable Access**

Motioned that the Town re-establish a "Local Cable Access Revolving Fund" for Fiscal Year 2013, which fund shall be separate from the General Fund, pursuant to Massachusetts General Laws, Chapter 44, Section 53E ½, for the purpose of receiving and expending monies from public and private sources in order to fund the local cable access program activities, as administered by the committee established for such purpose, without further appropriation, said funds to be expended in an amount not to exceed \$132,000.00 during the fiscal year, as approved by the Board of Selectmen.

Appropriations Committee Recommendation: Recommended  
Passed Unanimously as Declared by Town Moderator.

### **Article 10 – Board of Selectmen – Transfer of Funds – ELCAT Studio Renovation**

No Motion Made. No Action Taken

### **Article 11 – Board of Selectmen – Revolving Fund – Center School Park**

Motioned that the Town re-establish a "Center School Park Revolving Fund" for Fiscal Year 2013, which fund shall be separate from the General Fund, pursuant to Massachusetts General Laws, Chapter 44, Section 53E ½, for the purpose of receiving and expending monies from public and private sources in order to fund the Center Hill Park development activities, as administered by the East Longmeadow Cultural Affairs Council, without further appropriation, said funds to be expended in an amount not to exceed \$5,000.00 during the fiscal year, as approved by the Board of Selectmen.

Appropriations Committee Recommendation: Recommended  
Passed by Majority as Declared by Town Moderator.

### **Article 12 – Board of Selectmen – Revolving Fund – Solid Waste Disposal**

Motioned that the Town re-establish a "Solid Waste Disposal Revolving Fund" for Fiscal Year 2013, which fund shall be separate from the General Fund, pursuant to Massachusetts General Laws, Chapter 44, Section 53E ½, for the purpose of receiving and expending monies from public and private sources in order to fund the solid waste

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disposal program, without further appropriation, said funds to be expended in an amount not to exceed \$75,000.00 during the fiscal year, as approved by the Board of Selectmen.

Appropriations Committee Recommendation: Recommended  
Passed Unanimously as Declared by Town Moderator.

### **Article 13 – Board of Selectmen – Revolving Fund – Council on Aging**

Motioned that the Town re-establish a “Council on Aging Revolving Fund” for Fiscal Year 2013, which fund shall be separate from the General Fund, pursuant to Massachusetts General Laws, Chapter 44, Section 53E ½, for the purpose of receiving and expending monies from public and private sources in order to fund the General Programming of the Council on Aging, without further appropriation, said funds to be expended in an amount not to exceed \$100,000.00 during the fiscal year, as approved by the Board of Selectmen.

Appropriations Committee Recommendation: Recommended  
Passed Unanimously as Declared by Town Moderator.

### **Article 14 – Board of Selectmen – Revolving Fund – Library Fines**

Motioned that the Town establish a “East Longmeadow Public Library Revolving Fund” for Fiscal Year 2013, which fund shall be separate from the General Fund, pursuant to Massachusetts General Laws, Chapter 44, Section 53E ½, for the purpose of receiving and expending monies from public and private sources paid by borrowers for library overdue fines, without further appropriation, said funds to be expended in an amount not to exceed \$15,000.00 during the fiscal year, as approved by the Board of Selectmen.

Appropriations Committee Recommendation: Recommended  
Passed Majority as Declared by Town Moderator.

### **Article 15 – Community Preservation Committee – Fund Allocation**

Motioned that the Town appropriate from the Community Preservation Fund annual revenues sums of money as recommended by the Community Preservation Committee for administrative expenses, community preservation projects and other permissible expenses in Fiscal Year 2013 as follows:

Appropriations from FY2012 estimated revenues for:

Committee Administrative Expenses	5.0%
Reserves from FY2012 estimated revenues for:	
Historic Resources Reserve	10.0%
Reserves from FY2012 estimated revenues for:	
Community Housing Reserve	10.0%
Reserves from FY2012 estimated revenues for:	
Open Space Reserve	10.0%
Reserves from FY2012 estimated revenues for:	
Legally Undesignated Community Preservation Fund General Reserve	65.0%

Appropriations Committee Recommendation: Recommended

Board of Selectmen: Recommended  
Passed Unanimously as Declared by Town Moderator.

### **Article 16 – Community Preservation Committee – Site Work – Inward Commons**

Motioned that the Town expend a sum of not more than \$20,000.00 from the Community Preservation Fund to install an Automatic Door and a Handicapped concrete ramp at Inward Commons Community Building.

Appropriations Committee Recommendation: Recommended  
Board of Selectmen: Recommended  
Passed Unanimously as Declared by Town Moderator.

### **Article 17 – Community Preservation Committee – Historic Fire Station – Shaker Road**

Motion that the Town expend not more than \$30,000.00 from the Community Preservation Fund to stabilize and repair the historic fire station on Shaker Road.

Board of Selectmen Recommendation: Not Recommended  
Appropriations Committee Recommendation: Recommended  
Capital Planning Committee Recommendation: Recommended  
Passed Unanimously as Declared by Town Moderator.

### **Article 18 – Board of Selectmen – Amend General By-Laws – Agricultural & Horticultural Water Rate**

Motioned that the Town amend the General by-Laws by adding a new section entitled: “Agricultural and Horticultural Water Rate” as set forth in Article 18 in the Warrant as follows:

“That the Board of Public Works, acting as Water commissioners, establish a rate for water usage by properties that are certified by the Board of Assessors as being used for agricultural and horticultural uses pursuant to G.L. c. 61A and that said water rate be set at seventy-five (75%) per cent of the residential water rate. Provided, however, if any such property receiving the water rate set forth herein is converted to a non-agricultural or non-horticultural use the owner shall pay to the Town Collector a sum equal to the difference between said agricultural and horticultural water rate and the residential rate for each year the discounted rate was received by the property prior to the conversion, provided further, that said repayment shall not be for more than 15 years preceding the conversion.”

A motion was made to amend the article as follows:

1. To qualify for the water rate reduction the 61A registered applicant must also be an I.R.S. registered farm with two thirds of its' annual income being derived from farming.
2. Change owner to “Owner or Leasee”.

Motion to amend passes by majority as Declared by Town Moderator.  
Board of Public Works Recommendation: Not Recommended  
Appropriations Committee Recommendation: Not Recommended  
Passed Majority as Declared by Town Moderator.

## Section 2: Administration

### **Article 19 – Board of Selectmen – Accept Provisions of M.G.L. Chapter 40, Section 22F**

Motioned that the Town accept the provisions of Massachusetts General Laws Chapter 40, section 22F.

Teller count: Yes – 95, Opposed – 148

Motion Fails as Declared by Town Moderator.

A voter made a motion for a point of order to move Article 27 forward to be voted next.

Town's By-Laws allow for articles to be taken out of order upon a two-thirds vote.

The motion to move Article 27 forward was seconded and passed unanimously as declared by Town Moderator.

### **Article 27 – Zoning Board – Amend Zoning By-Law, 1991 Revision Family Home Daycare**

Motioned that the Town amend the East Longmeadow Zoning By-Law, 1991 Revision, by adding to section VIII, Definitions, the following:

Large Family Home Daycare: Any private residence which on a regular basis, receives for temporary custody and care during part or all of the day, children under seven years of age or children under sixteen years of age if such children have special needs; provided that the total number shall not exceed ten, including participating children living in the residence. As per the Massachusetts Department of Early Education and Care regulations, a certified assistant will be present when deemed necessary. Large family home daycare shall not mean a private residence used for an informal cooperative arrangement among neighbors or relatives, or the occasional care of children with or without compensation;

And that Section 3.044 of Table 3-1, Schedule of Use Regulations, be amended by adding the phrase "and Large Family Home Daycare" immediately after "Family Home Daycare".

A 2/3rd's Vote is required for this Article to pass.  
Passed by 2/3rd's, as declared by Town Moderator.

### **Article 20 – Board of Selectmen – Amend General By-Laws Section 9.010**

Motioned that the Town amend the General By-Laws Section 9.010 to change the fees and penalties relative to animal control as set forth in

Article 20 in the Warrant as follows:

	Current Fees	New Fees
Dog License (no change)	\$10.00	\$10.00
Dog License (non-spayed/neutered)	\$15.00	\$20.00
Dog License Renewal (Late Fee)	\$10.00	\$25.00

Chapter 9 Sec. 9.010 of General By-Laws

Town Leash Law Fines

1st Offense	\$10.00	\$25.00
2nd through 4th Offense	\$20.00	\$50.00
4th Offense Mandatory Hearing plus		\$75.00

And to amend grace period of the regular Dog licensing period that currently runs from January 1st through March 31st of each calendar year to:

Dog License Grace Period	60 days	0 days
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Passed Unanimously as Declared by Town Moderator.

### **Article 21 – Board of Selectmen – Amend General By-Laws – Election to more than one Town Office**

Motioned that the Town amend the General By-Laws by adding a new section as follows:

"No person shall seek election to more than one elected Town office in the same regular or Special Town Election.

Motion Fails as Declared by Town Moderator.

### **Article 22 – Board of Selectmen – Amend Zoning By-Law, 1991 Revision, Table 3-1 number 3.077**

Motioned that the Town amend the East Longmeadow Zoning By-Laws, 1991 Revision as follows:

By amending Table 3-1 number 3.077 by adding a paragraph under Standards and Conditions:

"Once a restaurant owner has received a special permit for his/her restaurant any change to the interior layout, hours of operation or entertainment offered shall not require an amendment of said special permit, unless said changes or other modifications sought for the restaurant or building in which it is located require an increase in the foot print or the height of said building."

A 2/3rd's Vote is required for this Article to pass.  
Motion Fails as Declared by Town Moderator.

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### Article 23 – Board of Selectmen - Amend Zoning By-Law, 1991 Revision, Table 3-1

Motioned that the Town amend the East Longmeadow Zoning By-Laws, 1991 Revision as follows:

By-law Number	Land Use Classification	Standards and Conditions	AA	A	B	C	ER	COM	BUS	I	IGP	GR	PUR	PAR
3.0751	Massage Therapist Facility or Licensed Massage Therapy Salon	See sections 7.2-7.3 and 7.37	N	N	N	N	N	N	SP	SP	N	N	N	N

and adding a new section 7.37 as follows:

“7.37 Additional Criteria for Massage Therapists Facility:

Any person or entity seeking to open a new or to maintain an existing massage therapist facility must:

- a) Submit a floor plan for the premises or portions thereof to be used in connections with the massage therapist facility.
- b) No person shall reside on the premises nor shall anyone be allowed to be upon the premises after normal hours of operation except for maintenance purposes.
- c) No massage therapist facility shall operate between the hours of 9:00 P.M. and 9:00 A.M.
- d) Every massage therapist facility shall file with the Special Permit Application:
  1. A copy of its state license as a massage therapy salon and the state massage therapist license for each massage therapist employed at the facility.
  2. Photo identification, either a driver’s license, or a state issued alternative for non-drivers, for each massage therapist and any other employee, the current residential address and telephone number of each massage therapist. This information shall be updated annually in December. If a massage therapist or a non-therapist employee is hired during the calendar year said information shall be filed with the Special Permit Granting Authority before the therapist or employee begins work.
- e) Violations of the provision of this section or performance of any criminal activity by massage therapist or other employee while on the premises shall be sufficient cause to revoke the special permit.
- f) Every massage therapist facility currently operating in East Longmeadow shall apply for and obtain a special permit for the facility by December 31, 2012.
- g) Any new massage therapist facility before opening for business must obtain a special permit under this section.” and amend Section VIII Definitions by inserting alphabetically:

“Massage see M.G.L. c. 112, section 227.

Massage Therapist see M.G.L. c. 112, section 227

Licensed Massage Therapy Salon see M.G.L. c. 112, section 227

Massage Therapist Facility see Licensed Massage Therapy Salon”

A motion was made to amend the Zoning By-Laws, as printed in the Warrant as Article 23, Table 3-1 and by adding a new section as printed in said article, except adding to said section following the word “board” in the definitions of “Licensed Massage Therapy Salon” and “Massage Therapist or Massage Practitioner” “of registration of massage therapy”.

Planning Board Recommendation: Recommended

A 2/3rd’s Vote is required for this Article to pass.

Passed by 2/3rd’s, as declared by Town Moderator.

A voter made a motion for a point of order to move Article 28 forward to be voted next.

Town’s By-Laws allow for articles to be taken out of order upon a two-thirds vote.

The motion to move Article 28 forward was seconded and passed unanimously as declared by Town Moderator

## Section 2: Administration

### **Article 28 – Citizen Petition – Repeal General By-Law Section 8.150**

Motioned that the Town repeal the New General By-Law Section 8.150, Maintenance of Storm Water Basins, in its entirety.

A Majority Vote is required for this Article to pass.

Teller count: Yes – 117, Opposed – 81

Passed Majority as Declared by Town Moderator.

### **Article 24 – Planning Board – Amend Zoning By-Law, 1991 Revision, Sec. 3.041 Photovoltaic Arrays**

Motioned that the Town amend the East Longmeadow Zoning By-Law, 1991 Revision, pursuant to Massachusetts General Laws Chapter 40A by adding the following criteria to Section 7.41 “Projects Requiring Site Plan Review” by replacing Section 7.5 and by adding a new section 3.041 to Table 3-1, of the East Longmeadow Schedule of Use Regulations as shown in Exhibit E, all as set forth in Article 24 of the Warrant and as follows:

#### **7.5 Ground-Mounted Photovoltaic Installations**

##### **7.5.1 Purpose**

The purpose of this bylaw is to promote the creation of new ground-mounted photovoltaic installations by providing standards for the placement, design, construction, operation, monitoring, modification and removal of such installations that address public safety, minimize impacts on scenic, natural and historic resources and to provide adequate financial assurance for the eventual decommissioning of such installations.

The provisions set forth in this section shall specifically apply to the location, removal and modifications of all ground-mounted photovoltaic installations. In the event that conflicts may appear in other sections of the zoning by-laws for the Town of East Longmeadow, the criteria set forth in this Section 7.5 take precedence.

##### **7.5.2 Applicability**

This section applies to all ground-mounted photovoltaic installations proposed to be constructed after the effective date of this section. This section also pertains to physical modifications that materially alter the type, configuration, or size of these installations or related equipment. All development projects for Photovoltaic Arrays will be subject to Site Plan Review to determine conformance with the specific criteria set forth herein. Projects cannot be prohibited, but can be reasonably regulated by the Planning Board for the purpose of zoning conformity and the health and safety of the public.

##### **7.5.3 Definitions**

As-of-Right Siting: As-of-Right Siting shall mean that ground mounted photovoltaic installations may proceed without the need for a Special Permit or Variance in the areas so designated by Table 3-1 of the Schedule of Use Regulations.

Ground-Mounted Photovoltaic Installation: A photovoltaic system that is structurally mounted on the ground and is not roof-mounted.

On-Site Photovoltaic Installation: A photovoltaic installation that is constructed at a location where other uses of the underlying property occur.

Photovoltaic (PV) is a method of generating electrical power by converting solar radiation into direct current electricity using semiconductors that exhibit the photovoltaic effect. Photovoltaic power generation employs solar panels composed of a number of solar cells containing a photovoltaic material. Materials presently used for photovoltaics include mono-crystalline silicon, polycrystalline silicon, amorphous silicon, cadmium telluride, and copper indium gallium selenide/sulfide.

Site Plan Approval Authority: The Planning Board.

Photovoltaic Array: see Ground-Mounted Photovoltaic Installations

Zoning Enforcement Authority: The Building Commissioner is charged with enforcing all zoning bylaws of East Longmeadow.

#### **7.5.4 General Requirements for all Power Generation Installations**

The following requirements relate to all ground-mounted photovoltaic installations:

##### **7.5.5 Compliance with Laws, Ordinances and Regulations**

The construction and operation of all ground mounted photovoltaic installations shall be consistent with all applicable local, state and federal requirements, including but not limited to all applicable safety, construction, electrical, and communications requirements. All buildings and fixtures forming part of a photovoltaic installation shall be constructed in accordance with the specific criteria set forth herein.

##### **7.5.6 Building Permit and Building Inspection**

No ground mounted photovoltaic installation shall be constructed, installed or modified as provided in this section without first obtaining a building permit, after approval of the Planning Board.

##### **7.5.7 Fees**

The application for a Site Plan Review for a ground mounted solar photovoltaic installation must be accompanied by the fee required for said Site Plan Review.

##### **7.5.8 Site Plan Review and Approval**

All ground-mounted photovoltaic installations shall undergo Site Plan Review and approval by the Planning Board, as specially stated in the Zoning By-laws, prior to construction, installation or modification as provided in this section.

##### **7.5.9 Plans and Maps**

All plans and maps shall be prepared, stamped and signed by a Registered Professional Engineer licensed to practice in Massachusetts.

#### **REQUIRED DOCUMENTS**

Pursuant to the site plan review process as set forth in section 7.4 of the Zoning By-laws, the project proponent shall provide the following documents:

(a) A site plan shall be prepared by a Registered Professional Engineer and/or a Registered Land Surveyor at a scale of 1" = 20' or such scale as may be approved by the Planning Board on a standard 24" x 36" sheets and continuation on 8 1/2" x 11" sheets necessary for narrative. The site plan shall include:

## Section 2: Administration

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1. Name and address of project, locus, boundaries, date and scale of plan;
2. Name and address of the record owner, developer, and seal of the engineer or surveyor;
3. Names and addresses of all record owners within three hundred (300) feet of property lines;
4. All existing lot lines, easements, rights-of-way, size in acres or square feet, abutting land uses and location and use of structures within three hundred (300) feet of the site;
5. Property lines and physical features, including roads, for the project site;
6. Proposed changes to the landscape of the site, grading, vegetation clearing and planting, exterior lighting, screening vegetation or structures;
7. Location and details of all security measures for the site;
8. Location of all existing and proposed roads, both public and private on the site;
9. Location of existing structures on the site;
10. Location of the ground mounted photovoltaic installation, type of mounting devices, access roads, lighting, ground equipment, fencing, electrical infrastructure, and associated equipment;
11. Plans for accessory buildings or other structures, and location and details of all planned security measures;
12. All existing overhead utility lines, if applicable;
13. Blueprints or drawings of the photovoltaic installation signed by a Registered Professional Engineer licensed to practice in the Commonwealth of Massachusetts showing the proposed layout of the system and any potential shading from nearby structures;
14. One or three line electrical diagrams detailing the photovoltaic installation, associated components, and electrical interconnection methods, with all National Electrical Code compliant disconnects and overcurrent devices;
15. Documentation of the major system components to be used, including the PV panels, mounting system, and inverter;
16. Name, address, and contact information for proposed system installer;
17. Name, address, phone number and signature of the project proponent, as well as all co-proponents or property owners, if any; and,
18. The name, contact information and signature of any agents representing the project proponent.

Documentation establishing legal access and control of the project site. The project proponent shall submit documentation of actual or prospective ownership, access and control of the project site sufficient to allow for construction and operation of the proposed photovoltaic

installation to the Planning Board and the Building Commissioner.

(b) Operation and maintenance plan. The project proponent shall submit a plan to the Planning Board for the operation and maintenance of the ground-mounted photovoltaic installation, which shall include measures for maintaining safe access to the installation, storm water controls, as well as general procedures for operational maintenance of the installation.

(c) Zoning district designation for the parcel(s) of land comprising the project site (submission of a copy of a zoning map with the parcel(s) identified is suitable for this purpose).

(d) Description of financial surety that satisfies Section 7.5.19.3.

The Planning Board may hire, at the expense of the applicant, consultants to review the plans submitted if it determines independent expert review is appropriate for the interest of the neighborhood and/or the community. In such event, the Planning Board shall select an expert to perform the review. The applicant shall pay the estimated cost of said expert to the Town Treasurer prior to any review being undertaken. No site plan shall be approved until the total cost of said review has been paid by the applicant.

The Planning Board may waive the submittal of various required documents for cause established in the site plan review record and its written finding that the documents are not necessary for the Board to perform the review set forth herein.

### 7.5.10 Utility Notification

No ground-mounted photovoltaic installation shall be constructed until written evidence has been given to the Planning Board that the utility company that operates the electrical grid where the installation is to be located has been informed of the photovoltaic installation owner or operator's intent to install an interconnected customer-owned generator.

### 7.5.11 Area, Dimension and Density Requirements

Area: A minimum of two (2) acres is required for any ground-mounted photovoltaic installation.

Setbacks: For all ground-mounted photovoltaic installations, front, side and rear setbacks shall be as follows for the Industrial Garden Park District:

(a) Front yard: The front yard shall have a depth that is consistent with the existing requirements of this district, that being 75 feet.

(b) Side yard: Each side yard shall have a depth that is consistent with the existing requirements of this District, that being 40 feet, unless said site abuts a Residential District or a Residence. Where such a lot abuts a Residential District or a Residence, the side yard shall not be less than 50 feet. (See also section 7.5.13 Buffer Strips)

(c) Rear yard: Each rear yard shall have a depth that is consistent with the existing requirements of this District which is 50 feet. Where such a lot abuts a Residential District or a Residence, the rear yard shall not be less than 50 feet (See also Section 7.5.13 Buffer Strips).

For all ground-mounted photovoltaic installations, front, side and rear setbacks shall be as follows for the Industrial District:

## Section 2: Administration

- (a) Front yard: The front yard shall have a depth of at least 35 feet.
- (b) Side yard: Each side yard shall have a depth that is consistent with the existing requirements of this District, that being 12 feet, unless said site abuts a Residential District or a Residence. Where such a lot abuts a Residential District or a Residence, the side yard shall not be less than 50 feet. (See also Section 7.5.13 Buffer Strips)
- (c) Rear yard. Each rear yard shall have a depth that is consistent with the existing requirements of this District which is 25 feet, unless said site abuts a Residential District or a Residence. Where such a lot abuts a Residential District or a Residence, the rear yard shall not be less than 50 feet. (See also Section 7.5.13 Buffer Strips)
- (d) If a photovoltaic installation is constructed on a parcel that contains any type of building, the beginning of the array must be at least fifty (50) feet behind the existing building to allow safe access to said array.

### LOT COVERAGE

Lot coverage shall be the same as allowed in the District in which it is to be located.

#### 7.5.12 Buffer Strips

For all ground-mounted solar photovoltaic installations abutting a Residential District or a Residence, the fifty (50) foot setback for either side or rear yards shall consist of twenty-five (25) feet of a landscaped buffer. Said buffer is to consist of plantings a minimum of six (6) feet in height at planting and staggered so as to fill that twenty-five (25) foot buffer area and keep the arrays from view year round.

#### 7.5.13 Height

The height must be measured by the elevation of the landscape and no mounds will be allowed to change that elevation other than those allowed for the planting of trees in the buffer strip.

For all ground-mounted photovoltaic installations abutting a Residential District or a Residence, the height will be limited to fifteen (15) feet.

For all other ground-mounted solar photovoltaic installations, the height will be limited to twenty-five (25) feet.

#### 7.5.14 Appurtenant Structures

All appurtenant structures to ground-mounted photovoltaic installations shall be subject to the accessory regulations concerning the bulk and height of structures, lot area, setbacks, open space, parking and building coverage requirements for the District in which it is to be located. All such appurtenant structures, including but not limited to, equipment shelters, storage facilities, transformers, and substations, shall be architecturally compatible with each other. Structures should be shaded from view by vegetation and/or joined or clustered to avoid adverse visual impacts and meet the zoning setback requirements of the specific district in which said structure is to be located.

All appurtenant structures are to be located within the setback requirements of the district in which the project is proposed.

#### 7.5.15 Design and Performance Standards

##### 7.5.15.1 Lighting

Lighting of photovoltaic installations shall comply with applicable laws. Lighting of other parts of the installation, such as appurtenant structures, shall be limited to that required for safety and operational purposes, and shall be shielded from abutting properties. Lighting of the photovoltaic installation shall be directed downward and shall incorporate full cut-off fixtures to reduce light pollution and shall not shine on abutting property. Any lighting on the site will require submittal of a lighting plan and written approval from the Planning Board with the recommendations from the Fire and Police Departments.

##### 7.5.15.2 Signage

Signs on all ground-mounted photovoltaic installations shall identify the owner and provide a 24-hour emergency contact phone number. Said signage shall not exceed six (6) square feet and shall be visible at all times.

Photovoltaic installations shall not be used for displaying any advertising except for identification of the operator or responsible person of the solar photovoltaic installation.

##### 7.5.15.3 Utility Connections

All utility connections from the photovoltaic installations shall be placed underground. However, depending on appropriate soil conditions, shape, and topography of the site and any requirements of the utility provider, the applicant may seek relief from this requirement from the Planning Board. Electrical transformers for utility interconnections may be above ground if required by the utility provider, however, placement on the site must be approved as part of its existing standard procedures.

##### 7.5.15.4 Roads

Access roads shall be constructed to minimize grading, removal of stone walls or street trees and minimize impacts to environmental or historic resources.

##### 7.5.18.5 Hazardous Materials

Hazardous materials stored, used, or generated on site shall not exceed the amount for a Very Small Quantity Generator of Hazardous Waste as defined by the DEP pursuant to Mass DEP regulations 310 CMR 30.000 or any amendment or replacement and shall meet all requirements of the DEP including storage of hazardous materials in a building with an impervious floor that is not adjacent to any floor drains to prevent discharge to the outdoor environment. If hazardous materials are utilized within the solar electric equipment then impervious containment areas capable of controlling any release to the environment and to prevent potential contamination of groundwater are required. A full inspection report establishing compliance prepared by the Fire Department will be required before the site plan can be approved.

##### 7.5.18.6 Noise

Sound or noise levels may not exceed 50 DBA, at the boundary of the property.

##### 7.5.16 Safety and Environmental Standards

## Section 2: Administration

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### 7.5.16.1 Emergency Services

The photovoltaic installation owner or operator shall provide a copy of the project summary, electrical schematic, and site plan to the East Longmeadow Fire Chief. Upon request from the East Longmeadow Fire Chief, the owner or operator shall cooperate with local emergency services in developing an emergency response plan and provide a copy to the Fire Department. All means of shutting down the photovoltaic installation shall be clearly marked. The owner or operator shall identify a responsible person for public inquiries throughout the life of the installation.

### 7.5.16.2 Land Clearing, Soil Erosion and Habitat Impacts

Clearing of natural vegetation shall be limited to what is necessary for the construction, operation and maintenance of the ground-mounted photovoltaic installation or otherwise prescribed by applicable laws, regulations, and bylaws, including any requirements of the Conservation Commission.

### 7.5.16.3 Fencing

A chain link fence no more than one-quarter solid shall be installed around the installation at the setback line with a gate that is locked at all times, which lock is to be approved by the Fire Department. The Fire and Police Departments shall have 24 hour access to the site.

### 7.5.17 Monitoring and Maintenance

#### 7.5.17.1 Photovoltaic Installation Conditions

The ground-mounted photovoltaic installation owner or operator shall maintain the facility in good condition. Maintenance shall include, but not be limited to, painting, structural repairs, and integrity of security measures. Site access shall be maintained as required by the Zoning By-law and applicable laws. The owner or operator shall be responsible for the cost of maintaining the photovoltaic installation, any access road(s) and ground maintenance.

#### 7.5.18.2 Modifications

No building permit for modifications to a ground-mounted photovoltaic installation shall be issued after the issuance of the initial building permit unless an amended site plan for said modification has been approved by the Planning Board.

#### 7.5.17.2 Annual Reporting

The owner or operator of the installation shall submit an Annual Report which certifies compliance with the requirements of this bylaw and their approved site plan including control of vegetation, noise standards, and adequacy of road access. The annual report shall also provide information on the maintenance completed during the course of the year and the amount of electricity generated by the facility. The report shall be submitted to the Planning Board, Fire Chief, Emergency Management Director, Building Commissioner and Conservation Commission (if Wetlands Permit was issued) no later than 45 days after the end of the calendar year. Failure to provide such an annual report will result in a fine of \$100 per day until said report is received.

### 7.5.18 Abandonment or Decommissioning

#### 7.5.18.1 Removal Requirements

Any ground-mounted photovoltaic installation which has reached the end of its useful life or has been abandoned consistent with Section 7.5.19.2 of this bylaw shall be removed. The owner or operator shall physically remove the installation no more than ninety (90) days after the date of discontinued operations or determination of the Building Commissioner that the installation is not being actively used for meaningful photovoltaic generation. The owner or operator shall notify the Building Commissioner with a copy to the Planning Board by certified mail of the proposed date of discontinued operations and plans for removal. Decommissioning shall consist of:

- (a) Physical removal of all ground-mounted, photovoltaic installations, structures, equipment, security barriers and transmission lines from the site.
- (b) Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations.
- (c) Stabilization or re-vegetation of the site as necessary to minimize erosion. The Building Commissioner may allow the owner or operator to leave landscaping or designated below-grade foundations in order to minimize erosion and disruption to vegetation.

#### 7.5.18.2 Abandonment

Absent notice of a proposed date of decommissioning or written notice of extenuating circumstances, the photovoltaic installation shall be considered abandoned when it fails to operate for more than six months without the written consent of the Planning Board. If the owner or operator of the ground-mounted photovoltaic installation fails to remove the installation in accordance with the requirements of this section within ninety (90) days of abandonment or the proposed date of decommissioning, the town may seek an order from an appropriate court to enter the property and physically remove the installation, at a cost to the owner or operator of the installation and use the bond money being held and/or place a municipal charges lien on the property for the costs of removal site restoration and all other related costs, including attorney fees if not covered by the cash bond being held by the town.

#### 7.5.18.3 Financial Surety

Prior to any construction, petitioners of all ground-mounted photovoltaic projects shall provide surety in a cash bond, to cover the cost of removal in the event the town must remove the installation and remediate the landscape, in an amount determined to be reasonable by the Planning Board, but in no event to exceed more than 125 percent of the cost of removal and compliance with the additional requirements set forth herein, as agreed upon by the project proponent and the Planning Board or its agents. Such surety will not be required for municipally- or state-owned facilities. The project proponent shall submit a fully inclusive estimate of the costs associated with removal, prepared by a qualified engineer, which estimate must be reviewed and approved by the Planning Board or its agent. The amount shall include a mechanism for calculating increased removal costs due to inflation;

A 2/3rd's Vote is required for this Article to pass.  
Passed by 2/3rd's, as declared by Town Moderator.

## Section 2: Administration

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### **Article 25 – Citizen Petition – Amend Zoning Map**

No Motion Made. No Action Taken

### **Article 26 – Citizen Petition – Accept a Strip of Land as a Public Way**

No Motion Made. No Action Taken

### **Motion to Adjourn**

The Annual Town Meeting was adjourned at 10:45 p.m., the business of the Warrant having been completed.

### **Certificate of Quorum**

This is to certify that more than 150 Registered Voters were present at the Annual Town Meeting held on May 21, 2012. Voter attendance was recorded as follows:

Precinct 1	126
Precinct 2	71
Precinct 3	97
Precinct 4	106
<b>Total</b>	<b>400</b>

True Record: Attest:  
Thomas P. Florence  
Town Clerk

## Section 2: Administration

### Town Administrator 2012

#### To the Citizens of East Longmeadow:

The Town Administrator is the Board of Selectmen's appointed department head tasked with the responsibility of administering day to day operations on the Board's behalf. The Town Administrator keeps the members of the Board of Selectmen informed on the numerous issues affecting the Town; researches and prepares items for the agendas of Board meetings; prepares and publishes Town Meeting Warrants; prepares and disseminates the Annual Town Report; supervises the staff and operations of the office of the Board of Selectmen/Board of Health; submits and monitors several budgets including the Board of Selectmen, Board of Health, Legal, Animal Control and Trash; represents and assists the Board in negotiations with collective bargaining units; and serves on a variety of ongoing committees.

Notable projects that I worked on in 2012 included the implementation of the adoption of the municipal healthcare changes that the Board approved in January. This required a team approach that included our Labor Counsel, Benefits Administration Manager, Town Accountant and representatives from all municipal unions. The changes resulted in significant savings in the Town's health insurance costs. As the Town's Chief Procurement Officer I worked on Designer Selection Committees for the ELCAT studio renovation, School Space Study, Town Hall Space Study and Pine Knoll Swimming Pool. I assisted the Board with negotiations with the Town Employees, Fire and Police unions. There were many personnel issues that I worked on with the Benefits Administration Manager, various departments and Labor Counsel. While Human Resources tasks are often interesting and always important to address, it is my goal to help bring the need for a Human Resources Department into sharper focus to the Town, and be able to state in a future Annual Report that, "this was the year this critical need was addressed."

