

Town of East Longmeadow

2013

Annual Report

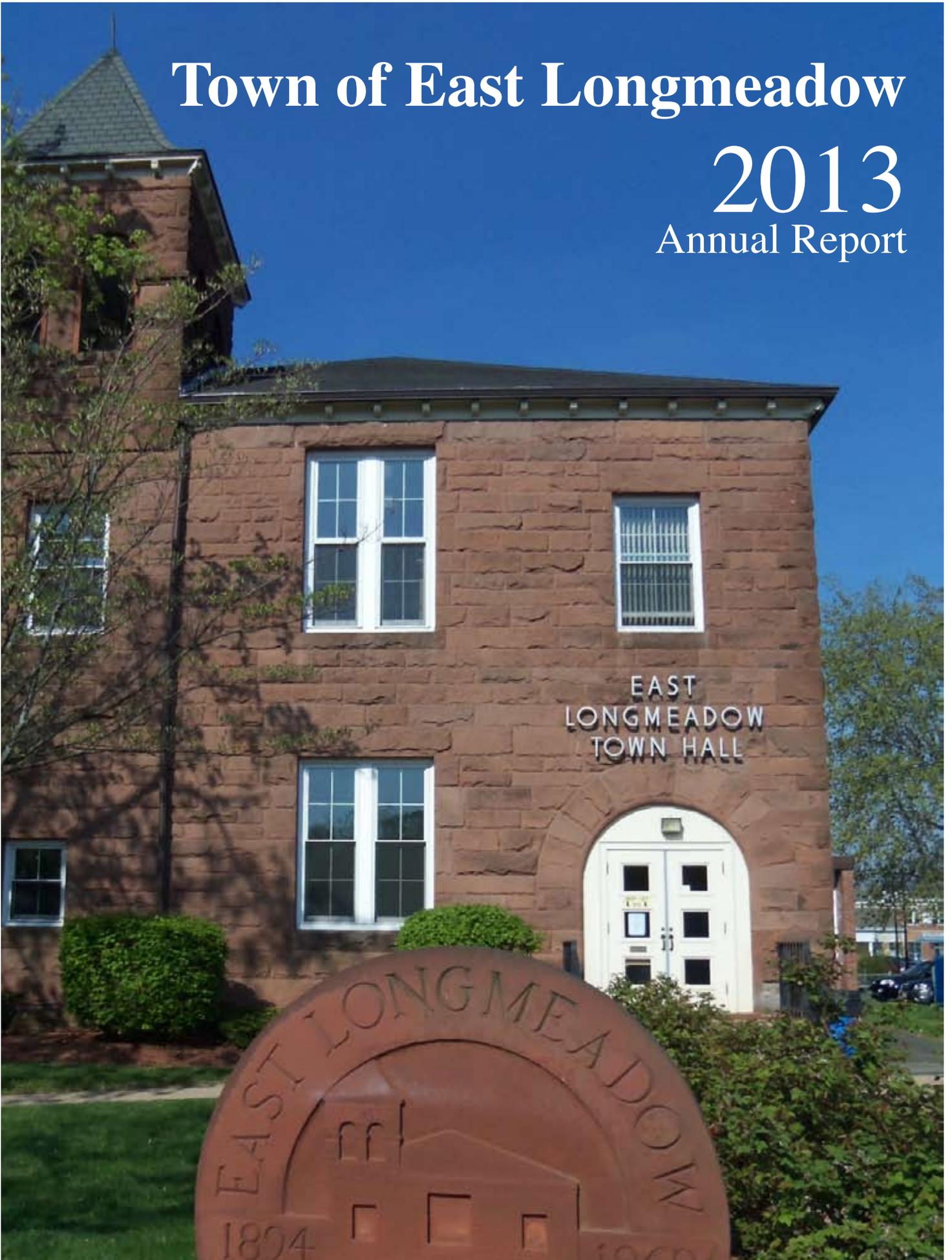


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Section 1: General Information

East Longmeadow Facts

Settled:	1720
Incorporated:	1894
County:	Hampden County
Area:	13.4 sq miles
Mileage of Town Public Ways:	119 miles
Highest Altitude:	Prospect Street 391.50 feet above sea level
Form of Government:	Open Town Meeting Board of Selectmen Town Administrator
Fiscal Year:	The current Fiscal Year (FY2014) runs from July 1, 2013 to June 30, 2014

Vital Statistics

Recorded in Town Clerk's Office:

	2013	2012	2011	2010	2009
Births					
Male	52	56	73	51	61
Female	48	57	64	43	74
Totals	100	113	137	94	135
Deaths	339	327	325	307	347
Marriages	84	77	64	54	83

Elected and Appointed Boards, Commissions and Officials 2013

ELECTED AND APPOINTED BOARDS AND COMMISSIONS

BOARD OF SELECTMEN & BOARD OF HEALTH:

ELECTED, 3 Members

Paul L. Federici, Chairman, Board of Selectmen, 19 Hampden Road

Angela Thorpe, Chairman, Board of Health, 89 Day Avenue

Debra A. Boronski, Clerk of the Board, 157 Somers Road
(Elected December 18, 2012)

Peter S. Punderson, Chairman, Board of Health, 191 Pease Road
(December 18, 2012-April 9, 2013)

Nick Breault, Town Administrator, Town Hall

BOARD OF ASSESSORS:

ELECTED, 3 Members

J. William Johnston, Chairman, 3 Pineywoods Drive

Martin J. Grudgen, Member, 19 Cross Meadow Road

Christine M. Saulnier, MAA, Clerk of the Board, 218 Shaker Road

Diane Hildreth, Director, Town Hall

EAST LONGMEADOW HOUSING AUTHORITY:

5 Members, 4 Elected and 1 Governor's Appointee

Joseph D'Ascoli, Chairman, 27 Saugus Ave

Jean G. Peirce, 11 Susan Street

Jennie M. Cavanaugh, 10 James Street

Debra A. Boronski, 157 Somers Road

Teresa D. Cavanaugh, 50 Franconia Circle

Lynn Booth, Director, 81 Quarry Hill

BOARD OF LIBRARY TRUSTEES:

ELECTED, 6 Members

Arthur T. McGuire, Chairman, 160 Pleasant Street

Virginia Robbins, Vice Chair, 58 North Circle Drive

Amieland Singh, Secretary, 54 Pine Grove Circle

Claudine R. Bouchard, 112 Orchard Road

Charles H. Gray, 26 Marci Avenue

Ronald M. Micucci, 11 Peachtree Road

Susan Peterson, Director and Recording Secretary, 60 Center Square

MODERATOR:

ELECTED

James B. Sheils, 170 Tanglewood Drive

PLANNING BOARD: ELECTED, 5 Members

George Kingston, Chairman, 66 Rural Lane

Michael R. Carabetta, Vice Chairman, 202 Allen Street

Ralph E. Page, Clerk, 306 Prospect Street

Alessandro F. Meccia, 32 Hampden Road

Tyde Richards, 566 Prospect Street (Appointed August 6, 2013)

Michael S. Przybylowicz, 5 Chatham Circle (Resigned July 26, 2013)

Robyn D. Macdonald, Director, Town Hall

BOARD OF PUBLIC WORKS:

ELECTED, 3 Members

John F. Maybury, Chairman, 215 Prospect Street

Daniel S. Burack, 157 Somers Road

Thomas G. Wilson, Jr., 237 North Main Street

Dave Gromaski, Superintendent and Town Engineer, Town Hall

SCHOOL COMMITTEE:

ELECTED, 5 Members

Richard L. Freccero, Chairman, 9 Channing Road

Elizabeth M. Marsian-Boucher, Vice-Chair, 138 Pease Road

William Fonseca, 31 Van Dyke Road

Gregory M. Thompson, 426 Porter Road

Deirdre Mailloux, 55 Rockingham Circle

Gordon Smith, Superintendents of Schools, 180 Maple Street

Section 1: General Information

APPROPRIATIONS COMMITTEE:

APPOINTED BY TOWN MODERATOR, 8 Members

Russell F. Denver, 2 Lester Street, Chairman

James Broderick, 35 Brookhaven Drive

Rocco Carabetta, 16 Redstone Drive

James Walsh, Sr., 29 Brynmawr Drive

Eric Madison, C/o Town Hall

Dawn Wiezbicki-Starks, 28 Elm Street

Salvatore (Sam) Pizzanelli, 80 Stonehill Road

Frank Iovine, 30 John Street

Tom Caliento, Town Accountant, Town Hall, (ex officio)

EAST LONGMEADOW CABLE ADVISORY COMMITTEE:

APPOINTED BY BOARD OF SELECTMEN, 5 Members

Angela Thorpe, Chairman, Town Hall

W. Lloyd Oakes, 87 Barrie Road

Don Maki, Director, 180 Maple Street

Nick Breault, Town Administrator, Town Hall, (ex officio)

CAPITAL PLANNING COMMITTEE: APPOINTED BY BOARD OF SELECTMEN AND MODERATOR, 6 Members

Rocco Carabetta, Chairman, 16 Redstone Drive

Stephen G. Loyack, 60 Smith Ave.

Eric Madison, C/o Town Hall

Thomas O'Connor, 3 Orange Street

Ryan Quimby, Information Technology Director, Town Hall

Conrad M. Wiezbicki, 158 Pleasant Street

Tom Caliento, Town Accountant, Town Hall, (ex-officio)

COMMUNITY PRESERVATION COMMITTEE:

APPOINTED BY BOARD OF SELECTMEN AND PER COMMUNITY PRESERVATION ACT

George Kingston, Chairman, 66 Rural Lane, Conservation

Mary Ellen Goodrow, Clerk, 3 Greenacre Lane, Citizen-at-Large

Lynn Booth, 81 Quarry Hill, Housing Authority,

Colin Drury, 329 North Main Street, Recreation Commission

Ralph E. Page, 306 Prospect Street, Planning Board

Thomas Wilson, Jr., 237 North Main Street, Board of Public Works

Anthony Zampiceni, Historical Commission, 3 Dell Street,

William Caplin, 16 Broadleaf Circle, Citizen-at-Large

CONSERVATION COMMISSION:

APPOINTED BY BOARD OF SELECTMEN, 7 Members

Craig Jernstrom, Chair, 36 Westminster Street

George C. Kingston, Vice Chair, 66 Rural Lane

Sheron Williams, Clerk, 62 Prospect Hills

Michael Salvon, 75 Canterbury Circle

Thomas O'Brien, 160 Mapleshade Avenue

Michael McCall, 34 Pease Road

Rene Reich-Graefe, 34 Pilgrim Road

COUNCIL ON AGING:

APPOINTED BY BOARD OF SELECTMEN, 11 Members

Tim Sheranko, Chairman, 30 Rogers Road

Bill Marley, Vice-Chair,

Melinda Mandeville, Secretary, 202 Pinehurst Drive

Gary DeLisle, 45 Taylor Street

Barbara Farrell, 73 Elm Street

Donna Feathler, Associate Member, 30 Clareside Drive

Richard Freccero, 9 Channing Road

Theresa Govoni-Moylan, 190 Kibbe Road

Doreen Harrison, 225 Pinehurst Drive

Foy M. Miller, 14 Overbrook Drive

Leon Osborne, 47 Schuyler Drive

Carolyn Brennan, Executive Director, 328 North Main Street, (ex-officio)

EAST LONGMEADOW CULTURAL AFFAIRS COUNCIL:

APPOINTED BY BOARD OF SELECTMEN, 7 Members

Sandra Kowen, Chairperson, 117 Pinehurst Drive

Christine Joenk, Treasurer, 27 Overlook Drive

Carl Gahm, 179 Mountainview Road

Michael Harrigan, 320 Maple Street

Christine Williams, 58 Maplehurst Avenue

Jean Delaney, 66 Rural Lane

EAST LONGMEADOW ADA COMMISSION:

APPOINTED BY BOARD OF SELECTMEN, 10 Members

Daniel Hellyer, ADA Coordinator, Building Inspector, Town Hall

Nick Breault, Town Administrator, Town Hall

Carolyn Brennan, Council on Aging Executive Director,
328 North Main Street

Jean Delaney, 66 Rural Lane

Bruce Fenney, Building Facilities Manager, Town Hall

Douglas Mellis, Police Chief, 160 Somers Road

Susan Peterson, Library Director, 60 Center Square

EMERGENCY MANAGEMENT:

APPOINTED BY BOARD OF SELECTMEN, 7 Members

Anthony Gentile, Jr.; Emergency Management Director, 8 Lull Street
(Appointed November 26, 2013)

Ryan Quimby, Acting Emergency Management Director, 60 Center Square
(Resigned effective November 26, 2013)

Douglas Mellis, Police Chief, 160 Somers Road

Sharon Bernard, Shelter Manager, 12 Country Club Drive

Brian Falk, 53 Avery Street

Forrest Goodrich, 15 Alandale Drive

Margaret Cantwell, 9 Garland Avenue

Al Grimaldi, 48 Millbrook Drive

HISTORICAL COMMISSION:

APPOINTED BY BOARD OF SELECTMEN, 7 Members

Bruce Moore, Chairman, 76 Birchland Avenue

Anthony Zampiceni, Vice-Chairman, 3 Dell Street

Laura Peavey, Secretary, 43 Greenacre Lane

James H. Davis, 117 Somers Road, Treasurer

Joan Earnshaw, 16 Melwood Avenue

Eleanor J. Seligman, 56 Somersville Road

ASSOCIATE MEMBERS:

Glenda Ball, 138 Fernwood Drive

Section 1: General Information

Wayne Bickley, 552 Springfield St., Somers, CT
Robert Jackson, 17 Brook Street
Joyce Kent, 198 Prospect Street
Linda Kern, 104 Prospect Street

**EAST LONGMEADOW HOUSING PARTNERSHIP COMMITTEE:
APPOINTED BY BOARD OF SELECTMEN, 5 Members**

Paul Federici, Chairman, Board of Selectmen Representative, Town Hall
Adam J. Dubilo, 263 North Main Street
Sandra E. Osborne, 75 Pleasant St. B101
Thomas Fitzgerald, 364 Somers Road

**INDEPENDENCE DAY COMMITTEE:
APPOINTED BY BOARD OF SELECTMEN, 11 Members**

Carl Ohlin, Chairman Dave Relihan
Denise Cote George Smarz
Brian Falk John Hawley
Michael Gordon Stephen J. McGirr
Bob Nichols Bruce Durand
Bob Wogatske