Changes in the membership of the Board of Selectmen in 2012 were, to say the least, unexpected. Consideration of the reasons for the departures aside, I offer a personal thank you to Selectmen James D. Driscoll and Paul L. Federici for their efforts to continue the work of the Board of Selectmen during a difficult time in the history of the Board; and indeed the Town government. Selectman Driscoll's departure marks the end of an era for me, professionally, as he was the last of the three Board members that hired me in January, 2005. To Selectmen Driscoll, Gary DeLisle and John Claffey, I say, "Thank you," for giving me the opportunity to work for this great community.

The Board of Selectmen's Office handles a broad range of diverse services and activities. I offer a special thank you to the staff: Lorraine Banspach, Laurie Magnani and Maureen Tyburski, for the energy and professionalism with which they serve the public. I am grateful, too, for the cooperative and productive working relationships that I have with the Town's elected and appointed officials, and my fellow department heads.

It is a privilege to serve as the Town Administrator of East Longmeadow. Please contact me with any issues, questions or concerns you may have.

Nick Breault  
Town Administrator

Town Hall, 60 Center Square, East Longmeadow, MA 01028  
Phone: (413) 525-5400 ext. 1100 • Fax: (413) 525-1025  
Email: nbreault@eastlongmeadowma.gov

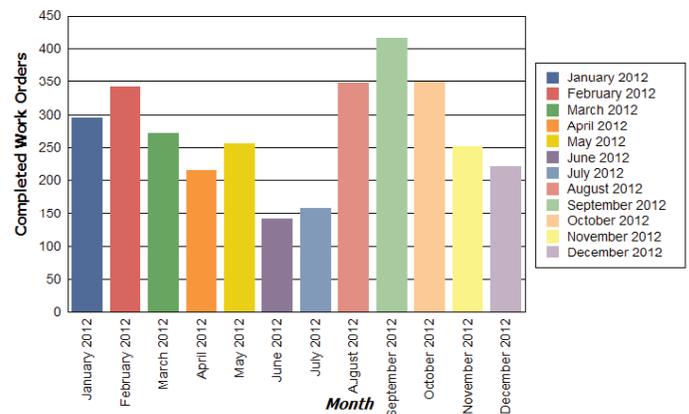
### IT Department

In 2012 the East Longmeadow IT Department implemented a new virtualized host environment. The new hosts will give the town the capability to scale services to surrounding towns as well as increase our reliability.

The IT department was also responsible for the implementation of the Town's new radio system. This system was designed to fix the critical shortfalls that Public Safety was having in communications. With the new system, we are able to retire the usable radio infrastructure to the School Department to improve their emergency communications plan.

Over the summer of 2012 the IT department designed, installed, and implemented a new IP based camera system. This system replaced the stand alone controllers in all 5 schools, Town Hall, Senior Center, Police Department, Fire Department and DPW facilities. From this one system, the Town can configure, monitor and record video from all camera systems.

On top of completing the capital projects, the IT department maintained a network of approximately 1100 computers. In 2012 there were 3261 support tickets opened. The IT department is responsible for maintaining all types of technology, like Computers, Smart Boards, Printers, Radios, Fax Machines, Physical Security, IP Video Systems, and a wide array of mobile devices.



The IT department looks forward to projects and improvements in 2013 that will help increase the towns efficiency and community outreach. We welcome all resident and official feedback!

Respectfully submitted;

Ryan Quimby, IT Director  
ITD@eastlongmeadowma.gov

## Section 3: Finance

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### Board of Assessors

#### To the Residents of East Longmeadow:

The valuation of Real and Personal Property for Fiscal Year 2013 is \$1,774,473,733 which is an increase of \$1,503,791. The FY 2013 tax rate is \$18.62. The FY 2012 tax rate was \$18.85.

During 2012 we had the pleasure of assisting over 2,160 visitors who stopped in this office to make inquiries and to obtain information and assistance. This office also handled over 1,740 telephone inquiries during the year. The town unveiled a new website at the end of this calendar year. The assessing department worked hard to improve our webpage to provide more information for the residents. Frequently asked questions, forms and informational brochures are now available for the taxpayer's convenience. Check out the Assessors new web page at <http://www.eastlongmeadowma.gov/index.aspx?nid=252>.

This is the first year of the quarterly billing system. Many taxpayers asked a lot of questions to understand the new process. The first two quarters were preliminary taxes based on the prior year's value (with exceptions) and the prior year's tax rate. The FY 13 assessments were approved in the first week of October with the tax rate approved on November 20, 2012. The actual tax bills were mailed at the end of December with both the approved FY13 assessments and tax rate.

The Town of East Longmeadow has continued to grow with 37 new dwellings and two new commercial buildings. In addition to the new homes there were 536 building permits for additions, remodels and improvements to existing properties.

Due to the quarter billing system many abatement and exemption deadlines were pushed until later in the calendar year. The following applications were approved and processed through our office prior to the end of December 2012:

#### Exemptions Applications:

Clause 41C Elderly Exemptions= 39  
Clause 37A Blind Exemption=13  
Clause 22 Veteran Exemptions=74  
Clause 17D Elderly/Widow Exemptions=16

#### Abatement Applications:

Excise Abatements=676  
FY 12 Real & Personal Property Abatements=58

#### Chapterland Applications:

Ch. 61 Forest land=2  
Ch.61A Agricultural / Horticultural=17  
Ch.61B Recreational land=7

We wish to extend thanks to our staff for their efficient handling of this office. Cooperation and assistance from all town boards was appreciated.

Assessors Financial Statement follows:

Respectfully submitted,

J. William Johnston, Chairman  
Christine M Saulnier, MAA  
Martin J. Grudgen

# Section 3: Finance

## Source of Funds

### Sources of Funds

Motor Vehicle and Trailer Excise	\$ 1,800,000.00
Other Excise	\$ 40,000.00
Penalties & Interest on Taxes & Excise	\$ 190,000.00
Payments in lieu of Taxes	\$ 105,000.00
Charges for Services - Water	\$ 1,996,193.00
Charges for Services - Sewer	\$ 1,727,425.00
Fees	\$ 22,000.00
Rentals	\$ 70,000.00
Departmental Revenue - Schools	\$ 7,000.00
Departmental Revenue - Libraries	\$ -
Other Departmental Revenue	\$ -
Licenses & Permits	\$ 250,000.00
Special Assessments	\$ 19,000.00
Fines and Forfeits	\$ 14,000.00
Investment Income	\$ 350,000.00
Miscellaneous Recurring	\$ 180,000.00
Miscellaneous non-recurring	\$ 525,000.00
<b>TOTAL RECEIPTS</b>	<b>\$ 7,295,618.00</b>

### Local Expenditures:

I. Appropriations to Be Raised:	\$ 56,207,055.00
II. Other Amounts to be Raised:	
1. Total Overlay Deficits of Prior Years	\$ 49,691.00
2. Total Cherry Sheet Offsets	\$ 44,428.00
3. Snow & Ice Deficit	\$ -
4. Other	\$ 56,304.00
<b>Total II</b>	<b>\$ 150,423.00</b>
III. State & County Cherry Sheet Assessments:	\$ 217,609.00
IV. Allowance for Aatements & Exemptions:	\$ 318,303.53
<b>Total Amounts To Be Raised:</b>	<b>\$56,893,390.53</b>

### Estimated Receipts & Other Revenue Sources:

#### 1. Estimated Receipts - State:

a. Cherry Sheet Estimated Receipts	\$ 11,144,778.00	
b. Mass School Building AuthorityPayts	\$ 738,360.00	\$ 11,883,138.00

#### 2. Estimated Receipts - Local:

a. Local receipts not Allocated	\$ 7,295,618.00	
b. Offset Receipts	\$ -	
c. Enterprise Funds	\$ -	
d. Community preservation funds	\$ 402,434.00	\$ 7,698,052.00

#### 3. Revenue Sources Appropriated for Particular Purposes:

a. Free Cash	\$ 1,608,341.00	
b. Other Available Funds	\$ 2,663,140.00	\$ 4,271,481.00

#### 4. Other Revenue Sources Appropriated Specifically to Reduce the Tax Rate:

a. Free cash appropriated on or after July 1, 2009	\$ -	
b. Other Source-Stabilization Fund	\$ -	\$ -

### Total Estimated Receipts & Other Revenue Sources

**\$ 23,852,671.00**

### Additional Sources Of Funds:

	Amount	Committed Interest	Late Fee & Admin Penalty	Total
Sewer Use	\$ -	\$ -	\$ -	\$ -
Sewer Accounts' Receivable	\$ -	\$ -	\$ -	\$ -
Apportioned Sewers	\$ 19,931.66	\$ 8,798.13	\$ -	\$ 28,729.79
Water Rates	\$ -	\$ -	\$ -	\$ -
Sewer Stand-By	\$ -	\$ -	\$ -	\$ -
Water Sales & Service	\$ -	\$ -	\$ -	\$ -
Apportioned Water	\$ 1,440.00	\$ 516.00	\$ -	\$ 1,956.00
Demolition	\$ -	\$ -	\$ -	\$ -
<b>INCOME EXPENSE PENALTY</b>	<b>\$ 28,000.00</b>			<b>\$ 28,000.00</b>
<b>Total Additional Sources of Funds</b>				<b>\$ 58,685.79</b>

## Section 3: Finance

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### **Town Accountant**

#### **To The Board of Selectmen:**

This was my fifth year as Town Accountant and we have accomplished many goals over this time. I am proud of our accomplishments and must thank my staff and especially Olga Bones, Assistant Town Accountant, in that effort. Olga has worked tirelessly in the department for 12 years. She is hardworking, dedicated and has provided me with tremendous support.

Our department is small with only three employees, including myself. However we are held to a high standard and produce a tremendous amount of work. We are similar to any company with a financial/accounting operation that handles revenues and expenses totaling \$60,000,000 per year. Below is a summary of what we do:

#### **Payroll /Benefits**

We process all of the town department payrolls for approx. 535 full time employees and 500 part time employees. We also maintain the employee data records and that include health insurance, retirement, tax, salary and other records.

#### **Operating Expenses**

We process/pay all of the town's bills that average approx. 350 invoices/bills per week. Each invoice is reviewed, must be within the department/fund budget guidelines, must meet our internal policies and must meet several town and state purchasing guidelines.

#### **Capital Projects and Financing**

There are over one hundred capital projects each with separate funding and budget guidelines. In FY12 approx. \$2.1 million was paid out for capital projects approved at Town Meetings. We monitor not only the payments but also the financing and bonding required to fund these projects.

#### **Budget Preparation**

Preparing and maintaining budgets is a year round effort. We work closely for the Board of Selectmen and also in a supporting role for the Appropriations and Capital Committees. These meetings are usually held at night throughout the year and we provide supporting data, analysis and presentations, as requested.

#### **Other tasks and projects include:**

Financial Reporting, Revenue and Budget Projections, Maintaining the Accounting/Financial Database and meeting frequent deadlines.

With all of the above, our overall operating function is to maintain the most accurate accounting/financial recordkeeping of the Town's finances, as possible. We strive to meet this goal everyday as we are tested, questioned, audited and scrutinized on a regular basis.

If you have any questions regarding the Town's finances, please do not hesitate to contact me at

[Tcaliento@eastongmeadowMA.gov](mailto:Tcaliento@eastongmeadowMA.gov).

Respectfully,

Thomas A. Caliento,  
Town Accountant

# Section 3: Finance

## SUMMARY OF ALL FUNDS - BY CATEGORY & RELATED FINANCIAL ACTIVITY

Fiscal Year 2012 ( July 1, 2011 thru June 30, 2012)

# of Funds	Beginning Balance 7/01/2011	Sources of Funds				Uses of Funds					Ending Balance 6/30/2012		
		Revenue	Bonding	Other Sources	TOTAL SOURCES	Personnel	Contracted Services	Supplies	Other Charges	Total Expenditures		Transfers To Other Funds	TOTAL USES
1	-	46,936,318	-	2,394,634	49,330,952	28,761,317	18,787,723	1,198,437	315,568	49,083,045	-	49,083,045	247,907
2	2,224,101	113,962	-	823,597	823,597	-	-	-	-	-	182,438	182,438	2,865,260
	1,588,245	113,962	-	823,597	937,559	-	-	-	-	-	182,438	182,438	1,702,207
2	3,812,346	1,976,614	-	125,026	3,323,268	657,004	1,409,068	277,379	10,771	2,354,222	1,428,369	3,782,591	4,567,467
	1,109,763	1,346,654	-	26,797	3,323,268	346,713	875,871	174,550	1,461	1,398,595	645,984	2,044,579	1,041,798
	2,602,203	3,323,268	-	26,797	3,323,268	310,291	533,197	102,829	9,310	955,627	782,385	1,738,012	1,101,082
3	95,838	26,797	-	125,026	151,823	-	12,940	-	-	12,940	-	12,940	234,721
	91,222	26,797	-	125,026	151,823	-	107,560	-	-	107,560	-	107,560	10,459
	109,931	26,797	-	125,026	151,823	-	107,560	-	-	107,560	-	107,560	136,728
	774,311	187,578	-	187,578	392,984	-	-	-	-	-	632,103	632,103	329,786
	1,071,302	267,968	-	125,026	392,984	-	120,500	-	-	120,500	632,103	752,603	711,693
117	1,955,842	-	460,150	460,150	460,150	-	1,049,800	-	-	1,049,800	385,689	1,435,489	980,503
	813,881	-	1,667,914	1,667,914	-	-	818,030	-	-	818,030	225,184	1,043,214	1,438,581
	(25,000)	-	-	-	-	-	-	-	-	-	-	-	(25,000)
	333,963	-	78,537	78,537	-	-	44,219	-	-	44,219	-	44,219	368,281
	1,192,988	-	101,182	101,182	-	-	283,081	-	-	283,081	-	283,081	1,011,089
	4,271,674	-	2,307,783	2,307,783	-	-	2,195,130	-	-	2,195,130	610,873	2,806,003	3,773,454
30	368,454	1,266,336	-	-	1,266,336	397,653	878,550	301,702	24,705	1,602,810	-	1,602,810	31,980
42	311,608	1,223,000	-	-	1,223,000	362,061	9,513	2,146	793,469	1,167,189	-	1,167,189	367,419
	1,442,022	1,601,438	-	-	1,601,438	-	750,393	-	100,266	850,659	823,597	1,674,256	1,369,204
	1,753,630	2,824,438	-	-	2,824,438	362,061	759,906	2,146	893,735	2,017,848	823,597	2,841,445	1,736,623
37	447,173	1,505,333	-	-	1,505,333	747,131	56,613	475,348	16,489	1,295,591	220,000	1,515,591	436,915
	1,532,976	1,988,104	-	926,000	2,894,104	719,138	1,097,370	337,943	207,530	2,361,981	180,995	2,542,976	1,884,104
	1,980,149	3,473,437	-	926,000	4,399,437	1,466,269	1,153,983	813,291	224,029	3,657,572	400,995	4,058,567	2,321,019
27	11,825	63,788	-	-	63,788	-	8,700	9,544	34,236	52,480	-	52,480	23,133
	17,557	2,590	-	-	2,590	-	-	-	3,250	3,250	-	3,250	16,897
	119,675	244,240	-	-	244,240	-	-	-	258,878	258,878	-	258,878	105,037
	1,670	1,000	-	-	1,000	-	-	-	395	395	-	395	2,275
	150,727	311,618	-	-	311,618	-	8,700	9,544	296,769	315,003	-	315,003	147,342
28	315,568	99,725	-	-	99,725	-	-	-	66,593	66,593	-	66,593	348,690
289	16,326,043	58,617,070	-	6,577,040	65,194,110	31,664,504	25,313,560	2,602,499	1,832,160	61,412,723	4,078,375	65,491,098	16,029,055

# Section 3: Finance

## Fiscal Year 2012 General Fund ~ REVENUES & OTHER SOURCES ~

<b>Property Tax Revenue</b>		
2012	31,973,236	81,098
2011	331,464	409,965
2010	115,645	<b>491,063 1.0%</b>
2009	34,690	
2008	273	
2007 & Prior	<b>32,455,308 69%</b>	82,955
<b>Revenues from State</b>		11,372
Chpt.70 School Aid	9,130,786	40,491
Lottery	1,135,782	20,369
School Construction Reimbursement		16,049
Exemptions		<b>273,236 0.56%</b>
Library	82,858	
Police Career Incentive	27,785	
Charter School Tuition	-	70,666
School Lunch	5,358	37,128
Veterans Benefits	17,582	22,275
	35,512	3,220
	<b>10,435,663 22%</b>	3,475
		3,625
		2,056
		240
		920
		905
		2,064
		<b>146,574 0.31%</b>
<b>Motor Vehicle Excise Tax</b>		
2012	1,576,019	
2011	223,692	
2010	10,550	
2009	1,390	
2008	899	
2007	285	
2006 & Prior	16	
	<b>1,812,851 4%</b>	
<b>Personal Property Tax</b>		
2012	734,750	
2011	397	
2010 & Prior	735,147	
	<b>1,867,294 1.6%</b>	
<b>Other Fees &amp; Charges</b>		
Property Interest & Charges	124,320	
In Lieu of Taxes	117,920	
Excise Interest & Charges	43,664	
Tax Lien Fees	64,901	
Tax Title Interest & Charges	23,713	
Municipal Lien Fees	15,675	
Weights & Measures	3,175	
	<b>393,368 0.8%</b>	
<b>Investment Interest</b>		
Interest Earned		81,098
Premiums & Dividends		409,965
		<b>491,063 1.0%</b>
<b>Other Revenues</b>		
Medicare Reimb.		82,955
Property Sale		11,372
Federal Storm Reimbursement		40,491
Vital Copies		20,369
Admin. Fees		16,049
		<b>273,236 0.56%</b>
<b>Permit Fees</b>		
Building		70,666
Electrical		37,128
Plumbing & Gas		22,275
Smoke Detector		3,220
Burning		3,475
Planning Board		3,625
Vendor		2,056
Certificate of Inspections		240
Fire Alarms		920
Liquid Propane		905
Other Permit Fees		2,064
		<b>146,574 0.31%</b>
<b>License Fees</b>		
Dump Sticker		49,095
Alcoholic Beverages		26,595
Disposal Works		15,335
Food Service		5,630
Marriage		2,840
Tobacco		1,813
Fire Arms		8,542
Other License Fees		5,410
		<b>115,260 0.25%</b>
<b>Rental Income</b>		
Verizon Cell Tower		44,638
Cellular One Tower		24,200
		<b>68,838 0.15%</b>
<b>Fines</b>		
Motor Vehicles		9,010
		<b>9,010 0.02%</b>
Above Column Total	<b>45,832,337 98%</b>	<b>1,103,981 2.4%</b>
<b>TOTAL GENERAL FUND REVENUES</b>		<b>46,936,318 100%</b>
<b>Other Sources of Funds:</b>		
From Water&Sewer for Prin&Int.....		1,278,982
Prior Yr Budget Carryforwards.....		603,923
From Kindergarten Revolving Fund.....		220,000
From Solid Waste Fund.....		150,000
From: W&S for Health Insurance.....		103,422
From: Animal Control.....		30,000
From Comm Pres Fund for Interest.....		8,307
		<b>2,394,634</b>
<b>TOTAL GENERAL FUND REVENUES &amp; OTHER SOURCES OF FUNDS</b>		<b>49,330,952</b>

# Section 3: Finance

## FISCAL YEAR 2012 GENERAL FUND BUDGET & EXPENSES

Department/Account	Personnel Expenses	Operating Expense Groups				Total Expenses	Expenditures by Category	% of Total Expenses
		Contracted Services	Supplies	Other Charges	Operating Expenses			
School Department	21,283,093	3,582,784	550,464	124,022	4,257,270	25,540,363	25,540,363	52.0%
Health Insurance	-	4,954,576			4,954,576	4,954,576		
Retirement	-	1,887,410			1,887,410	1,887,410		
Payroll Taxes	-	404,013			404,013	404,013		14.8%
Bond Principal	-	3,501,388			3,501,388	3,501,388		
Bond Interest	-	1,225,606			1,225,606	1,225,606		9.6%
DPW-Streets & Admin.	1,053,986	183,601	276,771	19,603	479,975	1,533,961		
DPW-Utilities	-	1,075,506			1,075,506	1,075,506		
DPW-Building Dept	445,923	145,323	166,116	17,734	329,173	775,096		
DPW-Snow & Ice	53,429	174,877			174,877	228,306		
DPW-Waste Disposal	14,784	42,500			42,500	57,284		7.5%
Police	2,405,498	47,683	66,503	12,740	126,926	2,532,424		
Fire	595,204	72,241	19,370	11,464	103,075	698,279		
Emergency Prep	2,000	6,463		29	6,492	8,492		6.6%
Trash&Recycle Collection	-	905,301			905,301	905,301		1.8%
Library	564,159	625	74,290		74,915	639,075		1.3%
Information Technology	301,410	248,073	2,295	4,248	254,616	556,026		1.1%
Liability Insurance	324,671	11,427			11,427	336,098		
Worker's Comp Insurance	171,128				-	171,128		1.0%
Treasurer/Collector/Clerk	343,002	27,375	8,140	18,856	54,371	397,373		0.8%
Selectmen	233,833	8,871	1,561	6,062	16,493	250,326		0.5%
Assessors	166,808	63,756	3,597	3,078	70,431	237,239		0.5%
Council on Aging	230,702	4,513	3,287	2,294	10,094	240,796		0.5%
Accounting	156,413	30,070	2,674	488	33,232	189,645		0.4%
Recreation	120,944	19,728	7,359	14,714	41,801	162,745		0.3%
Planning	120,541	1,010	2,120	1,469	4,599	125,140		0.3%
Building Inspector	99,901	1,324	3,644	7,422	12,389	112,290		0.2%
Legal	27,500	77,485	3,393		80,878	108,378		0.2%
Health Department	16,940	37,100	353	2,790	40,243	57,183		0.1%
Veterans	9,520			47,584	47,584	57,104		0.1%
Elections	13,954	15,851	376	8,215	24,443	38,397		0.1%
Operations	-	24,612	4,240	179	29,031	29,031		0.1%
Celebrations	-	3,274		8,816	12,090	12,090		0.0%
Animal Control	19,525			2,957	2,957	22,482		0.0%
School Committee	4,200			-	-	4,200		0.01%
Appropriations Committee	1,750		20		20	1,770		0.00%
PV Planning Commission	-	2,358			2,358	2,358		0.005%
Conservation	-	1,001	1,863	805	3,669	3,669		0.007%
Moderator	500				-	500		0.001%
<b>GENERAL FUND EXPENDITURES .....</b>	<b>28,781,317</b>	<b>18,787,723</b>	<b>1,198,437</b>	<b>315,568</b>	<b>20,301,728</b>	<b>49,083,045</b>	<b>49,083,045</b>	<b>100.0%</b>

# Section 3: Finance

## Fiscal Year 2012 WATER AND SEWER FUNDS

Authority	Fund#	Description	Beginning Balance 7/01/2012	Fiscal Year 2012 Revenue		Contracted Services			Fiscal Year 2012 Expenditures		Transfers		Ending Balance 6/30/2012
				Personnel	Other	Personnel	Supplies	Other Charges	In	Out			
Board of PW	12	Water	1,109,859	1,976,614	346,713	875,871	174,550	1,461	1,398,595	645,984		1,041,894	
Board of PW	13	Sewer	1,492,342	1,346,654	310,291	533,197	102,829	9,310	955,627	782,385		1,100,984	
<b>TOTAL - WATER &amp; SEWER FUNDS.....</b>			<b>2,602,201</b>	<b>3,323,268</b>	<b>657,004</b>	<b>1,409,068</b>	<b>277,379</b>	<b>10,771</b>	<b>2,354,222</b>	<b>1,428,369</b>		<b>2,142,878</b>	

## COMMUNITY PRESERVATION FUND

Authority	Fund#	Description	Beginning Balance 7/01/2011	Fiscal Year 2012 Revenue		Contracted Services			Fiscal Year 2012 Expenditures		Transfers		Ending Balance 6/30/2012
				Personnel	Other	Personnel	Supplies	Other Charges	In	Out			
C.P. Committee & Selectmen	2615	Open Space Fund	95,838	26,797		12,940		0	12,940	0		234,721	
	2615	Historic Fund	91,222	26,797		107,560			107,560	0		10,459	
	2615	Community Housing Fund	109,931	26,797					0	0		136,728	
	2615	Reserve Fund	774,311	187,577					0	632,103		329,785	
<b>TOTAL - COMMUNITY PRESERVATION FUNDS.....</b>			<b>1,071,302</b>	<b>267,968</b>		<b>120,500</b>			<b>120,500</b>	<b>632,103</b>		<b>711,693</b>	

# Section 3: Finance

## CAPITAL PROJECTS Fiscal Year 2012

### SCHOOLS

Fund	Capital Projects	Beginning Fund Balance 7/1/2011	Transfer In from General Fund Reserve	Transfers Out to Finance New Capital Projects	Financed Amount for New Projects	Total Fiscal Yr. 2012 Expenditures	Ending Fund Balance 6/30/2012
	<b>HIGH SCHOOL</b>						
3228	Renovate Lockers Rooms	0					150,000
3207	Renovate Lockers	129,667			150,000	9,358	120,309
3226	Computer Replacements	0				48,989	108,511
3197	Oil Tanks	83,292			157,500		83,292
3184	Gym Windows	42,350				318	42,032
3227	Gym Windows	0			37,650		37,650
3213	Turf Field	663,836				647,088	16,748
3235	Athletic Field Lighting	0	115,000			104,880	10,120
3182	Sprinklers	9,203		(133,000)			9,203
3173	Gym Partition Doors	3,423		(73,110)			3,423
3187	Boiler #1	16,935		(7,608)			9,203
3185	Elevator	133,000		(3,514)			10,120
3181	Lighting	73,110		(1,734)			3,423
3154	Fire Alarm Code	7,608					0
3072	ADA Toilet	3,514					0
3183	Video Wiring	1,734					0
	<b>BIRCHALND PARK</b>						
3153	Student Lockers	16,300					16,300
3003	Sprinkler System	606					606
3180	Air Conditioners	0					0
	<b>DISTRICT WIDE</b>						
3198	School Buses	11,370					11,370
3155	Oil Tank Removal	5,906		(5,906)			0
3107	Plumbing Upgrades	1,722		(1,722)			0
3174	Fire Doors Wires to Panel	1,000		(1,000)			0
3069	School Mint Bus	130		(130)			0
	<b>MEADOWBROOK</b>						
3199	Athletic Field	66,738					66,324
3215	Classroom Trailer	18,473				414	18,473
3171	Clean Air Ducts	7,747					7,747
3168	Fire Doors	75					75
3071	ADA Gym R/R & Water	2					2
3057	(12) Modular Classrooms	58,672		(58,672)			(0)
3073	Handicap Toilets	14,944		(14,944)			(0)
3165	Replace Motor & Coil	13,331		(13,331)			0
3172	Kitchen Ceiling	9,278		(9,278)			0
3170	Addressable Fire Alarm	536		(536)			(0)
	<b>MOUNTAINVIEW</b>						
3218	Asphalt Playground	70,000					70,000
3163	ADA Restrooms	30,420					30,420
3175	Air Ducts	7,944					7,944
3064	Roof Eaves	951					951
3217	Asphalt Playground	70,000		(51,697)		70,000	0
3077	Roof	51,697					0
	<b>MAPLESHADE</b>						
3216	Heating System	283,278					131,450
3206	Electrical	29,469				151,828	29,469
3179	Air Ducts	5,074					5,074
3176	Fire Doors	3,000					3,000
3177	Parking Lot Lights	9,507		(9,507)			0
	<b>TOTAL-SCHOOL CAPITAL PROJECTS.....</b>	<b>1,955,842</b>	<b>115,000</b>	<b>(385,689)</b>	<b>345,150</b>	<b>1,049,800</b>	<b>980,503</b>

# Section 3: Finance

## CAPITAL PROJECTS Fiscal Year 2012

### WATER & SEWER

Fund	Capital Projects	Beginning Fund Balance 7/1/2011	Transfers In from W&S UFB	Transfers In For Financing New Projects	Financed By Bonds	Total Fiscal Yr. 2012 Expenditures	Ending Fund Balance 6/30/2012
3231	Replace Water Mains-Sanford St	0	78,537		43,963	284	122,216
3036	Chestnut Main	87,327					87,327
3079	Water Tower	77,061				5,778	71,283
3018	Chestnut Pump Station	23,790					23,790
3017	Water Improvments with Spfid	18,111					18,111
3194	Harkness Pump Station	25,981				8,193	17,788
3050	Water Meters	47,405				29,964	17,441
3021	Denslow /Benton	10,175					10,175
3060	Water MWRA Loan	134					134
3025	Chestnut Pump Station	15					15
3020	Elm St Mains	43,963		(43,963)			0
<b>TOTAL WATER PROJECTS</b> .....		<b>333,963</b>	<b>78,537</b>	<b>(43,963)</b>	<b>43,963</b>	<b>44,219</b>	<b>368,281</b>
3214	Pump Station Upgrades	409,597				111,016	298,581
3038	Sewer Line Replace	245,222				4,582	240,640
3054	Sewer Discharge Meter	156,000					156,000
3233	Replace Sanitary Sewer Main	0	51,182		48,818		100,000
3011	Denslow/Benton	72,385					72,385
3045	Bike Trail	51,359					51,359
3051	Allen St Design	39,750					39,750
3234	Sewer Station Upgrades	0	50,000			20,104	29,896
3092	Sanitary Inflow	52,546				36,877	15,669
3030	Elm to Greenacre Lane	6,661					6,661
3061	Sewer MWRA Loan	225				78	147
3222	Jet Truck	72,800		(35,000)		72,800	0
3008	Pineywoods Sanitary	35,000					0
3006	Somers Rd-PolICE/Rotary	30,372				30,372	0
3037	Sewer Pumping Station	7,252				7,252	0
3055	Mill Road	5,466					0
3048	Catch Basin Cleaner	5,270		(5,466)			0
3040	Replace North Main	1,752		(5,270)			0
3013	Vineland Avenue	1,330		(1,752)			0
<b>TOTAL SEWER PROJECTS</b> .....		<b>1,192,988</b>	<b>101,182</b>	<b>(48,818)</b>	<b>48,818</b>	<b>283,081</b>	<b>1,011,089</b>

# Section 3: Finance

## CAPITAL PROJECTS Fiscal Year 2012

### TOWN VEHICLES, BUILDINGS & EQUIPMENT

Fund	Department	Capital Projects	Beginning Fund Balance 7/1/2011	Transfer In from General Fund Reserve	Transfers Out to Finance New Capital Projects	Financed Amount for New Projects	Total Fiscal Yr. 2012 Expenditures	Ending Fund Balance 6/30/2012
<b>VEHICLES</b>								
3229	DPW	Dump Truck #68	0			170,212	159,223	10,989
3123	DPW	Pick up	8,758					8,758
3224	Police	Police Cruisers	0			60,000	53,384	6,616
3202	DPW	Repair Dump Truck #10	3,216				315	2,901
3219	DPW	Repair Dump Truck #9	13,918				11,948	1,970
3203	DPW	Replace 1996 Sweeper	1,800					1,800
3230	DPW	Truck #76	0			14,700	40,525	1,023
3201	DPW	Repair 1997 Dump Truck #4	772	26,848				772
3014	Fire	Fire Engine #1	682					682
3191	DPW	Truck #56	4,464		(4,464)			-
3190	DPW	Dump Truck #72	2,902		(2,902)			-
3099	Fire	Fire Engine Rehab	1,688		(1,688)			-
3090	DPW	Front End Loader	1,484		(1,484)			-
3164	DPW	Replace Backhoe	287		(287)			-
3098	Fire	F150 Pick up	168		(168)			-
3097	Police	Police Cruisers	0					-
<b>BUILDINGS &amp; EQUIPMENT</b>								
3204	Police	Replace Roof	15,289					15,289
3122	Treasurer	Record/Storage Filing System	11,469					11,469
3189	Council on Aging	COA Renovations	165,115			155,456	155,456	9,659
3119	Town Hall	Town Hall Stairwells	7,736					7,736
3001	Town Hall	Town Roof Repair	7,324					7,324
3220	DPW	Fuel Pump Control	30,000					5,097
3205	DPW	Leahy Field Renovations	16,546					4,120
3059	DPW	Town & Sch Improvements	67					67
3027	Recreation	Pine Knoll Improvements	39					39
3129	DPW	Pine Knoll Feasibility Study	20					20
3118	Fire	Fire Station Pump	55,000		(55,000)			-
3111	Town Hall	Replace Windows	27,722		(27,722)			-
3113	Police	Floor/Paint/Ceiling	4,459		(4,459)			0
3114	Police	Parking Lot	2,993		(2,993)			-
3112	Town Hall	HVAC/Lighting/Ceiling	2,041		(2,041)			-
3102	Council on Aging	Bathrooms	1,798		(1,798)			0
3192	Police	Lockers	1,645		(1,645)			-
3101	Council on Aging	HVAC	1,351		(1,351)			-
3195	Police	ADA Entry and Shower	640		(640)			-
3126	DPW	Replace Roof	474		(474)			-
3225	Fire	Jaws of Life	0			30,000	30,000	-
<b>TECHNOLOGY</b>								
3232	Police/Fire	Public Safety Radio System	0					1,083,115
3096	Accounting	Financial & Management Software	8,619			1,366,154	283,039	5,319
3211	Information Technology	MS&MB Phone System	3,716				3,300	3,716
3091	Information Technology	Fiber Optics	1,648					1,648
3047	Information Technology	Town Communications	931		931			1,863
3212	Information Technology	Upgrade Server	600					600
3210	Information Technology	Police&Fire Phone System	502					502
3209	Information Technology	Computer Equipment	36,168				36,168	-
<b>OTHER</b>								
3127	DPW	Somers Rd Landfill	211,070		(86,270)			124,800
3221	DPW	Sidewalks	75,000				3,537	71,463
3128	DPW	Allen St Landfill	79,955		(30,730)			49,225
3005	DPW	Sidewalks	3,806				3,806	-
<b>TOTAL CAPITAL PROJECTS - TOWN</b>			<b>813,881</b>	<b>26,848</b>	<b>(225,184)</b>	<b>1,641,066</b>	<b>818,030</b>	<b>1,438,580</b>

# Section 3: Finance

## Fiscal Year 2012 **FEDERAL GRANTS**

Authority	Fund #	Description	Beginning Balance		Fiscal Year 2012 Revenue		Fiscal Year 2012 Expenditures			Transfers		Ending Balance	
			7 / 01 / 2011	0	181,354	44,473	Personnel	Contracted Services	Supplies	Other Charges	In	Out	6 / 30 / 2012
School Dept	1472	FY12 Race to the Top	0	0	181,354	35,893	138,788	31,297	1,857	3,323			8,580
School Dept	1482	FY12 Title 1											6,089
School Dept	1430	Enh Ed Tech	5,123	0									5,123
School Dept	14A2	Race to the Top	4,727	0									4,727
School Dept	1492	Title 1 Roll Over		10,398			2,000		4,151				4,247
School Dept	1479	Tchr Quality Grant 09	1,760										1,760
School Dept	1458	94-142 SPED Alloca	431										431
School Dept	1476	FY06 Teacher Quality	388										388
School Dept	1422	FY12 Early Childhood Allocation		16,399			16,000		111				277
School Dept	1448	Drug Free Schools 08	277.41										75
School Dept	1491	FY11 Title 1 ARRA	52,302	1,944									0.63
School Dept	1480	FY10 Title 1	0.63						54,171				0.20
School Dept	1440	Drug Free Schools	0.20										0.15
School Dept	1487	FY07 Title 1	0.15										0
School Dept	14B2	Ed Jobs Grant FY12		230,553			225,094						230,553
School Dept	1461	FY11 IDEA ARRA	23,312					20,093		5,459			0
School Dept	1451	FY11 94-142 Sped Alloc	20,553					20,553		3,219			23,312
School Dept	14C1	Ed Jobs Grant	16,047						16,047				16,047
School Dept	1471	FY11 Teacher Quality	9,890										9,890
School Dept	1411	FY11 Early Childhood ARRA	3,299					1,847		8,043			3,299
School Dept	1462	IDEA ARRA Rollover		3,234					3,128	171			0
School Dept	14A1	Race to the Top	2,554						3,234				3,234
School Dept	14D1	Title 1 Roll Over	2,454				2,250		304				2,554
School Dept	1421	FY11 Ea Ch Sped Allocation	290							2,454			2,454
School Dept	14B1	Ed Jobs Grant	(6,853)	6,853						290			0
School Dept	1452	FY12 SPED Allocation		771,128			13,721	764,811	2,596				771,128
School Dept	1420	Ea Ch Sped Allocation	0.00										0.00
School Dept	1410	Ea Ch ARRA	0.00										0.00
School Dept	1481	FY11 Title 1	15,801					14,056		1,746			(0.39)
School Dept	1401	FY11 SFSF Grant	216,097						216,103				(6.00)
<b>TOTALS - FEDERAL GRANTS</b>			<b>368,454</b>	<b>1,266,336</b>	<b>397,853</b>	<b>878,550</b>	<b>301,702</b>	<b>24,705</b>	<b>1,602,810</b>	<b>-</b>	<b>-</b>	<b>31,980</b>	



# Section 3: Finance

## Fiscal Year 2012 REVOLVING FUNDS

Authority	Fund #	Description	Beginning Balance		Fiscal Year 2012					Transfers		Ending Balance
			7/01/2011	7/01/2012	Revenue	Personnel	Contracted Services	Supplies	Other Charges	Expenditures	In	Out
School Dept	2200	School Lunch Program	190,938	846,325	403,480	31,694	365,077	14,573	814,824			222,439
School Dept.	2606	Kindergarten Tuitions	110,002	216,306			1,908	1,908	1,908			104,400
School Dept	1817	Tuition Revolving	53,225	187,611	190,260	14,919	24,155	18	190,278		220,000	50,558
School Dept	1802	School Athletics Fund	20,077	140,992	96,222	14,919	24,155		135,296			25,773
School Dept	1814	District Wide Rentals	16,073	33,332	18,911	13,703	13,703		32,614			16,791
School Dept	1809	High School Rentals	10,409	26,616	11,927	12,740	12,740		24,667			12,358
School Dept	1807	Mountainview Rentals	10,097	10,420	9,068	24,803	24,803		33,871			(13,354)
School Dept	1806	Mapleshade Rentals	5,923	3,150	75	2,932	2,932		3,007			6,066
School Dept	1808	Birchland Park Rentals	13,915	25,638	9,068	24,803	24,803		33,871			5,682
School Dept	1810	Field Trips	9,091	10,578	4,912	10,000	2,425		17,337			2,332
School Dept	1816	Lost Books	1,125	195					0			1,320
School Dept.	1803	Athletic Stadium Rental	810	1,020					0			1,020
School Dept	1813	Health Revolving	5,488						0			810
School Dept	1805	Meadowbrook Rentals	447,173	3,150	3,208	56,613	4,710	16,499	7,918		220,000	720
				1,505,333	747,131	56,613	475,348	16,499	1,295,591			436,915

Planning Dept	1700	Sub-Division Bond Fund	377,202	481,509				140,269	140,269			718,442
Selectmen	2804	EL Cable Access TV	581,035	195,188	104,527	1,622	46,069		152,218			624,005
Recreation	2807	Pine Knoll / Recreation Programs	182,801	262,728	183,342	48,824			232,166			213,363
Recreation	2808	EL Recreation Assoc.	76,522	244,962	16,133	202,497	6,325		224,955			96,529
Selectmen	2805	Solid Waste / Recyclable Fund	116,538	151,566	260	25,484			25,744		150,000	92,360
Selectmen	2803	Insurance Revolving Fund	65,614	16,661	4,627		14,538		19,165		995	62,115
Conservation	2901	Wetlands Protection	44,934	3,310	2,808		472		3,280		30,000	44,964
Selectmen	2801	Animal Control Fund	47,351	23,042	250	2,214			2,464			37,929
School Dept.	6059	School Bus Fund	37,150	190,363	165,563	27,255			192,818			34,695
Selectmen	2802	Parking Tickets Fund	16,604	710			50		50			17,264
Council on Aging	2809	Council in Aging Revolving	4,808	92,902	5,821	74,825	240		80,886			16,824
Selectmen	2612	Flu Shots	3,105	2,850			1,176		1,176			4,779
Library	2810	Library Revolving	1,833	14,946		13,711			13,711			3,068
Emergency Prep	2534	Emergency Mmmt Grant	0.00	16,590			13,595		13,595			2,995
Selectmen	2806	Center Hill Park Fund	1,263						0			1,263
Library	2609	Library Copier	327	5,191			4,283		4,283			1,235
Library	2608	Library Compact Disk	54						0			54
Library	2902	Slate Aid to Library	3.57						0			4
Police	2525	Traffic Enforcement	(835.00)	2,807	2,243				2,243			(271)
Police	2529	Police Bullett Proof Vests	(700)	2,390			16,190		16,190			(14,500)
DPW	2536	October Storm	0.00	0			945,547		945,547	926,000		(19,547)
Police	2700	Police Detail Revolving	(17,911)	251,908	233,564	26,552			260,116			(26,119)
Police	2533	Police E911 Grant	(4,723)	8,481			31,105		31,105			(27,347)
sub-total			1,532,976	1,968,104	719,138	1,097,370	337,943	207,530	2,361,981	926,000	180,995	1,884,103

**TOTAL - REVOLVING FUNDS** ..... 1,980,149

926,000 400,995

3,657,572

224,029

813,291

1,153,983

1,466,269

3,473,437

# Section 3: Finance

## Fiscal Year 2012 DONATIONS, GIFTS & SCHOLARSHIPS

Authority	Fund #	Type of Fund	Description	Beginning Balance 7/01/2012	Fiscal Year 2011		Fiscal Year 2012				Transfers		Ending Balance 6/30/2012
					Revenue	Expenditures	Personnel	Contracted Services	Supplies	Other Charges	Expenditures	In	
School Dept	1606	Gift Funds	ED Found Gift Fund	4,928	17,922								10,576
School Dept	1605	Gift Funds	High School Gift	(1,499)	44,750		8,700	9,544	2,730	12,274			6,738
School Dept	1608	Gift Funds	District Wide Gift	3,589					27,813	36,513			3,589
School Dept	1602	Gift Funds	Mapleshade Gift	779	100					0			879
School Dept	1604	Gift Funds	Birchland Park Gift	2,137	293				1,854	1,854			576
School Dept	1601	Gift Funds	Meadowbrook Gift	1,438	135				1,189	1,189			384
School Dept	1603	Gift Funds	Mountainview Gifts	357	588				650	650			295
School Dept	1611	Donation Fund	Peoples Bank Donation	96						0			96
sub-total				11,825	63,788		8,700	9,544	34,236	52,480			23,133
Selectmen	2613	Donation Fund	Public Safety Donations	1,075						0			1,075
Fire Dept	2603	Donation Fund	Fire Donations	15	1,000				395	395			620
Fire Dept	2604	Donation Fund	FH Donations	580						0			580
sub-total				1,670	1,000				395	395			2,275
School Dept	8458	Scholarship	Brant Kelley	11,676	380				500	500			11,556
School Dept	8452	Scholarship	J.Grocott	1,677	8				500	500			1,185
School Dept	8457	Scholarship	Rothweiler	1,517	206				600	600			1,123
School Dept	8451	Scholarship	M.Baker	1,109	255				400	400			964
School Dept	8459	Scholarship	M.L. Donahue	558	1,002				750	750			810
Selectmen	8461	Scholarship	ELCAT Scholarship	38	634					0			672
School Dept	8460	Scholarship	B.Leathy	982	105				500	500			587
School Dept	8456	Scholarship	P.Nooney	0						0			0
School Dept	8455	Scholarship	Denardo							0			0
School Dept	8453	Scholarship	Irwin Kerson							0			0
School Dept	8454	Scholarship	Edward Vickers							0			0.00
sub-total				17,557	2,590				3,250	3,250			16,897
School Dept	8750	Student Activity	EL High School Student Activity	72,762	183,032				195,000	195,000			60,794
School Dept	8752	Student Activity	Birchland Park Student Activity	17,132	39,681				34,500	34,500			22,313
School Dept	8753	Student Activity	Mapleshade Student Act	13,360	3,612				4,330	4,330			12,642
School Dept	8754	Student Activity	Meadowbrook Student Activity	10,868	3,916				6,451	6,451			8,333
School Dept	8752	Student Activity	Mountainview Student Activity	5,553	13,999				18,597	18,597			955
sub-total				119,675	244,240				258,878	258,878			105,037
<b>TOTALS - DONATIONS, GIFTS, SCHOLARSHIPS.....</b>				150,727	311,618		8,700	9,544	296,759	315,003			147,342

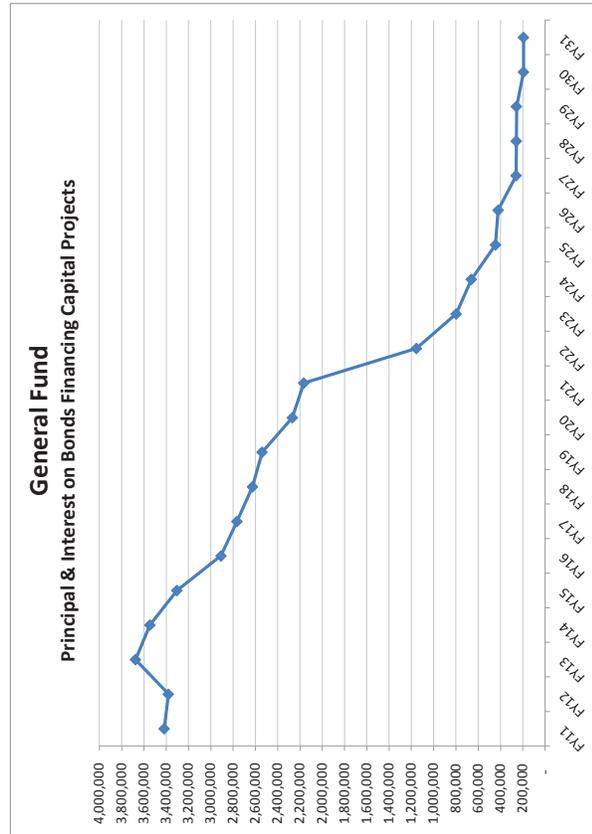
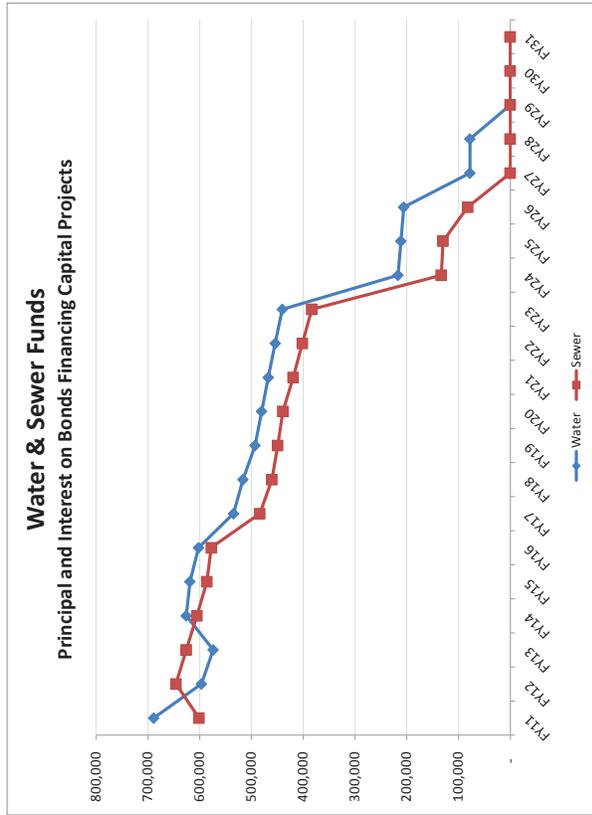
# Section 3: Finance

## Fiscal Year 2012 TRUST FUNDS

Authority	Fund #	Description	Beginning Balance 7/01/2011	Fiscal Year 2012					Ending Balance 6/30/2012						
				Revenue	Personnel	Contracted Services	Supplies	Other Charges		Expenditures					
Treasurer	8216	Stabilization	1,588,244	113,962					0						1,702,206
Selectmen	8202	Pension Reserve	107,825	7,737											115,562
Treasurer	8212	Porter Poor Trust	47,920	3,275				2,612							48,583
Conservation	8203	Land Acquisition	34,170	2,452											36,622
Council on Aging	8213	COA Trust Fund	31,975	5,528				2,848							34,655
Library	8206	Library Trustee	15,634	7,822				6,397							17,059
Treasurer	8903	Tailings	16,030												16,030
Treasurer	8901	Sports & Wildlife	864	16,108				3,001							13,971
Recreation	8211	Recreation Trust	11,983	1,098				500							12,581
Cultural Council	8217	Arts Lottery Trust	10,811	4,857				3,815							11,853
Council on Aging	8218	COA SR Center	4,128	8,731				4,587							8,272
Treasurer	8214	Historical Trust	6,327	1,250											7,577
Police	8906	FID/LTC Fund	7,893	10,331				11,175							7,049
Treasurer	8222	Shaker Rd Relief	3,863												3,863
Treasurer	8209	Hancock Cementry	2,757	198											2,955
Treasurer	8910	MA Mutal	2,395												2,395
Library	8208	Library Bid Fund	2,104	151											2,255
Conservation	8204	Program Fund	1,811	130											1,941
Police	8904	Police Crime Watch	1,855												1,855
Treasurer	8223	Feffer Irrev	1,143	82											1,225
Treasurer	8220	Traffic Signal	799	57											856
Library	8205	Champlin Library Trust	354	25											379
Selectmen	8201	Town Beautification	326	23											349
Treasurer	8219	Friends Of Heritage	292	21											313
Treasurer	8908	Swings Gift	275												275
Treasurer	8907	Bike Gift	259												259
Selectmen	8215	Unemployment Comp Fund	70	5											75
Selectmen	8210	Ambulance Trust	46	3											49
	8913	Deputy Collector	1,649	29,841				31,658							(168)
<b>TOTAL - TRUST FUNDS</b>			<b>315,558</b>	<b>99,725</b>	<b>-</b>	<b>-</b>	<b>66,593</b>	<b>66,593</b>	<b>66,593</b>	<b>66,593</b>	<b>66,593</b>	<b>66,593</b>	<b>66,593</b>	<b>66,593</b>	<b>348,690</b>



# Section 3: Finance



	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	FY31	
<b>P&amp;I Payments</b>																						
Town & School	3,417,094	3,379,700	3,675,118	3,545,680	3,303,555	2,907,815	2,764,336	2,625,536	2,539,123	2,267,523	2,164,556	1,153,974	797,339	661,304	661,304	444,467	420,774	259,960	257,802	255,644	192,410	192,412
Above FY Change		(37,394)	295,419	(129,438)	(242,125)	(395,740)	(143,479)	(138,800)	(86,413)	(271,601)	(102,966)	(1,010,563)	(356,635)	(136,035)	(136,035)	(216,837)	(23,693)	(160,814)	(2,158)	(2,158)	(63,234)	2
<b>P&amp;I Payments</b>																						
Water	688,596	596,530	573,913	625,867	618,723	602,068	534,279	516,370	493,070	480,522	467,385	463,992	440,311	216,567	211,192	205,770	78,036	78,036	-	-	-	-
Sewer	601,440	645,819	625,870	605,394	586,023	577,487	483,820	460,395	449,205	439,334	419,498	401,563	383,539	133,295	129,845	82,256	-	-	-	-	-	-
CPA (proj)	-	7,974	71,130	70,005	68,655	67,305	65,955	64,380	57,680	55,880	53,880	51,880	50,240	48,960	47,680	46,400	45,040	43,600	42,160	40,720	-	-
All TD&I	4,707,130	4,630,023	4,946,031	4,846,936	4,576,956	4,154,665	3,848,390	3,666,681	3,539,078	3,243,259	3,105,320	2,061,429	1,671,429	1,060,126	833,185	755,200	383,036	379,438	297,804	233,130	233,130	192,412

## Section 3: Finance

### Treasurer – Collector – Town Clerk

#### Reconciliation Of Treasurer's Cash And Cash Investments

YEAR ENDED JUNE 30, 2011

Treasurer's Balance July 1, 2011	\$20,102,867.95
Cash receipts	63,865,484.82
Cash disbursements	65,888,066.41
<b>Treasurer's Balance June 30, 2012</b>	<b>\$18,080,286.36</b>

#### COMPOSITION OF BALANCE ON JUNE 30, 2012

Petty cash	\$ .00
PeoplesBank – Checking/Savings	11,760,428.65
UniBank	126,515.82
LPL Financial – Trust Funds	2,004,393.70
Peoples United Bank – Sub Divisions & Driveway	618,907.11
NUVO Bank – Investment Account	123,148.48
Certificate of Deposits	2,073,849.73
Massachusetts Municipal Depository	318,738.71
Westfield Savings Bank – Investment Account	509,868.66
LPL Financial – Investment Account	500,620.31
Peoples United Bank – Lockbox	43,818.19
<b>Total</b>	<b>\$18,080,289.36</b>

The Town continues to benefit from its upgrade rating by Standard and Poors of AA from A+. A better rating equates to lower interest rates when borrowing monies for long term projects. The financial stability and being able to retain monies in free cash and stabilization funds during the downturn in the economy and the reduction of some State aid were keys in the upgrade. The percentage mix between commercial/industrial and residential properties continue to be a key factor as we are able to retain a good combination of revenues

between properties. The growth of the Town and potential for future plans for positive growth all are important considerations leading to lower borrowing rates. This was advantageous to the Town as in October 2011, we refinanced a portion of our debt netting the Town savings of \$1,337,632 over the life of the bonds realizing these savings beginning in 2012 and moving forward.

We also maximized our investment options through the highest yielding CD's and a diversity of secure bond performances.

In 2012, we have maintained a tax collection rate of 98.8% with the balance collected in subsequent years. The Town continues to work with its MUNIS accounting software package for all departments, especially one that merges the Accountant and Treasurer offices effectively. We have streamlined current payment methods, on-line tax payments, and improved the integrity and security of the data with our new system. We are in the process of implementing an e-billing system which will have the capability to email all tax bills in lieu of postal mailing. We continued with water shutoff program while being flexible for those who needed payment arrangements.

We implemented the new Quarterly tax payment schedule for real estate and personal property taxes. This has greatly increased the positive cash flow of the town as well as reducing two large payments in half for many tax payers.

We will continue to implement cost savings and efficiencies in our office staying within our budget as well as upgrading the way we currently perform our functions. Credit card options have been implemented for the convenience of taxpayers. All items in the clerk's office (certified copies, dog licenses, etc.) can now be paid on-line.

I have been fortunate in receiving cooperation from all who work in the various Town departments and look forward to the new challenges in 2013. Also, I must express my appreciation for the staff in the Clerk / Treasurer / Collector's office that professionally and efficiently handles the large volume of business in a growing community on a daily basis.

Respectfully submitted,

Thomas P. Florence  
Town Clerk, Treasurer, Collector

## Section 3: Finance

### Aggregate Debt Service

FY13 Principal and Interst Paymnet - 7/1/12 to 6/30/13

#### General

Issue:	Purpose	PRINCIPAL	INTEREST	SUBSIDY	TOTAL P+I	
June 1 2003	Library (I-E)	75,000.00	31,050.00		106,050.00	
	Library (I)	35,000.00	14,490.00		49,490.00	
April 1 2005	Remodeling (I)	69,000.00	34,446.50		103,446.50	
	Parking (I)	5,000.00	412.50		5,412.50	
	Modular Classrooms (I)	140,000.00	17,290.00		157,290.00	
	Telecommunications (I)	8,000.00	988.00		8,988.00	
December 1 2005	Roof Replacement (I)	29,000.00	16,580.76		45,580.76	
	Oil Tank (I)	7,000.00	1,085.00		8,085.00	
	IT Fiber (I)	3,600.00	558.00		4,158.00	
	Equipment 1 (I)	3,300.00	511.50		3,811.50	
	Equipment 2 (I)	3,300.00	511.50		3,811.50	
	Town Buildings 1 (I)	3,000.00	465.00		3,465.00	
	Town Buildings 2 (I)	3,200.00	496.00		3,696.00	
	Meadowbrook Remodeling 1 (I)	4,800.00	744.00		5,544.00	
	Meadowbrook Remodeling 2 (I)	4,200.00	651.00		4,851.00	
	Meadowbrook Remodeling 3 (I)	3,500.00	542.50		4,042.50	
	Mountainview Remodeling (I)	3,000.00	465.00		3,465.00	
	Mapleshade Remodeling 1 (I)	2,500.00	387.50		2,887.50	
	Mapleshade Remodeling 2 (I)	4,100.00	635.50		4,735.50	
	Mapleshade Remodeling 3 (I)	3,500.00	542.50		4,042.50	
	Gym Divider Doors (I)	3,000.00	465.00		3,465.00	
	January 15 2007	School Remodeling (I)(E)	145,000.00	89,598.00		234,598.00
		School Remodeling (I)	44,000.00	26,372.00		70,372.00
January 15, 2009	Senior Center (I)	41,000.00	9,240.00		50,240.00	
	School Remodeling (I)	46,200.00	14,312.62		60,512.62	
	Senior Center Remodeling (I)	30,000.00	10,087.50		40,087.50	
	Computer Hardware (I)	25,000.00	4,343.76		29,343.76	
	Departmental Equipment (I)	19,000.00	3,731.26		22,731.26	
	Recreational Facilities Improvements (I)	12,000.00	4,425.00		16,425.00	
	Oil Tank Removal & Replacement (I)	27,800.00	1,146.76		28,946.76	
	Public Building & Remodeling (I)	6,500.00	2,863.12		9,363.12	
	Computer Software (I)	20,000.00	825.00		20,825.00	
	Landfill Planning (I)	16,000.00	660.00		16,660.00	
	School Parking Lot & Sidewalk (I)	8,500.00	340.00		8,840.00	
	Departmental Equipment 2 (I)	161,000.00	28,465.00		189,465.00	
	School Athletic Field (I)	33,000.00	11,808.76		44,808.76	
School Remodeling 2 (I)	20,000.00	8,072.50		28,072.50		
Landfill Planning 2 (I)	5,000.00	206.26		5,206.26		
Computer Hardware 2 (I)	25,000.00	4,343.76		29,343.76		
Sidewalk (I)	15,000.00	618.76		15,618.76		
September 15 2010	Police Crusiers (I)	14,000.00	1,190.00		15,190.00	
	Phone System - Police/Fire (I)	7,000.00	595.00		7,595.00	
	Phone System - MS & MB (I)	40,000.00	3,400.00		43,400.00	
	Computers (I)	10,000.00	850.00		10,850.00	
	Server Technology (I)	12,000.00	1,020.00		13,020.00	
	Turf Field (I)	100,000.00	36,025.00		136,025.00	

## Section 3: Finance

	Heating System (I)	20,000.00	7,205.00	27,205.00
	Renovate Portable Classroom Trailer (I)	9,000.00	765.00	9,765.00
	Asphalt Playground 1 (I)	14,000.00	1,190.00	15,190.00
	Asphalt Playground 2 (I)	14,000.00	1,190.00	15,190.00
	Repair Dump Truck (I)	5,000.00	425.00	5,425.00
	Council on Aging Renovation (I)	20,000.00	4,600.00	24,600.00
	Fuel Pump Controls (I)	6,000.00	510.00	6,510.00
	Sidewalk Construction (I)	15,000.00	1,275.00	16,275.00
October 13 2011	Cur Ref of 8 1 01 - School (OE)	1,049,550.00	296,770.50	1,346,320.50
	Bldg Renovation (I)	38,800.00	20,958.00	59,758.00
	Departmental Equipment (I)	44,500.00	23,565.00	68,065.00
	Computer (I)	85,700.00	21,157.00	106,857.00
	Somers Road Landfill Planning (I)	45,000.00	2,850.00	47,850.00
	Sidewalk (I)	10,000.00	2,480.00	12,480.00
	Recreational Facility (I)	5,000.00	2,120.00	7,120.00
	Allen St Landfill Planning (I)	20,000.00	1,100.00	21,100.00
	DPW Equipment Repair (I)	10,000.00	1,500.00	11,500.00
	Public Safety Radio (IE)	141,000.00	48,960.00	189,960.00
	<b>Total</b>	<b>\$2,848,550.00</b>	<b>\$826,478.32</b>	<b>\$3,675,028.32</b>

### Sewer

Issue	Purpose	PRINCIPAL	INTEREST	SUBSIDY	TOTAL P+I
June 1 2003	Sewer-Chestnut Street (I)	32,500.00	13,455.00		45,955.00
	Sewer-upgrade (I)	10,000.00	4,140.00		14,140.00
	Sewer-Replacement (I)	86,250.00	37,527.50		123,777.50
	Sewer-Parker/Meadowbrook (I)	5,000.00	2,070.00		7,070.00
	Sewer-Somers/Ainslie Roads (I)	5,000.00	250.00		5,250.00
	Sewer-Replace North Main Street (I)	61,250.00	25,357.50		86,607.50
	Sewer-Redstone Drive (I)	12,500.00	5,175.00		17,675.00
	Sewer-Pecousic (I)	5,000.00	2,070.00		7,070.00
	Sewer-Bike Trail (I)	22,500.00	9,315.00		31,815.00
April 1 2005	Sewer 1 (I)	10,000.00	3,615.00		13,615.00
	Sewer 2 (I)	10,000.00	2,115.00		12,115.00
December 1 2005	Sewer (I)	14,000.00	6,754.26		20,754.26
December 14 2006	MWPAT CW-03-18 Sewer (I)	17,135.81	13,652.92	(5,745.14)	25,043.59
December 18 2007	MWPAT CW-03-18-A Sewer (I)	14,138.00	4,014.72		18,152.72
September 15 2010	Sewer Pump Station Upgrades (I)	74,000.00	26,401.26		100,401.26
October 13 2011	Cur Ref of 8 1 01 - Sewer 1 (I)	40,000.00	13,040.00		53,040.00
	Cur Ref of 8 1 01 - Sewer 2 (I)	20,130.00	5,146.30		25,276.30
	Cur Ref of 8 1 01 - Sewer 3 (I)	10,000.00	2,850.00		12,850.00
	Cur Ref of 8 1 01 - Sewer 4 (I)	5,150.00	201.50		5,351.50
	<b>Total</b>	<b>\$454,553.81</b>	<b>\$177,150.96</b>	<b>(5,745.14)</b>	<b>\$625,959.63</b>

### Water

Issue	Purpose	PRINCIPAL	INTEREST	SUBSIDY	TOTAL P+I
June 1 2003	Water Tank Painting (O)	5,000.00	2,070.00		7,070.00
	Water-Elm Street (O)	35,500.00	16,517.00		52,017.00
	Water-Westwood Ave 1 (O)	26,250.00	10,867.50		37,117.50
	Water-Westwood Ave 2 (O)	11,250.00	4,657.50		15,907.50

## Section 3: Finance

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	Water-Lee, Parker, Meadowbrook (O)	40,000.00	16,560.00	56,560.00
	Water-Parker Street Main (O)	60,000.00	23,020.00	83,020.00
	Water-Meadow Road Birchland (O)	32,000.00	13,248.00	45,248.00
April 1 2005	Water 1 (O)	10,000.00	2,555.00	12,555.00
	Water (O)	8,000.00	988.00	8,988.00
December 1 2005	Water Tower (O)	125,000.00	71,468.76	196,468.76
October 13 2011	Cur Ref of 8 1 01 - Water 1 (O)	35,170.00	11,491.70	46,661.70
	Cur Ref of 8 1 01 - Water 2 (O)	5,000.00	1,650.00	6,650.00
	Cur Ref of 8 1 01 - Water 3 (O)	5,000.00	650.00	5,650.00
	<b>Total</b>	<b>\$398,170.00</b>	<b>\$175,743.46</b>	<b>\$573,913.46</b>

### Community Preservation

Issue	Purpose	PRINCIPAL	INTEREST	SUBSIDY	TOTAL P+I
October 13 2011	Land Acquisition (I)	45,000.00	26,130.00		71,130.00
	<b>Total</b>	<b>\$45,000.00</b>	<b>\$26,130.00</b>		<b>\$71,130.00</b>
	<b>GRAND TOTAL</b>	<b>\$3,746,273.81</b>	<b>\$1,205,502.74</b>	<b>(5,745.14)</b>	<b>\$4,946,031.41</b>

## Section 3: Finance

### Financial Statistics

Fiscal Year	Total Amount to be raised	Total Property Taxes	Total Revenue from Other Sources	Assessed Valuations	Tax Rate	C & I	Population
1950	603,485	340,306	263,178	8,275,625	38.00		4,881 F
1960	2,102,439	1,340,493	761,945	21,526,640	62.00		10,294 F
1965	3,138,126	1,957,717	1,180,498	69,918,480	28.00		11,988 S
1970	4,922,065	3,483,704	1,438,361	89,325,750	39.00		13,029 F
1975x	7,942,177	4,629,757	3,312,419	100,211,200	46.20		13,132 F
1980	10,908,648	6,587,189	4,321,459	174,726,500	37.70		12,905 F*
1985	13,649,266	7,655,436	5,983,831	316,753,535	24.20		12,403 S**
1990	18,881,266	10,525,464	8,355,802	970,874,832	10.67	11.39	13,367 F*
1995	22,394,859	14,658,725	7,736,135	892,192,622	16.43		14,065 T
2000	30,347,422	19,544,051	10,803,371	956,634,922	20.43		14,100 F
2001	32,065,092	20,878,087	11,187,005	980,652,297	21.29		14,902 T
2002	35,257,076	21,463,868	13,793,208	1,129,083,001	19.01		14,818 T
2003	36,676,131	22,962,709	13,713,422	1,152,746,426	19.92		15,772 T
2004	37,207,276	24,247,451	12,959,825	1,169,679,260	20.73		16,072 T
2005	38,829,617	24,586,005	14,243,613	1,454,793,188	16.90		15,777 T
2006	44,073,453	26,464,267	17,609,185	1,549,430,201	17.08		15,894 T
2007	44,755,803	27,698,957	17,056,846	1,707,703,906	16.22		15,692 T
2008	48,727,887	29,126,645	19,601,241	1,813,614,311	16.06		15,894 T
2009	53,169,732	30,129,472	23,169,732	1,852,981,080	16.26		15,938 T
2010	51,571,826	31,197,149	20,374,677	1,795,002,834	17.38		15,720 F
2011	51,721,145	31,584,291	20,136,854	1,787,452,775	17.67		15,541 T
2012	55,253,519	33,420,483	21,833,035	1,772,969,942	18.85		15,881 T

C & I Commercial & Industrial Property (split rate)  
 X 1 1/2 yrs. Change from calendar year to fiscal year  
 F Federal Census  
 S State Census  
 T Town Census

\* Starting in 1980, the Federal census does not include any military personnel, college students or other town residents temporarily residing outside the Town.