**LOCAL COMMUNITY ACCESS TELEVISION (ELCAT) COMMITTEE:
APPOINTED BY BOARD OF SELECTMEN, 7 Members & 1 Alternate**

Angela Thorpe, Chairman, Town Hall
Don Maki, ELCAT, 180 Maple Street
Bruce Adams, 38 John Street
Rich Freccero, 9 Channing Road
W. Lloyd Oaks, 87 Barrie Road
Nick Breault, Town Administrator, Town Hall
Ryan Quimby, IT Director, Town Hall

**LOCAL EMERGENCY PLANNING COMMITTEE:
APPOINTED BY BOARD OF SELECTMEN**

Brian A. Falk, Chairman & CERT Coordinator
Frank Morrisino, Jr., Vice Chairman
Carleen Eve Fischer Hoffman, MRC Coordinator
Bill Pruyne, American Red Cross Liaison
Dr. Michael Lemanski, Health Representative
Nick Breault, Board of Health & Selectmen's Representative
Raymond Kallaugher, Citizen Representative
Gordon Smith, School Department & Buses
Melinda Mandeville, Council on Aging Representative
Roy Esposito, DPW/Transportation Liaison
David Pelletier, AMR/Emergency Medical Service Representative
Jody O'Brien, Environmental Representative
Stephen Rybacki, Fire Department Liaison
John Dearborn, Regional Hazmat Team Representative
Mike Maheux, Industry Representative
Chris Buendo, Media Representative
Douglas Mellis, Police Chief
Jeffrey Dalessio, Police Liaison
Ryan Quimby, Emergency Management & IT Director
Mary Lou Donahue, School Nursing Supervisor

Bruce Augusti, Massachusetts Emergency Management Representative
Brian Falk, Chairman

MEMORIAL DAY COMMITTEE:

Kevin McMaster, Chairman
Felix Demechele, Co-Chairman
Carmine DiFranco Russell Rennell
Ronald Davis Peter Verteramo

**PUBLIC SAFETY ADVISORY COMMITTEE:
APPOINTED BY BOARD OF SELECTMEN, 8 MEMBERS,
& 1 Alternate**

Andrew W. Fraser, Chairman, 26 Rolling Meadow Lane
Philip Chapman, 21 Pineywoods Drive
Barbara Mulak, 262 Millbrook Drive
John M. Bobianski, 101 Hillside Drive
Attorney John A. O'Neil, 10 Lessard Circle
Craig Tedeschi, 173 Nottingham Drive
Frank Morrisino, 36 Lori Lane
Michael R. Sacenti, Alternate, 87 Pilgrim Road

**RECREATION COMMISSION:
APPOINTED BY BOARD OF SELECTMEN, 9 Members**

Thomas Kaye, Chairman, 265 Millbrook Drive
Carolanne Elmendorf, 11 Hanward Hill
Charles Gray, 26 Marci Avenue
Thomas Kennedy, 21 Holland Drive
Daniel Kelly, 85 Meadow Road
Faith W. Leahy, 16 Elizabeth Street
Michael O'Neil, 40 Holy Cross Circle
John O'Heir, 41 Ridge Road
Nancy Roberts, 30 Franconia Circle
Colin Drury, Recreation Director, 328 North Main Street, (ex officio)

**REGISTRARS OF VOTERS:
APPOINTED BY BOARD OF SELECTMEN**

Thomas C. O'Connor, Chairman, 3 Orange Street, (R)
Steven Casey, 14 Meadow Road, (R)
Thomas Florence, Town Clerk,
(Appointed by statute G.L. C. 51, s. 15), Town Hall, (D)
James A. O'Connor, 84 Brookhaven Drive, (D)

**SAFETY COMMITTEE:
APPOINTED BY BOARD OF SELECTMEN, 8 Members**

Nick Breault, Town Administrator, Chairman, Town Hall
Carolyn Brennan, Council on Aging Executive Director,
328 North Main Street
Colin Drury, Recreation Director, 328 North Main Street
Daniel Hellyer, Building Inspector, Town Hall
Robyn MacDonald, Planning and Zoning Administrator, Town Hall
Douglas Mellis, Police Chief, 160 Somers Road
Paul Morrissette, Fire Chief, 150 Somers Road
Susan Peterson, Library Director, 60 Center Square

Section 1: General Information

ZONING BOARD OF APPEALS:

APPOINTED BY BOARD OF SELECTMEN, 7 Members

Mark J. Beglane, Chairman, 23 Forest Hills Road

John Garwacki, Vice Chair, 34 School Street

Charles H. Gray, Clerk, 95 Ridge Road

Brian Hill, 276 Pease Road

Francis Dean, Associate Member, 72 Pioneer Circle

Michael Carabetta, Associate Member, 202 Allen Street

TOWN OFFICIALS

(Annual Terms Unless Otherwise Noted)

TOWN ACCOUNTANT:

APPOINTED BY BOARD OF SELECTMEN, 3 Year Term

Thomas Caliento, Town Hall

ANIMAL CONTROL/DOG OFFICER/ANIMAL INSPECTOR:

APPOINTED BY BOARD OF HEALTH

Thomas C. O'Connor, Town Hall

ALTERNATE ANIMAL CONTROL/DOG OFFICER/ANIMAL

INSPECTOR: APPOINTED BY BOARD OF HEALTH

Melissa DeFino, Town Hall

BUILDING COMMISSIONER:

APPOINTED BY BOARD OF SELECTMEN, 3 Year Term

Daniel E. Hellyer, Town Hall

TOWN CLERK/TREASURER/TAX COLLECTOR:

APPOINTED BY BOARD OF SELECTMEN, 3 Year Term

Thomas P. Florence, Town Hall

CONSTABLE:

APPOINTED BY BOARD OF SELECTMEN

Michael J. Kane, 45 Old Farm Road, 1986-Present

TOWN ADMINISTRATOR:

APPOINTED BY BOARD OF SELECTMEN, 3 Year Term

Nick Breault, Town Hall

FENCE VIEWER:

APPOINTED BY BOARD OF SELECTMEN

Vacant

FIRE DEPARTMENT CHAPLAIN:

APPOINTED BY BOARD OF SELECTMEN

Father Kenneth DeVoie

FIRE DEPARTMENT CHIEF & EMERGENCY MANAGEMENT DIRECTOR:

APPOINTED BY BOARD OF SELECTMEN, 3 Year Term

Paul J. Morrissette, 150 Somers Road

FOREST WARDEN:

APPOINTED BY BOARD OF SELECTMEN

Paul J. Morrissette, 150 Somers Road

HEALTH INSPECTOR:

APPOINTED BY BOARD OF SELECTMEN

Aimee Petrosky, Town Hall, (Appointed June, 2013)

Fred C. Kowal, Town Hall (Retired, May, 2013)

KEEPER OF THE LOCK-UP:

APPOINTED BY BOARD OF SELECTMEN

Douglas W. Mellis, Police Chief, 160 Somers Road

LOCAL AUCTION PERMIT AGENT:

APPOINTED BY BOARD OF SELECTMEN

Nick Breault, Town Administrator, Town Hall

PARKING CLERK:

APPOINTED BY BOARD OF SELECTMEN

Lorraine Banspach, Assistant Executive Secretary, Town Hall

PLUMBING/GAS/SEPTIC TANK INSPECTOR:

APPOINTED BY BOARD OF SELECTMEN

Anthony Curto, Town Hall

ALTERNATE PLUMBING GAS/SEPTIC TANK INSPECTOR:

APPOINTED BY BOARD OF SELECTMEN

Rich Paige, Town Hall

POLICE CHIEF:

APPOINTED BY BOARD OF SELECTMEN, 3 Year Term

Douglas W. Mellis, 160 Somers Road

SUPERINTENDENT OF PUBLIC WORKS/TOWN ENGINEER:

APPOINTED BY BOARD OF PUBLIC WORKS

Dave Gromaski, Town Hall

SUPERINTENDENT OF SCHOOLS:

APPOINTED BY SCHOOL COMMITTEE

Gordon Smith, 180 Maple Street

TOWN COUNSEL:

APPOINTED BY BOARD OF SELECTMEN

James T. Donahue, Esq., Town Hall

TREE WARDEN:

APPOINTED BY BOARD OF PUBLIC WORKS

Franklin Miorandi, Town Hall

VETERANS GRAVES OFFICER:

APPOINTED BY BOARD OF SELECTMEN

Daniel Kneeland, 286 Maple Street

VETERANS SERVICES OFFICER:

APPOINTED BY THE EASTERN HAMPDEN COUNTY VETERANS SERVICE DISTRICT

John Comerford, Monson Town Offices,
29 Thompson Street, Monson, MA 01057

INSPECTOR OF WEIGHTS AND MEASURES:

APPOINTED BY BOARD OF SELECTMEN

Rudolf Kroisi, Town Hall

WIRING INSPECTOR:

APPOINTED BY BOARD OF SELECTMEN

Ed LaGue, Town Hall

ALTERNATE WIRING INSPECTOR:

APPOINTED BY BOARD OF SELECTMEN

Steven Scliopou, Town Hall

Section 1: General Information

The People Who Represent You

The Governor

His Excellency, Deval Patrick

Office Of The Governor, State House, Room 360, Boston Ma 02133
Tel. 617-725-4005 Fax 617-727-9725 Tty 617-727-3666

444 N. Capitol St., Suite 208, Washington, DC 20001
Tel. 202-624-7713 Fax 202-624-7714

State Office Building, 436 Dwight St., Suite 300, Springfield, MA 01103
Tel. 413-784-1200

Senators In Congress

The Honorable Elizabeth A. Warren (R)

317 Hart Senate Office Building
United States Senate, Washington, DC 20510
Tel. 202-224-4543

2400 John F. Kennedy Federal Building, Boston, MA 02203
Tel. 617-565-3170

The Honorable Edward Markey (D)

218 Russell Senate Office Building
United States Senate, Washington, DC 20510
Tel. 202-224-2742 Fax 202-224-2742

10 Causeway Street, Suite 559, Boston, MA 02222
Tel. 617-565-8519

Representative In Congress

First District - The Honorable Richard E. Neal (D)
2236 Rayburn House Bldg., Washington, DC 20515
Tel. 202-225-5601 Fax 202-225-8112

300 State Street, Suite 200, Springfield, MA 01105
Tel. 413-785-0325 Fax 413-747-0604

State Senator

First Hampden & Hampshire District - Senator Gale Candaras (D)
State House, Room 213B, Boston MA 02133
Tel. 617-722-1291 Fax 617-722-1014

17 Main St., Wilbraham, MA 01095
Tel. 413-599-4785 Fax 413-596-3779
Email: Gale.Candaras@state.ma.us

Representative In General Court

**Second Hampden District - East Longmeadow, Precincts 2 & 3 & 4
Representative Brian Michael Ashe (D)**
State House, Room 540, Boston, MA 02133
Tel. 617-722-2090 Fax 617-722-2848
Email: Rep.BrianAshe@hou.state.ma.us

Representative In General Court

**Twelfth Hampden District, East Longmeadow, Precincts 1
State Representative Angelo Puppolo (D)**
State House, Room 146, Boston, MA 02133
Tel. 617-722-2011 Fax 617-722-2238

2341 Boston Rd, Suite 204, Wilbraham, MA 01095
Tel. 599-4333
Email: Rep.AngeloPuppolo@hou.state.ma.us

Section 1: General Information

Publications Available

Map with street guide	\$10.00
Zoning By-Laws	\$20.00
Zoning Map	\$20.00
Sub-division Rules & Regulations	\$20.00
Health Regulations	\$.50
General By-laws	\$10.00
Street List	\$8.00
Voter's List	\$10.00

Federal, State And Town Census

Population:

1960 Federal Census	10,294
1965 State Census	11,988
1970 Federal Census	11,988
1971 Special Redistricting Census	13,255
1975 State Census	13,132
1980 Federal Census	12,905
1985 State Census	12,403
1990 Federal Census	13,367
1995 Town Census	14,175
1996 Town Census	14,903
1997 Town Census	14,466
1998 Town Census	14,504
1999 Town Census	14,728
2000 Federal Census	14,100
2001 Town Census	14,902
2002 Town Census	15,772
2003 Town Census	15,979
2004 Town Census	16,072
2005 Town Census	15,774
2006 Town Census	15,894
2007 Town Census	15,880
2008 Town Census	15,881
2009 Town Census	15,938
2010 Town Census	16,187
2011 Town Census	15,547
2012 Town Census	15,875
2013 Town Census	15,938

10 year gain in population	1960 to 1970	16.5%
10-year gain in population	1965 to 1975	9.5%
10-year gain in population	1970 to 1980	7.6%
10-year loss in population	1975 to 1985	-5.5%
10-year gain in population	1980 to 1990	3.6%
10-year gain in population	1985 to 1995	14.2%
10-year gain in population	1990 to 2000	5.5%
10-year gain in population	1995 to 2005	11.3%
10-year gain in population	2000 to 2010	14.8

Thomas P. Florence,
Town Clerk

Department Directors

Town Administrator Nick Breault	Director, Library Susan Peterson
Town Clerk/Treasurer/Collector Thomas Florence	Director, IT Ryan Quimby
Town Accountant Thomas Caliento	Director, ELCAT Don Maki
Building Commissioner Daniel Hellyer	Fire Chief Paul J. Morrissette
Director, Conservation/ Planning/ZBA Robyn Macdonald	Police Chief Douglas Mellis
Director, Assessors Diane Hildreth	Superintendent of Public Works/ Town Engineer David Gromaski
Director, Council on Aging Carolyn Brennan	Superintendent of Schools Gordon Smith
Director, Recreation Colin Drury	

Directory: Departments And Services

Emergencies and Ambulance Dial 9-1-1

Accounting	(413) 525-5400 ext. 1800
Animal Inspector	(413) 525-5400 ext. 1100
Assessors	(413) 525-5400 ext. 1600
Appeals, Board of (Zoning)	(413) 525-5400 ext. 1700
Building Department	(413) 525-5400 ext. 1150
Clerk/Treasurer/Collector	(413) 525-5400 ext. 1000
Conservation Commission	(413) 525-5400 ext. 1700
Council on Aging	(413) 525-5400 ext. 1400
Fire Department (non-emergency)	(413) 525-5430
Board of Health	(413) 525-5400 ext. 1100
Housing Authority	(413) 525-7057
Information Technology	(413) 525-5400 ext. 1900
Public Library	(413) 525-5400 ext. 1500
Planning Board	(413) 525-5400 ext. 1700
Police Department (non-emergency)	(413) 525-5440
Public Works	(413) 525-5400 ext. 1200
Recreation Department	(413) 525-5400 ext. 1300
School Department	(413) 525-5450
Board of Selectmen/Town Administrator	(413) 525-5400 ext. 1100
Veteran's Services	(413) 525-5400 ext. 1100

East Longmeadow on the Internet

www.eastlongmeadowma.gov Visit us on Facebook!