\*\* The 1-1-85 State census report listed 464 persons who could not be included in the census report because they resided outside the Town on that date.

Thomas P. Florence  
 Town Treasurer

### Dog and Fishing Licenses Issued

#### Dog Licenses Issued

1,621 dog licenses were issued, including 3 kennel licenses.

Licenses fees received:	\$20,361.00
Penalties collected:	2,250.00
Retained by the Town:	\$22,611.00

Dog licenses are issued each year on April 1st and expire the following year on March 31st. By State law, all dogs 6 months old and older must be licensed. Proof of rabies vaccination is required and proof of spaying or neutering.

Unspayed and/or un-neutered dog:	\$15.00
Spayed and/or neutered dog:	\$10.00

#### Fish and Wildlife Licenses Issued

984 licenses & stamps were issued:

License fees received:	\$14,961.00
Paid to State:	14,271.35
Retained by Town:	\$ 674.05

Thomas P. Florence  
 Town Clerk

## Section 4: Public Schools

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This year presented another first for the East Longmeadow Public Schools. The East Longmeadow Public School System participated in a special month-long celebration of its 25-year partnership with the Willie Ross School, a private school for deaf and hard-of-hearing students. This partnership is the only one of its kind, where a private school and a public school system have partnered to share resources. The partnership provides students an expanded learning environment where all students have a chance to reach their fullest potential. As Willie Ross students become increasingly independent, they have the opportunity to be included in East Longmeadow Public School classrooms. Three school buildings (Mountain View Elementary School, Birchland Park Middle School, and East Longmeadow High School) have Willie Ross students attending on a daily basis at their schools. In 1987, Dr. Louis Abbate, President and CEO of the Willie Ross School for the Deaf, and Dr. John Drinkwater, Superintendent of East Longmeadow Public Schools, along with their two respective boards were true visionaries. The relationship between the East Longmeadow Public Schools and The Willie Ross School for the Deaf quickly became more than a relationship governed by a contract or lease. Immediately benefits outside the curriculum were seen as students from both schools began to interact. Both sets of students began to develop social and communication skills that may not have been developed before this inclusive environment had been established. The ability to share resources has benefitted all students throughout the last 25 years, helping reduce challenges often faced by a public school system when seeking to support special education programs and students as well as the challenges faced by a specialized, private school seeking to expand programming for its students. Willie Ross students are included in main stream education, elective classes and in core academic subjects as the students begin to move up through the grades. The partnership continues to provide incredible opportunities for students to have success. Students, staff, and community members through the years have felt a greater connection to the larger community because of this partnership.

During the calendar year of 2012, the East Longmeadow Public Schools continued to define and move further into its Tiered Instructional Model for students. Throughout the entire year, ELPS educators worked collaboratively, using the commonly defined instructional block to strengthen core instruction in all areas. During the 2011 – 2012 school year, the school district was able to schedule for the first time interim assessments three times during the year for students in grades three through eight and two times for students in grades nine and ten. The district uses the Star Assessments in English Language Arts and mathematics. The STAR Assessments are the most widely used norm-referenced, computer-adapted assessments in K-12 schools across the country. These assessments are preferred, when used for interim assessment, to other assessment methods because of their accuracy, efficiency, and ease of use. Most importantly, these assessments provide timely, useful information that have helped drive instruction for students during the year. The classroom teachers have immediate access to their students' results once the assessment has been completed. This timely information allowed ELPS teachers to differentiate lessons where needed in order to support their students. A district-wide assessment schedule was developed during the summer before the start of school, including times for educators to meet together to review and discuss the student data provided by the assessment. These data review sessions allowed teachers to make changes in their instruction in order to meet students at their current point of comprehension.

East Longmeadow students continue to achieve in all areas. In 2012, the district had fourteen students who scored perfect scores on the ELA and/or the mathematics MCAS state exams. As a school district, the overall composite performance index (CPI) on the MCAS exams remains very high with improvements in 2012 in math and science along with the highest student achievement continuing to be on the English Language Arts exam. East Longmeadow High School students continue to perform exceptionally well on the Advanced Placement exams taken each spring with over 181 students taking part in the Advanced Placement examinations. All ELHS students who took the AP Calculus, AP Computer Science, AP Chemistry, and AP Physics C exam scored a three or higher, potentially earning them college credit.

In the summer of 2012, the East Longmeadow Public Schools welcomed two new elementary school principals. Mrs. Lisa Dakin joined the East Longmeadow Public Schools as the principal of Meadow Brook Elementary School. Mrs. Dakin previously was the principal at the Milton Bradley School in Springfield. The Meadow Brook students and staff will benefit from Mrs. Dakin's extensive experience with standards-based instruction and using student assessment data to drive instruction. The Mapleshade Elementary School welcomed Mr. Michael Fredette, who had previously been a principal at the New Hingham Elementary School, which serves the towns of Chesterfield and Goshen. Mr. Fredette brings a global perspective to the Mapleshade Elementary School having lived and taught in Bolivia for five years. The students in the East Longmeadow Public School System continue to be guided by very talented and experienced educational leaders.

The East Longmeadow Public Schools in 2012 continued to support all students in their effort to make progress in their learning every day. The expansion of collaborative leadership throughout the school district has allowed this effort to become much more effective.

Please visit us at <http://www.eastlongmeadowma.gov/index.aspx?nid=170>

## Section 4: Public Schools

### School Budget

ACCOUNT CATEGORY	2011-2012 BUDGET
<b>ADMINISTRATION</b>	
School Committee	18,975
Superintendent's Office	267,823
Business/Finance Office	210,804
District Data Process & Tech	48,732
Administrative Support (Sped, Curriculum Dir., Legal)	324,676
<b>Total Administration</b>	<b>\$871,010</b>
<b>TEACHING</b>	
Building Leadership, Dept. Heads, Head Teachers	1,219,584
Teachers, Paras, Subs, Technology	15,834,327
Medical Therapeutic Services & Contracted Tutors	481,627
Library	285,972
Professional Development	105,032
Textbooks, Instructional Technology, Equipment & Supplies	353,290
Guidance	812,561
Psychological	337,704
<b>Total Teaching</b>	<b>\$19,430,097</b>
<b>OTHER STUDENT SERVICES</b>	
Security and Residency Officers	2,190
Nurses/Medical	354,472
Transportation	950,156
Athletics	186,588
Student Activities	102,865
<b>Total Other Services</b>	<b>\$1,596,271</b>
<b>MAINTENANCE &amp; PLANT OPERATION</b>	
Custodial	966,155
Utilities (telephone/alarm)	31,834
Maintenance of Equipment	65,539
<b>Total Maintenance &amp; Plant Operation</b>	<b>\$1,063,528</b>
<b>DISTRICT RETIREMENT BENEFITS</b>	
Total District Retirement Benefits	\$ 58,725
<b>OUT-OF-DISTRICT TUITION</b>	
Tuition Out-of-district	1,037,913
Tuition to the Collaborative	1,278,506
<b>Total Out-of-District Tuition</b>	<b>\$2,316,419</b>
<b>TOTAL BUDGET</b>	<b>\$25,336,050</b>

### School Department Staff

Last Name	First Name	Position (Specific)	Fte	School
Abair	Angela	Special Needs Moderate	1.0	Ms
Abel	Lynda	English	1.0	Hs
Adams	Nancy	Elementary	1.0	Mt. View
Akpan	Marsha	Paraprofessional	1.0	Mt. View
Alfano	Elise	Science	1.0	Bp
Allen	April	Food Service Staff	1.0	Bp
Allum	Grace	Paraprofessional	1.0	Hs
Altieri	Robert	Operation And Maint	1.0	Hs
Annear	James	Math	1.0	Hs
Annear	Valerie	Director Of Curriculum	1.0	District
Arnold	James	Transportation Staff	1.0	District
Atherton	Darlene	Transportation Staff	1.0	District
Axelrad	David	Elementary	1.0	Ms
Ayala	Rebecca	All Other	1.0	Mb
Ayala	Silvana	Occupational Therapist	.8	Mb
Bail	Mark	English	1.0	Hs
Bailey	Mark	Operation And Maint	1.0	Bp
Barbuti	Marco	Paraprofessional	1.0	Hs
Bargatti	Megan	Special Needs Moderate	1.0	Mt. View
Barone	Nicholas	Paraprofessional	1.0	Bp
Barroso	Domingos	Operation And Maint	1.0	Hs
Barry	Deborah	Gifted And Talented	1.0	Mv
Bartlett	Elizabeth	Paraprofessional	1.0	Hs
Bates	Judith	Kindergarten	1.0	Mb
Bates	Kathleen	Paraprofessional	1.0	Mb
Bauer	Eric	Data Information Spec	1.0	Dist
Bean	Judith	Paraprofessional	.5	Ms
Beaulieu	James	Operation And Maint	1.0	Hs
Bernard	Sharon	Elementary	1.0	Mb
Bernier	Jean	Paraprofessional	1.0	Bp
Bernier	Joanne	Food Service Staff	1.0	Bp
Bianchine	Janet	Math	1.0	Bp
Bierowka	Stanley	Transportation	1.0	Dist
Bigelow	Elizabeth	Speech/Language	1.0	Mb
Blain	Anne	English Teacher	1.0	Hs
Blye	Reme	Food Service Staff	.4	Ms
Bohonowicz	Jeffrey	Elementary	1.0	Ms
Bongiovanni	Michelle	Elementary	1.0	Mt. View
Bordoni	Deborah	Food Service Staff	.4	Mt. View
Borek	Kathryn	Speech/Language	1.0	Dist
Bortolussi	Karra	Paraprofessional	1.0	Bp
Boudreau	Kimberly	Food Service Staff	1.0	Mt. View
Bowens	Samea	Food Service Staff	.4	Bp
Braica	Gerald	Operation And Maint	1.0	Hs
Brenner	Kristen	Paraprofessional	.5	Ms
Brewster-Gray	Andrea	Elementary	1.0	Ms
Britt	Nicole	Language Arts	1.0	Bp
Broderick	Mary	Elementary	1.0	Mt. View

## Section 4: Public Schools

<b>Last Name</b>	<b>First Name</b>	<b>Position (Specific)</b>	<b>Fte</b>	<b>School</b>	<b>Last Name</b>	<b>First Name</b>	<b>Position (Specific)</b>	<b>Fte</b>	<b>School</b>
Brown	Heather	Acad Coach/Ela Spec	1.0	Bp	Daly	Cathrine	Chemistry	1.0	Hs
Brown	Joanne	Special Needs Moderate	1.0	Ms	Davis	Karen	Paraprofessional	1.0	Bp
Brown	Tammy	Secretary	1.0	District	De Biasio	Deborah	Elementary	1.0	Mb
Brownlee	Keith	Math	1.0	Hs	De Bonville	Cathy	Paraprofessional	1.0	Ms
Brunelle	Danielle	Physical Therapy	1.0	Dist.	De Gray	Kristina	Special Needs Moderate	1.0	Bp
Brunt	William	Operation And Maint	1.0	Mb	Demeo	Sharron	Food Service Staff	1.0	Mb
Budington	Ralph	Operation And Maint	1.0	Ms	Demetrius	Diana	Physical Education	1.0	Ms
Burggren	Kimberly	Special Needs Moderate	1.0	Mt. View	Denardo	Amanda	Guidance Counselor	1.0	Hs
Burke	Marilyn	Social Studies	1.0	Hs	Denoncourt	Beth	School Psychologist	1.0	Bp
Bushey	Linda	Secretary	1.0	Hs	Desotell	Mark	Transportation Staff	1.0	District
Butcher	Mora	Paraprofessional	1.0	Bp	Devenitch-Deblok, Marcia		Speech/Language	1.0	Mb
Cady	Michael	Paraprofessional	1.0	Mt. View	Diaz	Stacia	Reading Teacher	1.0	Mb
Calabrese	Stephanie	Paraprofessional	1.0	Bp	Dillon	Rosemarie	Comp Lab Para	1.0	Hs
Callahan	Diane	Paraprofessional	1.0	Hs	Di Michele	Maria	Food Service Staff	1.0	Hs
Camerota	Lisa	Transportation Staff	1.0	District	Disa	Louise	Secretary	1.0	Hs
Camire	Kimberley	Elementary	1.0	Mb	Donahue	Nancy	Food Service Staff	1.0	Hs
Campbell (Mckenna), Norma		Guidance Counselor	1.0	Mt. View	Donofrio	Nancy	Reading	1.0	Bp
Carey	Dale	Guidance Counselor	1.0	Ms	Douville	Debra	Reading	1.0	Ms
Carmody	Martha	Paraprofessional	1.0	Mb	Driscoll	Eileen	Literacy Coach/Interv	1.0	Ms/Mv
Carruthers	Destiny	Food Service Staff	1.0	Bp	Dumaine	Elizabeth	Noon-Aide	.3	Mb
Carver	Nancy	Paraprofessional	1.0	Mb	Dunn	Carol	Special Needs Teacher	.8	Mb
Case	Sarah	Noon-Aide/Para	.5	Ms	Dunn	Jeffrey	Social Studies	1.0	Hs
Casey	Joanne	Elementary	1.0	Mb	Egan	Ann	Transportation Staff	1.0	District
Cavanaugh	Jennifer	Noon-Aide	.3	Mb	Elkhay	Diane	Paraprofessional	1.0	Ms
Celetti	Kathleen	Administrative Secretary	1.0	District	Elkhay	Julie	Elementary	1.0	Mb
Chicoine	Susan	Paraprofessional	1.0	Mb	Emirzian	Cary	Operation And Maint	1.0	Hs
Claffey	Barbara	Paraprofessional	1.0	Mt. View	Extine	Stephen	Biology Teacher	1.0	Hs
Claffey	Joan	Reading	1.0	Bp	Ezer	Eric	Business/Instr Tech	1.0	Hs
Clark	Joan	Paraprofessional	1.0	Mt. View	Facchini	Donna	Noon-Aide	.3	Mb
Clark	Kelley	Paraprofessional	1.0	Hs	Faulkner	Jennifer	Latin/Spanish	1.0	Hs
Clifford	Robin	Special Needs Moderate	1.0	Mt. View	Ferguson	Charlene	Paraprofessional	1.0	Mb
Clini	Janis	Math	1.0	Hs	Fernandes	Katherine	Elementary	1.0	Mt. View
Clini	Nina	Paraprofessional	1.0	Ms	Ferri	Colleen	Special Needs Moderate	1.0	Bp
Clough	Roger	Operation And Maint	1.0	Bp	Fessenden	Peri-Ann	All Other	1.0	Mt. View
Cloutier	Mary	Paraprofessional	1.0	Hs	Figuerado	Lori	Special Needs Moderate	1.0	Bp
Collins	Mary	Elementary	1.0	Mt. View	Fimognari	Anthony	General Science	1.0	Hs
Collins	Suzanne	Gifted And Talented	1.0	Bp	Flahive	Joan	Art/Visual Arts	1.0	Hs
Comeau	Cynthia	Food Service Staff	1.0	Hs	Flanagan	Gina	Principal-Secondary	1.0	Hs
Commisso	Sheila	Acad Coach/Math Spec	1.0	Bp	Flanagan	Nancy	Elementary	1.0	Mt. View
Condon	Gail	Paraprofessional	1.0	Mb	Fois	Frances	Paraprofessional	1.0	Mb
Connelly	James	Operation And Maint	1.0	Mb	Foley	Deborah	Secretary	1.0	Ms
Costa	Linda	Paraprofessional	.5	Mb	Fontes	Kara	Special Needs Moderate	1.0	Mt. View
Courville	Laurel	Food Service Staff	.5	Bp	Frappier	Lynne	Food Service Staff	1.0	Bp
Covey	Elinor	Psychologist	1.0	Hs	Fratar	Constance	Elementary	1.0	Mb
Crane	Regina	Math	1.0	Hs	Fredette	Michael	Elementary Principal	1.0	Ms
Crews	Wendy	Health	1.0	Bp	Freeman	Brian	Math	1.0	Hs
Croci	Judith	General Science	1.0	Bp	Frogameni	Patricia	Paraprofessional	1.0	Ms
Crowley	Susan	Paraprofessional	1.0	Mb	Galanek	Barbara	English	1.0	Bp
Cuch	Nora	Paraprofessional	1.0	Ms	Galaska	Lisa	Secretary	1.0	Mt. View
Cushman	Trey	Guidance Counselor	1.0	Mb	Gallant	Diana	Food Service Staff	1.0	Hs
Dakin	Lisa	Elementary Principal	1.0	Mb	Gamble	Tracy	Transportation Staff	1.0	District

## Section 4: Public Schools

<b>Last Name</b>	<b>First Name</b>	<b>Position (Specific)</b>	<b>Fte</b>	<b>School</b>	<b>Last Name</b>	<b>First Name</b>	<b>Position (Specific)</b>	<b>Fte</b>	<b>School</b>
Garnes	Carla	Paraprofessional	1.0	Hs	Jackson	Kerri	Paraprofessional	1.0	Mb
Garvey	Dennis	Transportation Staff	1.0	Dist	Jackson	Susan	All Other	1.0	District
Gasperini	Kara	Special Needs Moderate	1.0	Hs	Jagodowski	Ann-Marie	Elementary	1.0	Ms
Gauthier	Denise	Family & Cons Science	1.0	Hs	Johnson	Alison	Elementary	1.0	Mb
Gebo	Rosemary	Food Service Staff	.4	Mb	Johnson	Lee	Special Needs Moderate	1.0	Hs
Gelinas	Peggy	Secretary	1.0	Mb	Jones	Amy	Speech/Language	1.0	Ms
Gelinas	Romilda	Food Service Staff	1.0	Ms	Kasper	Carol	Nurse	1.0	Mb
Genco	Katie	Para/Noon-Aide	.5	Ms	Keiter	Mary Ellen	Special Needs Moderate	1.0	Ms
Gerry	Timothy	Physical Education	1.0	Hs	Kelleher	Daniel	Adjustment Couns	1.0	Hs
Gillen	Lynn	Mcas Math Teacher	1.0	Bp	Kelly	Ryan	Assist Princ Secondary	1.0	Hs
Gintowt	Cecilia	Comp Ed Teacher	1.0	Bp	Kerber	Lynne	Language Arts	1.0	Bp
Girhiny	Lia	Paraprofessional	1.0	Bp	Keyes	Kendra	Para (Aba) Prog	1.0	Mb
Gladden	David	Transportation Staff	1.0	Dist	Kiernan	James	Music	1.0	Hs
Goguen	Diane	Paraprofessional	1.0	Mt. View	Kilmartin	Michael	Social Studies	1.0	Bp
Goldman	Bruce	Elementary	1.0	Ms	King	Lyne	Paraprofessional	1.0	Bp
Gomes	Diana	Guidance Counselor	1.0	Bp	Kingston	Susan	Elementary	1.0	Ms
Gomez	Daniel	Paraprofessional	.5	Mb	Kirk	Susan	Food Service Staff	1.0	Bp
Gomez	Leslie	Paraprofessional	1.0	Mt. View	Knowe	Kathleen	Elementary	1.0	Mb
Gonzalez	Eliel	Math	1.0	Hs	Knowlton	William	Special Needs Moderate	1.0	Bp
Gorman	Linda	Secretary	1.0	Bp	Konopka	Marion	Food Service Staff	1.0	Hs
Greene	Mark	Tech Educ (Ind Arts)	1.0	Hs	Kopczynski	Karolina	Spanish Teacher	1.0	Hs
Grimes	Joanne	Elementary	1.0	Ms	Kopec	Nora	Paraprofessional	1.0	Bp
Grobeis	Kelley	Paraprofessional	1.0	Mb	Kraus	Julia	Physical Education	1.0	Bp
Grocott	Mary	Special Needs Moderate	1.0	Bp	Kulig	Harriet	Social Studies	1.0	Bp
Grossi	Amy	Music	.8	Ms/Mt. V	La Bombard	Kelly	Head Nurse	1.0	District
Guay	Steven	Elementary	1.0	Mt. View	La Chapelle	Barbara	Paraprofessional	1.0	Mt. View
Hafey	Patricia	Health	1.0	Hs	La Chapelle	Charlene	Math	1.0	Bp
Harlow	Alisha	Physical Education	1.0	Hs	La Fountain	Elizabeth	Paraprofessional	1.0	Ms
Hasbrouck	Joanne	Elementary	1.0	Mb	Lagodich (Conway), Theresa		Paraprofessional	1.0	Mv
Haskell	Ann	Nurse	1.0	Bp	La Marre	Linda	Spec Needs Teacher	1.0	Ms
Haskell	Donna	Paraprofessional	1.0	Bp	Langford	Barbara	Inter-Office Mail Carrier	.3	District
Hellyer	Theresa	Secretary	1.0	Hs	Laroche	Janet	Paraprofessional	1.0	Bp
Henderson	Dorita	Speech/Language	1.0	Mt. View	Laurenzo	Kerri	Reading	1.0	Mt. View
Hill	Barbara	Paraprofessional	1.0	Bp	Laverdiere	Nancy	Spec Ed Team Liaison	1.0	Mb
Hill	Jennifer	Paraprofessional	1.0	Mb	Lavin	Judy	Hd Kindergarten/Read.	1.0	Mb
Hill	Kathleen	Principal - Middle	1.0	Bp	Leahy	Maureen	Spec Needs Teacher	1.0	Hs
Hinchey	Amy	Medical Aide	.7	Mb	Leahy	Timothy	Paraprofessional	1.0	Bp
Hitchcock	Patricia	Elementary	1.0	Mt. View	Leary-Arnold	Donna	Asd Teacher	1.0	Bp
Hogan	Catherine	Elementary	1.0	Mv	Lecuyer	Matthew	Paraprofessional	1.0	Hs
Hogan	Wendi	Paraprofessional	1.0	Mb	Lee	Wendy	Math	1.0	Bp
Hood	Cathy	Health	1.0	Bp	Lemoine	Dawn	Art/Visual Arts	1.0	Bp
Hotaling	Theresa	Guidance Counselor	1.0	Bp	Les	Todd	Tech Educ (Indarts)	1.0	Hs
Houle	Dina	General Science	1.0	Hs	Lloyd	Jamie	Paraprofessional	1.0	Mv
Huba	Margaret	English	1.0	Hs	Lo	Teresa	Secretary	1.0	District
Humason	Larry	Music	1.0	Bp	Long	Darek	Social Studies	1.0	Bp
Humphries	Stacie	Elementary	1.0	Mb	Longo	Diane	Kindergarten	1.0	Mb
Hutchinson	Cynthia	Secretary	1.0	Mb	Lovotti	Suzanne	School Nurse	1.0	Hs
Iennaco	Shawn	Special Needs Moderate	1.0	Bp	Lucci	Elaine	Secretary	1.0	Ms
Illingsworth	Lucrezia (Lu)	Guidance Counselor	.6	Hs	Lungarini	Anne	Elementary	1.0	Mb
Izzo	Darryn	Social Studies	1.0	Hs	Lussier	Diane	Physical Education	1.0	Hs
Jacius	Stephanie	Asd Teacher	1.0	Mv	Maccarini	Jennifer	Food Service Staff	.4	Mb

## Section 4: Public Schools

<b>Last Name</b>	<b>First Name</b>	<b>Position (Specific)</b>	<b>Fte</b>	<b>School</b>	<b>Last Name</b>	<b>First Name</b>	<b>Position (Specific)</b>	<b>Fte</b>	<b>School</b>
Maccarini	Marc	Career Spec/ Bus 5-12	1.0	Hs	Murphy	Amy	Elementary	1.0	Bp
Macphail	Maureen	Paraprofessional	1.0	Mb	Murphy	Suzanne	Family & Con Science	1.0	Bp
Magee	Kevin	Physical Education	1.0	Hs	Mushenko	Nicolette	Business	1.0	Hs
Maki	Lisa	Paraprofessional	1.0	Mt. View	Myers	Daniel	Library Media Specialist	1.0	Hs
Malerba	Richard	Operation And Maint	1.0	Bp	Naglieri	Michael	Comm/Performing Arts	1.0	Bp
Maller	Glenn	Social Studies	1.0	Hs	Nannen	Angela	Special Needs Moderate	1.0	Mv
Malone	Lorraine	Elementary	1.0	Ms	Napolitano	Lorri	Food Service Staff	1.0	Bp
Manning	Gayle	Transportation Staff	1.0	District	Nault	Angela	Paraprofessional	1.0	Mb
Manning	Kimberly	Reading	1.0	Hs	Newsome	Cynthia	Art/Visual Arts	1.0	Hs
Mantolesky	Ellen	Math	1.0	Bp	Nimetz	Debra	Music	1.0	Bp
Marino	Kimberly	Special Needs Moderate	1.0	Bp	Nordin	Kristin	Health	1.0	Hs
Marker	Jeanne	Elementary	1.0	Mb	Normoyle	Holly	Paraprofessional	1.0	Ms
Marsh	Susan	Elementary	1.0	Mb	O'Brien	Celeste	Secretary	1.0	Mb
Martin	Geraldine	Paraprofessional	1.0	Mt. View	O'Connor	Sharon	Paraprofessional	1.0	Mb
Martin	Holly	Administrator	1.0	Mb	O'Connor	Valerie	Mcas Math Teacher	1.0	Bp
Martin	John	Guidance Counselor	1.0	Hs	O'Donnell	Jeanne	Social Skills Teacher	1.0	Mb
Mascaro	Lisa	Secretary	1.0	Sped	O'Donnell	Ursula	Elementary	1.0	Mb
Mason	Francis	Transportation Staff	1.0	District	O'Hara	Filip	General Science	1.0	Bp
Mastroianni	Dorothy	Food Service Staff	.4	Mb	Ogoley	Gabriele	Paraprofessional	1.0	Mb
Matulewicz	Marie	Elementary	1.0	Ms	Olejarz	Theresa	Asst Super For Business	1.0	District
Maurer	Daniel	General Science	1.0	Hs	O'Neil	Elizabeth	Spec Needs/ Aba Prog	1.0	Mb
Maurer	Richard	Custodian	1.0	Mv	Osborne	Judith	Math	1.0	Hs
Mazar	Joan	Noon-Aide	.3	Mv	Osborne	Wendy	Food Services Staff	.4	Bp
Mazza	Diane	Para (Aba) Prog	1.0	Mb	Ouimette	Jerri	Para (Aba) Prog	1.0	Mb
McCandlish	Christianne	Elementary	1.0	Ms	Ovitt	Christine	Math	1.0	Hs
McCandlish	Sheila	Paraprofessional	1.0	Mt. View	Pahl	Lori	Food Service Director	1.0	Dist
McCarthy	Melanie	Secretary	1.0	Mt. View	Paige	Frank	English	1.0	Hs
McCauley	Marianne	Elementary	1.0	Ms	Paolini	Anthony	Physical Education	1.0	Bp
McGregor	Frances	Bus Monitor	1.0	District	Pappelardo	Andrea	Food Service Staff	.4	Ms
McIntyre	Charlotte	Occupational Therapist	1.0	District	Pardo	Beth	Special Needs Moderate	1.0	Ms
McMahon	Mary Jane	Family & Cons Science	1.0	Hs	Pate	Suzanne	Paraprofessional	1.0	Bp
McMinn	Roger	Special Needs Moderate	1.0	Hs	Paulides	Nancy	Nurse	1.0	Ms
McMullen	Ryan	Elementary	1.0	Ms	Pelletier	Robin	Transportation Staff	1.0	District
Meagher	Michael	Transportation Staff	1.0	District	Pelzek	Adam	Paraprofessional	1.0	Hs
Mercieri	Frances	Paraprofessional	1.0	Ms	Pelzek	Amy	Sch Psych/Lrng Ctr	1.0	Mv
Mickiewicz	Justin	Elementary	1.0	Mt. View	Perkins	Donna	All Other	1.0	Mt. View
Milano	Judy	Transportation Staff	1.0	District	Perusse	Judith	Paraprofessional	1.0	Mt. View
Miller	Donna	Secretary	1.0	Mb	Pesculis	Despina	Special Needs Moderate	1.0	Bp
Monahan	Bronwyn	English	1.0	Hs	Phillips	Allan	Operation And Maint	1.0	Bp
Moore	Donna	Art/Visual Arts	1.0	Mb	Phillips	Kelly	Pre-Kindergarten	1.0	Mb
Moore	Foteny	Elementary	1.0	Bp	Piemonte	Jodi	Paraprofessional	1.0	Mb
Moriarty	Therese	Art/Visual Arts	1.0	Ms/Mt. V	Pietroniro	Margaret	Food Service Staff	1.0	Hs
Morrisette	Joyce	Paraprofessional	1.0	Mt. View	Placzek	Elizabeth	Math	1.0	Hs
Morrisette	Linda	Paraprofessional	1.0	Mb	Plummer	Paul	Assist Princ Secondary	1.0	Bp
Morrissey	John	English	1.0	Hs	Poirier	Melissa	Special Needs Moderate	1.0	Mb
Morrow	Nancy	Elementary	1.0	Mt. View	Polk	Eddie	History	1.0	Hs
Morsch	Cathie	Science	1.0	Bp	Potito	Ralph	Food Service Staff	1.0	District
Moussette	Leanne	Elementary	1.0	Mt. View	Potter	Donald	Operation And Maint	1.0	Mt. View
Moyers	Lisa	Custodian	1.0	Ms/Mv/ Mb	Quercia	Dawn	Business	1.0	Hs
Mulligan	Teresa	Occupational Therapist	1.0	Mb	Quesnel (Anderson), Meghan		Early Childhood	1.0	Mb

## Section 4: Public Schools

Last Name	First Name	Position (Specific)	Fte	School	Last Name	First Name	Position (Specific)	Fte	School
Quick	Mary	Secretary	1.0	District	Smith	Gordon	Superintendent	1.0	District
Quinn	Brendan	Elementary	1.0	Mv	Soto-Tovar	Antonietta	Paraprofessional	1.0	Mb
Quinn	Heather	Paraprofessional	1.0	Mb	Soumakis	Rachel	Paraprofessional	1.0	Hs
Racicot	Susan	Reading	1.0	Bp	Sousa Giza	Nancy	Adjustment Counselor	1.0	Bp
Rahilly	Kristen	Kindergarten	1.0	Mb	Spear	Barbara	Elementary	1.0	Mb
Ratte	Victoria	Paraprofessional	1.0	Mb	Staback	Kimberly	Food Service Staff	1.0	Hs
Reed	Carol	Food Service Staff	.4	Mb	Stannard	Nancy	Paraprofessional	1.0	Ms
Reed	Lynn	Special Needs Moderate	1.0	Hs	Stark	Julie	English	1.0	Hs
Renear	Mary Jo	General Science	1.0	Hs	Stebbins	Marie	Speech/Language	1.0	Mb
Richards	Donna	Special Needs Moderate	1.0	Mb	Steele	David	Math	1.0	Bp
Richards	Patty	Food Service Staff	1.0	District	Steidler	Mary	Paraprofessional	1.0	Mb
Richter	Veronica	Music	1.0	Ms/Mt. V	Steiner	Abby	Ell Teacher	1.0	Dist.
Rieck	Susan	Paraprofessional	1.0	Bp	Suchcicki	Donna	Elementary	1.0	Mt. View
Rinaldi	Donna	Paraprofessional	1.0	Ms	Sullivan	Chad	Elementary	1.0	Mb
Rinaldi	Lisa	Elementary	1.0	Mb	Sullivan	Janet	Guidance Counselor	1.0	Hs
Rivera	Bonnie	Spanish	1.0	Hs	Supranovich	Elizabeth	English	1.0	Hs
Robichaud	Marilyn	Science	1.0	Bp	Szczepanek	Meghan	English	1.0	Hs
Robidoux	Andrew	Custodian	1.0	Mb	Szynkaruk	Jacek	Head Custodian	1.0	Hs
Robie	Lisa	Elementary	1.0	Mb	Talbot	Linda	Paraprofessional	1.0	Mb
Rocca	Linda	Transportation Staff	1.0	District	Tamasy-Nadeau, Joann		Elementary	1.0	Mb
Rocca	Richard	Operation And Maint	1.0	Mb	Tangredi	Milagros	Foreign Lang Teacher	1.0	Hs
Rogalski	Jill	Elementary	1.0	Mb	Tarvit	Christopher	Spanish	1.0	Bp
Rogers	Michelle	Elementary	1.0	Mb	Tetherly	Naomi	Paraprofessional	1.0	Mb
Romano	Debra	Kindergarten	1.0	Mb	Theroux	Rhonda	Tech Ed (Indust Arts)	1.0	Bp
Romano (De Ragon), Nicole		Spanish Teacher	1.0	Bp	Thomas	Susan	Nurse	1.0	Mt. View
Rosso	Judith	Paraprofessional	1.0	Mb	Thompson	Debra	Secretary	1.0	Bp
Rueger	Kristine	History	1.0	Hs	Tiago	Diane	Administrative Secretary	1.0	District
Ruggiero	Samantha	Paraprofessional	1.0	Mb	Tidlund	Rebecca	Paraprofessional	1.0	Mb
Sacharczyk	Elise	Secretary	1.0	Hs	Tisdell	Beverly	Paraprofessional	1.0	Mt. View
Salinardi	Susan	Paraprofessional	1.0	Mb	Tisdell	Jennifer	Paraprofessional	1.0	Mb
Sandman	Barbara	Reading	1.0	Bp	Tober	Teresa	Middle (Generalist)	1.0	Bp
Santaniello	Elaine	Principal - Elementary	1.0	Mv	Toller	Mary	Elementary	1.0	Ms
Savacool	Diane	Athletic Trainer	1.0	Hs	Tomala	Heather	Special Needs Moderate	1.0	Mb
Savoy	Cynthia	Transportation Staff	1.0	District	Toth	Carol	General Music/Vocal	1.0	Hs
Scherpa	Lawrence	Social Studies	1.0	Bp	Tranghese	Paula	All Other	1.0	Mb
Schloyer	Kalen	Library Media Specialist	1.0	Bp	Trial	Angela	Paraprofessional	1.0	Mb
Schmaelzle	Cecelia	Middle (Generalist)	1.0	Bp	Tumosa	Sherri	Para/Noon-Aide	.5	Ms
Schmidt	Erik	Operation And Maint	1.0	Bp	Turnberg	Eileen	Speech/Language	1.0	Bp
Scibelli	Sara	Elementary	1.0	Mt. View	Turnberg	Kimberly	Elementary	1.0	Bp
Scully	Michael	Operation And Maint	1.0	Ms	Tyler	Jane	Paraprofessional	1.0	Mt. View
Sears	Karen	Elementary	1.0	Mb	Ulich	Marilyn	Paraprofessional	1.0	Hs
Sears	William	Elementary	1.0	Ms	Van Buren	Peter	Physics	1.0	Hs
Selvey	Barbara	Phys Education	1.0	Mb	Velazquez	Carmen	Secretary	1.0	Hs
Sessler	John	Transportation Staff	1.0	Dist	Vukovich	Julie	School Psychologist	1.0	Ms/Mv
Shea	Karla	Special Needs Moderate	1.0	Mb	Wahlund	Katherine	General Science	1.0	Hs
Sheehan-O'Neill, Elizabeth		Guidance Counselor	1.0	Mb	Walder	Carol	Paraprofessional	1.0	Ms
Siciliano	Linda	Transportation Staff	1.0	District	Walsh	Cynthia	Spanish	1.0	Hs
Simmons	Amy	Elementary	1.0	Ms	Walz	Tracey	Food Service Staff	.4	Hs
Singh	Aimeland	Science	1.0	Bp	Weiss	Megan	Paraprofessional	1.0	Mv
Skiffington	Shirley	Paraprofessional	1.0	Mt. View	Welch	Barbara	Paraprofessional	.5	Mb
Smith	David	Autism Teacher	1.0	Hs					

## Section 4: Public Schools

Last Name	First Name	Position (Specific)	Fte	School
Welch	Joanne	Student Services Dir	1.0	District
Whelihan	Mary	Elementary	1.0	Mt. View
White	Kara	Secretary	1.0	Bp
Wiedersheim	John	Elementary	1.0	Ms
Williams	Wendy	Paraprofessional	1.0	Mb
Wilson	Andrew	Transportation Staff	1.0	District
Winslow	Stephanie	Paraprofessional	1.0	Hs
Wint	Faith	G & T Teacher	1.0	Mb
Wolfenden	Catherine	Secretary	1.0	Sped
Wright	Erica	Spanish	1.0	Hs
Wright	Karen	Paraprofessional	1.0	Mb
Young	Concetta	Paraprofessional	.8	Mb
Zemanek	Joanne	Food Service Staff	.5	Bp
Zilch	Jeffrey	Social Studies	1.0	Hs
Zimmerman	Joyce	Transportation Staff	1.0	District

### Student Services

During the past year, the East Longmeadow Public Schools Special Education Department provided services to approximately six hundred students. These consisted of academic support, remedial teaching, speech and language therapy, occupational therapy, physical therapy, psychological support, adaptive physical education, and Applied Behavior Analysis. Sixty of these students attended programs in our school district called Learning Centers, where more intensive attention was provided to students with moderate specific learning disabilities. At present, there are 60 children in grades 3 through 12 in these programs.

In some cases, the least restrictive environment for a child is not in a public school. Approximately 60 students attend programs out-of-district. These include students attending Lower Pioneer Valley Educational Collaborative to which East Longmeadow remains an active member. The Collaborative serves low incidence needs in self-contained classrooms, but also maintains a strong vocational, community, and independent living component to their programs. East Longmeadow Public Schools has also placed students in private day schools, hospital and residential placements.

The district continues to maintain that students participate, to the maximum extent possible, in educational experiences which include typical peers. Staff has been trained to use differentiated instruction, so as to provide accommodations which allow students with disabilities better access to the same curriculum as their peers.

East Longmeadow remains a member of the Springfield METCO program. This year, forty-seven multicultural students who reside in Springfield attend school in East Longmeadow. This program, which fosters cross-cultural relationships, is an asset to our district. Funding is supplied by a grant from the state for METCO student tuitions.

This year Mrs. Abby Steiner was hired as Coordinator for English Language Learner programs. She is working with individual students and teachers to address various mandates in this area.

Respectfully submitted,

Joanne M. Welch, Ed.D., Director of Student Services

### School Nurses & School Physician

The mission of the East Longmeadow School Health Services Department is to enhance the educational process by maximizing the health and well-being of school-age children and adolescents. An optimum level of health is basic to effective learning. The school nurse supports student learning by acting as an advocate and liaison between home, school and the medical community regarding concerns that are likely to affect a student's ability to learn. The functions that characterize school nursing include skilled nursing care and case management, emergency care, health counseling and education, state mandated screenings, monitoring of mandated immunizations, safety of the school environment, and communication with community resources. There were a total of 27,439 student health room visits for the 2011-2012 school year and the school nurses were able to send 25,316 of those students back to class. This is a 92.3% return to class rate. DPH strives to maintain an 85% return to class rate.

Dr. Donald Shukan provides medical services as the School Physician for all students. He provides consultation to the school department and the school nurses on matters relating to the health of the school population, and is a member of the Health Advisory Council. Dr. Shukan has retired from his medical practice at Pioneer Valley Pediatrics but will continue his role as our school physician through the 2012-2013 school year.

Dr. Michael Lemanski is the Medical Director for our AED Policy, oversees our Employee Flu Clinic in October and the Medical Director for the Local Emergency Planning Committee (LEPC). All school nurses and the nursing supervisor provided round the clock nursing coverage to the individuals who stayed in the Emergency Shelter at Birchland Park in October 2011. Dr. Michael Lemanski was the Medical Director for this emergency shelter and provided medical coverage and support to the nurses.

The East Longmeadow Concussion Policy and Protocol was developed by the school nurses and the nursing supervisor and approved by the school committee in Feb 2012. Monies from the ESHS Grant continue to pay for the purchasing of the Concussion Vital Signs Computer program which allows athletes to complete a baseline concussion test. If the athlete is diagnosed with a concussion, a Post-Concussion test must be done and compared to the athlete's baseline test. These results determine when the athlete can begin the return to play process. The Wellness Policy was revised to include the New Massachusetts School Nutrition Regulations for Competitive Food and Beverages and was approved by the school committee in June 2012.

#### SCHOOL HEALTH PROGRAM STATISTICS 2012

Health Room Visits	27,489
Dismissals due to Illness	1719
Dismissals due to Injury	121
Other Disposition	261
Returned to class	27,417
Students with medication at school	126
Medical Procedures	6,423
Students with Individual Health Care Plans (IHCPs)	187

## Section 4: Public Schools

Postural Screening	1047
Referrals	3
BMI screenings	846
Referrals	0
Vision Screening	1780
Referrals	111
Hearing Screening	1289
Referrals	6
Fluoride Mouth Rinse Participants	375

East Longmeadow Public Schools (ELPS) continues to receive \$77,900 from the Department of Public Health (DPH) Essential School Health Services Grant (ESHS) and continues to partner with the

Pioneer Valley Chinese Immersion Charter School (PVCICS) in Hadley and the Monson Public Schools.

Each school receives \$3000.00 in funding to enhance the school health services in their districts. The ESHS Grant is managed by the Nursing supervisor, Kelly LaBombard, RN.

Since 2001, ELPS has been receiving a Fluoride Grant from DPH which has provided Fluoride to first and second grade students. In September 2011, the fluoride mouth rinse program was expanded to include Grade 3 students in Mountain View and Mapleshade. This program is entirely managed by trained parent volunteers under the supervision of the school nurse. A total of 375 students benefitted from this Fluoride Grant, which incurs no cost to the district.

Fifty-seven staff members from ELPS, participated in a Heartsaver CPR/AED courses taught by the school nurses/ transportation director. Eight staff members voluntarily participated in Epinephrine administration training with the Nursing Supervisor.

Respectfully submitted,  
Kelly LaBombard, RN- Program Director for ESHS Grant.

### East Longmeadow High School

The 2012 school year brought many wonderful achievements to East Longmeadow High School in the area of academics, arts and co-curricular activities.

**ACADEMICS:** ELHS had four commended students for the National Merit Scholarship. Over 181 students took part in the Advanced Placement examinations. 100% of our students who took the AP Calculus, AP Computer Science, AP Chemistry, and AP Physics C exam earned a 3, 4, or 5. We continue to have 91% of our students pursue higher education with students being accepted into such top tiered Ivy League universities such as Cornell, Dartmouth and Harvard. Our Stock Market class received 1st place in the 2011 Stock Market Game sponsored by the Massachusetts Council on Economic Education, beating over 732 teams from across the state.

**THE ARTS:** 19 ELHS chorus and band members were accepted to the Western Massachusetts Senior District Music Festival and 6 were accepted to All State. 7 Art and Music students were featured in

the Springfield Republican's "Talented Teens" edition. A new string program was created for students in grades 6 through 12. Our music programs continue to play an important role in the EL community with their participation at the ELEE dinner, July 4th parade, Veteran's Day, Memorial Day, the town tree lighting ceremony and the Festival of Trees.

**ATHLETICS:** The ELHS Girls' Indoor Track & Girls' Outdoor Track teams won the Western Massachusetts Championships. Girls' soccer won the Western Massachusetts Championship as well. The golf team finished in second place in the Western Massachusetts championships. ELHS Boys' Lacrosse, and Girls' Softball, Indoor Track, Outdoor Track, Skiing, and Soccer teams received the league championship titles. Many of our athletes were recognized for All League and Western Massachusetts teams. Several ELHS athletes were recognized by the Springfield Republican as "Super 7" athletes. We also had several athletes recognized as the Athlete of the Week by the Springfield Republican and News 40.

**CLUBS/COMMUNITY SERVICE:** For the 4th year in a row, the ELHS Robotics team qualified for the VEX Robotics World Championship. ELHS won the Selectman's Thanksgiving Food Drive Challenge between the towns of EL and Longmeadow. Our student council was involved with food drives for the East Longmeadow Council on Aging and collected over 1,500 items. One of our students was selected for the executive board of the MA Association of Student Councils.

### Birchland Park Middle School

Birchland Park Middle School, serves a population of 655 students in grades 6-8. The middle school is also home to a satellite program for the Willie Ross School for the Deaf and the Lower Pioneer Valley Educational Collaborative. BPMS proudly carries the designation of Spotlight School an honor bestowed by the New England League of Middle Schools in 2009 to highlight the research based best practices of schools whose programs promote a quality learning environment for young adolescents. This designation is carried by only 40 middle schools in New England.

BPMS provides a comprehensive academic program, cultural enrichment through fine arts and foreign language exploration and an emphasis on wellness through instruction in physical education and health education. Students work in teams of approximately 110 students that create small communities of learners. Team teachers meet daily to plan for student needs, to coordinate and to integrate units of instruction, and to contact parents. Edline, a web-based site, is used by teachers to communicate classroom information, assignments, and grades. The student services support team is comprised of 2 guidance counselors, a school adjustment counselor, a school psychologist, and a registered nurse and assists students in dealing with the challenges of early adolescence. The TV Studio provides a daily morning program, 'WGEM Channel 38 News' with close captioning and students develop teaching videos and "infomercials" for the instructional program. Through an Advisory Program, students are taught the values of team building, leadership and service learning. Since its inception in 2007 the Advisory service learning projects include assistance to the local Food Pantry, Holiday gifts for families in

## Section 4: Public Schools

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need in the East Longmeadow community, and monetary donations to local and regional charity foundations. In May of 2012 the middle school redesigned its Summer Reading Program by adopting the 'One School One Book' model. All students and staff read *The Revealers* a novel that illustrated the challenges of standing up to the school bully. In September 2012, *Revealers* author Doug Wilhelm visited the school to speak about bullying issues and to work with aspiring writers.

The middle school has developed a strong relationship with the greater community of East Longmeadow. Teaching partnerships exist with American International College, Westfield State College, Elms College, and UMASS at Amherst where emergent teachers are coached and mentored by middle school staff. Springfield College has designed a pre-service model with the physical education staff where 15 college students co-teach physical education class twice weekly throughout each semester. The BPMS PTO conducts an annual magazine drive and other smaller fundraisers whose profits are used to support enrichment programs, assemblies, field trips and teacher requests.

Many extra-curricular and enrichment opportunities exist for middle school students such as Band, Chorus, Jazz Band, MathCounts, Yearbook, Art Club, Student Council, Future Cities Club, Intramurals, Birchland Banner, the school literary magazine, Drama Club and National History Day Club. Students have won local, regional and state honors for National Geographic Geography Bee, Massachusetts History Day, MathCounts, Massachusetts Music Band & Chorus Festivals and Future Cities competitions. In 2012 a Peer Leaders group was created to enable role model students in each grade level to undertake school wide initiatives to promote a safe and healthy school environment and service to others. In January 2013, the Peer Leaders lead activities to promote anti-bullying during "No Name Calling Week" a national project begun in 2004.

### Mapleshade School

Mapleshade School proudly serves 320 students in grades three, four and five. Our staff, parents and community are dedicated to helping our students achieve academic excellence. It is through this combined effort that we have created a safe, pleasant, and positive teaching and learning environment.

Our school year has been highlighted with a multitude of successful events, programs and improvements. We began our year by taking part in a national initiative to generate appreciation and involvement of fathers in their children's school lives by inviting them into the cafeteria for coffee and pastries during "Fathers Bring Your Child To School Day". The students have been enjoying recess much more as they have access to the fields playing kickball, soccer, football, practicing gymnastics and partaking in invented and imaginative play. Our field day, organized by our PE Teacher, Mrs. Dimetrious, was a big success with both the students and dozens of volunteers. Mrs. D, put ensured that all volunteers attended a training session before the event to be sure that the students would have the best day possible! Our students have been offered a couple of exciting opportunities to be exposed to and learn about science and engineering in the 21st Century: Sparktruck, a mobile science, technology, mathematics and engineering lab was parked at Birchland park coupled with an interactive science

fair in their gymnasium, coordinated by Donna Salo; and Club Invention, a hands-on science, mathematics and engineering club for elementary students is taking place on Wednesday afternoons and run by Mr. Axelrad and Mrs. Simmons. Our Music and Band programs performed wonderfully during the winter concert and were enhanced by solo vocalists and engaging skits. Our school has greatly improved its communication with a revamped website that is frequently updated, the ability to be followed on Twitter, and a parent e-mail distribution list by grade level. The grades 3-5 CAP program is in its fifth year at Mapleshade, which is available to Mountainview students as well.

The Mapleshade School Improvement Plan, which provides the focus and direction for our school, concentrated on three areas. First, we embrace the refinement of a multi-year math initiative, Math Investigations. We have recently purchased supplementary materials that directly address changes to our state's curriculum and necessary skills to prepare all of our students for middle school. Secondly, we sought to improve our state accountability performance in math and ELA. In both math and ELA we improved our overall performance index! We look forward to continuing this improvement. Thirdly, we continue to receive professional development and coaching in assessments and reader's and writer's workshop approaches to instruction and meeting the needs of all learners. Our literacy coach has provided countless hours of school-wide and individualized professional development for our teachers. This initiative allows teachers to access much information and implement evidence-based practices about how children read, write, think and understand literature and text across multiple genres.

Professional Development for staff continued to advance their professional skills by embracing programs that reflect solid educational research. Some of this year's offerings targeted setting measurable and rigorous learning objectives for each lesson that is delivered, pushing children to problem solve, work and collaborate at higher levels of thinking (create, synthesize, analyze, apply, etc.)

Mapleshade School's PTO's involvement included fundraisers, dances, vendor nights and support of all school activities as well as materials that support our instructional initiatives. The East Longmeadow Rotary Club generously supported literacy development for our third graders by donating personal dictionaries to each student and the East Longmeadow Educational Endowment continues to fund our classrooms. We are indeed very thankful for these wonderful school supporters.

Finally, it is through the combined efforts of our staff, parents, and the East Longmeadow community that we provide an enriching educational experience for all of our students.

### Meadow Brook School

Lisa Dakin, Principal  
Holly Martin, Assistant Principal

#### Enrollment

Meadow Brook School has 586 students enrolled in grades preschool through Grade Two. Class sizes remain consistent with enrollment

## Section 4: Public Schools

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in grade two at twenty-three students among nine classrooms. Class sizes in grade one average twenty-one students with eight classrooms. We have five full day tuition based kindergarten classrooms averaging twenty students per classroom. We also offer a half-day program, with two AM sessions, and two PM sessions.

### Curriculum

The goal of Meadow Brook School is to provide a safe, nurturing environment that promotes the cognitive, physical, social and emotional development of young children. Our teachers have been working diligently to align our curriculum to the new MA Curriculum Frameworks with a focus on learning that leads to College and Career Readiness. Teachers are involved in curriculum writing to ensure alignment with the Common Core State Standards focusing on English Language and Arts. They are developing newly aligned scope and sequence documents along with up to date curriculum maps.

Our balanced literacy program is a comprehensive and differentiated approach to reading and writing. The components of a balanced literacy program include, interactive read aloud, guided reading and writing, shared reading, independent reading and writing, and word study. In an effort to support the New Massachusetts Curriculum Frameworks call for balancing informational and Literacy Text; we have purchased additional resources for our literacy closet with a focus on informational text.

The primary curriculum source for mathematics instruction is Investigations in Number, Data and Space. The focus of instruction is on mathematical thinking and reasoning; to help learners develop a deep understanding of fundamental mathematical ideas. Recent math supplemental resources have been added to support the demands of the New Massachusetts Frameworks.

Specialists provide instruction to all K-2 students in art, music, physical education, technology, and media. Our Gifted and Talented Teacher provides push in support teaching focusing on science and social studies standards and learning.

### Projects

One of our community service projects at Meadow Brook is Pennies for Patients, a fundraiser for childhood leukemia. Meadow Brook celebrates Dr. Seuss' birthday with two events planned for early March. Read Across America Day is a daylong event that involves guest readers from the high school. Our grade two chorus sings each December at the Festival of Trees event held at Tower Square in Springfield.

### PTO

Our Parent Teacher Organization (PTO) mission is to enhance the education of our children, enrich school spirit, and promote open communication among parents, faculty and administration. PTO has planned many activities and events including Family Pizza Night, Family Reading Night, two Book Fairs, several enrichment programs and Staff Appreciation lunch. PTO funds the bussing for all student field trips along with critical educational resources such a leveled texts for our grade level literacy libraries. They recently purchased a document camera and a laminating machine for the school. Meadow Brook school is very appreciative of the support we receive from PTO.

An integral component of the classroom experience at Meadow Brook is our parent volunteer program. Parents are in classrooms on a daily basis as they assist teachers with special projects and activities. We so appreciate parent support and the countless hours they contribute to our school community.

Meadow Brook welcomes new staff members this year. Maureen MacPhail joins us as a paraprofessional in the Kindergarten program, Jennifer Tisdell joins our transitional program, and Samantha Ruggiero is joining the Pre-K team as a paraprofessional.

We welcome Jeanne O'Donnell to our special education team as our new Social Skills Teacher. We also welcome Betsy Sheehan as our new guidance counselor.

## Mountain View School

The East Longmeadow School District has established Mountain View School as an intermediate elementary center for children in grades three through five. Our goal is to prepare students to achieve academic excellence and to acquire the skills necessary to become life-long learners as they meet the challenges of the 21st century.

As a staff, we help our students shift from being young, dependent children into mature, independent young people, ready for their experiences in middle school.

Our school's SMART Goals focus our work on the following areas:

- Using the Tiered Instructional Model to instruct and assess both ELA and math using the Common Core Standards and standards-based assessments
- Fostering a safe, nurturing and respectful learning environment

At Mountain View, we continue to assess our students' reading levels using the Benchmark Assessment System. This assessment is completed in a one-on-one session by the teacher twice per year with each student. It provides the teachers with an instructional reading level, and allows the teacher to guide students' reading comprehension, fluency and vocabulary development in literature at the appropriate level of ability. The following are the expected instructional reading level ranges correlated to grade level:

Grade 3: M – P

Grade 4: P – S

Grade 5: S – V

At the conclusion of the 2011-12 school year, two-thirds of Mountain View students were reading at or above the expected reading level for their age.

Mountain View also continues to use the STAR Assessment in Reading and Math at each grade level. This assessment is given three times per year. It is an online assessment that students complete in the computer lab, and takes between 20-45 minutes. Results are available to the teacher within minutes. Detailed reports give teachers specific information regarding student strengths and weaknesses. The following percentiles are used to determine reading and math levels:

## Section 4: Public Schools

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At/Above Expected Performance:	40th Percentile or above
On Watch:	Below 40th Percentile
Intervention:	Below 25th Percentile
Urgent Intervention:	Below 10th Percentile

During the 2011-12 school year, our students reached the goals set by the faculty and showed growth in all areas. The following are the percentages of students At/Above Expected Performance from the fall to the spring:

	Reading	Math
Grade 3	66% to 84%	69% to 86%
Grade 4	83% to 85%	81% to 86%
Grade 5	87% to 90%	87% to 96%

The Mountain View staff and students remain committed to maintaining a positive school climate. Both the staff and the School Council will strive to maintain the excellent environment established here at Mountain View by completing surveys to better understand where we are successful and where we can improve. Through lunch groups, school-wide activities, and the Pioneers, our community-service group led by Norma Campbell and Sue Thomas, we strive to provide a safe, nurturing and happy environment for all of our students, staff and families.

# Section 5: Public Safety

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## Police Department

### Report from the Chief

It is with great pleasure I write the East Longmeadow Police annual report for 2012.

We held our 7th annual National Night Out ceremony on Tuesday August 7, 2012 at the East Longmeadow High school grounds. This year we had the BAT mobile once again from the Mass State Police and we welcomed the new Colonel Tim Alben an East Longmeadow resident in attending his first National Night Out in this position. The hard work of Det. Joe Barone and Officer Stu Strohman and the untiring efforts of Susan & Al Grimaldi as well as new helpers this year Don Maki from ELCAT and his assistants Kelly Glover & Kerri McCormack. The weather was exceptional once again and it was a great time for the residents to see what services are available in emergency situations. We had a visit from Life Star an emergency helicopter ambulance service which landed on the athletic field. The East Longmeadow Fire Department was present and performed an auto extrication exercise in the parking lot. This event showcases the social and fraternal groups that are present in East Longmeadow and I applaud their efforts in staffing their tables and being a part of this Night Out event.

The Department hired a new member this year when Michael Sousa graduated from the Western Mass Regional Police Academy located on the campus of STCC. He completed the 800 hour course and after some internal department training was patrolling the streets in September. Officer Sousa had initially been hired in 2011 but due to his military activation we had to delay his academy training. Welcome home from your overseas tour and on to the job here in Town.

Sgt. Robert Driscoll retired in February 2012 after completing 35 years of service in East Longmeadow. Bob spent 11 years as a patrol officer and the last 24 as a sergeant handling pistol permits and the vehicle maintenance for the department. Officer Amico "Chip" Barone retired in July of 2012 after completing 28 years. Chip was generally the voice you heard when calling the department on the 3p-11pm shift. He was also the IBPO Union president for many years as well as handling his duties as a police officer. I wish both of these officers many years of good health in their retirement they truly have earned it.

Officer Dan Bruno was promoted to Sergeant in March as a replacement for the retiring Sgt. Robert Driscoll and new officer Michael Sousa replaced Officer Amico Barone. The department still consists of 6 Sergeants and 17 patrol officers and 1 chief.

The Detective Bureau has continued to be very busy investigating and following up on many reports made to the department. We have had our share of big investigations perhaps the biggest one involved the absentee voter fraud case that rocked our Town in August of this year. This case is still being investigated and the grand jury has returned indictments and continues to add new charges to those involved in this investigation. The East Longmeadow Police Department was asked by the District Attorney's office to assist his investigators on this case. This type of investigations is very time consuming and add to our overtime costs.

As you can see on the criminal investigations document we had an increase from 20 to 35 for Operating under the influence of drugs or alcohol. We also experienced an increase in motor vehicle theft from 7 in 2011 to 17 in 2012. Another increase was in the area of vandalism which went from 176 to 283 reports for 2012. We saw a big increase in sudden deaths from 2 to 8 in 2012. Unfortunately we noticed three of these were due to heroin overdoses. We also had two other overdoses from this drug and fortunately the patients received help and recovered. This drug has transcended all societal boundaries regardless to the level of enforcement that has targeted this illegal substance. We believe inexpensive cost of a bag of heroin and the increased potency has in some cases proven to be the cause for some overdoses and unfortunately to those deaths. This problem exists here in East Longmeadow as well as other communities and will continually be addressed with increased enforcement and education which I hope will resonate with those that are battling this addiction.

As of July 1, 2012 all of our officers are trained in the field of Emergency Medical Dispatch, a new standard instituted by the State and affecting all 911 call centers. We operate the E911 within our department and were fortunate to have the funding available from the State to get this training accomplished.

Our SHRED event continues with our partnership with Mr. Joe Kelly of Pro-Shred in Wilbraham in conjunction with the Board of Selectmen and Council on Aging. We had two dates for this shredding one in the spring and another in the fall. The turnout was terrific and the cost for this service is nothing. We ask for a canned good to help keep the open pantry at the Council on Aging supplied for this service. We generally fill about three grocery carts with the donations.

This shred event affords the residents in Town an opportunity to remove from their homes sensitive documents which may contain their social security numbers or dates of birth or bank account information. By shredding these documents it lessens the chance of them falling into the wrong hands or others that may try to do a scam.

Once again with the cooperation and sponsorship of the Drug Enforcement Administration we conducted two Prescription Drug Take Back events in East Longmeadow at our headquarters. In April and then in October from 10a-2pm residents were able to drop off for destruction their expired or no longer used prescription medications. During these two events over 300 pounds of drugs were collected. This collection and destruction program allows for our residents to dispose of these drugs rather than flushing down the toilet or putting in trash. Over the years it has been found where traces of these chemicals can get back into the ground water of our communities. In April of 2012 we collected 6 boxes with a weight of 170.4 lbs and then on September 2012 another 6 boxes were collected with 167.8 lbs collected. Since we have been involved in this program we have removed 438.8 lbs of these drugs.

Well we again had some weather related activities. Not as bad as in 2011 but I think many people view weather reports cautiously now. We had the threat of Hurricane Sandy in late October and we prepped

## Section 5: Public Safety

for the possibility of opening a shelter. The East Longmeadow public safety committee along with Emergency Management, Schools, BOS, ELCA, and DPW met prior to the storm hitting our area. This committee has met monthly since the October 2011 snow storm and has been creating a handbook for our use in the event of future storms. We used the Fire Department as the command center and fortunately the activation never had to be made. In this case it was an excellent dry run for the community. The following website <http://www.eastlongmeadowma.gov/contact/> is beneficial to log into and be able to receive emergency notifications from the Town.

As we neared the end of 2012 we finally had our new narrowband width radio system installed in Town. This undertaking is the first to our radio system since the 1970's and thus far has been a huge success. Our officers are now capable of receiving calls and transmitting on their portables radios throughout the Town. New FCC regulations required that our radio system convert to this narrowband width and coupled with these reception issues and serious Officer Safety concerns this radio project was accomplished. This network allows for interoperability between our departments in Town as well as surrounding communities.

In December we all watched the horror that occurred in Newtown, Ct., with the loss of so many innocent lives at an elementary school

of all places. In the past we have trained our officers in events such as this but we also hope this never will happen in our community. I am certain these were similar wishes for those residents of Newtown. The East Longmeadow Police Department will continue to train and cross train with our neighboring communities to provide the best training in protecting all the inhabitants to make this community as safe as possible.

I once again thank the men and women of the East Longmeadow Police Department for the work they perform each and every day on behalf of the Town. I appreciate their support in our efforts to keep this community safe and sound.