Section 2: Administration

Board of Selectmen

To the Citizens of East Longmeadow,

The Board of Selectmen had a busy and productive year in 2013. With the tumult of 2012 behind us, the Board members were able to better focus on the many important issues facing the Town.

I was elected by my fellow Board members on December 19, 2012 and again in April 10, 2013 to serve as the Chairman of the Board of Selectmen. Selectman Peter S. Punderson served as the Chairman of the Board of Health from December, 19, 2012, until the April, 2013 election. Angela Thorpe was elected to the Board in April, and was chosen by the Board to serve as the Chairman of the Board of Health. Selectman Debra A. Boronski has served as the Clerk of the Board since her election in December, 2012.

The Board of Selectmen is the main policy making body of town government and exercises budgetary and oversight responsibility for several departments, including: Board of Selectmen, Accounting, Building/Inspectional Services, Clerk/Treasurer/Collector, Council on Aging, East Longmeadow Cable Access Television (ELCAT), Information Technology, Recreation, and Veterans' Services. The Board oversees the Fire and Police Departments, and serves as their Commissioners. The Board acts as the Licensing Authority and Traffic Commission. The Board of Selectmen also serves many functions as the Board of Health, with additional responsibility over Animal Control and Solid Waste Management.

The Board of Selectmen convened 35 times in 2013. As the senior member on the Board, I appreciate the challenges that my new counterparts faced. Matters brought before the Board were broad in scope. Resolving quality of life issues for citizens, charting the financial course of the Town, implementing policies to make government more efficient, and the administering the routine matters that make up the day-to-day operations were all part of their learning curve. I thank them for their enthusiasm and professionalism in facing these tasks, and commend them on their abilities to get up to speed quickly.

In addition to the regular Board of Selectmen meetings, the Board also participated in or was represented on several regional boards including: Regional Boards of Selectmen, the Pioneer Valley Transportation Authority, Pioneer Valley Planning Commission (PVPC), and Scantic Valley Regional Health Trust, and the Eastern Hampden County Veterans Service District, to name a few.

The Board of Selectmen was heavily invested in the issue of casino impact mitigation in 2013. Selectmen Boronski and Punderson both worked as liaisons for the issue during the first part of the year. Selectman Thorpe was named the Board's liaison in May and served in this capacity for the remainder of the year. Attention to the issue intensified when the voters in the City of Springfield approved the casino referendum in July. The following account highlights some of the efforts made by the Board to secure the best interests of our community.

The Board worked with the PVPC and several local communities on a regional approach to, at first, understand what the expanded gaming legislation meant and, next, how to navigate its many provisions. As several meetings were held throughout the year at the PVPC, their focus was to determine traffic impacts on individual communities. This culminated in a report issued by Greenman Pederson, the firm hired by the PVPC, in November. The Board of Selectmen met with representatives from MGM in April, August and October, prior to conducting negotiations. A work group, led by Selectmen Thorpe and consisting of several department heads, began meeting on a weekly basis in late August, through the end of the year. Selectmen Thorpe attended several meetings of the regional casino sub-committee that was co-sponsored by the Springfield and West Springfield City Councils. The Board conducted a competitive bid process in October and hired Michael Albano and Associates to conduct an Economic Impact Study. He presented his findings in late November. The Town applied for and received a \$15,000 grant from the Massachusetts Gaming Commission for mitigation of legal expenses. A Casino Impact Public Forum was held in November. Negotiations with MGM to secure a Surrounding Impacted Community designation began in earnest in November. The Board of Selectmen approved an agreement on December 5th.

East Longmeadow is now a designated Surrounding Impacted Community for MGM Springfield. The agreement guarantees a total payment of \$50,000 up-front, and an additional \$1.5 million over the next fifteen years. These funds are to pay for any studies or mitigation of costs related to the casino operation that impact the Town. In addition, there are "look back" provisions in years one and five that include additional studies to measure impacts. The entire agreement is found in this Annual Report. The Board appreciates the hard work done by Selectman Thorpe, Town Counsel Attorney James T. Donahue, its department heads and other Town personnel, boards and committees on this issue. It also extends its sincere gratitude for the time and efforts of Mr. George Kingston. George was there from the beginning, and his leadership, communication and advice to the Board of Selectmen in his role as the Town's Representative to the PVPC.

The Board of Selectmen continued its participation in and pursuit of regional initiatives in 2013. In July, East Longmeadow, in a joint grant application with the Town of Agawam, was awarded a Community Development Block Grant in the total amount of \$753,977.

Section 2: Administration

East Longmeadow's portion of the grant will be used for housing rehabilitation projects, safety and security upgrades at the Housing Authority, and a needs study of the municipality with regards to the Americans with Disabilities Act. The Board continued the Town's membership in the Eastern Hampden County Veterans Service District. The EHCVSD consists of East Longmeadow, Hampden, Holland, Monson and Wales.

The Board of Selectmen applied for and received Community Innovation Challenge (CIC) grant funding to study the possibility of sharing Human Resources functions with the Town of Ludlow. The PVPC conducted the study. The report provided analysis of other municipal Human Resources departments in the area. While the recommendation to share the services of East Longmeadow's Benefits Administration Manager with Ludlow as a possible transition step was deemed unfeasible, the efforts to research the issue were appreciated by the Board. The Board also participated in another CIC grant for Shared Public Health Nursing services, which is presented in the Board of Health report. The Board also engaged in a regional approach to secure trash disposal services that is also covered in the Board of Health report.

The Board of Selectmen continued working on the issue of municipal space needs in 2013. Two forums were held to present the findings of the study completed by Reinhardt and Associates. Three plans that the study put forth included re-organizing the existing space in Town Hall, putting additions onto Town Hall, and renovating the old fire house building and moving the Information Technology department into it. The Board of Selectmen also considered looking for opportunities to purchase space. This resulted in the Board presenting a warrant article at the Special Town Meeting to allow the Board to go out to bid for space, which was approved. The Board of Selectmen anticipated going out to bid in the New Year, and to present a plan and warrant article to the voters at the 2014 Annual Town Meeting.

The Board of Selectmen negotiated and executed collective bargaining agreements with the three unions established in the departments under its authority: The Town Employees Union, the Police Union and the Fire Union. The Board also executed contracts with the Town Administrator and the Council on Aging Executive Director. The Board thanks the unions and department heads for working together to agree to terms during these challenging economic times.

The members of the Board of Selectmen appreciate the privilege of serving our fellow citizens.

We welcome your comments and concerns on how to improve our community. Please do not hesitate to contact a member about any issue via the information below.

Respectfully submitted,

BOARD OF SELECTMEN

Paul L. Federici, Chairman, Board of Selectmen: Paul.Federici@eastlongmeadowma.gov

Angela Thorpe, Chairman, Board of Health: Angela.Thorpe@eastlongmeadowma.gov

Debra A. Boronski, Clerk of the Board: Debra.Boronski@eastlongmeadowma.gov

Office Contact Information:

Board of Selectmen
60 Center Square
East Longmeadow, MA 01028

Phone: (413) 525-5400 ext. 1100; Fax: (413) 525-1025

Nick Breault, Town Administrator – Email Nick.Breault@eastlongmeadowma.gov

Section 2: Administration

Town Clerk/Treasurer/Collector

Town Of East Longmeadow, MA List of Elected Officials

Revision of 4/23/13

Moderator

James B. Sheils	170 Tanglewood Drive	525-1249	Term to 4/13
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Board Of Selectmen

Paul L. Federici, Chairman	19 Hampden Road	525-3243	Term to 4/15
Angela K. Thorpe, Chair. Board of Health	89 Day Avenue	525-0801	Term to 4/16
Debra A. Boronski, Clerk	157 Somers Road	525-6494	Term to 4/14

Board Of Assessors

J. William Johnston, Chair	3 Pineywoods Drive	525-7898	Term to 4/16
Martin J. Grudgen,	19 Cross Meadow Road	525-4943	Term to 4/14
Christine M. Saulnier, Clerk	26 Deer Run Terrace	525-6887	Term to 4/15

Board Of Public Works

John F. Maybury, Chairman	215 Prospect Street	(BUS.) 525-4216	Term to 4/16
Daniel Burack	157 Somers Road	525-4511	Term to 4/14
Thomas G. Wilson, Jr.	237 North Main Street	525-0177	Term to 4/15

School Committee

Richard L. Freccero, Chairman	9 Channing Road	734-1884	Term to 4/14
Elizabeth M. Marsian-Boucher, Vice-Chair	138 Pease Road	525-2763	Term to 4/16
Gregory M. Thompson	426 Porter Road	526-0954	Term to 4/14
William Fonseca	31 Van Dyke Road	525-2503	Term to 4/16
Deirdre Mailloux	55 Rockingham Circle	224-1067	Term to 4/15

Planning Board

George Kingston, Chairman	66 Rural Lane	525-6742	Term to 4/16
Michael R. Carabetta, Vice Chairman	202 Allen Street	427-0716	Term to 4/14
Ralph E. Page, Clerk	306 Prospect Street	525-6490	Term to 4/17
Alessandro F. Meccia	32 Hampden Road	575-5044	Term to 4/16
Robyn D. Macdonald, Administrator	Town Hall	525-5400x1701 FAX 525-1656	

Housing Authority

Jean G. Peirce	11 Susan Street	525-2836	Term to 4/15
Jennie M. Cavanaugh	10 James Street	525-1117	Term to 4/17
Debra A. Boronski	157 Somers Road	525-4511	Term to 4/16
Teresa D. Cavanaugh	50 Franconia Circle	525-1197	Term to 4/14
Joseph D'Ascoli (State Appointee)	27 Saugus Ave	525-7057	Term to 4/16

Board of Library Trustees

Arthur T. McGuire, Chairman	160 Pleasant Street	525-2088	Term to 4/15
Virginia Robbins, Vice Chair.	58 North Circle Drive	525-6922	Term to 4/16
Claudine R. Bouchard	112 Orchard Road	525-7421	Term to 4/14
Amieland Singh, Secretary	54 Pine Grove Circle	525-2234	Term to 4/14
Charles H. Gray	26 Marci Avenue	525-4694	Term to 4/15
Ronald M. Micucci	11 Peachtree Road	525-1121	Term to 4/16

Section 2: Administration

Report Of The Registrars Of Voters

No. Of Registered Voters, December 31, 2013 11,293 No. Of Registered Voters, December 31, 2012 11,287

Prec.	Republican	Democrat	Unenrolled	Lib.	Constitution	We The People	Green Party USA	Inter. 3rd Party	Green Rainbow	Conservative	MA Independent Party	Total
1	525	791	1,558	8	1	1	0	1	1	0		2,886
2	425	722	1,518	6	0	0	0	0	4	2	1	2,678
3	567	679	1,544	8	0	0	1	2	1	0		2,802
4	604	658	1,651	7	0	0	0	4	3	0		2,927
Total	2121	2,850	6,271	29	1	1	1	7	9	2	1	11,293

Voter Attendance At Elections Was Recorded As Follows:

	2013	2012	2011	2010	2009
Town Preliminary Election	1294 – 11%	1000 – 9%	-----	-----	781 – 7%
Sp. Town Preliminary Elec.	-----	1624 – 14%	-----	-----	-----
Special State Primary Elec	1469 – 13%	-----	-----	-----	1319 – 12%
Special Senate Election	3142 – 28%	-----	-----	6447 – 58%	-----
Annual Town Election	2048 – 18%	1783 – 16%	1835 – 17%	2586 – 23%	1903 - 17%
Special Town Election	1745 – 15%	1745 – 15%			
State Primary Election	-----	2137 – 19%	-----	2033 – 19%	-----
State Election	-----	8748 – 77%	-----	6262 – 56%	-----
Over-ride Election	-----	-----	749 – 7%	-----	-----
Presidential Primary Elec.	-----	1465 – 13%	-----	-----	-----

We had five elections in 2013, two on the State wide level and three on the local level. The Special Town Recount Election was held on January 5th and reassured the counts of the December 18th, 2012 Special Town Election for Selectman with Peter Punderson narrowly defeating Angela Thorpe with 1,745 or 15% of registered voters participating. We had a Preliminary Town Election on March 13th to narrow down the number of candidates from four to two for the race for Selectman. Peter Punderson and Angela Thorpe prevailed. A small turnout of 1,294 voters or 11% came to the polls. On April 9th the Annual Town Election was held as Angela Thorpe narrowly defeated incumbent Peter Punderson this time for Selectman and John Maybury defeated Thomas O'Brien for a seat on the Board of Public Works in the only two contested races. A moderate turnout of 18% or 2,048 voters cast their ballots. The busy election year continued on April 30th as the Special State Primary Election was held. A turnout of 13% or 1,469 voters came to the polls to cast their votes to narrow down candidates for each party for a seat in the Senate to replace Secretary of State John Kerry. Gabriel Gomez and Robert Markey won the Republican and Democratic nods. On June 25th, the Special State Election was held for Senator in Congress and Gabriel Gomez defeating Robert Markey by a comfortable margin. A lesser than anticipated 3,142 voters or 28% wanted their voices heard. All election results can also be found on the Town's website.

As we have done in prior year, our registrars registered 20 eligible high school students prior to the Annual Town Election. This encourages our younger students to become more active in the Town's civil affairs. A number of High School students helped at our elections this year which aided them in both fulfilling community service hours as well as being part of our voting process.

The Town's Accu-vote voting machines operated very efficiently with no issues again proving their reliability and accuracy, especially when verifying the results of the recount for the December 18, 2012 Special Town election for Selectman. The polling location for the entire town remains at Birchland Park Middle School. This saves approximately \$1,000 per election.