I appreciate the interactions of all the various boards and commissions within this Town and have witnessed firsthand the efforts that many had undertaken during the weather related disasters of this past year. The public employees in this community are truly the **BEST!**

We continue to work in a transparent fashion with the Fire Department, DPW, IT, and Council on Aging, East Longmeadow School Department along with the Board of Selectmen's office. To these Department heads: Paul, Dave, Ryan, Carolyn, Gordon, Colin and Nick, thank you for your help and guidance and working as a TEAM. To my administrative staff of Pennie and Lori, thank you for your tireless work ethic and for the support to the officers of this Department.

### Police Department Roster

#### CHIEF – Douglas Mellis

#### SERGEANTS

Patrick Manley	Denis Sheehan	Jeffrey Dalessio	Daniel Bruno	Robert Driscoll*	Richard Bates
Steven Manning					

#### PATROLMEN

Scott Safford	Stuart Strohman	Daniel Manley	Joseph Barone	Terri Shaw
Daniel Atwater	Amico Barone*	Jason Guinipero	Timothy Driscoll	John Liquori
Timothy Daley	Michael Ingalls	Scott Skala	Donald Cavanaugh	James Gagnon
Edward Rice	Jeffrey Niznik	Michael Sousa		

#### POLICE MATRONS

Jessica O'Brien	Debbie Murphy	Judy Ledford	Nancy Frappier	Carol Parker
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#### SCHOOL CROSSING GUARDS

Melissa Cardano	Marilyn Laramie	Mary Anderson	Diana Gallant	Frances Jacques
Marcia Theberge	Steven Wescott			

#### ALTERNATE CROSSING GUARDS

Ted Foster	Judy Ledford
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#### SECRETARY TO THE CHIEF

Pennie Tremblay

#### RECORDS CLERK

Lori Hall

\* Retired

## Section 5: Public Safety

<b>CRIMINAL INVESTIGATIONS</b>	<b>2012</b>	<b>2011</b>
Forcible Rape	2	0
Statutory Rape	3	2
Robbery	7	3
Assault - aggravated	20	14
Assault - simple	86	88
Burglary/Breaking and Entering	158	112
Larceny	338	316
Shoplifting	80	45
Motor Vehicle Theft	17	7
Arson	2	0
Forgery or Counterfeiting	15	13
Fraud	117	68
Embezzlement	5	0
Stolen Property (Receiving/Possession)	12	25
Vandalism/Malicious Damage	283	176
Weapons Violation	7	13
Prostitution	0	2
Other Sex Offenses	13	5
Drug Law Violation	60	48
Offenses Against Family	2	3
Driving Under the Influence	35	20
Liquor Law Violations	12	19
Disorderly Conduct	31	40
Fugitive from Justice	3	4
Annoying Phone Call	28	32
Attempt to Commit a Crime	6	8
Intimidate a Witness	5	2
Criminal Harrassment	16	23
Violation of Restraining Order	26	12
Kidnapping	3	1
Trash, Litter and Illegal Dumping	11	9
Threat to Commit a Crime	33	49
Trespassing	24	30
Unlawful Fireworks	0	2
Violation of Town By-Law	0	2
Juvenile Runaway	5	11
All Other Offenses	9	11
<b>Total</b>	<b>1474</b>	<b>1215</b>

<b>SERVICE</b>	<b>2012</b>	<b>2011</b>
Protective Custody	7	4
Suspicious Activity	1130	1161
Missing Person Reported	16	13
Court Process Received	147	125
Animal Complaint	231	322
Loitering/Congregating	23	31
Malicious Mischief	86	116
Emergency Service	1548	1585
Emergency Service Sudden Death	8	2
Escort	29	19
Alarms	1511	1693
Special Assignment	323	317
Directed Patrol	445	465
Assistance Provided	1715	2108
Property Lost	83	73
Building Not Secure	28	20
Notice Served	106	60
Communications Received	86	60
Recovered Stolen Motor Vehicle	2	4
<b>Total</b>	<b>7524</b>	<b>8178</b>

<b>MOTOR VEHICLE TRAFFIC</b>	<b>2012</b>	<b>2011</b>
Motor Vehicle Accident	561	634
Traffic Control	10	25
Motor Vehicle Violation Criminal	160	134
Motor Vehicle Violation Civil	199	348
Motor Vehicle Violation Parking	28	22
<b>Total</b>	<b>387</b>	<b>504</b>

Directed Patrol Radar Post	86	122
<b>Total</b>	<b>1044</b>	<b>1285</b>

<b>ARRESTS</b>	<b>2012</b>	<b>2011</b>
Arrests - Juvenile	7	10
Arrests - Adult	124	112
Arrests - Warrant	36	33
<b>TOTAL</b>	<b>167</b>	<b>155</b>

<b>CRIMINAL COMPLAINTS REQUESTED</b>	<b>2012</b>	<b>2011</b>
Hearings	26	23
Summons	126	142
Warrants	20	32
<b>Total</b>	<b>172</b>	<b>197</b>

<b>COMBINED TOTAL</b>	<b>339</b>	<b>352</b>
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# Section 5: Public Safety

## Fire Department

I herewith submit the Annual Report of the Fire Department for the year ending December 31, 2012.

### Roster Of The Fire Department

#### CHIEF AND FOREST WARDEN

Paul J. Morrisette

#### CALL DEPUTY CHIEF AND DEPUTY FOREST WARDEN

Stephen N. Rybacki

#### ENGINE # 2 (7)

**Captain F. Santaniello**  
**Lt. J. Leclerc**  
 F.F. C. Higgins  
 F.F. J. Giordano  
 F.F. D. Donahue  
 F.F. P. Farrow  
 F.F. J. Aliengena

#### ENGINE # 3 (8)

**Captain R. Loughman**  
**Lt. J. Reale**  
 F.F. D. Fazio  
 F.F. C. Beecher  
 F.F. W. Houle (P)  
 F.F. C. Cangemi  
 F.F. M. Minahan  
 F.F. M. Turowski

#### ENGINE # 4 (8)

**Captain S. Minahan (P)**  
**Lt. B. Hill**  
 F.F. E. McCandlish (P)  
 F.F. J. McCaffrey  
 F.F. T. Bechard  
 F.F. J. Coppolo  
 F.F. B. Daponde (P)  
 F.F. P. Hawley

#### LADDER # 1 (8)

**Captain D. Villamaino**  
**Lt. G. Savaria (P)**  
 F.F. A. Gentile  
 F.F. C. Ottoson  
 F.F. B. Cote (P)  
 F.F. L. Buell  
 F.F. V. Bullock  
 F.F. C. Aleingena

(P) = Permanent Firefighter

### During 2012, the Fire Department responded to 515 incidents:

NFRIS* Incident Description	QTY	NFRIS* Incident Description	QTY
Building fire	4	Lock-out	4
Cooking fire, confined to container	5	Water problem, other	1
Chimney fire, confined to chimney	2	Water or steam leak	1
Fuel burner fire/ boiler malfunction	4	Smoke or order removal	3
Mobile property fire, other	1	Animal rescue	1
Passenger vehicle fire	4	Public service assistance, other	1
Brush, or brush and grass mixture fire	17	Assist police or other agency	18
Outside trash or rubbish fire	1	Public service	3
Dumpster fire	2	Unauthorized burning	15
Medical assist E.M.S. crew	2	Cover assignment, standby	10
Vehicle accident with injuries	2	Good intent call, other	54
Lock-in	2	Dispatched & canceled en route	3
Extrication, rescue, other	1	Authorized controlled burning	3
Extrication of victim for building	1	Smoke scare, odor of smoke	4
Extrication of victim(s) from vehicle	1	Steam, vapor, fog mistaken for smoke	1
Extrication of victim(s) from machinery	1	EMS call, transported by non-fire	1
Hazardous condition, other	1	False alarm	5
Gasoline or other flam. liq. spill	6	Bomb scare	1
Gas leak (natural gas or LPG)	14	System malfunction, other	5
Oil or other comb. liquid spill	5	Sprinkler activation, malfunction	6
Chemical hazard, (no spill or leak)	1	Smoke detector activation, malf.	15
Chemical or leak	2	Heat detector activation, malfunction	1
Carbon monoxide incident	14	Alarm system sounded, malfunction	21
Elec. wiring/ equip. problem other	4	CO detector activation, malfunction	20
Overheated motor	1	Unintentional transmission of alarm	13
Power line down	3	Sprinkler Activation, no fire	1
Arcing, shorted electrical equipment	16	Smoke detector activation, unintent.	120
Breakdown of light ballast	2	Detector activation, unintentional	1
Building/structure weakened or collapsed	2	Alarm system sounded, unintentional	14
Vehicle accident, general cleanup	12	CO detector activation, no CO	16
Attempt to burn	1	Severe weather	2
Service call, other	15	Special type of incident, other	1
Person in distress, other	1		

\*NFRIS: National Fire Incident Reporting System

## Section 5: Public Safety

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### The Fire Department has the following vehicles:

Vehicle Dept. Name	Vehicle Type	Vehicle Use
Car 1	2003 Ford Crown Vic	Chief's Command Vehicle
Car 2	2007 Ford F150 Pick-up	Deputy's & Insp.'s Vehicle
Engine 3	2009 Pierce Contender	Class A Fire Pumper
Ladder 1	1988 Pierce Arrow Ladder	105' Ladder with Pump
Engine 4	2000 KME Rescue Pumper	Rescue Pumper
Engine 2	1994 Saulsbury Pumper	Class A Fire Pumper
Engine 1	1981 Pierce Arrow Pumper	Pumper
Light Unit #1	1978 Military Trailer	Generator and lights
Twin Meadows Fire Safety Trailer	1998 Student Awareness of Fire Education (S.A.F.E.) Trailer	Fire Education

### During 2012, the East Longmeadow Fire Department issued 1002 permits.

Permit Type	QTY	Permit Type	QTY
Fire Alarm (New construction)	38	Oil Burner	9
Fire Alarm, alteration/ addition	20	Outside Burning	629
Fire Alarm (Commercial)	4	Sprinkler System	6
Fire Alarm (Re-sale)	184	Tank Installation	10
Fire Reports	10	Tank Removal	19
Fixed Extinguishing System	5	Flammable Gas	1
Liquid Petroleum Gas	41	UST Registration	6
Hood & Duct Systems	2	Tank Truck	9
Unvented Gas Space Heater	1	Fireworks	1
Oil Line Upgrade	7		

Department of Fire Services Regional Hazardous Materials Response Team was activated. The containment and cleanup took crews several hours.

- On June 23, 2012, firefighters responded to a report of heavy smoke coming from 79 Old Farms Road. Firefighters found the homeowner had left food on the stove while doing yard work. Firefighters assisted the homeowner with ventilation. There was moderate smoke damage throughout the house.
- On June 29, 2012, firefighters responded to a report of smoke coming from 29 Taylor Street. Firefighters removed the occupant who was asleep on the couch. Upon a search of the house firefighters found and extinguished a small fire in the bathroom. The cause of the fire was determined to be electrical. The house sustained minimal fire and water damage with heavy smoke damage throughout.
- On August 5, 2012, firefighters responded to a possible lightning strike at 15 Barnum Street. Firefighters found the incoming power feed struck and damaged by lightning. Firefighters secured the area until the power company arrived.
- On September 7, 2012, firefighters responded to a reported pickup truck fire at 72 Shaker Road. Firefighters quickly extinguished the fire. The pickup truck was a total loss.
- On September 28, 2012, firefighters responded to 134, 146, 154, 162, and 166 Braeburn Road for a report of several electrical fires in houses. Firefighters found five residential homes with light smoke conditions inside and fire on the exterior. A tree limb had fallen on the power lines in the street and back fed the electrical services. Firefighters had to wait for National Grid to shut the power off to the area. All the houses sustained smoke and electrical wiring damage.
- On October 10, 2012, firefighters responded to 643 Prospect Street to assist the East Longmeadow Police Department and the Massachusetts State Police with a fatal motor vehicle crash.
- On October 25, 2012, firefighters responded to 59 Pioneer Circle for a reported dog trapped under a shed. Firefighters used their air-bag equipment to free the dog.
- On October 29, 2012, firefighters responded to 666 North Main Street for a reported structure fire in the restaurant. The rear storage area of the restaurant was well involved upon the fire departments

### Some of the notable incidents of 2011

The Fire Department Responded to 518 Calls during the year.

- On January 6, 2012, firefighters responded to a reported basement fire at 84 Hillside Drive. The fire was quickly extinguished by first responding firefighters. The cause of the fire was an unattended candle. There was heavy smoke damage throughout the house.
- On January 31, 2012, firefighters responded to a motor vehicle crash involving a car and the house located at 526 Parker Street. Both the house and the car sustained heavy damage. The operator of the car was extricated by responding firefighters and transported to the hospital by AMR.
- On April 4, 2012, firefighters responded to 5 Bent Tree Drive for a motor vehicle operator that was stuck under her vehicle. Firefighters along the on scene Police Officers were able to free the operator. The operator was transported to the hospital by AMR.
- On April 6, 2012, firefighters responded to 176 Chestnut Street for a motor vehicle crash with possible occupant entrapment. Upon firefighter arrival the occupants had self-extricated and the vehicle was completely engulfed in flames.
- On June 2, 2012, firefighters responded to 82 Deer Park Drive for a reported ammonia spill. Upon investigation the Massachusetts

## Section 5: Public Safety

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arrival. Firefighters quickly extinguished the fire. The fire caused heavy damage to the storage area with smoke and water damage in the kitchen and restaurant areas. The cause of the fire was spontaneous combustion of kitchen rags.

- On December 5, 2013, firefighters responded to the Hampden/ East Longmeadow town line on Allen Street for a motor vehicle crash. The vehicle crashed into a telephone pole causing a power outage to that end of town for several hours. Area residents removed the operator from the vehicle.
- Throughout the year firefighters responded to many requests from our neighboring communities for mutual aid. These communities included Longmeadow, Hampden, Wilbraham, Springfield, Somers, CT., and Shaker Pines, Ct.

### **Additional Events of 2011**

The East Longmeadow Fire Department appointed four new Call Firefighters on February 1, 2013. Firefighters Patrick Hawley, Matthew Turowsky, Christopher Albano, and Joshua Aliengena successfully completed the Massachusetts Firefighting Academy's Call/ Volunteer Firefighter Training Program. Each firefighter became nationally certified to the level of Firefighter I/II.

The East Longmeadow Fire Department received \$320,593 from the Federal Emergency Management Agency (FEMA) and the Department of Homeland Security (DHS) to be used for the department's complete radio upgrade project. The funds were available from the FY 2011 Assistance to Firefighters Grant program. The federal money represented a 95% share of the fire department's \$337,466 project cost of the \$1,366,154 total for the Police, Fire, and DPW radio upgrade project. The fire department began using the new radio system in November 2012.

Chief Richard Brady retired July 27, 2012 after 36 years and 1 month of service to the East Longmeadow Fire Department. Retired Chief Brady was appointed to the department on July 1, 1976, promoted to Lieutenant on July 1, 1989, promoted to Captain on April 12, 1994, and promoted to Chief on December 28, 2007. A reception was held in retired Chief Brady's honor on July 27, 2012 at the fire station. Many current and retired firefighters attended along many town employees and local politicians. He was later the guest of honor at a retirement party in his honor held at Elmcrest Country Club. Retired Chief Brady was presented with several citations and awards from state and federal politicians, county, state, and federal Chiefs' organizations, and the East Longmeadow Fire Department. The members of the department wish Richard a long and enjoyable retirement.

Captain Paul J. Morrissette was appointed on July 27, 2012 to the position of Fire Chief. Chief Morrissette was appointed to the department on July 1, 1991, promoted to Lieutenant on February 13, 2013, and promoted to Captain on October 1, 2006.

Firefighter Brian Daponde was appointed as permanent firefighter on July 30, 2012 to fill the position opened by the promotion of Captain Morrissette to Fire Chief. Firefighter Daponde has been a member of the department since January 1, 2006. He is scheduled to begin the Massachusetts Firefighting Academy's 12-Week Recruit Firefighter Training Program in January 2013.

Firefighter Bill Houle graduated from the Massachusetts Firefighting Academy's 12-Week Recruit Firefighter Training Program on September 28, 2012. The rigorous professional training provides firefighters from across the state with the basic skills to perform their job efficiently and safely. Upon his completion, Firefighter Houle met the national standards of National Fire Protection Association 1001 and is certified to the level of Firefighter I and II, and Hazardous Materials First Responder Operational Level by the Massachusetts Fire Training Council.

Lieutenant Robert Loughman was promoted to Captain of the East Longmeadow Fire Department in August. Captain Loughman was appointed to the department on July 1, 1992 and promoted to Lieutenant on July 1, 2007. In December, Captain Loughman successfully demonstrated the knowledge, skills, and abilities required by the Massachusetts Fire Training Council for the level of Fire Officer I, as well as, the objective adopted for the level found in the National Professional Qualifications System Standard 1021, Fire Officer I.

Firefighter Joe Reale was promoted to the position of Lieutenant of the East Longmeadow Fire Department in August. Lieutenant Reale was appointed to the department on December 1, 1998.

Firefighter Ben Cote successfully completed the newly created Massachusetts Firefighting Academy Fire Prevention Officer – Level I training program. The program was a blend of 24 hours of classroom and 16 hours on-line to receive the Massachusetts State Fire Marshall's credential to the level Fire Prevention Officer – Level 1.

The East Longmeadow Fire Department was awarded a 2011 Student Awareness of Fire Education (S.A.F.E.) grant in the amount of \$5,265.00 from the Commonwealth of Massachusetts Executive office of Public Safety. These funds are used to promote fire safety among school age children and the community. Also covered with the children are the risks caused by smoking. This is the seventh year the fire department has received this grant and feels that every child in East Longmeadow benefits from the training they receive. Firefighter Ed McCandlish, our public education coordinator, visited the three Elementary Schools and Middle School promoting fire safety to over 2,000 students.

Firefighter Ed McCandlish, Chief Richard Brady, the Board of Selectmen, and State Fire Marshall Representative Jennifer Meith presented Deuz Guzman with the Department of Fire Service's Young Hero Award at June Selectmen meeting. On Tuesday, May 1, 2012 at 6:45 a.m. Deuz Guzman woke his family after noticing that the porch of their home was on fire. All family members were able to exit the house safely. Deuz lives in Springfield but he attends the Meadowbrook School in East Longmeadow as a kindergarten student. Chief Richard Brady credits his life saving actions to the fire and life safety lessons that he learned in school by the East Longmeadow Fire Department S.A.F.E. Educators.

The Fire Department continued to host the Mercy Hospital Bloodmobile. We would like to thank the public who participated in the blood donor program and we ask them to continue. The blood donor program enhances a patient's quality of life by providing a unique gift. There is no substitute for human blood and we sincerely appreciate everyone's effort to donate.

The Fire Department participated in the East Longmeadow Police Department's "National Night Out" in August. The program promotes

## Section 5: Public Safety

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safety, awareness and security to local families. The fire department conducted an extrication drill and an aerial truck demonstration. We also provided the secure landing zone for Hartford Hospital's "Life Star" helicopter to land. Participants were able to get an up close look at the helicopter and talk to the pilot and flight nurse.

We held our ninth (9th) annual boot drive for Muscular Dystrophy in August at the Rotary. The East Longmeadow Fire Fighter's Association presented a check for \$6,564.24 to the MDA on T.V. at the Labor Day Telethon. Thanks to all who contributed!

Our eleventh (11th) annual September 11th candle light vigil was held on the front lawn of the fire station. It was attended by more than three hundred people who came to remember the 343 firefighters, police officers, emergency medical personnel and over 2,000 citizens who lost their lives on that tragic day 10 years ago.

In October, we hosted another successful "Open House" with over four hundred people in attendance. The town residents had a chance to view our facility, meet our firefighters, and see our apparatus and equipment. They also viewed various demonstrations and received many safety handouts for the family.

Lieutenant Brian Hill retired on December 31, 2012 after serving 18 years 3 months with East Longmeadow Fire Department.

### **Explorer Post 525 Activities Report**

Brian Falk, Explorer Post Advisor stepped down in March and the Explorer Post was disbanded.

### **Final words from the Chief**

I would like to thank all the firefighters of the East Longmeadow Fire Department for their continued dedication and professionalism during my first year. These men respond through out their day to protect the residents and their property within the town. Their continued dedication allows us to maintain an outstanding fire department in a fire safe community. I am proud to call each and every one a member of the East Longmeadow Fire Department.

I would like to extend my appreciation to all the town boards, the other town departments, their personnel and inspectors, for their cooperation during the past year. A special thanks to the Longmeadow, Somers, Shaker Pines, Springfield, Hampden and Wilbraham Fire Departments for their quick and professional assistance when called upon.

Respectfully submitted,

Paul J. Morrisette  
Fire Chief

**PLEASE REMEMBER TO CHECK YOUR SMOKE DETECTORS WEEKLY**

**"WORKING SMOKE DETECTORS SAVE LIVES."**

**"The Sound Of Life"**

**CARBON MONOXIDE: POISONOUS-ODORLESS-COLORLESS-  
TASTELESS**

**"INSTALL A CARBON MONOXIDE DETECTOR TODAY**

**"IT'S THE LAW"**

### **Office of Emergency Management**

**To the Residents of East Longmeadow:**

In July, 2012, the Board of Selectmen appointed me to the position of Acting Emergency Management Director. I accepted this appointment with enthusiasm, looking forward to advancing East Longmeadow's Emergency Preparedness through planning, in depth communication, and training.

The function of Office of Emergency Management is to ensure that the Town is prepared for and responds to any type of disaster that could affect the residents. The Emergency Operations Center (EOC) is activated during an emergency and is the headquarters for coordinating and monitoring the implementation of the Town's emergency plan. In October, 2012, the East Longmeadow Emergency Management Team prepared far in advance for Super Storm Sandy by activating the EOC, which is located at the Fire Department. Daily briefings were held from the start. The Emergency Management Team participated in conference calls with the Massachusetts Emergency Management Agency and National Grid throughout the duration of the event. Community notifications were sent via Blackboard Connect, the Town website and the Town Emergency Hotline. Supplies were staged at Birchland Park Middle School in case there was a need to open the shelter. The Medical Reserve Corps was put on standby alert. Fortunately, East Longmeadow was spared the worst of this devastating storm, and the EOC was deactivated after five days of operation.

In closing, I offer my thanks to the citizens in the Medical Reserve Corps and Citizens Emergency Response Team; and my colleagues, particularly those in the police, fire and public works departments, for their efforts during times of emergency. It is by these efforts that East Longmeadow will provide help to its residents in their greatest time of need.

Respectfully Submitted;  
Ryan Quimby

## Section 5: Public Safety

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### Local Emergency Planning Committee

#### To The Members of the Board of Selectmen and the Community;

During the past calendar year the Committee continued to be on track with its required duties and continues to take on new tasks. One such task is the creation by town department of a COOP plan. The COOP is a template as to how town government will recover from a disaster or emergency and return to normal daily operation.

As in past years the Committee, the Fire Department, and the Massachusetts Office of Emergency Management (MEMA) received updated Tier II – Hazardous Materials reports from the various businesses and departments who use certain hazardous materials. This information has been placed in service, for use by the Committee, the local Office of Emergency Management, and the Fire Department for quick retrieval during an emergency.

Meetings were conducted quarterly and held at the East Longmeadow Fire Department, 150 Somers Road. All meeting notices were posted at the Town Hall by the Town Clerk. Notices and postings are made per the “Open Meeting Law”. The public is always welcome to attend.

During the year the committee continued to recruit volunteers for the MRC/Medical Reserve Corp and for the local CERT/Community Emergency Response Team. Applications for both teams are available at the Selectmen’s Office, Monday through Friday from 8:00 AM to 4:00 PM.

For the MRC, you do not have to have a medical background. For every one medical person there are multiple non-medical positions to be filled.

The CERT upon completion of training will augment our other emergency services during a disaster or emergency.

Please consider joining one or both of the teams.

I urge all residents to consider joining at least one of the teams. Through the training that you will receive, you will be better equipped to aid your family, neighbors, and the community in a disaster/emergency.

Once again, I urge all Town Departments/Committees, to include this Committee and the local Office of Emergency Management in their planning processes. These two organizations can supply information and/or ideas on things that might be missed or overlooked in the planning process.

I wish to thank the members of this committee, all Town Departments & Boards, local businesses and all of the State and Federal Agencies that the committee works with for their cooperation throughout the year.

Respectfully Submitted,  
Brian A Falk, Chairman

Local Emergency Planning Committee:

Brian A. Falk, Chairman & CERT Coordinator  
Frank Morrisino, Jr., Vice Chairman  
Carleen Eve Fischer Hoffman, MRC Coordinator  
Bill Pruyne, American Red Cross Liaison  
Dr. Michael Lemanski, Health Representative  
Nick Breault, Board of Health & Selectmen’s Representative  
Raymond Kallaughner, Citizen Representative  
Gordon Smith, School Department & Buses  
Melinda Mandeville, Council on Aging Representative  
Roy Esposito, DPW/Transportation Liaison

David Pelletier, AMR/Emergency Medical Service Representative  
Jody O'Brien, Environmental Representative  
Stephen Rybacki, Fire Department Liaison  
John Dearborn, Regional Hazmat Team Representative  
Mike Maheux, Industry Representative  
Chris Buendo, Media Representative  
Douglas Mellis, Police Chief  
Ryan Quimby, Emergency Management & IT Director  
Mary Lou Donahue, School Nursing Supervisor  
Bruce Augusti, Massachusetts Emergency Management Representative

# Section 6: Public Works

## Public Works

### To the Residents of East Longmeadow:

Outlined below are some of the more significant accomplishments/occurrences that took place during the year.

### OCTOBER 2011 SNOWSTORM

The Department of Public Works staff worked diligently through most of the year in securing the Town the largest reimbursement possible under the myriad of forms, data and photographs required by the Federal Emergency Management Agency (FEMA). The Town became eligible for certain reimbursement of expenses which were incurred as a result of the October 30, 2011 severe snow storm. Of the \$898,145.46 received by the Town, \$40,491.37 was credited for snow removal, \$126,582.54 was for "emergency services" such as police and fire overtime and the emergency shelter and the remaining \$731,071.55 was for vegetative debris removal and disposal. The Department would like to thank all of the other Town departments who assisted in data collection.

### SANITARY & STORMWATER SEWER SYSTEMS

The department responded to 31 plugged sewer calls in addition to the regular cleaning and maintenance of the sanitary sewer system.

**Sanitary Sewer I & I Project:** As part of the Board of Public Work's commitment to reducing costs and complying with Federal and State regulations, the first phase of our Inflow and Infiltration Sewer Pipeline Rehabilitation project was completed during the latter part of 2012. Over 2,250 lineal feet of underground sewer main was relined, eliminating the need for complete replacement. In addition, 4,150 lineal feet of sewer main was re-sealed at all the pipe joints and then pressure tested. The payback period on these projects has been calculated to be less than three years and we avoided heavy road construction as well. The next phase of the project should begin in the spring of 2013.

A new on-site sanitary sewer system was installed at the High School Stadium Field. This will provide for optimum utilization of the concession facilities and for future rest room accommodations.

Major repairs were performed on culvert headwalls at stream crossings on Shaker Road and on Westwood Avenue.

### WATER SYSTEM

There were 11 major water main breaks throughout the year, which were repaired by this department.

**Harkness Avenue Pump Station:** The Annual Town Meeting in spring of 2012 approved \$871,000.00 to upgrade the Harkness Avenue Water Booster Station, an integral part of our water delivery system. Plans were drawn and approved replacing the outdated 1954 pump with three energy efficient pumps. The project was bid out during the fall and a contract was awarded to All State Construction, Inc. and construction will be completed by May 2013.

Sanford Street received 980 feet of new 8" ductile iron water main from Parker Street to beyond Kenneth Lunden Drive and a new fire hydrant was installed. This new main replaced an outdated water main that was installed in the late 1940's.

### HIGHWAYS & PARKS/GROUNDS

**Redstone Rail Trail:** Usage of the Redstone Rail Trail continues to increase and has surpassed everyone's expectations of success. The East Longmeadow Girl Scout Troop, in partnership with the East Longmeadow Gardening Club, completed several perennial flower plantings along the scenic trail in May, with promises of future blooms to come.

In a continuing effort to improve the safety and drivability of our Town's roads, the Department of Public Works resurfaced the following roadways: Senecal Place and Ericka Circle were resurfaced after extensive preliminary construction. The roadway lengths are 1,425 and 820 feet respectively. Donamor Lane was also resurfaced in its entirety for a distance of 1,000 feet. This department reconstructed and paved 290 feet of the access driveway to Mountainview School from Somers Road. Five hundred twenty feet of curbing and sidewalk were reconstructed and paved as well from Somers Road along the driveway to beyond the student drop-off area. On the easterly side of Meadowbrook School we reconstructed a portion of the parking lot and the student drop-off circle area. Two hundred sixty feet of sidewalk and curbing were replaced. All necessary painted safety lines also were applied by this department.

Athletic field reconstruction was done at the High School varsity and junior varsity baseball fields and at Leahy Field. Turf repairs were performed at Heritage Park, Meadowbrook School and Birchland Park School soccer fields.

### Building Facilities Maintenance Division

During the past year, the Building Facilities Division has managed and completed the following projects:

**Council on Aging:** The parked lot was reconstructed which included new lighting. Around the building, a much needed new landscaping was completed. A new ADA compliant driveway was constructed in the front of the building for patron pick-up and drop-off. The parking lot was also newly lined by an outside contractor matching the plan which was approved by the Planning Department. New conduits were installed under the newly paved parking lot to accommodate for a future backup generator in order to utilize this facility as an additional emergency shelter.

**Birchland Park School:** Due to the widespread power loss caused by last year's October snowstorm the Birchland Park middle school was designated an emergency shelter. After reviewing the conditions of this facility it was decided that additional circuits to the existing generator was needed. Using a capital appropriation, necessary work was completed by the end of July.

**Water Tower Generator:** A new ten foot by fourteen foot structure was built to house a new 50 KW Generac Generator. The unit will be responsible for supplying power to our new emergency radio system which was installed this year and all vital SCADA monitoring systems. The SCADA system monitors and controls our drinking water system and the sanitary sewer system.

**High School Locker Room Renovations:** Renovations to the boy's main locker room took place this past summer. The scope of the project consisted of three new ADA accessible entry doors, and two

## Section 6: Public Works

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new ADA showers. Two new ADA bathroom partitions and stalls were constructed along with new toilets and sinks. New shower heads were installed along with other related mixing valves and hardware in the bathing portion of this space. These upgrades were greatly needed because all existing equipment was originally installed with the building construction in 1959. A fresh coat of paint was added throughout locker room along with new lockers installed by Salles & Sons of Woburn Mass. New ADA compliant benches were installed in this area as well as repairs to the tile floor. Two new energy recovery units were installed to help with fresh air intake.

**High School Gym Windows:** The large gym windows at the High School were replaced. The new windows allow for natural light penetration whereas the old windows allowed none. The windows now have actuators which provides for remote operation of the four vented portions of each gable end. This allows for fresh air to be brought into the gym.

**Woodbridge Road Covered Bridge Roof Replacement:** The department made extensive repairs due to failed roof shingles and rotted wooden structural supports. The DPW overlaid the bridge roof with 13 squares of new architectural roofing shingles and repaired all deteriorated cedar fascia boards with new materials. The bridge was restored to its natural beauty and should bring many years of enjoyment to the Woodbridge community.

Facing new stringent State Regulations concerning Underground Storage Tanks and the requirement to have a valid UST License holder on staff, Senior Project Manager Sean P. Kelley successfully completed training and the lengthy examination to earn his license.

The building facility maintenance staff completed 529 work orders this past year. We are responsible for the maintenance of 20 buildings. These work orders consisted of electrical repairs, plumbing, HVAC and carpentry related items. Our preventative maintenance plan has proven successful with minor or little repairs throughout the district on all mechanical and HVAC related equipment. The division's comprehensive plan consists of annual and quarterly facilities maintenance program. Filter changes are completed on quarterly bases along with bearing lubrication and belt adjustment and or replacement. An inspection of all equipment is done quarterly by qualified staff members.

### Personnel/Miscellaneous

There was one new hire to fill a vacancy:

- Kyle Rutkowski – Skilled Worker

Promotions:

- Felix Vachon was promoted to the newly created position of Head Pumping Station Operator

Michael Perkins, who served on the Board since 2001, decided not to run for re-election in 2012. We thank Mike for his twelve years of dedicated service to the Town.

In closing, the Board of Public Works would like to thank its staff as well as the other Town boards, departments and committees, and clubs and organizations for their continued cooperation and assistance.