As usual, our election workers' and registrar's dedication and efforts are very appreciated by the Town Clerk's office and the community. There are many behind the scene events to make an election happen and everyone involved (DPW, school custodians and personnel, police officers) should be recognized especially during another very busy election year.

BOARD OF REGISTRARS OF VOTERS: Thomas C. O'Connor, Chairman; Steven M. Casey; James A. O'Connor; Thomas P. Florence, Town Clerk

Section 2: Administration

Preliminary Election (if needed)

Tuesday, March 12, 2013

Annual Town Election

Tuesday, April 9, 2013

State Primary Special Election Senator in Congress

Tuesday, April 30, 2013

Annual Town Meeting

Monday, May 20, 2013

Special Election for Senator in Congress

Tuesday, June 25, 2013

Town Offices to Be Filled – Incumbent Officials

Town Moderator	James B. Sheils
Board of Selectmen for 3 years	Peter Punderson
Board of Assessors for 3 years	J. William Johnson
Board of Public Works for 3 years	John F. Maybury
School Committee for 3 years	William Fonseca
School Committee for 3 years	Elizabeth M. Marsian-Boucher
Library Trustee for 3 years	Virginia C. Robbins
Library Trustee for 3 years	Susan French
Planning Board for 5 years	George Kingston
Housing Authority for 5 years Appointee)	Joseph D'Ascoli (State

50 Signatures Required On All Nomination Papers

Voting Precinct Locations

Precinct 1 Birchland Park Middle School, 50 Hanward Hill

Precinct 2 Birchland Park Middle School, 50 Hanward Hil

Precinct 3 Birchland Park Middle School, 50 Hanward Hil

Precinct 4 Birchland Park Middle School, 50 Hanward Hil

Thomas P. Florence
Town Clerk and Registrar of Voters

2013 Town Political Calendar

TUESDAY 8:00PM - JANUARY 29, 2013

Last day and hour for candidates to submit nomination papers for Town Election with Registrars of Voters, Town Clerk's Office

TUESDAY 5:00 P.M. - FEBRUARY 12, 2013

Last day and hour for Registrars of Voters to file certified nomination papers for Town Election with Town Clerk

THURSDAY 5:00 P.M. - FEBRUARY 14, 2013

Last opportunity for candidates for Town Election to withdraw; filed with Town Clerk, Town Hall

WEDNESDAY 8:00AM TO 8:00 P.M. - FEBRUARY 20, 2013

Last day and hour to register as a voter before March 12, 2013 Preliminary Election, Town Clerk's Office, Town Hall

FRIDAY 4:00PM - MARCH 1, 2013

Deadline to file articles for 2013 Annual Town Meeting Warrant, Selectmen's Office, Town Hall

MONDAY 12 NOON - MARCH 11, 2013

Last day and hour to apply for absentee ballots for Town Preliminary Election, Town Clerk's Office, Town Hall

TUESDAY 7:00AM TO 8:00PM - MARCH 12, 2013

TOWN PRELIMINARY ELECTION (IF NEEDED) – VOTING IN ALL 4 PRECINCTS AT BIRCHLAND PARK MIDDLE SCHOOL

WEDNESDAY 8:00AM TO 8:00PM - MARCH 20, 2013

Last day and hour to register as a voter before April 9th Town Election, Town Clerk's Office, Town Hall

MONDAY 12 NOON - APRIL 8, 2013

Last day and hour to apply for absentee ballots for Town Election, Town Clerk's Office, Town Hall

TUESDAY 7:00AM TO 8:00PM - APRIL 9, 2013

ANNUAL TOWN ELECTION – VOTING IN ALL 4 PRECINCTS AT BIRCHLAND PARK MIDDLE SCHOOL

WEDNESDAY 8:00 AM TO 8:00 PM – APRIL 10, 2013

Last day and hour to register as a voter before April 30th State Primary for Special Election for Senator in Congress, Town Clerk's Office, Town Hall

TUESDAY 7:00AM TO 8:00PM - APRIL 30, 2013

STATE PRIMARY SPECIAL ELECTION FOR SENATOR IN CONGRESS – VOTING IN ALL 4 PRECINCTS AT BIRCHLAND PARK MIDDLE SCHOOL

WEDNESDAY 8:00 AM TO 8:00 PM - MAY 1, 2013

Last day and hour to register as a voter before May 20th Annual Town Meeting, Town Clerk's Office, Town Hall

MONDAY 7:00AM TO 8:00PM - MAY 20, 2013

ANNUAL TOWN MEETING – HELD AT THE EAST LONGMEADOW HIGH SCHOOL

WEDNESDAY 8:00 AM TO 8:00 PM – JUNE 5, 2013

Last day and hour to register as a voter before June 25th Special Election for Senator in Congress, Town Clerk's Office, Town Hall

TUESDAY 7:00AM TO 8:00PM - APRIL 30, 2013

STATE SPECIAL ELECTION FOR SENATOR IN CONGRESS – VOTING IN ALL 4 PRECINCTS AT BIRCHLAND PARK MIDDLE SCHOOL

Section 2: Administration

Preliminary Election

March 12, 2013

In accordance with the Warrant of the Selectmen, the Town Preliminary Election was held in four (4) precincts with polling hours from 7:00 A.M. to 8:00 P.M. All four voting machines were found to be set at 000 for all candidates. The record of all votes cast are as follows:

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
BOARD OF SELECTMEN					
Blanks	185	138	147	157	627
Peter Punderson	154	139	152	198	643
Ronald J. Cutler	87	94	70	106	357
Angela K. Thorpe	186	138	145	156	625
Joseph E. Townshend	90	83	78	82	333
Write-ins	2			1	3
Total Votes Cast	704	592	592	700	2588
TOTAL BALLOTS CAST	352	296	296	350	1294
TOTAL REGISTERED VOTERS	2880	2662	2809	2910	11261
PERCENT VOTING	12.22%	11.12%	10.54%	12.03%	11.49%

Election Recount

January 5, 2013

We, the undersigned Board of Registrars for the Town of East Longmeadow, hereby declare election recount results as stated below. Peter Punderson is declared the winner of the April 9, 2013 Board of Selectmen race.

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
BOARD OF SELECTMEN					
Blanks	12	11	10	11	44
Peter Punderson	191	201	196	248	836
Angela K. Thorpe	259	182	182	201	824
Write-ins	13	14	4	10	41
Total Votes Cast	475	408	392	470	1745

Board of Registrars of Voters:
 Thomas C. O'Connor, Chairman
 James A. O'Connor
 Steven F. Casey
 Thomas P. Florence

Annual Town Election

April 9, 2013

In accordance with the Warrant of the Selectmen, the Annual Town Election was held in four (4) precincts with polling hours from 7:00 A.M. to 8:00 P.M. All four voting machines were found to be set at 000 for all candidates. The record of all votes cast are as follows:

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
MODERATOR for three years					
Blanks	143	112	116	128	499
James B. Sheils	423	344	362	408	1537
Write Ins	1	2	6	3	12
Total	567	458	484	539	2048

SELECTMAN for three years

Blanks	3	2	6	3	14
Peter Punderson	237	221	238	276	972
Angela K. Thorpe	326	233	238	258	1055
Write Ins	1	2	2	2	7
Total	567	458	484	539	2048

ASSESSOR for 3 years

Blanks	186	139	152	171	648
James W. Johnston, Jr.	381	318	329	364	1392
Write Ins	0	1	3	4	8
Total	567	458	484	539	2048

PUBLIC WORKS for 3 years

Blanks	22	23	19	33	97
John F. Maybury	270	273	269	262	1074
Thomas E. O'Brien	275	162	194	244	875
Write Ins.	0	0	2	0	2
Total	567	458	484	539	2048

SCHOOL COMMITTEE for 3 years

Blanks	459	356	377	389	1581
William M. Fonseca	330	281	287	315	1213
Elizabeth M. Marsian-Boucher	339	276	295	366	1276
Write Ins	6	3	9	8	26
Total	1134	916	968	1078	4096

LIBRARY TRUSTEE for 3 years

Blanks	713	574	600	692	2579
Virginia C. Robbins	409	327	350	375	1461
Write Ins	12	15	18	11	56
Total	1134	916	968	1078	4096

PLANNING BOARD for 5 year

Blanks	177	128	141	692	1138
George C. Kingston	385	326	333	375	1419
Write Ins	5	4	10	11	30
Total	567	458	484	1078	2587

TOTAL VOTES CAST	567	458	484	539	2048
TOTAL REGISTERED VOTERS	2865	2642	2798	2900	11205
PERCENT VOTING	20%	17%	17%	19%	18%

A True Record of the Election:

Attest: Thomas P. Florence, Town Clerk

Section 2: Administration

Special State Primary Election

April 30, 2013

In accordance with the Warrant of the Selectmen, the State Primaries were held in four (4) precincts with polling hours from 7:00 A.M. to 8:00 P.M. All four voting machines were found to be set at 000 for all candidates. The record of all votes cast are as follows:

REPUBLICAN PARTY	<u>Prec. 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Prec. 4</u>	<u>Total</u>
SENATOR IN CONGRESS					
Blanks	-	-	1	-	1
Gabriel E. Gomez	88	74	96	141	399
Michael J. Sullivan	56	48	54	54	212
Daniel B. Winslow	13	16	19	16	64
Write-ins	1	-	-	-	1
Total	158	138	170	211	677
TOTAL VOTES CAST	385	342	371	371	1469
TOTAL REGISTERED VOTERS	2859	2638	2792	2901	11190
PERCENT VOTING	13.5%	13.0%	13.3%	12.8%	13.1%

DEMOCRATIC PARTY	<u>Prec. 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Prec. 4</u>	<u>Total</u>
SENATOR IN CONGRESS					
Blanks	-	-	-	-	-
Stephen F. Lynch	101	84	81	69	335
Edward J. Markey	126	120	120	91	457
Write-ins	-	-	-	-	-
Total	227	204	201	160	792
TOTAL VOTES CAST	385	342	371	371	1,469
TOTAL REGISTERED VOTERS	2859	2638	2792	2901	11190
PERCENT VOTING	13.5%	13.0%	13.3%	12.8%	13.1%

Special State Election

June 25, 2013

In accordance with the Warrant of the Selectmen, the Special State Election was held in four (4) precincts with polling hours from 7:00 A.M. to 8:00 P.M. All four voting machines were found to be set at 000 for all candidates. The record of all votes cast are as follows:

	<u>Prec. 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Prec. 4</u>	<u>Total</u>
SENATOR IN CONGRESS					
Blanks	2	-	-	-	2
Gabriel E. Gomez	498	415	459	624	1,996
Edward J. Markey	266	307	277	279	1,129
Richard A. Heos	-	5	3	2	10
Write-ins	2	-	2	1	5
Total	768	727	741	906	3,142
TOTAL VOTES CAST 768	727	741	906	3142	
TOTAL REGISTERED VOTERS	2859	2645	2793	2902	11199
PERCENT VOTING	26.9%	27.5%	26.5%	31.2%	28.1%

Voter Totals as of June 5, 2013

	A	D	G	H	J	K	L	R	T	U	
Precinct 1		792		1		1	7	532	2	1524	2859
Precinct 2	2	709			4		7	427		1496	2645
Precinct 3		671	1		1		8	563	1	1548	2793
Precinct 4		648			3		7	602	4	1638	2902
Grand Totals	2	2820	1	1	8	1	29	2124	7	6206	11199

A	Conservative	K	Constitution Party
D	Democrat	L	Libertarian
G	Green Party USA	R	Republican
H	We The People	T	Inter 3rd Party
J	Green Rainbow	U	Unenrolled

A True Record of the Election:

Attest: Thomas P. Florence, Town Clerk

Section 2: Administration

Town Moderator

Town Meeting, the legislative branch of East Longmeadow's government, once again addressed many important fiscal, zoning and other matters during the past year. Among other things:

- The Annual Town Meeting held on May 20, 2013 enacted an operating budget of \$55,247,599, and a capital budget of \$1,633,310.
- In addition, Town Meeting also:
 1. approved the use of Community Preservation Act funds of \$220,000 to install generators at Inward Commons, Quarry Hill and Brownstone Gardens;
 2. defeated a motion to establish a Personnel Policy Committee;
 3. amended the Zoning By-laws to address medical marijuana treatment centers, in response to voter approval in the State election of November 6, 2012 of a measure regulating the cultivation, distribution, possession and use of marijuana for medical purposes;
 4. amended the Zoning By-law in matters involving building size limitations, fencing, and flood plains.
- A Special Town Meeting on October 21, 2013, addressed budget items, approved certain collective bargaining agreements and authorized additional funding for the replacement of the Pine Knoll swimming pool and other matters. The Special Town Meeting also approved a citizens' petitioned article to authorize \$325,000 for the repair of the tennis courts at the High School.

Previews of each of the Town Meetings were broadcast on ELCAT to alert the residents of the matters they would be considering and voting upon.

The Town greatly benefits from the dedication and efforts of the Appropriations Committee, as to which the Town Moderator is the appointing authority, and the Capital Planning Committee, where the Board of Selectmen and Town Moderator are the appointing authorities. Appropriation Committee members include Salvatore Pizzanelli, Jim Broderick, Rocco Carabetta, Russ Denver, Eric Madison, Dawn Starks and Jim Walsh, Sr. Thanks also to Marge Larocca who serves as the Committee's Administrative Assistant and to Frank Iovine, who stepped down from the Committee after many years of dedicated service.

The Capital Planning Committee members including Eric Madison, Steve Loyack, Conrad Wiezbiecki, Rocco Carabetta, Ryan Quimby, Tom O'Connor and Pauline Celletti provides administrative support.

Town Meeting provides the opportunity for each registered voter to act as a "legislator" in town government. The fiscal challenges facing the Country, the Commonwealth and the Town call for active citizen participation in setting priorities for the Town, whether through the budget process, by-law changes or other matters. I urge you to exercise your right and privilege by attending and participating in Town Meeting. If you have any questions about Town Meetings and its procedures, please contact me at moderator@eastlongmeadowma.gov or call me at (413) 525-1249.

James B. Sheils
Town Moderator

Section 2: Administration

Town of East Longmeadow Annual Town Meeting

May 20, 2013

In accordance with the Warrant of the Selectmen, the Annual Town Meeting was held in the Auditorium of the East Longmeadow High School on Monday evening, May 20, 2013, thus the seventh Town Meeting held on the third Monday of May following the by-law change from the Annual Town Meeting of 2006. Town Moderator, Mr. James Sheils, called the meeting to order at 7:04PM; there being 255 registered voters present. Mr. Sheils stated that this is the 119th Annual Town Meeting for the Town of East Longmeadow. Mr. Sheils offered the opening prayer and led the assembly in the Pledge of Allegiance. He then congratulated the various elected town officials who were recently elected at the April 9th Annual Town Election as well as Selectman Peter Punderson and Selectman Debra Boronski who were elected at the Special Local Election held on December 18, 2012.

Mr. Paul Federici, the Chairman of the Board of Selectman, requested the Assembly to recognize those Town employees who had retired and celebrated anniversaries in FY 2013. Mr. Federici also recognized the various department heads and their staff for their hard work and dedication throughout the past year.

Mr. Carl Ohlin, Chairman of the East Longmeadow Independence Day Parade Committee, presented a plaque to Mr. James Davis in honor of Mr. Davis being named Honorary Grand Marshall of the 2013 East Longmeadow Independence Day Parade. Mr. Ohlin read a list of the past 16 winners of this prestigious Town Award. A life-long resident since 1937, Mr. Davis was honored for his many past and present contributions to the Town of East Longmeadow, especially his diligent work, dedication and involvement as a member and contributor to the East Longmeadow Jaycees, the 1st Congo Church, the East Longmeadow Lions Club where he has been honored as Lion of the year, the East Longmeadow Historical Commission (current Treasurer) and his dedication as an election worker.

The Town Moderator then proceeded with some housekeeping issues: Location of fire exits, red tags for non-voters and white tags for registered voters, warrant articles that can be moved within the warrant if approved by a 2/3rd's majority vote, silencing of cell phones, the securing of the doors by the Sergeant at arms in case of a teller count and the proper etiquette required of speakers. Mr. Sheils gave recognition to the Town's election workers for their hard work and dedication and he also recognized those who help set-up and make the Town meeting operate very smoothly each year.

The Town Moderator is now allowed to determine, without a count, based on the by-law change adopted in May 2006, whether a 2/3rd's quorum Town vote has been obtained, subject to the right of challenge by seven (7) voters as authorized the Town By-Law, Section 2.030 Chapter 13. If seven (7) or more voters challenge the vote, a teller count shall be required.

by seven (7) voters as authorized the Town By-Law, Section 2.030 Chapter 13. If seven (7) or more voters challenge the vote, a teller count shall be required.

Article 1 Reports of Officers and Committees

The Moderator reported that reports of Town Officers and Committees are available for distribution at the Town Meeting and also online at the Town's website: www.eastlongmeadowma.gov, and that copies are available at the Town Clerk's Office.

Article 2 Report of the Appropriations Committee – Operating Budget

Motioned that the Town appropriate the grand total fiscal year 2014 budget of \$55,247,599.00 and in order to fund that appropriation the Town raise and appropriate the

Amount of \$53,655,343.00; transfer \$50,000.00 from the Kindergarten Revolving Fund, account number 2606-3590; transfer \$50,000.00 from the Solid Waste Disposal Revolving Fund, account number 2805-3590; transfer \$42,165.00 from the Animal Control Fund, account number 2801-3590; transfer \$636,867.00 from the Water Fund, account number 12-3590; transfer \$605,384.00 from the Sewer Fund, account number 13-3590; transfer \$57,840.00 from the Community Preservation Fund Open Space account number 2615; transfer \$150,000 from free cash, account number 01-3590 and any other available balances as required to balance the budget.

All for the purpose and charges in anticipation of revenue for the twelve month period beginning July 1, 2013 to support the Town's operating budgets as set forth in Exhibit A printed with the warrant and entitled "Fiscal Year 2014 – Operating Budgets"

Appropriations Committee Recommendation: Recommended

Five line items were questioned, (Education, Health Insurance, Retirement, Inspectors & Town Accountant) and thereafter approved.

Passed Unanimously as Declared by Town Moderator.

Article 3 Report of the Capital Planning Committee – F.Y. 2014 Capital Projects

Motioned that the Town make the following transfers to fund new FY14 capital projects:

A \$1,036,671 transfer from Free Cash, account number 01-3590 and a total of \$204,566 from balances of various closed capital projects, as illustrated in Exhibit C of the printed warrant.

A \$76,960 transfer from the Water Fund unreserved fund balance, account number 12-3590 and a total of \$98,700 from a closed capital project balance as illustrated in Exhibit C of the printed warrant.

A \$111,413 transfer from the Sewer Fund unreserved fund balance, account number 13-3590,

and,

A \$135,000 transfer from the Local Cable Access Revolving Funds unreserved fund balance, account number 2804-3590, as illustrated in Exhibit C of the printed warrant

Section 2: Administration

\$55,800.00 to finance SCBA Air Bottle Compressor	\$55,800.00 from Free Cash Account #01-3590
\$46,836.00 to finance a Command Vehicle	\$46,836.00 from Free Cash Account #01-3590
\$400,000.00 to finance Meadow Brook School Electrical Upgrades	\$278,459.00 From Free Cash Account #01-3590 And, Fund #3014 balance of \$681.70 Fund #3197 balance of \$83,291.71 Fund #3201 balance of \$117.58 Fund #3202 balance of \$489.54 Fund #3203 balance of \$1,800.00 Fund #3204 balance of \$15,289.00 Fund #3215 balance of \$18,664.55 Fund #3219 balance of \$614.51 and Fund #3163 balance of \$592.41
\$126,000.00 to finance Elm/Mapleshade Traffic Lights	\$60,064.00 From Free Cash Account #01-3590 And, Fund #3199 balance of \$60,542.25 Fund #3213 balance of \$4,336.60 Fund #3229 balance of \$950.95 Fund #3027 balance of \$39.24 Fund #3163 balance of \$.29 and Fund #3059 balance of \$66.67
\$70,000.00 to finance Police Vehicles	\$70,000.00 from Free Cash Account #01-3590
\$69,520.00 to finance Camera Upgrades	\$69,520.00 from Free Cash Account #01-3590
\$33,333.00 to finance Meadow Brook School Asphalt Playground	\$16,244.00 from Free Cash Account #01-3590 And, Fund #3163 balance of \$17,089.00
\$75,000.00 to finance DPW sidewalk fund	\$75,000.00 from Free Cash Account #01-3590
\$24,250.00 to finance Birchland Park Middle School Chiller System	\$24,250.00 from Free Cash Account #01-3590
\$35,000.00 to finance IT Storage Area Network	\$35,000.00 from Free Cash Account #01-3590
\$148,000.00 to finance Dump Truck #5 Ford F750 (2000)	\$148,000.00 from Free Cash Account #01-3590
\$50,400.00 to finance IT Munis CSS & ESS	\$50,400.00 from Free Cash Account #01-3590
\$48,132.00 to finance Laptop Cart & Mimio Views	\$48,132.00 from Free Cash Account #01-3590
\$58,966.00 to finance F550 Dump Truck (replace van)	\$58,966.00 from Free Cash Account #01-3590

Above total of Recommended Projects.....\$1,663,310.00

Capital Planning Committee Recommendation: Recommended

Appropriations Committee Recommendation: Recommended

Two items (Elm/Mapleshade Traffic Lights & F550 Dump Truck) were questioned and thereafter approved.

Passed Unanimously as Declared by Town Moderator.

Section 2: Administration

Article 4

Board of Selectmen – Inter Department Transfers

Motioned that the Town approve interdepartmental transfer from the FY13 operating budget as follows:

Transfer from Trash Collection, account number 01-430 to Health Insurance, account number 01-914, the amount of \$40,000;

Transfer from Liability Insurance, account number 01-945 in the amount of \$15,000 to Worker's Compensation Insurance, account number 01-912, the amount of \$15,000;

And

Transfer from the Health Department, account number 01-519 in the amount of \$15,000 to Worker's Compensation Insurance, account number 01-912, the amount of \$15,000.

Appropriations Committee Recommendation: Recommended

Passed Unanimously as Declared by Town Moderator.

Article 5

Board of Selectmen – Appropriate Funds for Prior Years Bills

No Motion Made

No Action Taken

Article 6

4B Department of Public Works – Chapter 90 Highway Construction

Motioned that the Town appropriate, \$587,018.00 for the construction, reconstruction and/or maintenance of public ways, to be expended under the jurisdiction of the Board of Public Works and said sum to be reimbursed by the Commonwealth, and expended under the jurisdiction of the Board of Public Works.

Appropriations Committee Recommendation: Recommended

Passed Unanimously as Declared by Town Moderator.

Article 7

Board of Selectmen – Revolving Fund – Local Cable Access

Motioned that the Town re-establish a "Local Cable Access Revolving Fund" for Fiscal Year 2014, which fund shall be separate from the General Fund, pursuant to Massachusetts General Laws, Chapter 44, Section 53E 1/2, for the purpose of receiving and expending monies from public and private sources in order to fund the local cable access program activities, as administered by the committee established for such purpose, without further appropriation, said funds to be expended in an amount not to exceed \$132,000.00 during the fiscal year, as approved by the Board of Selectmen.

Appropriations Committee Recommendation: Recommended

Passed Unanimously as Declared by Town Moderator.

A voter made a motion for a point of order to move Articles 17 & 18 forward to be voted next.

Town's By-Laws allow for articles to be taken out of order upon a two-thirds vote.

A 2/3rd's Vote is required for this motion to pass.

Teller count: Yes – 130-65%, Opposed – 70-35% (66.6% needed)

Motion Fails, as declared by Town Moderator.

Article 8

Board of Selectmen – Revolving Fund – Center School Park

Motioned that the Town re-establish a "Center School Park Revolving Fund" for Fiscal Year 2014, which fund shall be separate from the General Fund, pursuant to Massachusetts General Laws, Chapter 44, Section 53E 1/2, for the purpose of receiving and expending monies from public and private sources in order to fund the Center Hill School Hill Park development activities, as administered by the East Longmeadow Cultural Affairs Council, without further appropriation, said funds to be expended in an amount not to exceed \$2,000.00 during the fiscal year, as approved by the Board of Selectmen.

Appropriations Committee Recommendation: Recommended

Passed by Unanimously as Declared by Town Moderator.

Article 9

Board of Selectmen – Revolving Fund – Solid Waste Disposal

Motioned that the Town re-establish a "Solid Waste Disposal Revolving Fund" for Fiscal Year 2014, which fund shall be separate from the General Fund, pursuant to Massachusetts General Laws, Chapter 44, Section 53E 1/2, for the purpose of receiving and expending monies from public and private sources in order to fund the solid waste disposal program, as administered by the committee established for such purpose, without further appropriation, said funds to be expended in an amount not to exceed \$50,000.00 during the fiscal year, as approved by the Board of Selectmen.

Appropriations Committee Recommendation: Recommended

Passed Unanimously as Declared by Town Moderator.

Article 10

Board of Selectmen – Revolving Fund – Council on Aging

Motioned that the Town re-establish a "Council on Aging Revolving Fund" for Fiscal Year 2014, which fund shall be separate from the General Fund, pursuant to Massachusetts General Laws, Chapter 44, Section 53E 1/2, for the purpose of receiving and expending monies from public and private sources in order to fund general programming activities of the Council on Aging, as administered by the committee established for such purpose, without further appropriation, said funds to be expended in an amount not to exceed \$100,000.00 during the fiscal year, as approved by the Board of Selectmen.

Appropriations Committee Recommendation: Recommended

Passed Unanimously as Declared by Town Moderator.

Article 11

Board of Selectmen – Revolving Fund – Public Library

Motioned that the Town re-establish a "East Longmeadow Public Library Revolving Fund" for Fiscal Year 2014, which fund shall be separate from the General Fund, pursuant to Massachusetts General Laws, Chapter 44, Section 53E 1/2, for the purpose of receiving and

Section 2: Administration

expending monies from public and private sources paid by borrowers for library overdue fines, as administered by the East Longmeadow Board of Library Trustees, without further appropriation, said funds to be expended in an amount not to exceed \$15,000.00 during the fiscal year, as approved by the Board of Selectmen.

Appropriations Committee Recommendation: Recommended

Passed Unanimously as Declared by Town Moderator.

Article 12

Board of Selectmen – Fund July 4, 2013 Independence Day Parade

Motioned that the Town transfer from free cash, account number 01-3590 the amount of \$17,500.00 to be expended for the July 4th 2014 Independence Day Parade, under the Cultural budget for a warrant article account number to be determined..

Appropriations Committee Recommendation: Recommended

Passed Unanimously as Declared by Town Moderator.

Article 13

Board of Assessors – Replacement Valuation Software

Motioned that the Town transfer from free cash, account number 01-3590 the amount of \$35,000.00 for the purpose of purchasing, installing and training expenses for replacement valuation software, to be expended under the jurisdiction of the Board of Assessors; under the Assessor's budget for a warrant article account number to be determined.

Appropriations Committee Recommendation: Recommended

Capital Planning Committee Recommendation: Recommended

Passed by Majority as Declared by Town Moderator.

Article 14

Board of Selectmen – Purchase of weapons

Motioned that the Town transfer from free cash, account number 01-3590 the amount of \$2,500.00 to purchase weapons by the Police Department; under the Police Department budget for a warrant article account number to be determined.

Appropriations Committee Recommendation: Recommended

Passed by Majority as Declared by Town Moderator.

Article 15

Board of Selectmen – Water & Sewer Enterprise Funds

No Motion Made

No Action Taken

Article 16

Community Preservation Committee – Fund Allocation

Motioned that the Town accept the recommendations of the Community Preservation Committee and appropriate from the Community Preservation Fund for Fiscal Year 2014 from revenues estimated of \$230,000.00 allocated at follows:

5% allocated to the Administrative Expenses

10% allocated to the Historic Resource Reserve

10% allocated to the Community Housing Reserve

10% allocated to the Open Space Reserve

And

65% allocated to the Undesignated General Reserve

Appropriations Committee Recommendation: Recommended

Board of Selectmen Recommendation: Recommended

Passed Unanimously as Declared by Town Moderator.

Article 17

Community Preservation Committee – Install Generators

Motioned that the Town accept the recommendations of the Community Preservation Committee and appropriate from the Community Preservation Fund Community Housing Reserve the amount of \$160,000.00 for the purpose of purchasing and installing generators, including all associated electrical work, at the Inward Commons Village Green and Quarry Hill Community Buildings.