Respectfully submitted,

John F. Maybury, Chairman  
Daniel S. Burack  
Thomas G. Wilson, Jr.

# Section 7: Planning, Building, Land Use

## Planning Board

### To the Residents of East Longmeadow:

As in previous years, it continues to be the goal of the Planning Board to protect the character of East Longmeadow by encouraging sound economic development, promoting new business and protecting the residential districts. The Board is profoundly focused on keeping the residential districts protected to allow residents to reside in a peaceful and quiet atmosphere. With the economic decline over the past few years, it has become more and more of a challenge for the Board to find ways to assist businesses and residents in their efforts to continue to live and do business in town.

Throughout 2012, the Planning Board presided over twenty-one (21) regular semi-monthly meetings which included thirteen (13) Public Hearings reviewing plans and proposals for six (6) non-subdivision plans, eleven (11) Special Permits, one (1) parking plan, twenty-three (23) sign approvals, two (2) applications for Site Plan Review, sixty-four (64) requests for Waiver of Site Plan Review and one (1) Subdivision.

St. Paul's Roman Catholic Church was approved for the addition of a 7,440 square foot building for a new Faith Formation Center on property located at 235 Dwight Road. A new Assisted Living Facility was also approved to be constructed at the old Bluebird Acres Farm located at 739 Parker Street. It is anticipated that this facility will be 89,287 square feet and will provide assistance to seniors who need help with their daily routines including memory impaired living areas for senior citizens who need assistance for memory-related issues. The Board welcomes Bently's Bistro to town. This is a new restaurant that will be operating at 53-55 North Main Street, the old site of the Fusion Restaurant. Also, Phases V-A and V-B of The Fields, the 55+ housing on Chestnut Street, were approved.

The members worked diligently on proposals for zoning changes that were put before the town meeting in May, 2012. As a result, the allowance of ground mounted solar photovoltaic panels to be placed on parcels in the Industrial and Industrial Garden District was approved by the town. Additionally, changes were approved by the town allowing home day care providers to increase the number of children under their care from six (6) to ten (10) children. At the October 1, 2012 Special Town meeting, a new zoning by-law for Massage Therapists to require Special Permits and adding additional buffer strips in the Business, Commercial and Industrial Garden Park Districts to provide greater protection to the residential districts that abut same were approved by the residents.

The year 2012 was another year of complex and contentious planning decisions for the Planning Board under the leadership of Chairman George Kingston. The members continue with their pledges to professionally and conscientiously represent the town by balancing the needs of all the residents and the needs of the business owners in order that they may co-exist in harmony and still adhere to the zoning by-laws that were created by the town.

Despite the drop in the economy, the Board received two new subdivisions this year, with one being approved. Winterberry Lane is located at the end of Juniper Lane and offers six lots for this subdivision. There is one more subdivision pending final approval which is titled MacKenzie's Way and would complete the Great Woods subdivision plans as Phase XII with fifteen (15) proposed lots.

On the business side, the Planning Board granted sixty-four (64) Waivers of Site Plan Review for businesses to operate and residents to have home offices and the Planning Board welcomes all to town. The Town has seen its own share of businesses close again this year. Although discouraging, given the state of the economy, East Longmeadow continues to offer a wide choice of hair salons, restaurants, personal services businesses as well as financial offices and the town continues to grow. The diversity of the businesses is a great asset to the community and new businesses are always welcome. Many residents are opening home offices and running sole businesses out of their homes. The granting of these waivers allows residents to have an office for telephone work, internet business and billing to be conducted in their homes. The allowance of these home offices does not hamper the residential districts as there is no product, employees (other than the owners) and no customers/clients visiting the sites.

The Board thanks the public for their participation at Planning Board meetings and hearings. The members enjoy and encourage all residents to attend their meetings and appreciate any input and/or comments regarding development and/or zoning issues for the Town.

The members welcomed Ralph Page to the Board this year. Peter Punderson chose not to run again as his endeavors have taken him on a different path and his former Board members wish him well with these new endeavors. Mr. Page brings with him many new ideas and understands the complexity of the applications that are submitted to the Board. He has proven to be diligent in his preparation for meetings and he continues to learn the by-laws and understand their importance as well as their consequences. The members are all looking forward to working with him and hope that it is an enlightening experience for him. The Board continues to meet routinely on alternate Tuesdays and welcomes any and all comments, and reminds the community that all meetings are open to the public and all are welcome to attend. The public is also invited to visit the Town's own website which is continually updated at [www.eastlongmeadowma.gov](http://www.eastlongmeadowma.gov)

The Planning Board appointed a Zoning Review Committee this year with the directive to review our current by-laws and provide information to the Board as to redundancy, perplexity and possible misprints that exist in an effort to have a more user-friendly document for all residents and business owners.

As with every year, James T. Donahue, Esquire again proved to be an essential resource to the Board by providing unparalleled legal services when requested by the Board. The Planning Board, along with the Conservation Commission and Zoning Board of Appeals, again recognizes and thanks Robyn D. Macdonald, Director, and Donna Rau, Administrative Assistant, for their dedication and hard work throughout the year. The Planning Board members, as they do every year, offer their appreciation and special thanks to the Board of Selectmen, Board of Public Works, Police Department, Fire Department, Board of Assessors, Building Inspector, and all others for their cooperation, expertise and contributions at work sessions and hearings.

Respectfully submitted,

George C. Kingston, Chairperson   Michael Carabetta, Vice Chairman  
Ralph Page, Clerk   Michael S. Przybylowicz   Alessandro Meccia

# Section 7: Planning, Building, Land Use

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## Building Department

### To the Board of Selectmen:

The following report is submitted for the year ending December 31, 2012:

New One Family Dwelling	31	\$8,219,000.00
New Condominium	5	\$1,050,000.00
Residential Additions & Alterations	121	\$2,922,786.00
Siding, Windows and Roof Replacement	119	\$1,176,306.00
Insulation	67	\$194,844.00
Accessory Buildings	14	\$195,380.00
Pellet and Wood Stoves	13	\$38,810.00
Swimming Pools	25	\$340,220.00
Demolition	12	\$50,400.00
New Commercial Buildings	3	\$11,046,570.00
Commercial Alterations and Additions	25	\$1,292,455.00
Municipal Alterations and Repairs	25	\$299,113.00
Temporary Tents	6	\$37,880.00
Signs	11	\$38,675.00
Fences	6	\$31,593.00
Antenna	1	\$110,000.00
Solar Panels	6	\$314,173.00
Generators	109	\$1,029,897.00
<b>Totals</b>	<b>599</b>	<b>\$28,388,102.00</b>

28 New and Renewal Certificate of Inspections issued.

Respectfully submitted,

Maureen Tyburski  
Assistant to the Inspector of Buildings

## Electrical Inspections

### To the Board of Selectman:

The following report is submitted for the year ending December 31, 2012

During the year 2012 Permits to install electrical wiring equipment were issued as follows:

New Houses/Additions/Alterations	151
Accessory Buildings/Garages/Pool houses/Sheds	7
Residential PV or alternative source systems - up to 10K	1
Residential PV or alternative source systems - over 10K	
Major Appliances (i.e.. Air conditioners)	3
Oil or Gas Burners	3
Above Ground Pools	4
In-ground Pools	5
Smoke Detectors or CO Detector	
Residential Alarm Systems/CCTV/voice data/low voltage	62
Portable Generators	11
Pad Mount Generators (need Building Permit)	37
Residential no building permit	128
Temporary wiring or temporary service	3
New Service for new house (includes trench inspection)	49
Service Change for residential	49
Commercial New Buildings/Additions/ Alterations with Building Permit	44
Commercial Buildings repairs - no Building Permit	21
Commercial Fire and Security Alarm Systems	1
Commercial PV or alternative source systems	1
Pole Wiring	
Sign Wiring	
New Commercial Service	4
Service Change for commercial alterations	1
Maintenance Permits	1
Additional Inspections & Re-Inspections	8
<b>TOTAL</b>	<b>594</b>

### Inspections 2012

Jan	62
Feb	59
March	93
April	85
May	68
June	86
July	59
August	85
Sept	62
Oct	69
Nov	62
Dec	59
<b>Total</b>	<b>849</b>

# Section 7: Planning, Building, Land Use

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## Plumbing & Gas Inspector

To the Board of Selectmen:

The following report is submitted for the year ending December 31, 2012

### Plumbing

New Residential Installations	76
Commercial Installations	33
Industrial Installations	1
Additions & Alterations	108
Water Heaters & Boilers	58
Sewer Connections	6
<b>Total</b>	<b>282</b>

Backflow Preventors	3
Water Meters	3
Interior Grease Traps	2
MDC Traps	0
<b>Total</b>	<b>8</b>

### Gas

New Installations	76
Commercial Installations	7
Industrial Installations	5
Appliances & Equipment	150
Temp. Heat	1
Gas Generator	105
Gas Conversion	9
<b>Total</b>	<b>353</b>

Respectfully submitted,

Anthony J. Curto  
Plumbing & Gas Inspector

## Inspector of Weights and Measures

To the Board of Selectmen:

The following report of weights & measures inspections is submitted for the year ending Dec. 31, 2012

	Adjusted	Sealed	Not Sealed	Condemned
<b>SCALES</b>				
Over 10000 Lbs.	0	0	0	0
5000 to 10000 Lbs.	0	1	0	0
1000 to 5000 Lbs.	0	1	0	0
100 to 1000 Lbs.	3	6	0	0
10 to 100 Lbs.	0	89	1	0
Less Than 10 Lbs.	2	5	0	0
<b>Total Scales</b>	<b>5</b>	<b>102</b>	<b>1</b>	<b>0</b>
<b>Total Weights</b>	<b>-</b>	<b>45</b>	<b>0</b>	<b>0</b>
<b>Gasoline /Oil Pumps and Kerosene</b>	<b>1</b>	<b>70</b>	<b>0</b>	<b>0</b>
<b>Total Devices</b>	<b>11</b>	<b>217</b>	<b>1</b>	<b>0</b>

Unit Pricing/tare Inspections	No. Tested	No. Correct	Incorrect
Trial Weighings Of Commodities	52	52	0

Bar Code Scanner Inspections	Items	No. Correct	Incorrect
Item Pricing	40	40	0

Stopped And Inspected 9 Hawkers & Peddlers For Licenses

**Total sealing fees billed in 2012 = \$4,444.00**

Respectfully submitted,

Rudolf Kroisi  
Inspector of Weights & Measures

## Community Preservation Committee

The role of the Community Preservation Committee is to consider proposals for the use of Community Preservation Act Funds and recommend those that it thinks are appropriate to Town Meeting for funding. Community Preservation Act funds are raised from a 1% surtax on property taxes, which is partially matched by the state. The state match varies from year to year.

Community Preservation Act funds may be used for open space and recreation; affordable housing; and historic preservation, within guidelines set by the state. The Committee welcomes proposals from town residents and boards for the use of these funds.

During 2012 the Community Preservation Committee recommended Town Meeting warrant articles for an automatic door and a handicapped concrete ramp at Inward Commons Community Building; to stabilize and repair the historic fire station on Shaker Road; and, to replace the pool at Pine Knoll.

The Committee would like to thank Mr. Peter Punderson for his service as chair for several years.

For the Committee, George Kingston, Chair

Committee Members: Mary Ellen Goodrow, Clerk Thomas O'Brien, Anthony Zampiceni, Colin Drury, Lynn Booth, Thomas Wilson, Jr., Ralph Page

## Section 7: Planning, Building, Land Use

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### Conservation Commission

The East Longmeadow Conservation Commission (ELCC) works with our community to protect wetlands, streams & rivers, preserve open space, and strives to bring an environmental perspective to the our ever changing Town. Serving as the local representatives of the State Department of Environmental Protection, we are responsible for implementation of the Wetlands Protection Act, including the Rivers Protections Act. The purpose of these Acts is to protect East Longmeadow's natural resources and ecosystems. We also are responsible for the implementation of the Town's Local By-law.

The ELCC consists of six-members currently, however we are a seven-member Commission. We are volunteers who typically meet once or twice a month, dependent on the current workload. In 2012 the ELCC consisted of: Colleen Foerster, George Kingston, Jody O'Brien, Martha Hamilton, Michael Salvon, Sheron Williams, and Craig Jernstrom. Reorganization of the Commission took place on April 11, 2012. Colleen Foerster was voted in as Chair, George Kingston was elected as Vice Chair and Jody O'Brien remained as Clerk. Martha Hamilton retired on September 12, 2012. Residents interested in filling the vacated position on the ELCC may submit a Letter of Interest to the Board of Selectmen.

We advise landowners, homeowners, and project proponents as to whether their proposed projects require a filing and strive to make the process understandable and reasonable for applicants. We received nine (9) Notices of Intent and twelve (12) Requests for Determination of Applicability. Typically, each project was approved with conditions to protect areas surrounding approved work. Additionally the ELCC issued two (2) Certificates of Compliance, eight (8) Partial Certificates of Compliance, and one (1) Emergency Certification.

The ELCC co-sponsors, with the East Longmeadow garden Club, an Arbor Day celebration at Mapleshade and Mountainview schools. We donate a tree to each school each year.

Please refer to the Town's website for additional information regarding the ELCC and specific dates and times of upcoming meetings.

Respectfully submitted,  
Colleen Foerster, Chair of the ELCC

### Zoning Board of Appeals

To the Selectmen:

In 2012, the Zoning Board of Appeals was presented with two (2) appeals of the decisions of the Building Commissioner. After the public hearing on one of the Appeals, the Zoning Board voted in favor of the applicants and overturned the Building Commissioner's decision. After the public hearing on the other Appeal, the Zoning Board voted to uphold the decision of the Building Commissioner.

Four (4) Public Hearings were held to address the submittals of residents for Variances. After the public hearings and based on the evidence presented, the Board voted to allow the Variances requested.

The economy has taken its toll in most all areas which puts a burden on our zoning by-laws as more and more homeowners wish to add on to their existing homes in place of selling and purchasing larger homes and the statutory requirements are very difficult to meet.

The Board continues to meet whenever necessary to serve the Town and its residents. It is the desire of the Board to protect the property of the citizens of the Town and diligently exercise the intent of the by-laws to meet the individual needs of the community. All decisions by the members of the ZBA are governed by state statute which is very strict and precise.

It is with great sadness that we lost one of our long time members, Edwin Warren. Mr. Warren served the town on this Board for 28 years. We could always count on Ed to be fair and compassionate. He never missed a meeting and we will continue to miss him as time goes on. His passing leaves a vacancy on the Board and anyone wishing to serve is welcome to submit a letter of intent to the Board of Selectmen.

Variances are authorized by Massachusetts General Laws Chapter 40A and there are statutory requirements that need to be met in order that a variance be granted. It is a difficult task for the members of this Board as they must determine whether or not all the specific requirements are met. The town established its Zoning by-laws in an effort to prevent overcrowding of the structures on the land and to avoid undue concentration of population. The Board members are meticulous in their efforts to make sure that this goal is met. Only dimensional variances can be granted in East Longmeadow – not use variances.

As 2012 came to a close the Board looked forward to a new year bringing growth and development for keeping East Longmeadow the great community it has been in the past. The members recognize and thank their Director, Robyn D. Macdonald, for her dedication and contribution throughout the year. The members thank the Board of Selectmen and Town Counsel James Donahue for their continued support.

For the Board:

Mark Beglane, Chairman  
John Garwicki, Vice Chairman  
Charles Gray, Clerk  
Alfred Geoffrion  
Brian Hill  
Francis Dean, Associate Member

## Section 8: Library, Recreation and Culture

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### Board of Library Trustees

#### To the Residents of East Longmeadow:

The East Longmeadow Public Library continued its mission to serve the cultural, informational, educational, and recreational needs of the community. Entering its ninth year in a new, expanded building, the library continued to provide more services to the community, while keeping pace with circulation from the previous year. Our overall high circulation reflects both an ever-increasing number of patrons from East Longmeadow and its surrounding communities who use the library for its programs and services, as well as the library's constant efforts to offer a comprehensive collection of materials.

By utilizing the state-wide delivery service of the Massachusetts Library System, the library continued to fill more total inter-library loan requests than in previous years. Although the total amount of library-to-library items remained about the same, this past year saw our library continuing to loan out more of its own items to other libraries (as opposed to having to borrow more items to satisfy patron requests). This not only shows that our collection continues to be in demand by others, but is comprehensive, current, and continues to meet the needs of our patrons.

The library was not immune to change during the past year, however. In the spring, Trustee Stan Prager decided not to seek re-election after serving on the Board of Library Trustees for three years. His dedication to the library and experience as Trustee will be missed. This vacancy on the Board was filled by Charles Gray who won a seat on the Board in the 2012 town election.

The year also saw changes in library staff as well. In April, Laura Palmer, who had worked in various capacities in the library for 28 years, retired from her position as Circulation Supervisor. She continues her involvement in promoting the library, however, through her work with the Friends of the Library. Joanne Nichting was promoted to Circulation Supervisor from her position as Library Assistant. This position was then filled by Darcy Kane of East Longmeadow. Another Library Assistant position needed to be filled when Ann Bacchiocchi retired in July. We were again pleased to be able to promote from within when Gina Munson, the library's Page, was hired shortly thereafter. Carol Galiotta of East Longmeadow was hired to fill the vacant position of Library Page. The year was about to come to a close when Jo-Anne Smith, a Library Assistant for over 15 years, also retired in November. Her position was filled by Maura Mara of East Longmeadow. We wish all of those staff who retired this past year a healthy and happy retirement.

The library once again participated in the state-wide Summer Reading Program. This year's theme, "Dream Big--Read @ Your Library" was the most successful program to date. More than 1,205 children participated in reading for pleasure and taking part in a number of activities organized and coordinated by the Children's Department staff and 100 "junior volunteers". Once again the Friends of the Library and the Meadows Masons donated funds for 30 basket incentive prizes which helped keep children motivated to read over the summer. Also, the addition of 20 mini-basket reading raffle prizes for Summer Reading program participants who visited the library each week, as well as a "Reads in MA" online component that allowed children to

register and record their readings via the Internet, kept reading interest high throughout the program. As in past years, two or three special programs were planned each week including: A Dream Big--Read Kick-off Event with Master Han's Olympic Taekwondo; Stories and Songs with the award winning duo of Roger Tincknell and Davis Bates; *Dream Big with Fables, Magic and Fun presented by magician Michael Wald*; *Wingmasters Present Birds of Prey, a Kick-off Pizza Party*; and the *Dream Board Workshop* presented by author Renatta Bowers. To conclude the Summer Reading Program, over 370 summer readers along with their families attended a Roller Skating Party at Interskate 91 in August. All told more than 2,577 children and their families attended these summer programs and almost all were filled to capacity.

The Children's department continued to offer a variety of story times geared for children of all ages. Drop-in pajama night story times, as well as weekly "Make & Take" arts projects kept kids busy throughout the year. New for 2012, we offered another literary program for our youngest patrons called "*Shake, Rattle and Read*". Children's Assistant Jenn Couturier both developed and conducts this unique program. In addition, "Crawl Talks" continued to give infants to two-year-olds the opportunity to listen to music, play, and read board books with their parents. Throughout the year Children's Assistant Jenny Kinder offered various art workshop series, "The Great Create", which gave children in grades 3 through 6 a chance to show off their creative side. Each program offered was a hit with the audience and most programs were filled to capacity. The above programs also benefited from the many hours volunteered by students from Cathedral High School's honor society who helped ensure that these events ran smoothly.

Also new in the Children's department this past year was the formation of a "Junior Advisory Council". This group consisted of about 12 to 15 students in 6th to 8th grade who met regularly to plan events during the school year for their peers. Their movie matinees as well as special "Read it & Watch it" events were well-attended throughout the year. In December the Children's area once again had a Giving Tree to benefit the families at the Family Place Shelter in Holyoke. More than 75 children received gifts over the holidays that were donated to this organization.

The Library Trustees wish to acknowledge the overall generous funding provided by the Friends of the Library, without which many of the above-mentioned Children's programs would not have been possible. Many other Children's programs were funded in part by the Massachusetts Library System and the Massachusetts Board of Library Commissioners. Additional program funding came from Peoples Bank, the Early Childhood Resource Center's East Longmeadow, Wilbraham, and Hampden Community Partnership Council, the East Longmeadow Cultural Affairs Council Arts Lottery and the Meadow's Lodge of Free and Accepted Masons. Throughout the year, several performances either received support from local businesses, or were generously discounted by those performers themselves. The Library Trustees appreciate the community's generous support, for without it we would be unable to deliver the many educational and recreational activities this community enjoys.

The library continued to facilitate communication among the schools via the library's website, by providing teachers with an "Assignment Alert" form as an easy way to notify the library staff of up-coming homework assignments. Cindy MacNaught, Children's Librarian, also

## Section 8: Library, Recreation and Culture

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continued her participation on the Meadowbrook School Advisory Council and the Community Partnership Council of East Longmeadow, Wilbraham and Hampden. Her relationship with the personnel at the three elementary schools, as well as with other local educators, has once again proven to be an excellent way to communicate the needs of each institution and serves as a means to help these local educators make every resource tool available to our children.

Use of the library's two meeting rooms continued to be popular with outside groups. More than 370 local meetings and other non-profit events, representing a 34% increase from the previous year, were held in 2012. Each room provides a comfortable space for a variety of programs that benefit the entire community. Utilizing these rooms, the library held some very special and interesting events this year. A series of computer workshops which began at the end of 2011 continued its offerings into 2012. In February, the library played host to a regional Library Legislative Breakfast hosted by the Library Trustees, and the Friends of the East Longmeadow Public Library. More than 75 people were in attendance to hear state legislators and local library officials talk about the need for more state funding for libraries in the coming year. More author talks and book-signings took place, as well as afterschool events, such as craft workshops and chess clubs for children. An Adult Book Discussion group, led by Library Trustee Susan French, also met each month throughout the year. The Friends of the East Longmeadow Library continued its funding of a license to show feature films to the public from Movie Licensing USA. With our state-of-the-art projection system, the library continued to offer movie matinees for both children and adults throughout the year.

The Library Trustees continue to be proud of the library's informative "web presence". In our constantly changing world, the need for both up-to-date and accurate information remains crucial. The library continued to enhance its new website by providing more visually appealing content, promoting library news and events through various "blogs" and most recently by launching a new "E-Branch" as a one-stop place for patrons to learn about the library's digital resources, databases and digital devices. Thanks again go to the creativity and hard work of the Information staff-- Sharon Bellenoit, Reference Assistant and Library Webmaster, and Susan Teale, Assistant Director and Reference Librarian, who, along with Jenny Kinder and Jenn Couturier, Children's Library Assistants, helped design and keep current our web presence. In keeping with our desire to better promote the many programs and services available for our patrons we continue to use our "Bright Board" display, for announcing events and other timely information about the library. The staff regularly updates content and its location near the main Circulation area makes it easy for library patrons to view up-to-date information as soon as they enter the building.

The Information staff, with support from Library Director Susan M. Peterson and other library staff continued its efforts on reaching out to the teen community in East Longmeadow during the past year. More

young adult books and anime DVD's were added to our collection and the summer Online Reading Club for Teens continued to be a popular resource for area teens. Upstairs our "College & Career" collection, begun with funding from the Friends of the Library, continued to grow and be utilized by both students and adults. The collection now has more than 250 current titles on job-seeking, switching careers, and selecting a college.

As information sources are constantly evolving and expanding into new formats, our library recognizes the need to offer more resources online by providing access to numerous commercial databases. In the past year the library purchased licenses and made available to its patrons "Mango Languages", "Cypress Résumé", "Price It!" (an antiques and collectibles database), and the "Career Transition" databases, along with the popular "Ancestry.com" and "Heritage Quest" genealogy databases. We are constantly evaluating and purchasing new reference sources in electronic format, thus making them more accessible to our patrons, whether from our library computers or through remote access from their homes. Also, recognizing the public's increasing demand for eBooks, the library continued to expand its collection of eBooks offered through our automated circulation system C/WMars. In conjunction with this, we also offered more workshops to the public on how to evaluate and use their e-Reader devices.

As the year 2012 saw the library busier than ever, we continued our efforts to offer our patrons not only current and relevant materials, but also the many services and programs they have come to expect and enjoy. The materials, services and programs we provide to the community would not have been possible, however, without the hard work of a dedicated library staff and the support of many others who volunteer their time and energy to your public library year after year.

The Board of Library Trustees wants the community to know that we take our elected duties seriously. It is our intention to provide the best public library service possible for this community. Your input is encouraged and always welcomed.

Respectfully submitted,

Arthur T. McGuire, Trustee Chairperson  
Virginia Robbins, Trustee Vice Chairperson  
Amie Singh, Trustee Secretary  
Susan French, Trustee  
Claudine Bouchard, Trustee  
Charles Gray, Trustee  
Susan M. Peterson, Library Director

Circulation Totals: 218,905 (FY2012)

East Longmeadow Library Card Holders: 9,633 (does not include registered borrowers from neighboring towns)

Library materials: 87,984 (FY2012)

# Section 8: Library, Recreation and Culture

## Recreation Department

### To the Citizens of East Longmeadow:

I am pleased to report to you for the first time as your Recreation Director. In 2011, I was introduced to all of you as the Recreation Assistant for this department and then as your Summer Programs Coordinator. It is a great honor to say that I now serve the Town of East Longmeadow each day as your Director of Recreation. During 2012, I looked for ways to better our programs by partnering with professional organizations. To do this I became a chapter director for the National Alliance for Youth Sports, which is going to bring a great amount of education to our parents, participants, and coaches, which in turn will add a higher level of safety to our programs. I was also named the Western Representative to the Massachusetts Recreation and Park Association. This great asset for the town, will allow me to be at the cutting edge of recreation, and will keep our programs functioning at their best. I feel that being a partner of these great organizations will bring great benefits to East Longmeadow for years to come.

Recreation in 2012 has brought us many improvements with more to come. Since July, we have been able to offer equipment to coaches that hasn't been available in the past, added interns and practicum students to our team, and, of course, have dreamt big with the Pine Knoll Pool Renovation Project. This year also brought some milestones to the recreation department. Carol Shank, our administrative assistant, just after the New Year, will reach 30 years of service to East Longmeadow. Rich Paige, our commission chair, stepped down after 20+ years of service. I would like to personally thank both Carol and Rich for their dedication to this town and to the Recreation Department. We have also welcomed two staff members into open positions in 2012. John Evans, our part-time Recreation Assistant, came to us from a 12-year sales and customer service background, while John Matte, our part-time Clerk, came to us with a management background in the sales and merchandise industry. Both are great additions to our team.

Our programs have always been extremely successful in East Longmeadow. My goal since July was to make them more fun, enjoyable, and educational for parents and participants. We accomplished this by the addition of more jamboree events for the younger participants, better quality equipment for our teams, and partnerships with professional organizations. With the help and quality work of the Department of Public Works (DPW), we were able to add some facility improvements and reconstruction in 2012. Some of our programs even had the ability to play in offseason leagues and hold extra practices to prepare for their upcoming seasons.

2012 brought overall growth to the Recreation Department. Our athletic programs continue to gain strength, our recreation activities continued their popularity, and the addition of new and exciting partnerships has added to what we offer as your Recreation Department. This growth continues to strain our existing facilities beyond their breaking point. As your Director, I would love the ability to offer more programs to those who have young children and to our active adults in town, but our current fields and facilities are bursting at the seams. As a town, we need more athletic facilities just to run proper programs for what we currently are offering. This will allow our town to offer more programming, but, more importantly, will give us the ability to

sufficiently rest our fields. This is very important to the overall health of our facilities and the safety of our participants. Below is a chart showing the trends of recreation in East Longmeadow.

### East Longmeadow Recreation Department Participants

Activity	Season	Year 2010	Year 2011	Year 2012
Pine Knoll	Summer	1554	1713	2222
Soccer	Fall/Spring/Summer	1317	1277	1189
Basketball	Winter	705	727	677
Baseball	Spring/Fall	380	380	350
Comp. Swim	Fall-Winter/Spring	209	202	244
Football	Fall	94	122	115
Softball	Spring	121	124	100
Boy Lacrosse	Fall/Winter/Spring	102	134	207
Girls Lacrosse	Fall/Spring	83	95	110
Cheerleading	Winter/Spring	81	67	161
Field Hockey	Fall	42	35	44
Wrestling	Winter	30	28	28
<b>Total:</b>		<b>4718</b>	<b>4904</b>	<b>5447</b>

The above chart shows that 2013 is going to be a great year. My goals for 2013 are to continue working with our DPW to rehabilitate fields, open our new Pine Knoll pool facility, educate parents and participants, and continue to improve our customer service and office processes for the family "on the go!" I look forward to writing you all again next year with updates on what we were able to accomplish in 2013. As always, feel free to come by the office any time for an update from your Recreation Department.

Finally, below are reports from some of our great, all-volunteer sport associations that assist our Department in the organization and success of our athletic programs. All of our associations are essential to the success of our sports program in town.

Respectfully Submitted,  
Colin R. Drury  
Director of Recreation

### East Longmeadow Baseball Association

2012 was another successful year for the East Longmeadow Baseball Association. Some highlights follow:

- We served some 350 youngsters on 25 teams ranging in age from grades K through 10.
- In addition to in-town competition, in 2012 ELBA associated with outside organizations such as the Tri-Town Baseball League (grades 3-8), and NEYSA (grades 7-10) to provide competition appropriate for youngsters representing a wide range of abilities and competitive preferences. ELBA is the most active town-participant in the Tri-Town League, sponsoring five teams over an age span of six school grades.
- ELBA sponsored a number of popular special events, including the 9th annual Home Run Derby festival, for grades K-6, and the 11th annual "Baba" Tranghese Tournament, for grades 7-8.
- We worked in conjunction with the High School Baseball Booster Club upgrade the backstop and install much needed bench safety fences at the high school junior varsity field.

## Section 8: Library, Recreation and Culture

- In conjunction with the D.P.W. we helped renovate Leahy Field and install a new sign. The entire facility was rededicated in a gala ceremony attended by the Leahy family and numerous town dignitaries.
- We revitalized the bullpen areas at Memorial Field at Heritage Park.
- ELBA awarded \$250 college scholarships to two graduating members of the high school baseball team.
- As has been the case for many years, our biggest challenge in 2012 was the availability of playing fields, due to competition from other sports and (of more concern) from outside groups. Once again in 2012, younger teams were forced to practice on makeshift fields; and there were often no fields available for practices or rescheduled games for grades 7-10. Many East Longmeadow teams were once again forced to play a disproportionate number of their games out of town.
- ELBA offers its thanks to the D.P.W. for its significant efforts to upgrade the fields at the high school (varsity and junior varsity), as well as Leahy Field.

We are planning a week long "baseball week" for spring 2013, featuring numerous events and involving many young participants.

### East Longmeadow Basketball Association

We first want to thank the EL Recreation Department for all their wonderful work in our town's basketball program including registering the players, arranging gym space, and providing the uniforms and equipment. In addition, we want to thank the 70 head coaches plus the many assistant coaches we have volunteering their time, knowledge, and energy in teaching basketball skills to our children

As always, we strive to enhance the basketball program for our town's youth and teens. To that end, we've implemented several changes this year and listed them below. Many of these changes came out of a parent survey the ELBA conducted two years ago (and we truly valued all the wonderful comments and suggestions that we received).

- An Entire Court for Team Practices. [Full court practices are held at Meadowbrook for 1st and 2nd grade, Mt. View for 3rd to 6th grade, Mapleshade for 5th to 12th grade, St. Mikes for 3rd to 8th grade, and ELHS for 9th to 12th grade. 3rd to 12th grade teams which choose to practice at Birchland Park may share the gym.]
- Games Scheduled on Weekends (instead of during the school week).
- Gym Hours Expanded at Birchland Park Middle School to include both Saturday nights and Sundays.
- Brand New Uniforms for the 3/4th grade travel teams.
- Redesigned Uniforms (shirts) for all in-town teams.
- An Online Calendar on [www.ELRecBasketball.org](http://www.ELRecBasketball.org) showing all the basketball games and practices. [For 2013, the town has created an online calendar which will replace the ELBA's and it contains a system under which everyone can receive "Alerts" when items on the calendar are changed.]
- A Basketball Clinic for Kindergarteners, 1st and 2nd Graders to teach basic basketball skills.