Board of Selectmen Recommendation: Recommended

Appropriations Committee Recommendation: Recommended

Capital Planning Committee Recommendation: Recommended

Passed by Majority as Declared by Town Moderator.

Article 18

Community Preservation Committee – Install Generator

Motion that the Town accept the recommendations of the Community Preservation Committee and appropriate from the Community Preservation Fund Community Housing Reserve the amount of \$60,000.00 for the purpose of purchasing and installing a generator, including all associated electrical work, at the Brownstone Gardens Community Building.

Board of Selectmen Recommendation: Recommended

Appropriations Committee Recommendation: Recommended

Capital Planning Committee Recommendation: Recommended

Passed by Majority as Declared by Town Moderator.

Article 19|

Community Preservation Committee – National Register Application

Motion that the Town accept the recommendations of the Community Preservation Committee and appropriate from the Community Preservation Fund Community Historical Reserve the amount of \$5,000.00 for the purpose of preparing an application for listing the Norcross House on the National Register of Historic Places..

Board of Selectmen Recommendation: Recommended

Appropriations Committee Recommendation: Recommended

Passed by Majority as Declared by Town Moderator.

Section 2: Administration

Article 20

Community Preservation Committee – Convert Historical Documents

Motion that the Town accept the recommendations of the Community Preservation Committee and appropriate from the Community Preservation Fund Community Historic Reserve the amount of \$25,000.00 for the purpose of converting to digital format the town's historical documentation.

Board of Selectmen Recommendation: Recommended

Appropriations Committee Recommendation: Recommended

Capital Planning Committee Recommendation: Recommended

Passed by Majority as Declared by Town Moderator.

Article 21

Board of Selectmen – Auburn Street Property Sale

Motioned that the Town authorize the Board of Selectmen to convey a parcel of vacant land containing about 4,835 square feet on Auburn Street, as shown as Lot No. 9 on a plan of lots at Pleasant View Heights dated July, 1914 and recorded in the Hampden County Registry of Deeds in Book of Plans 4, Page 61 for the sum of \$26,600.

A 2/3rd's Vote is required for this motion to pass.

Appropriations Committee Recommendation: Recommended

Passed Unanimously as Declared by Town Moderator.

Article 22

Board of Selectmen – Water Tower Cell Lease

Motioned that the Town authorize the Board of Selectmen to enter into leases of town owned property with telecommunications companies for terms in excess of five years to provide communications services.

Passed Unanimously as Declared by Town Moderator.

Article 23

Board of Selectmen – Easement for National Grid

Motioned that the Town authorize the Board of Selectmen to grant an easement to National Grid over land under the control of the Board of Public Works on Somers Road, bounded and described as follows:

The certain parcel of land containing approximately 8,752 square feet of land or 0.201 acres, more particularly bounded and described as follows:

BEGINNING at a point of land North 45°58'50" East a distance of two hundred twenty one and eighty six one hundredths (221.86) feet from the northerly sideline of Somers Road; and

THENCE North 13°20'50" East a distance of two hundred eighteen and fifty seven one hundredths (218.57) feet along land now or formerly of Massachusetts Electric Company; and

THENCE North 8°19'26" East a distance of one hundred sixteen and fifty two one hundredths (116.52) feet along land now or formerly of the Town of East Longmeadow; and

THENCE North 82°27'29" West a distance of thirty one and nineteen one hundredths (31.19) feet along land now or formerly of Massachusetts Electric Company; and

THENCE South 8°19'26" West a distance of one hundred fifty three and sixty six one hundredths (153.66) feet along land now or formerly of the Town of East Longmeadow; and

THENCE South 10°59'38" West a distance of one hundred ninety eight and thirty two one hundredths (198.32) feet along land now or formerly of the Town of East Longmeadow; and

THENCE North 45°58'50" East a distance of thirty two and ninety one hundredths (32.90) feet along land now or formerly of Massachusetts Electric Company to the point of beginning

A 2/3rd's Vote is required for this motion to pass.

Board of Public Works Recommendation: Recommended

Passed Unanimously as Declared by Town Moderator.

Article 24

Board of Selectmen – Establish a Personnel Policy Committee

Motioned that the Town amend the General By-Laws of the Town of East Longmeadow to establish a Personnel Policy Committee responsible for the development, implement and administration of procedures and policies regarding a Compensation and Classification Plan, Uniform Benefits and Performance Standards and Policies for all non union employees of the Town, except employees of the School Department as follows:

- I. TITLE: Personnel Policy Committee
- II. MEMBERSHIP: There shall be nine voting members and one ex-officio non-voting members as follows:
 - A. One member elected annually in July with his term ending the following June 30th, by its membership, by each of the following Boards of Authority:
 1. Selectmen
 2. Public Works
 3. Planning
 4. Assessors
 5. Library Trustees
 6. Recreation Commission
 7. Council on Aging
 - B. Two At-Large members appointed by the Moderator in July for initial terms of 2 and 3 years respectively and thereafter each appointment shall be a 3 year term ending June 30th.

In making said appointments the Moderator shall appoint registered voters of the Town and shall give preference to voters who are knowledgeable and experienced in the areas of personnel administration and business operation and will represent the interests of both the employees and taxpayers in carrying out the duties and responsibilities of the Committee. Provided, however; neither shall be an employee of the Town or an elected or appointed official during his term.

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- C. The Appropriations Committee shall elect annually one of its members as an ex officio non-voting member of the committee in July with his term ending the following June 30th.
- III. DUTIES: The Committee shall develop, adopt and implement the following:
- A. A standardized evaluation process to be used by the Committee, all Board of Authorities and Department Heads in reviewing performance of all non-union employees to the extent reasonably possible.
 - B. Goals and objectives to be used to allow the employees, the Committee, the Boards of Authority and Department Heads to measure how an employee's performing in relation to the expectation set for the employee/position.
 - C. A Compensation and Classification Plan grouping employees with similar duties and responsibilities in appropriate designations and compensation ranges. Establishment and Amendment of any Compensation Plan and Classification Plan recommended by the Committee shall require approval by a majority vote of Town Meeting. No current employee shall be reduced in his current compensation or benefits as a result of the adoption of said plans.
 - D. Establish, in conjunction with the Compensation and Classification Plan, a uniform benefits schedule including, but not limited to, vacations, sick leave and holidays.
 - E. Review all requests for increases in compensation, benefits changes in an employee's job classifications and report its position, in favor or opposed, to the Board of Authority making the request, the Appropriation Committee and if applicable, Town Meeting.
 - F. Adopt rules and regulations it determines will be necessary or useful in administering the operations and duties of the committee.
 - G. The actions and votes of a committee member shall not require, nor be subject to, approval of his Board of Authority.

A 2/3rd's Vote is required for this Article to pass.

Motion Fails as Declared by Town Moderator.

Article 25 Planning Board - Amend Zoning By-Law, 1991 Revision, Medical Marijuana

Motioned that the Town amend the East Longmeadow Zoning By-Laws, 1991 Revision, pursuant to M.G.L. Chapter 40A by adding a new Section VI – Temporary Moratorium on Medical Marijuana Treatment Centers and by amending the Table of Contents to add said section, as follows:

Section 6.0 – Purpose

By vote at the State election on November 6, 2012, the voters of the Commonwealth approved a law regulating the cultivation, distribution, possession and use of marijuana for medical purposes. The law provides that it is effective on January 1, 2013 and the State Department of Public Health is required to issue regulations regarding implementation within 120 days of the law's effective date. Currently

under the Zoning Bylaw, a Medical Marijuana Treatment Center is not a permitted use in the Town and any regulations promulgated by the State Department of Public Health are expected to provide guidance to the Town in regulating medical marijuana, including Medical Marijuana Treatment Centers. The regulation of medical marijuana raises novel and complex legal, planning, and public safety issues and the Town needs time to study and consider the regulation of Medical Marijuana Treatment Centers and address such novel and complex issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning Bylaw regarding regulation of medical marijuana treatment centers and other uses related to the regulation of medical marijuana. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Medical Marijuana Treatment Centers so as to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the Town and to enact bylaws in a manner consistent with sound land use planning goals and objectives.

Section 6.1– Definition

"Medical Marijuana Treatment Center" shall mean a "not-for-profit entity, as defined by Massachusetts law only, registered by the Department of Public Health, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers."

Section 6.2 – Temporary Moratorium

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a Medical Marijuana Treatment Center. The moratorium shall be in effect through June 30, 2014. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of medical marijuana in the Town, consider the Department of Public Health regulations regarding Medical Marijuana Treatment Facilities and related uses, and shall consider adopting new Zoning Bylaws to address the impact and operation of Medical Marijuana Treatment Centers and related uses.

Planning Board Recommendation: Recommended

A 2/3rd's Vote is required for this Article to pass.

Passed Majority by 2/3rd's vote as Declared by Town Moderator.

Article 26 Planning Board – Amend Zoning By-Law, 1991 Revision, Remove Section 4.2 Floodplain

Motioned that the Town amend the East Longmeadow Zoning By-Law, 1991 Revision, pursuant to M.G.L. Chapter 40A by amending Section IV – Floodplain Overlay District Regulations as follows:

The Floodplain District is herein established as an overlay district. The District includes all special flood hazard areas within the Town of East Longmeadow designated as Zone A or AE on Hampden County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency

Section 2: Administration

Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Hampden County FIRM that are wholly or partially within the Town of East Longmeadow are panel numbers 25013C0408E, 25013C0409E, 25013C0416E, 25013C0417E, 25013C0430E and 25013C0440E dated July 16, 2013. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Hampden County Flood Insurance Study (FIS) report dated July 16, 2013. Between May 20, 2013 and July 16, 2013, the September 15, 1978 maps are to be used, after that date, the July 16, 2013 version shall apply. The FIRM and FIS report are incorporated herein by reference and are on file with the Building Inspector.

To amend Section 4.3 Base Flood Elevation and Floodway Data by removing "A1-30"

To amend Section 4.4 Development Regulations by removing in Section 4.42 (d) "Massachusetts Office of Water Resources" and replacing with "Massachusetts Department of Conservation and Recreation".

To amend Section 4.42 (e) by removing the contact information and replacing it with the following:

NFIP State Coordinator
Massachusetts Department of Conservation & Recreation
251 Causeway Street Suite 600-700
Boston, MA 02114-2104

NFIP Program Specialist
Federal Emergency Management Agency, Region 1
99 High Street, 6th Floor
Boston, MA 02110

To amend Section 4.5 Reference to Existing Regulations by removing in their entirety sections d & e and replacing with the following:

- a. Sections of the Massachusetts State Building Code (780 CMR) which address floodplain and coastal high hazard area;
- b. Wetlands Protection Regulations, Department of Environmental Protection (DEP) (currently 310 CMR 10.00);
- c. Inland Wetlands Restriction, DEP (currently 310 CMR 13.00);
- d. Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15, Title 5).

A 2/3rd's Vote is required for this Article to pass.

Passed Unanimously as Declared by Town Moderator.

Article 27 Planning Board – Amend Zoning By-Law, 1991 Revision, Sec. VIII - Definitions

Motioned that the Town amend the East Longmeadow Zoning By-Law, 1991 Revision, pursuant to M.G.L. Chapter 40A by amending Section VIII Definitions in the following manner:

AREA and/or FACILITY FOR SPORTING ACTIVITY: An area that is designed to offer athletic type events to be viewed by a significant number of spectators, with said spectators either seated or standing,

including but not limited to professional/commercial sports stadium and/or arena, a professional/commercial ice hockey rink and/or ballpark or a hippodrome. Town sports are addressed under school, park and recreation and do not apply to this section.

SETBACK:

a) Minimum required setback: The minimum required unoccupied space or area between the front lot line and the part of the building nearest such lot line, such unoccupied space or area extending the entire width or distance across the lot.

b) Building setback: The unoccupied space or area between the lot line and the part of the building nearest such lot line, such unoccupied space or area extending the entire width or distance across the lot.

WALL: An upright structure comprised of but not limited to stone, masonry or concrete material serving to enclose, divide or protect an area.

A 2/3rd's Vote is required for this Article to pass.

Passed Majority by 2/3rd's vote as Declared by Town Moderator.

Article 28 Planning Board – Amend Zoning By-Law, 1991 Revision, Sec. 3.30 – General Provisions

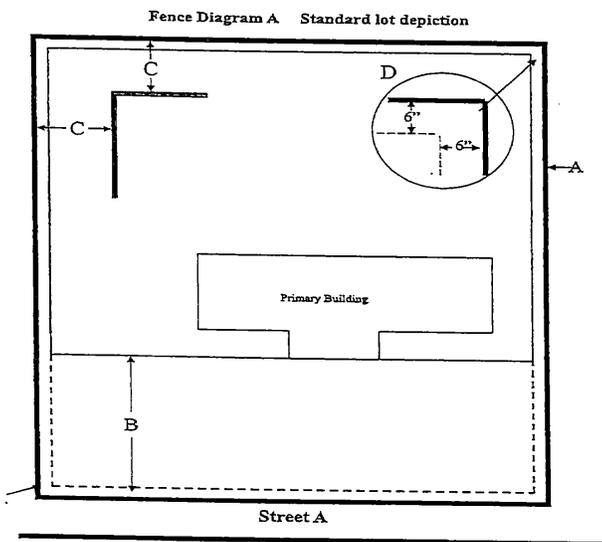
Motioned that the Town amend the East Longmeadow Zoning By-Law, 1991 Revision, pursuant to M.G.L. Chapter 40A by amending Section 3.3 Additional Use, Dimensional and Density Regulations by removing Section 3.302 Fences or Walls in its entirety and replacing with language and Diagrams as follows:

3.30 General Provisions

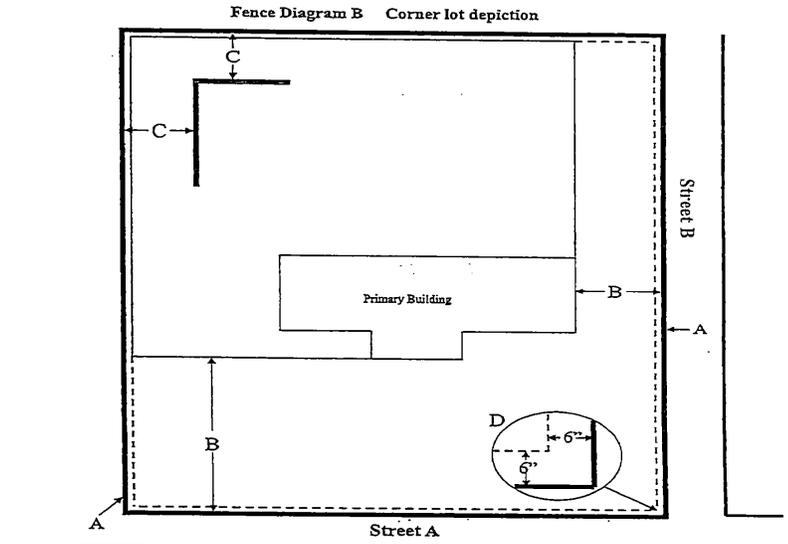
3.302 Fences or Walls

- a) All boundary fences and/or walls shall require a building permit from the Building Commissioner
- b) No fence more than one-quarter solid or wall greater than 4 feet in height shall be erected closer to the front lot line than the setback of the primary building. The setback is the unoccupied space between the lot line and the building with said unoccupied space extending the entire distance across the lot. In the event of a corner lot, the front yard setback shall apply from all property lines forming boundaries of a lot. See fence diagram A and B.
- c) All other fences must be at least 6 inches from any property line.
- d) Walls in Residential Districts, except retaining walls, shall be erected not less than 3 feet from any lot line.
- e) Fence requirements, swimming pools, shall conform to the setback, side yard, and rear yard requirements for a principal building for the district in which the pool is constructed. (Section 3.314 Setback). Additional criteria, pool fencing, see Section 5.95 Safety Devices.
- f) Fences in Industrial Garden Park, see Section 5.07. Fence screening outside storage, Industrial Garden Park, see Section 5.04.

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- A. Lot Line
- B. Primary building set back,
 - No Fence more than one-quarter solid or wall greater than four feet in height, except retaining walls, shall be erected closer to the lot line than the setback of the primary building.
- C. All walls, except retaining walls, must be a minimum of 3' from lot line
- D. All Fences must be a minimum of 6" from lot line



- A. Lot Line
- B. Primary building set back,
 - No Fence more than one-quarter solid or wall greater than four feet in height, except retaining walls, shall be erected closer to the lot line than the setback of the primary building.
- C. All walls, except retaining walls, must be a minimum of 3' from lot line
- D. All Fences must be a minimum of 6" from lot line

A 2/3rd's Vote is required for this Article to pass.

Passed Majority by 2/3rd's vote as Declared by Town Moderator

Article 29 Planning Board – Amend Zoning By-Law, 1991 Revision, Sec. 3.333 – General Provisions

Motioned that the Town amend the East Longmeadow Zoning By-Law, 1991 Revision, pursuant to M.G.L. Chapter 40A by amending Section 3.333 by deleting the existing language in its entirety and replacing with the language as follows:

3.333 LIMITATION ON SIZE OF BUILDINGS IN BUSINESS DISTRICTS

- (1) The floor area of any building used for retail sales purposes within a Business District shall not exceed sixty-five thousand (65,000) square feet.
 - (a) The floor area is to be calculated using all areas accessible to the general public (i.e. mezzanines and basements), the first floor and all stories above the first floor, and the area of all portions of the site outside the exterior walls of the building used for the display, storage or sale of goods, wares, merchandise or services.
 - (b) All floor areas within one thousand five hundred (1,500) feet of one another shall be aggregated in determining the maximum of sixty-five thousand (65,000) square feet only if:
 - i. The buildings are being used for the sale of goods, wares merchandise or services for retail or storing inventory for sale, and

- ii. The floor areas combined are normally operated as a single retail building or retail outlet for sales purposes, and
- iii. The floor space is operated or controlled by a common owner.

For purposes of this section, "common owner" shall mean any legal entity where an owner, member of the Board of Directors, partner, officer, member of a limited liability company, or other legal entity has ownership or management rights in each retail business.

A 2/3rd's Vote is required for this Article to pass.

Passed Majority by 2/3rd's vote as Declared by Town Moderator.

Article 30 Planning Board – Amend Zoning By-Law, 1991 Revision, Sec. 3.343 – General Provisions

Motioned that the Town amend the East Longmeadow Zoning By-Law, 1991, pursuant to M.G.L. Chapter 40A by amending Section 3.343 by deleting the existing language in its entirety and replacing with the following:

3.343 LIMITATION ON SIZE OF BUILDINGS IN INDUSTRIAL DISTRICTS

- (1) The floor area of any building used for retail sales purposes within an Industrial District shall not exceed sixty-five thousand (65,000) square feet.

Section 2: Administration

- (a) The floor area is to be calculated using all areas accessible to the general public (i.e. mezzanines and basements), the first floor and all stories above the first floor, and the area of all portions of the site outside the exterior walls of the building used for the display, storage or sale of goods, wares, merchandise or services.
- (b) All floor areas within one thousand five hundred (1,500) feet of one another shall be aggregated in determining the maximum of sixty-five thousand (65,000) square feet only if:
 - i. The buildings are being used for the sale of goods, wares merchandise or services for retail or storing inventory for sale, and
 - ii. The floor areas combined are normally operated as a single retail building or retail outlet for sales purposes, and
 - iii. The floor space is operated or controlled by a common owner.

For purposes of this section, "common owner" shall mean any legal entity where an owner, member of the Board of Directors, partner, officer, member of a limited liability company, or other legal entity has ownership or management rights in each retail business.

A 2/3rd's Vote is required for this Article to pass.

Passed Majority by 2/3rd's vote as Declared by Town Moderator.

**Article 31
Planning Board – Amend Zoning By-Law, 1991 Revision, Table 3-1 Schedule of Use**

No Motion Made

No Action Taken

**Article 32
Citizen Petition – Amend Zoning By-Law, 1991 Revision, Table 3-1 Schedule of Use**

Motioned that the Town amend the East Longmeadow Zoning By-Law, by amending Table 3-1, Schedule of Use Regulations, to allow a Massage Therapist Facility or Licensed Massage Therapy Salon to operate under Special Permit in the Commercial District as follows:

Bylaw Number	Land Use Classification	Standards and Conditions	AA	A	B	C	ER	COM	BUS	I	IGP	GR	PUR	PAR
	(Commercial Uses Continued)													
3.075.1	Massage Therapist Facility or Licensed Massage Therapy Salon	See Sections 7.2, 7.3 and 7.37	N	N	N	N	N	SP	SP	SP	N	N	N	N

A 2/3rd's Vote is required for this Article to pass.

Passed Unanimously as Declared by Town Moderator.

**Article 33
Citizen's Petition – Film Appropriations Committee Meeting**

Motioned that the Town amend the General By-laws of the Town by adding a new section as follows:

Film Appropriations Committee Meetings

All open session portions of regularly scheduled meetings of the Appropriations Committee shall be filmed by East Longmeadow Community Access Television department and shall be broadcast regularly on Community Access Television. This by-law is not intended to expand the requirements of the open meeting law and the failure to film a meeting shall not affect the legality of such a meeting

Motion Fails as declared by Town Moderator

**Article 34
Citizen's Petition – Brown Farm Community Gardens**

No Motion Made

No Action Taken

Motion to Adjourn

The Annual Town Meeting was adjourned at 10:06 p.m., the business of the Warrant having been completed.

Certificate of Quorum

This is to certify that more than 150 Registered Voters were present at the Annual Town Meeting held on May 20, 2013. Voter attendance was recorded as follows:

Precinct 1	47
Precinct 2	31
Precinct 3	114
Precinct 4	62
Total	255

True Record: Attest:
Thomas P. Florence, Town Clerk

Section 2: Administration

Town of East Longmeadow Special Town Meeting

October 31, 2013

In accordance with the Warrant of the Selectmen, a Special Town Meeting was held in the Auditorium of the East Longmeadow High School on Monday evening, October 21, 2013. Town Moderator Mr. James Sheils, called the meeting to order at 7:05PM; there being 348 registered voters present. Mr. Sheils offered the opening prayer and led the assembly in the Pledge of Allegiance.

Mr. Sheils then proceeded with some housekeeping issues; location of fire exits and color of tags for voter and non-voters.

The Town Moderator is now allowed to determine, without a count, based on the by-law change adopted in May 2006, whether a 2/3rd's quorum Town vote has been obtained, subject to the right of challenge by seven (7) voters as authorized by the Town By-Law, Section 2.030 Chapter 13. If seven (7) or more voters challenge the vote, a teller count shall be required. Mr. Sheils communicated this to all in attendance.

Mr. Sheils stated that an article on the warrant could be moved, but only with a 2/3rds majority vote.

The Town Moderator reiterated that all motions must be in writing and unless there is a unanimous vote on any 9/10's vote, then there needs to be a teller count. He reminded participants about the conditions of our Town Meeting by-laws when speaking at the microphone.

Mr. Sheils reminded those in attendance that the Resolution which follows Article 12 is a non-binding resolution.

Article 1 Board of Selectmen – Reduction of Tax Rate

Motioned that the Town move Article 1 to the end of the Warrant.

A 2/3rd's Vote is required for this Article to pass.

Motion passed as Declared by Town Moderator.

Article 2 Board of Selectmen – Transfer of Funds for purchase/lease of Building

Motioned that the Town borrow an amount not to exceed \$1.2 million dollars to be financed from bonding to lease or purchase a building for use as municipal space.

A 2/3rd's Vote is required for this Article to pass.

Appropriations Committee Recommendation: Recommended

Capital Planning Committee Recommendation: No Recommendation

Motion Passes by 2/3rd's Vote as Declared by Town Moderator.

Article 3 Board of Selectmen – Transfer of Funds – Renovate Historic Fire Station

No Motion Made

No Action Taken

Article 4 Board of Selectmen – Transfer of Funds – Funding of Town Employees Union Contract

Motioned that the Town transfer \$60,000 from Free Cash account number 01-3590 to the Fiscal Year 2014 Personal Services budget accounts of the appropriate departments for the purpose of funding the Town Employees Union Contract.

Appropriations Committee Recommendation: Recommended

Motion Passed Unanimously as Declared by Town Moderator.

Article 5 Board of Selectmen – Transfer of Funds – Funding of Police Union Contract

Motioned that the Town transfer \$40,000 from Free Cash account number 01-3590 to the Fiscal Year 2014 Police Department Personal Services budget account number 01-210-5100 for the purpose of funding the Police Department Union contract.

Appropriations Committee Recommendation: Recommended

Motion Passed Unanimously as Declared by Town Moderator.

Article 6 Board of Selectmen – Transfer of Funds – Funding of Fire Union Contract

Motioned that the Town transfer \$21,000 from Free Cash account number 01-3590 to the Fiscal Year 2014 Fire Department Personal Services budget account number 01-220-5100 for the purpose of funding the Fire Department Union contract.

Appropriations Committee Recommendation: Recommended

Motion Passed Unanimously as Declared by Town Moderator.

Article 7 Board of Selectmen – Inter-departmental Transfer of Funds

Motioned that the Town transfer \$4,000 from the Fiscal Year 2014 Trash Collection budget account number 01-430 to the Animal Control budget account number 01-292 to fund the operating expenses of the department.

Appropriations Committee Recommendation: Recommended

Motion Passed Unanimously as Declared by Town Moderator.

Article 8 Board of Selectmen – Transfer of Funds – Legal Services

Motioned that the Town transfer \$10,000 from Free Cash account number 01-3590 to offset the FY13 Legal Services budget deficit.

A 9/10th's Vote is required for this Article to pass.

Teller count: Yes – 271 – 94.76%,

Opposed – 15 – 5.24% (90% needed)

Appropriations Committee Recommendation: Recommended

Motion Passed as Declared by Town Moderator.

Section 2: Administration

Article 9

Community Preservation Committee – Transfer of Funds – Pine Knoll Pool

Motioned that the Town transfer \$350,000 from the Community Preservation Undesignated Fund balance account number 2615-3590 to the Community Preservation Open Space Reserve account number 2615 for the purpose of funding the Pine Knoll pool renovation.

Board of Selectmen Recommendation: No Position Taken

Appropriations Committee Recommendation: Recommended

Capital Planning Committee Recommendation: Recommended

Community Preservation Committee Recommendation: Recommended

Motion Passed by Majority as Declared by Town Moderator.

Article 10

Board of Selectmen – Amend General By-Laws – Nuisance Properties

Motioned that the Town amend section 8.030 of the General By-laws by adding a new section as follows:

(B) No owner or foreclosing mortgagee (hereinafter “owner”) shall allow grass, trees, bushes, shrubs or any other vegetation to constitute a nuisance, as determined by the Health Agent, to the health, safety or appearance of the neighborhood where the property is located. If the Health Agent notifies the owner of the existence of a nuisance and said owner fails to correct the situation identified in said notice within ten (10) days of the date of the notice, the Town may correct the nuisance through an independent contractor or its employees.

The cost of correction plus administrative fee of \$200.00 shall be assessed against the property and shall be a municipal charges lien under section 8.140 and enforced as set forth therein.

Motion Passed by Majority Standing Vote as Declared by Town Moderator.

Article 11

Citizen Petition – Transfer of Funds – Reconstruction of High School Tennis Courts

Motioned that the Town raise and appropriate and/or transfer the sum of \$325,000.00 from available funds for the removal and the complete reconstruction of the six East Longmeadow High School tennis courts, including fence, lighting and other appropriate tangentially related items.

The motion was amended as follows:

Motioned that the Town transfer an amount not to exceed \$325,000 from Free Cash, account #01-3590 to an account number to be determined.

Sponsored by: Petition of Salvatore Pizzanelli and others.

Appropriations Committee Recommendation: Not Recommended

Capital Planning Committee: Not Recommended

Motion Passed Majority as Declared by Town Moderator.

Article 12

Board of Selectmen – Transfer of Funds – Legal Services

Motioned that the Town transfer an amount not to exceed \$30,000 from Free Cash account number 01-3590 to the Legal Services operating budget account number 01-151 to pay for contracts, fees and expenses related to the negotiation of surrounding impacted community agreements with casino developers in Western Massachusetts.

Appropriations Committee Recommendation: Not Recommended due to insufficient information.