- Fundraisers to pay for Future Events through the sale of Basketball Apparel and by charging a dollar to spectators at CYO games.
- Jamborees (multiple shortened games at ELHS) were held to start the season for high school players and to end the season for 7/8th grade and high school players. [The year-end Jamboree included a pizza and ice cream party; and for younger grades, there was the annual ice cream banquet.]
- Girls Leagues with less than 6 teams Competed Against Other Towns' Teams (to provide more skill learning experiences and travel opportunities).

Our basketball program keeps many of our town youth and teens busy during the winter months.

- Youth: For the 2012-2013 season, there are approximately 600 in-town players and 100 travel players registered
- Visitors: We hosted a team in 2012 from Ireland to play against an 5/6th grade EL team.
- Teens: Our High School Basketball Intramural Program continues to grow. It started with 3 teams ten years ago and now has 16 teams (11 HS boys teams and 5 HS girls teams).

Future Growth/Challenges: To better meet the needs of our youth and teens, we should expand our program. Many parents have asked us to.

- Create summer leagues for our town's youth and teens. Currently, our players have to go elsewhere, outside of East Longmeadow, to play basketball after the winter.
- Build outdoor basketball courts in our town. There are no such courts available to us in East Longmeadow. We need a place and the money to build such outside basketball courts.
- Provide open gym time (for drop-in basketball) during times that we don't provide structured programs. Currently, we only provide a supervised open gym once for high school students prior to the start of the season.

Respectfully Submitted,  
Phyllis Katz

### East Longmeadow Youth Football

2012 was a year of both growth and success for the East Longmeadow youth football program. The program was involved in several key events, including the East Longmeadow Fourth of July Parade, in which several coaches and players marched in an effort to recruit players and foster team spirit. The East Longmeadow youth football program also hosted the local annual Suburban American Football League Jamboree at East Longmeadow High School. Seventeen teams participated in the day's activities, beginning in the early morning and lasting well into the evening. Several parents, coaches, and volunteers contributed to the event's success and as a result, East Longmeadow hopes to host the Jamboree again in 2013.

Of special note and in light of recent focus on helmet safety and concussion awareness in football, the youth football program purchased several new helmets to ensure the safety of its players. In an effort to further promote player safety, one of the program's primary goals is to purchase additional helmets along with new shoulder and rib pads in the coming seasons.

## Section 8: Library, Recreation and Culture

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The Teams:

- Pee Wee 3rd and 4th grades – Although the Pee Wee team did not make it to the play-offs, the team welcomed several new players to the youth football program and enjoyed a solid season of learning and development.
- Junior 5th and 6th grades – The Juniors did not make it to the play-offs but performed well overall. With many return players and new additions to the team, the Juniors continued to build on their experience and master their plays.
- Senior 7th and 8th grades – Upon completing a winning season, the Seniors made it to the play-offs. Although they did not win the championship, their success demonstrates the momentum the program is building for the future of East Longmeadow Football.

Many thanks to the coaches and parents for their time, dedication and efforts in the 2012 season.

Respectfully Submitted,  
Katie Winseck

### **East Longmeadow Soccer Association President's Report**

The East Longmeadow Soccer Association is proud to report on a successful year in 2012. We believe that we have stayed true to our mission statement of "providing a fun, fair, safe and healthy game for all players, for both those who want to play strictly for fun, and for those who want to compete at the highest level." We have a robust In-Town League which fields players from Kindergarten to Sixth Grade. We also field teams in the Pioneer Valley Soccer League in the age groups of U/9 through U/14.

This year we started a tradition of holding opening day rallies for both In-Town and Pioneer Valley Teams at the recently completed High School turf field. We held several full field games at the stadium, and look to continue to expand our use of the high school field moving forward. Town wide field space is still limited, as we usually schedule multiple teams to practice on a field at a time. The overuse of fields continues to be a strain on the natural turf, as we are not able to rest them at an optimal level. We hope to work with the town in an expansion of available fields.

We have a dedicated group of volunteer coaches. This year we hosted training sessions with the NSCAA (National Soccer Coaches Association of America). Lessons included topics such as running a meaningful practice, setting short and long term goals, and the technical and tactical aspects of the game. The training was also opened to surrounding town coaches and was well attended. We, as an organization, believe that continued training should be a focus as we go forward. With that, ELSA is in the discussion phase of possibly hiring a Director of Player Development to further improve our coaches and players skills.

Respectfully Submitted,  
Gregory M Thompson, ELSA President

### **East Longmeadow In-Town Soccer Annual Report**

We completed another successful year with the In-Town Programs. We continue to see high participation rates and look for new ideas to

continue to improve on the quality of the experience for all age levels.

Highlights:

- Spring 2012 In-Town Participation 225 children.
- Fall 2012 In-Town Participation 353 children.
- Revamped Fall Opening Day Clinic.
- Incorporated New "End of Season Jamboree." For kindergarten and grade 1&2 teams.

The In-Town soccer program saw consistent participation levels for both the spring and fall programs. While the economy has had a minor effect on overall participation we continue to see strength in our in town soccer program.

We restructured the Fall opening day program held annually at the beginning of the season in September. With the Help of Jeff Brunelle, we incorporated more instructional skill sessions for players and coaches alike. Suggestions to limit the length of time of each session were made and will be taken into consideration next year.

We incorporated a new end of season soccer jamboree for the kindergarten and 1st and 2nd grade teams played on the High School turf field. This event was received with enthusiasm and will become part of our annual schedule. Because these ages do not keep league standings and do not participate in playoffs we thought an end of year jamboree would be a nice way to end the season. This year's jamboree was well received by participants and parents alike.

The transition to the new Recreation Department Director and additional office staff has made an immediate impact on the efficiency of organizing rosters, schedules, coaches and overall communications. Colin and his team have gone out of their way to uncover past inefficiencies and frustrations and find effective solutions to help the experience of running the organization much less frustrating.

We continue to struggle with coordinating field space for our program. While I understand a tighter scheduling process may alleviate some of the problem it only puts a bandage on the fact that additional field space should be a priority for East Longmeadow Recreation. The In-Town programs share fields with the Pioneer Valley Organization and combined these programs require efficient and full field scheduling. With the recent loss of field usage at American Saw to Longmeadow Lacrosse and to St. Mary's School the need for additional space has become more evident. Aside from the creation of new fields, opportunities lie with better communications and relations with the High School Athletic director and sports programs as well as prioritizing in town program usage over out of town organizations such as Western United soccer. While much of this I know has been part of the ongoing dialogue I feel there is room for improvement here that will help alleviate some of the field usage issues we face.

All in all, I feel the In Town Youth Soccer program continues to strengthen as the town's biggest youth program. With the focus of the ELSA board and the assistance and guidance of the new Recreation Director I feel the program will continue to flourish.

Respectfully submitted,

John Arnold  
E.L. In-Town Soccer Coordinator

## Section 8: Library, Recreation and Culture

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### **Marlins Competitive Swim Team**

Highlights:

- East Longmeadow Marlins finished 5th out of 15 teams in the Pioneer Valley Swim League Championships held at Longmeadow High School January 19-20, 2013. Go Marlins!
- We have a diverse group of swimmers from East Longmeadow and surrounding communities, ranging in age from 5 -18 years old. The Marlins are quite competitive swimmers. Our team is part of the Pioneer Valley Swim League and during the summer the Pioneer Valley Summer Swim League. Participating in dual meets during the season and culminating with league wide championships. We ended our Summer 2012 season placing 2nd in the League at Summer Champs. Our winter season has been quite busy with 100+ swimmers on the team. We will hold our Winter Champs January 19 and 20.
- We continue to have a very skilled coaching team. Coach Sean Pennington, head coach for the Marlins and Megan Derby, assistant coach are both graduates of Springfield College. Their combined experience and talent as coaches is priceless.
- The Marlins have a great group of parents who volunteer as Board members to over see all of the planning that goes into the Winter and Fall seasons. Not only do we need a parent board to run the seasons, we also need parent volunteers for every dual meet that is held during the season and for Championships. We are grateful that we always seem to have an amazing group of families that make each season a success. We hold Stroke/Turn Clinics for Marlins to fine tune their technique. This year was the first year, with the support of the recreation department, we held two Stroke/Turn Clinics, spring and fall.
- The Marlins continue to hold one or two fundraising events during the year to purchase equipment for the team and for the East Longmeadow High School pool. The funds are also used to hold end of season banquets, buy ribbons/medals for our swimmers.

For more information please visit [www.eastlongmeadowmarlins.com](http://www.eastlongmeadowmarlins.com)

We would like to thank Colin Drury and the Staff of the East Longmeadow Recreation Department for their continued support of our program.

Respectively Submitted,  
Adriana & David Iacobucci  
Co-presidents, Marlin Swim Team

### **East Longmeadow Community Access Television**

**To the Citizens of East Longmeadow:**

I am pleased to report to the town this summary of ELCAT's activities during 2012.

As of this writing, the ELCAT Facilities Improvement Project is nearing completion of the construction phase, with over 1800 square feet of new production and media education space that will be accessible to residents as well as to students and faculty at the high school, who have an interest in community media production.

We also plan to make the large production studio available to town boards and civic groups for meetings and presentations that could be broadcast live or recorded. The studio can be arranged to seat an audience of up to 50 people.

With the transition to the new studio, we have begun redesigning both the look and format of our weekly news program, ELCAT News. Our goal is to improve the way we provide relevant weekly coverage of community issues and events, and to continue to expand the involvement of students and interested adults in every aspect of production.

2012 saw some challenges to our ability to maintain that goal, particularly with respect to news production and with respect to our plans to develop educational content for Channel 20. A significant portion of our program production came unexpectedly to a halt in August, just as we began to be immersed in the studio renovation project. Since September, however, students have stepped up to help us produce several informational programs for the schools, and we are optimistic that our new facilities will put us back on track to bringing channel 20 online in the coming year.

The new facilities will also include upgrades to equipment that will allow more content to be broadcast live, both over the cable system and over the internet, including meetings and events from remote locations, while vastly improving the efficiency of recording, editing and scheduling our content.

We continue to work closely with other town boards and departments, the Council on Aging, and town's civic and business organizations.

We produced 389 programs for broadcast during 2012, an increase of 14 over 2011.

There are, at this writing, 340 ELCAT programs available online at our third-party video site, <http://elcat.peg.tv>. Direct links to that site, as well as information about ELCAT's programs, staff, policies and TV broadcast schedules are available from our page at the new Town Website, or from our ELCAT page, <http://elcat.eastlongmeadowma.gov>.

ELCAT continues to be committed to improving the quality of its programming and expanding the opportunities the media center provides to the East Longmeadow community. I remind citizens that ELCAT's facilities, training and resources are always available to any resident with an interest in producing programming for broadcast, learning how to use new media technology, or volunteering here at the center. Please call or email us at any time.

# Section 8: Library, Recreation and Culture

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**Programs produced by ELCAT in 2012:**

ELCAT News	44
BOARD MEETINGS	112
TOWN MEETINGS	2
OTHER MUNICIPAL MEETINGS, HEARINGS and PUBLIC FORUMS	4
SCHOOL PROGRAMS AND EVENTS	24
TOWN EVENTS	6
SPORTS (ELHS VARSITY GAMES)	106
COUNCIL on AGING and SENIOR FRIENDSHIP CLUB	41
EAST LONGMEADOW LIBRARY EVENTS	17
ROTARY CLUB SUMMER CONCERTS	8
OTHER CIVIC CLUB EVENTS - ELCAT PRODUCED	3
LOCAL HISTORY and LOCAL INTEREST	17
<b>Community produced/Volunteer produced Programs</b>	<b>11</b>
<b>TOTAL</b>	<b>389</b>

Finally, I am grateful to Studio Assistant Kelly Glover, Interns Kerri McCormack and Michaela Sheranko, and our student volunteers and community producers, without whose effort and commitment we would be unable to operate. Thanks, also, to the many town officials and their department staff with whom we have the privilege of working so cordially throughout the year.

Respectfully submitted,  
Don Maki, Director

## Cultural Affairs Council

**To the Board of Selectmen:**

The East Longmeadow Cultural Affairs Council is an organization composed of five town residents appointed by the Board of Selectmen. The Council is responsible for distributing funds allocated to the town by the Massachusetts Cultural Council. The funds are used to support programs in the Arts, Humanities and Interpretive Sciences. The amount allotted by the MCC to the town is determined by the State's Local Aid Formulas. This amount is based upon population and equalized property values, in order to provide more substantial amounts for low-income communities.

For grant year 2013 (Sept 1, 2012 to Dec 31, 2013) the council received 19 grant applications requesting a total of \$13,450.

Nine applications were funded using the \$3,870 from MCC and \$2,340 of locally raised funds, for a total of \$6210 granted.

The projects that were funded include the following:

- 4th of July Parade
- Irish Heritage Month Concert
- Senior Theater play
- A Sing-along for Seniors
- The Jazz Bones, a Music Concert
- The Coming of Age Storytelling Project for 7th graders
- Monet's Mirror: How to pastel paint "Water Lilies"
- East Longmeadow Rotary Summer Concert Series
- Laugh for the Health of It

- Know Your Facts About Your Snacks
- Magic of Science, a school vacation program

The ELCAC would like to thank the residents of East Longmeadow for their continued support of the programs we fund and encourage everyone to attend the events.

If you are interested in becoming a member of the Cultural Council, please send a letter of interest to the Board of Selectmen. The Council will need two new members this year. Two of the present members must step down due to state imposed term limits.

Respectfully submitted,  
Jean Delaney, Chair  
Michael Harrigan  
Sandra Kowen  
Joan O'Shaughnessy  
John Robinson

## Historical Commission

**To The Board of Selectmen:**

The year 2012 was a very busy and productive year for our Historical Commission. We had two speakers whom presented programs to the public this year. At our spring program in April held at the Red Schoolhouse, E.L.C.A.T director Don Maki spoke about the future of community media in the misinformation age. Our fall program was held at the senior center, in October, with Renee Oliveri and others speaking on the history of the quarrying industry and the McCormick-Longmeadow Brownstone Company which ran one of the last working quarries in East Longmeadow. We were delighted to have a record eighty people attend this program!

We displayed the Bicentennial Quilt at the senior center for several weeks during the month of April. We received some great feedback and fond remembrances from many people.

One of our long time members, John Makara, resigned as a commissioner after twenty years of service. We are currently waiting for the town to appoint a new commissioner to fulfill this vacancy.

In our history room, located on the second floor of the library, we continue to catalog and organize the documents and photographs in our archives. We have two E.L.H. C. members and one library trustee who spend each Tuesday night working on this project. The Historical Museum house continues to be opened to the public the third Saturday of each month. During the months of September thru June, two of our members have opened the house for afternoon tours between 1:00 to 3:00 p.m.

The current Commissioners are Bruce Moore, Anthony Zampiceni, James H. Davis, Laura Peavey, Joan Earnshaw and Eleanor J. Seligman. Our associate members are John H. Makara, Joyce Kent, Linda Kern, Brian Falk, Peter Burns, Lorraine Eastman, Gina Szykaruk and Robert Jackson

We look forward to serving the town in the year 2013 and beyond

Respectfully submitted,  
Bruce Moore, Chairman  
East Longmeadow Historical Commission

# Section 9: Health and Human Services

## Board of Health

### To the Residents of East Longmeadow:

The primary concern of the Board of Health is protecting the public health of the citizens of East Longmeadow. In 2012 the Board of Health administered and responded to many important day-to-day functions including: conducting food establishment inspections, issuing a wide variety of licenses and permits, addressing animal control matters, and ensuring the proper disposal of solid and hazardous waste. The Board participated in emergency planning and response. In 2012, the Board established regulations for Body Art Establishments, and supported the Planning Board in developing a by-law for Massage Therapy Establishments that was approved by Town Meeting.

Fred Kowal acted as the Board's Health Agent for the 29th year. The Board of Health relied on his expertise on many public health topics. He conducted food service inspections for annual renewals and temporary permits for special Town and private events. There was a total increase of 38 permits over the previous year, from 154 to 192, as follows:

Type	Number Issued
Food Service	90
Retail Food	25
Frozen Dessert	7
Bakery	12
Catering	9
Milk & Cream	49
<b>Total</b>	<b>192</b>

The Board also issued 18 Tobacco Licenses and 3 Outdoor Wood Boiler permits, which was the same as in 2011.

Jo Ann Andrews, Public Health Nurse for the Town, retired in the spring. Ms. Andrews worked tirelessly and with little fanfare to investigate and report on infectious diseases in Town. She was a strong and knowledgeable advocate for public health. The Board is grateful for her work ethic and dedication to the residents of East Longmeadow.

2012, while not nearly as dramatic weather-wise as 2011, still provided times when emergency plans were activated. Superstorm Sandy, which proved to be a devastating storm along the east coast in late October, fortunately spared East Longmeadow from its worst. The Board of Health, in coordination with other municipal departments, began planning early and stood ready throughout the storm's run. Carleen Eve Fischer Hoffman, appointed by the Board as the Town's Medical Reserve Corps Unit Coordinator in late September, gained immediate on-the-job training.

Thomas O'Connor was re-appointed as the Animal Control Officer, and Melissa DeFino was re-appointed as Alternate Animal Control Officer. Mr. O'Connor has overseen a transformation in the effectiveness of this important health function. Their training increased greatly, leading to professional certification and appointment to the state organization. Through both of their efforts dog licensing rates have increased, resulting in increased rates of rabies vaccinations. The Board looks forward to continuing to support Mr. O'Connor's and Ms. DeFino's efforts in 2013.

East Longmeadow hosted the regional Annual Household Hazardous Waste Day on September 15th. This was the fifth consecutive year this event was held at the East Longmeadow Fire Station. The regional event also included the Towns of Hampden, Longmeadow, Ludlow and Wilbraham. The event was free, and East Longmeadow's portion of the disposal costs was paid for by Allied Waste/Republic Services, as part of the Board's agreement with the hauler. This was the biggest HHW event ever held here: 375 cars came through, 112 of them from East Longmeadow; compared with 269 and 91, respectively, from 2011. Approximately 7,570 gallons of hazardous materials were collected, and 22 mercury thermometers were exchanged for new ones. These numbers easily surpass the 5,760 gallons and 16 thermometers collected in 2011. The Board thanks the public, volunteers, Allied Waste/Republic Services, the Fire Department, Department of Public Works, Police Department and Clean Harbors for making this event a huge success.

The Board of Health encourages citizens to provide input regarding any public health issues or concerns by contacting the Board of Health Office by telephone at (413) 525-5400 ext. 1100; or via email at: [nbreault@eastlongmeadowma.gov](mailto:nbreault@eastlongmeadowma.gov)

Respectfully submitted,

BOARD OF HEALTH

Peter S. Punderson, Chairman, Board of Health

Paul L. Federici, Chairman, Board of Selectman

Debra A. Boronski, Clerk of the Board

## Health Inspector

### To Board of Health

In Massachusetts, the Health Agent is sworn to enforce the many statutory mandates within the Mass. General Laws. This includes any local health rules and regulations. An Agent, by law, has the full authority of the Board when performing these duties and must have the Board's full support to be effective. I am grateful for that support.

Our primary responsibility is to respond to all complaints concerning public health and safety. This includes working closely and in harmony with other Town departments (Building, Police, Fire, DPW, etc)

A Health Agent must maintain a working knowledge, through continuing education, of all changes in laws and technology. This includes facing new challenges that occur (e.g. emergency planning/natural disasters).

With over 50 years of public health service, I take pride in protecting the legal interests, and authority of the Board. This makes the Town of East Longmeadow a safer and healthier place for its residents to live.

Respectfully Submitted,  
Frederick Kowal, B.S., R.S.  
Health Agent

## Section 9: Health and Human Services

### Animal Control

For the 2012 Calendar year I, Tom O'Connor has served the Town of East Longmeadow as the Animal Control Officer (ACO) and Animal Inspector. Also during this time Melissa DeFino served as Alternate Animal Control Officer/Inspector. The role and duties of our office is "Protecting the Health, Safety and Welfare of People and Animals."

In this regard we would like to remind dog owners of their legal and civic obligation to license them every year starting on January 1st and ending on March 31st of that Calendar year. Late fees will be applied for being delinquent after March 31st. In addition to dogs the owners/keepers of cats and ferrets must also have them vaccinated against rabies by a licensed veterinarian according to the veterinarians and manufacturer's directions, and shall cause such dog, cat or ferret to be revaccinated at intervals recommended by them.

#### DEPARTMENT STATISTICS

Our department responded to approximately 128 stray dog calls, of these 44 strays were captured and taken to Porter Rd Pet Care who performs the vital role of Town Dog Pound, and 13 were transferred directly back to the owner by the ACO. Five dogs were not claimed and were successfully rescued out to shelters/rescues for placement in new homes and two were held over due to medical condition of owner. Three dogs were treated for illness or injuries, the majority of remaining strays were claimed by their owner before the ACO arrived on scene. Only one abandoned and sick stray was euthanized by our office during 2012. In addition, we responded to approximately 16 nuisance complaints, eight aggressive dog calls, 97 wildlife calls, and four calls for mutual aid from surrounding Towns and the MSPCA.

We also responded to four dog and cat versus vehicle accidents, unfortunately all resulted in the pets demise. The Department also investigated 12 incidents involving cruelty to animals. One incident is still open and being jointly investigated with the Police Department and the MSPCA. All other cases were successfully mitigated.

As the Animal Inspector I conducted 25 Barn/Farm inspections, resulting in 23 active barns being identified. These 23 barns included horses, donkeys, ponies, goats, ducks, and chickens.

During the calendar year of 2012 twenty rabies quarantines involving dog on dog, dog on human, cat bite to humans and five bites of unknown origin to cats and one from wildlife were handled through our department. Approximately eight additional bites were reported, but we were unable to investigate due to lack of information or out of jurisdiction.

#### OTHER SIGNIFICANT ACCOMPLISHMENTS, ACTIVITIES, AND ACHIEVEMENTS

The Department held a rabies vaccination and licensing fair at A.W. Brown's on March 17th (58 dogs and cats were vaccinated which was an increase of 30 pets from 2011). Without the assistance from Holyoke CC Vet Tech Program, Dr. Jaworski, DVM, A.W. Brown's and the Town Clerk's Office this event would not have been possible.

During the course of 2012, I attended and graduated from the Massachusetts Animal Control Officers Association Academy (ACOAM) to become the Town's first Certified Animal Control Officer. I also

attended meetings held by the Massachusetts Department of Agriculture/Animal Health Division as the Animal Inspector. In addition Melissa DeFino and I attended and passed the "Animatch" Canine Observation Behavior Training Class we voluntarily attended.

We were later presented with an ACO/Canine Observation and Behavior Kit valued at \$750 from "Animatch" and the Massachusetts Animal Coalition for participating in their Canine Behavioral Training Program and our willingness to assist in the evaluation of strays and abandoned dogs in our area.

The Department applied for and was awarded an open yearly grant of up to \$1,000 from the Massachusetts Veterinarians Medical Association (MVMA). This Grant is designed to help Municipalities pay for the medical care associated with the many strays and abandoned dogs that are picked up and handled throughout the year. We also applied for a free microchip scanner from AVID a major chip manufacturer, which we later received. This item was valued at around \$150.

The Department working with local veterinarians has significantly reduced the cost to the Town associated with the care and treatment of injured and abandoned dogs and cats.

The Department completed an updated study of the Animal Control Officer Position and dog licensing process, which identified a number of opportunities for improvement. The study with attached recommendations was sent to the Board of Selectmen for their review and consideration. One of these recommendations was presented as a warrant article in the Town's Annual Meeting in May of 2012 and passed. This key recommendation was to increase the late licensing fees and Leash Law violations in order to assist us in correcting irresponsible pet ownership. This change will not only help with correcting irresponsible pet owner's behavior, but will also help to safe guard our community by ensuring greater rabies vaccination compliance in addition to generating additional revenue to the Town. The remaining recommendations some of which were implemented, others pending or under review will enable the Department to be proactive, responsive, and better equipped. This will result in a more efficient, safer and stream lined department that will result in improved quality of life for all residents.

The Department working with the Town Clerk's Office conducted an extensive dog licensing project in the spring of 2012. This project increased the number of vaccinated and licensed dogs in Town. The net result of this project was an increase of 311 dogs vaccinated and licensed and \$7,830 dollars of ongoing yearly revenue raised.

In summary, the Animal Control Department has investigated approximately 310 calls/complaints concerning strays, bites, nuisance barking, licensing issues, and irresponsible animal ownership. This includes the Barn Book inspections and wildlife calls.

Respectfully submitted by

Tom O'Connor  
Certified Animal Control Officer/Animal Inspector

"Protecting the Health, Safety & Welfare of People & Animals"

# Section 9: Health and Human Services

## Council on Aging

### Mission Statement

*The Council on Aging supports and promotes the independence and social, physical and emotional well-being of East Longmeadow elders by implementing and maintaining quality education, nutrition, recreational and wellness programs.*

### Values

- Open to all with a variety of programs in a safe environment
- Promote and maintain health and well-being
- Provide a welcoming and attractive, well maintained Senior Center and outdoor recreational facilities
- Ensure confidentiality and professionalism in all interactions with participants and the public

### Vision

- To be recognized as an essential town department
- To be a critical department that responds to town-wide disasters and emergencies
- To be a vital community resource to engage individuals with diverse skills, talents and abilities to assist the elders in East Longmeadow
- To be a department that responds to the growing needs of an older population

The 2012-2013 program year for the Council on Aging yielded significant accomplishments. The revision and updating of the mission statement was completed by the strategic planning committee and will be the foundation for all funding priorities, programming and staff focus.

Another accomplishment was the completion of a multi-year renovation project. For people visiting for the first time, they are amazed at the quality of work by our Department of Public Works and the welcoming atmosphere that has been created both aesthetically and personally from the staff and volunteers.

We are proud of the variety of programs that are offered:

- Health and wellness programs
- Advocacy
- Outreach and community Education
- Health Insurance Counseling
- Energy Assistance
- Food Pantry
- Alzheimer's Support Group
- Matter of Balance Workshop
- Strength and Cardio Classes
- Adaptive Arthritis Foundation Exercises
- Dance Programs
- Bocce Courts
- Volunteer opportunities
- Legal consultation
- Billiard Room and instruction
- Intergenerational Programs
- Art Class
- TRIAD
- Baystate Deaf Seniors
- Congregate Meal site
- Meals on Wheels

More accomplishments...

**Transportation** – The East Longmeadow and Hampden Council on Aging collaborated this year to provide affordable paratransit services to its older residents who no longer drive. A grant was awarded to the East Longmeadow Council on Aging for a regional initiative to begin the service and over 1,900 trips were provided during the first 6 months.

Elders pay \$1.00 each way. Two Town Trolley has proved its efficiency in a very short time period. The cost of providing a ride is \$7.00 vs. PVTAs cost of \$20.00 per trip. Grants and donations are submitted by both Directors' monthly to support this very successful and much needed service. A special thanks to Becky Moriarity and Wendy Trurer, Director of the Hampden Council on Aging

**Emergency Shelter Operations** – The Council on Aging played a critical role in the opening and ongoing operations of the emergency shelters during the Tornado and October Storm of 2011. Since these events, a committee appointed by the Board of Selectmen has met on a regular basis to solidify the policies and procedures that will be put in place when responding to future town emergencies.

### Challenges

**Funding** – The COA is grateful of the financial support of the town; however two of our largest programs, Meals on Wheels and Transportation are self-funded. The majority of the Director's time has been spent in resource development including grant writing, pursuing sponsorships and encouraging donations to the programs. Many of these resources are one-time awards, so funding opportunities will become saturated.

**Space restrictions** – Waiting lists and program delays have become an unwelcomed occurrence at the Senior Center. Although a beautiful focal point in the community, it is not large enough to meet the growing interest and participation that has occurred since the renovation and increase in programming.

### In Appreciation

The Council on Aging is heavily dependent upon the collaboration and support from all of the town departments. We are very grateful for the generosity and cooperation shown by all the Department Heads, their staff and members of the Board of Selectmen.

Volunteers are the backbone of how and what we do. Thank you to the 200+ gems who make this Center a jewel.

We also want to thank the community for their tremendous efforts donating food and items to our Food Pantry. Over 60 families are served monthly and we are continually stocked up by the generous efforts of various groups, individuals and organizations.

Finally, planning for retirement is a core support that is offered at Councils on Aging, but when a valued member of the staff retires from our department it is difficult to accept. This year our Head Cook Jimmy McCormick retired. Jimmy's cheerful presence and creative skills in the kitchen will be greatly missed.

At the time of the writing of this report, Sandy Grabierz, Program and Volunteer Coordinator for the COA submitted her resignation after 10

## Section 9: Health and Human Services

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years of employment with us. The Council on Aging's success and growth has been a direct result of Sandy's tireless energy, sensitivity and knowledge of the unique needs of elders in our community. Hiring someone to replace Sandy will be a daunting and difficult endeavor. I personally would like to thank Sandy for the support and understanding she has shown me in my role as Director for the past 6 years.

Respectfully submitted:

Carolyn Brennan, Executive Director

COA Board Members

Tim Sheranko, Chairman

Bill Marley, Vice Chair

Melinda Mandeville, Secretary

Doreen Harrison Sandy Maybury Theresa Govoni-Moylan

Barbara Farrell Leon Osborne Donna Feathler, Associate Member

Gary Delisle Foy Miller Rich Freccero

### Veterans' Services

The year 2012 for this department has proven to be very challenging...

Sometime early in 2012, the town of East Longmeadow approached the board for The Department of Veterans Services for the District of Eastern Hampden County with the idea of East Longmeadow joining this district; the East Longmeadow veterans' agent had expressed a strong desire to retire. The board met with representatives of East Longmeadow on a number of occasions to discuss this possibility and to work out such things as logistics, coverage etc. In addition, a number of back and forth's between the board and the Commonwealth's Department of Veterans' Services (the agency with statewide responsibility for the Chapter 115 Program) had to take place; without the approval of Boston, the inclusion of East Longmeadow into the district could not happen. The final application for the newly formed district was presented to Boston in a letter dated 11 August 2012; approval by Boston was received by the board shortly thereafter.

At that point the newly formed district included the town of East Longmeadow, Hampden, Holland, Monson and Wales; with the main office located (as it has been since 1946) in Monson, Ma; and satellite locations in each member town; it's worked out very well. Veterans in each town are being attended to and there have been no interruptions in state reimbursements

The very important aspect of community outreach continues, this office has no qualms about going to the home of the applying veteran (and or spouse) when he or she is unable to visit our office or location. Home visits have been made to folks in all the towns covered by this district, East Longmeadow, Hampden, Holland, Monson and Wales and each visit has been well received and much appreciated.

These efforts will continue into 2013.

Respectfully submitted,

John M. Comerford

Director Veterans' Services

District of Eastern Hampden County

### East Longmeadow Housing Authority

**To the Residents of East Longmeadow:**

The housing authority has 188 units of elderly/handicapped units located at the Village Green, Inward Commons, Quarry Hill and McLaren House. The age requirement is 60 years of age with no limitations for qualified handicapped. Income limits for our elderly/handicapped units are \$45,500 for a single and \$50,000 for a couple. Rent is based on 30% of income with deductions.

Our McLaren House is a large single-story building containing fifteen apartments, some handicapped accessible. The apartment consists of a bed/sitting room, kitchenette and lavatory, with shared living spaces in the center – a large common kitchen and dining area where a hot noon time meal is cooked and served five days a week – as well as two living rooms used for entertaining family members or enjoying TV or visiting together. This type of project is another concept in housing. Designed to help the elderly remain independent as long as possible with some supportive services.

We have an additional 25 units of low income in Phase I at Brownstone Gardens, and income limits for our Massachusetts Rental Voucher Program (MRVP) have been increased to \$22,340 and \$30,260 respectively. Rent is 40% of income with deductions.

We also have 6 family homes throughout the town. Rent is 27% of their income and the income limits are based on the number of household members.

More information is available by calling 525-7057 and applications are available for all programs through our office, located at 81 Quarry Hill.

Our board meetings are held once a month on the second Wednesday at 10:00 a.m. at the Quarry Hill Community Building unless otherwise posted.

Respectfully submitted,

Joseph D'Ascoli, Chairmen

Jean Peirce

Jean Cavanaugh

Debra Boronski

Teresa Cavanaugh



**East Longmeadow Town Hall • [www.eastlongmeadowma.gov](http://www.eastlongmeadowma.gov)**