Motion Passed by Majority Standing Vote as Declared by Town Moderator.

Article 1

Board of Selectmen – Transfer of Funds – Reduce Tax Rate

No Motion Made

No Action Taken

Resolution

Board of Selectmen – Resolution – Casino Gambling

Be it resolved that the citizens of East Longmeadow do not approve of casino gambling in Western Massachusetts.

Resolution fails by Majority as Declared by Town Moderator.

Motion to Adjourn

The Special Town Meeting was adjourned at 9:31 p.m., the business of the Warrant having been completed.

Certificate of Quorum

This is to certify that more than 100 Registered Voters were present at the Special Town Meeting held on October 21, 2013. Voter attendance was recorded as follows:

Precinct 1	65
Precinct 2	79
Precinct 3	104
<u>Precinct 4</u>	<u>100</u>
Total	348

True Record: Attest:

Thomas P. Florence
Town Clerk

Section 2: Administration

Town Administrator 2013

To the Citizens of East Longmeadow:

The Town Administrator is the Board of Selectmen's appointed department head tasked with the responsibility of administering day to day operations on the Board's behalf. The Town Administrator keeps the members of the Board of Selectmen informed on the numerous issues affecting the Town, researches and prepares items for the agendas of Board meetings, prepares and publishes Town Meeting Warrants, prepares and disseminates the Annual Town Report, supervises the staff and operations of the office of the Board of Selectmen/Board of Health, submits and monitors several budgets including the Board of Selectmen, Board of Health, Legal, Animal Control and Trash; represents and assists the Board in negotiations with collective bargaining units, and serves on a variety of ongoing committees.

Casino impact mitigation was a major project that I worked on with the Board of Selectmen in 2013. I attended numerous meetings with and on behalf of the Board of Selectmen that were with residents, businesses, representatives from MGM, representatives from the host and surrounding communities, consultants, the Pioneer Valley Planning Commission, Town Counsel, and my fellow department heads. These efforts led to the Board obtaining the Surrounding Impacted Community designation from MGM, and an agreement that looks out for the best interests of East Longmeadow. The work does not stop there, however, as the Board of Selectmen is committed to working on the issue of impact mitigation for the foreseeable future.

Regional initiatives continued to be a priority of the Board of Selectmen that I worked on. Through the efforts of a steering committee, a Community Development Block Grant was awarded to East Longmeadow in a joint application with the Town of Agawam. I worked with the Pioneer Valley Planning Commission on grants to study shared Human Resources and shared Public Health Nurse services. I worked on the Board's behalf in a regional effort to obtain a new contract for trash disposal services when the current contract expires in June, 2014. Later in the year, I began a renewed effort with Chief Mellis and Chief Morrissette to explore the feasibility of establishing a Regional Emergency Communication Center (RECC) with several adjacent communities.

The Board of Selectmen's Office handles a broad range of services and activities. It takes a team effort to provide them to the public. For this, I offer a special thank you to the Board of Selectmen office staff: Lorraine Banspach, Laurie Magnani and Maureen Tyburski. I appreciate the energy and professionalism with which they serve the public. I am grateful, too, for the cooperative and productive working relationships that I have with the Board of Selectmen, the Town's elected and appointed officials, and my fellow department heads.

It is a privilege to serve as the Town Administrator of East Longmeadow. I encourage citizens to contact me with any issues, questions or concerns you may have.

Nick Breault, Town Administrator

Town Hall, 60 Center Square, East Longmeadow, MA 01028

Phone: (413) 525-5400 ext. 1100 • Fax: (413) 525-1025

Email: Nick.Breault@eastlongmeadowma.gov

IT Department

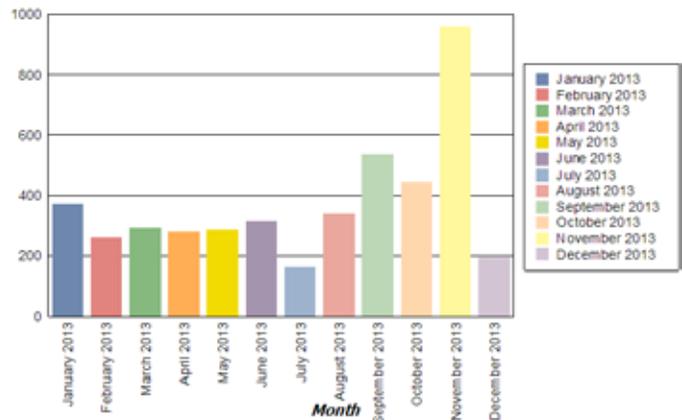
Dear Board of Selectmen;

In 2013 the Information Technology Department continues to strive to improve reliability, stability and security of our technology infrastructure. A few of the projects completed were the implementation of a document management solution, electronic delivery of pay stubs and W-2s, animal licenses are now handled electronically, installed a new storage area network, installed additional cameras and a camera server and increased our wifi coverage in all municipal buildings.

The document management solution keeps digital copies of all documents generated by our municipal software package as well as provide the functionality of adding additional documents that are related to modules in the software. This implementation allowed us to set up electronic delivery of direct deposit pay stubs as well as W2s while setting us up for 2014 implementations of employee and citizen self-service modules.

Over the summer of 2013 the IT Department installed 100 additional cameras across all municipal buildings. This has helped to increase security in our schools, town offices and also provide the police department with another investigative tool.

In addition to the previous projects we also expanded our wifi coverage in all buildings and now offer free public wifi.



On top of completing the capital projects, the IT department maintained a network of approximately 1100 computers. In 2013 there were 4451 support tickets opened. The IT department is responsible for maintaining all types of technology, like Computers, Smart Boards, Printers, Radios, Fax Machines, Physical Security, IP Video Systems, and a wide array of mobile devices.

We in IT plan for more improvements in assisting all Town Departments in accomplishing their tasks more efficiently in 2014 and look forward to hearing official or resident feedback!

Respectfully Submitted; |
Ryan Quimby, IT Director

Section 3: Finance

Board of Assessors

To the Residents of East Longmeadow:

Calendar year 2013 brought a major change in the tax billing cycle. Many taxpayers experienced a big learning curve as the town adjusted to the quarterly billing process.

Quarterly tax billing begins with a preliminary tax which is payable in two installments due on August 1st and November 1st. This **preliminary tax** is compiled early in June and does not contain a valuation or a tax rate because the values have not been certified and the tax rate has not been approved this early in the year. The preliminary tax is based on 50% of your prior year's net tax with exceptions. Exceptions include but are not limited to the following: New construction, loss of personal exemption, parcel divisions, property destruction, new personal property accounts. The town may also adjust the prior year's tax to reflect the annual 2.5% increase allowed under Proposition 2 ½.

The actual tax billing is not determined until early to mid December once the property assessments are certified and the fiscal year's tax rate is approved. On August 29, 2013, the Department of Revenue approved and certified the town's valuation of Real and Personal Property for FY 14 at \$1,770,777,465 and the town's New Growth at \$425,669. The FY14 tax rate of \$20.47 was approved on December 3, 2013.

Once values are established and the tax rate is set, this department is able to determine the actual taxes based on certified assessments and the approved tax rate and includes this information on the actual tax billing file.

Your actual tax bill shows (1) the actual total taxes assessed for the fiscal year, (2) plus the Community Preservation Surcharge (CPA), (3) plus special assessment(s) added to tax, if applicable, (4) minus personal exemption(s) if applicable, resulting in your total taxes for the fiscal year. The Collector will deduct preliminary taxes paid to determine the remaining taxes owed for the fiscal year. The remaining amount of tax owed is divided between your February 1st and May 1st payment. If you have a hard time understanding the process we are here to help you understand it!

During 2013 we had the pleasure of assisting approximately 2,000 visitors who stopped in this office to make inquiries and to obtain information and assistance. This office also handled over 1,500 telephone inquiries during the year.

We wish to extend thanks to our staff for their efficient handling of this office. Cooperation and assistance from all town boards was appreciated.

Attached is the town's Assessment Report (L-4), Approved FY14 Recap, List of all Tax Exempt Properties in East Longmeadow, and a 5 year Historical Comparison.

Respectfully submitted,

Martin J. Grudgen, Chairman
Christine M Saulnier, MAA
J.W.Johnston, Member

Section 3: Finance

Five Year Historical Comparison Report

FY	Tax Rate	Total Real & Personal Property Valuation	# of Parcels
2014	20.47	1,770,777,465	7,009
2013	18.62	1,774,474,733	6,985
2012	18.85	1,772,969,942	6,939
2011	17.67	1,787,452,775	6,980
2010	17.38	1,795,002,834	7,046

FY 14 Tax Exempt Properties

LUC	Parcel ID	Owner	#	Street Name	FY14 Value
900	8 6 16B	UNITED STATES POSTAL SERVICE	119	INDUSTRIAL DR	1,418,400
930	19 33 0	TOWN OF EAST LONGMEADOW		INDUSTRIAL DR	69,100
930	11 4 A	TOWN OF EAST LONGMEADOW		DEER PARK DR	888,700
930	3 118 B	TOWN OF EAST LONGMEADOW		NELSON ST	8,700
930	53 25A 0	TOWN OF EAST LONGMEADOW	386	SOMERS RD	358,900
930	23 16A 0	TOWN OF EAST LONGMEADOW	REAR	ELM ST	54,500
930	30 29 0	TOWN OF EAST LONGMEADOW		PROSPECT ST	108,200
930	57 39 57	TOWN OF EAST LONGMEADOW	48	COUNTRY CLUB DR	44,000
930	2B 19 450	TOWN OF EAST LONGMEADOW		MERELINE AV	62,700
930	2B 6 441	TOWN OF EAST LONGMEADOW		EUCLID AV	62,700
930	2B 7 444	TOWN OF EAST LONGMEADOW	51	LOMBARD AV	64,800
930	2B 91 159	TOWN OF EAST LONGMEADOW		VINELAND AV	63,300
930	52 22 0	TOWN OF EAST LONGMEADOW		KIBBE RD	90,200
930	18 39 B	TOWN OF EAST LONGMEADOW		CHESTNUT ST	1,400
930	27 30 1	TOWN OF EAST LONGMEADOW		MAPLE ST	88,200
930	27 31A B	TOWN OF EAST LONGMEADOW	REAR	NORTH MAIN ST	25,900
930	27 31B 15	TOWN OF EAST LONGMEADOW	REAR	NORTH MAIN ST	105,000
930	4 50 0	TOWN OF EAST LONGMEADOW		WESTWOOD AV	36,300
930	12A 62 0	TOWN OF EAST LONGMEADOW		COSGROVE ST	81,400
930	12A 69A 0	TOWN OF EAST LONGMEADOW		NORTH ST	2,700
930	12B 61 203	TOWN OF EAST LONGMEADOW		GATES AV	79,700
930	15A 76 640	TOWN OF EAST LONGMEADOW		ARCH ST	10,300
930	15A 77 651	TOWN OF EAST LONGMEADOW		ARCH ST	10,500
930	15A 78 649	TOWN OF EAST LONGMEADOW		LINDENDALE AV	10,300
930	15A 81 641	TOWN OF EAST LONGMEADOW		GASKELL ST	10,500
930	1B 12 642	TOWN OF EAST LONGMEADOW		MELVIN AV	12,700
930	48 100 31	TOWN OF EAST LONGMEADOW		PORTER RD	107,000
930	39 13 0	TOWN OF EAST LONGMEADOW		SOMERS RD	97,700
930	27 181 0	TOWN OF EAST LONGMEADOW		MAPLE ST	72,800
930	65 9 F-R	TOWN OF EAST LONGMEADOW	64	HAMPDEN RD	250,800
930	6 4A 0	TOWN OF EAST LONGMEADOW		CHESTNUT ST	118,700
930	27 29 0	TOWN OF EAST LONGMEADOW		MAPLE ST	88,900
930	46 29 0	TOWN OF EAST LONGMEADOW		PARKER ST	10,800
930	4A 10 460	TOWN OF EAST LONGMEADOW		VINELAND AV	82,800
930	52 18 0	TOWN OF EAST LONGMEADOW		KIBBE RD	112,200
930	58 8 0	TOWN OF EAST LONGMEADOW		PARKER ST	104,500
930	70 7 0	TOWN OF EAST LONGMEADOW	430	PORTER RD	99,600
930	74 8 B	TOWN OF EAST LONGMEADOW	REAR	PEACHTREE RD	26,000

Section 3: Finance

FY 14 Tax Exempt Properties

LUC	Parcel ID	Owner	#	Street Name	FY14 Value
930	18 40 0	TOWN OF EAST LONGMEADOW		CHESTNUT ST	36,900
930	15A 35 357	TOWN OF EAST LONGMEADOW		MELROSE AV	8,100
930	57 8 0	TOWN OF EAST LONGMEADOW	5	MEADOWLARK DR	40,800
930	72 13 B	TOWN OF EAST LONGMEADOW		ALLEN ST	103,100
930	49 108 10A	TOWN OF EAST LONGMEADOW	41	MAYFLOWER LN	13,900
930	49 48A 0	TOWN OF EAST LONGMEADOW	REAR	PORTER RD	175,300
930	49 99 A	TOWN OF EAST LONGMEADOW		PILGRIM RD	3,000
930	51 12 0	TOWN OF EAST LONGMEADOW		KIBBE RD	242,500
930	63 10B 0	TOWN OF EAST LONGMEADOW	REAR	FERNWOOD DR	34,200
930	26 74A 0	TOWN OF EAST LONGMEADOW		ELM ST	10,000
930	50 48 0	TOWN OF EAST LONGMEADOW		KIBBE RD	260,700
930	27 31 0	TOWN OF EAST LONGMEADOW		MAPLE ST	153,900
931	16 123 1	THE FRIENDS OF THE NORCROSS	89	MAPLE ST	250,700
931	27 139 0	TOWN OF EAST LONGMEADOW	35	SCHOOL ST	171,000
931	27 32 0	TOWN OF EAST LONGMEADOW	60	CENTER SQ	1,503,600
931	27 32 0	TOWN OF EAST LONGMEADOW	60	CENTER SQ	2,935,600
931	27 1 0	TOWN OF EAST LONGMEADOW		SHAKER RD	1,184,300
931	28 21 0	TOWN OF EAST LONGMEADOW	84	SOMERS RD	807,000
931	2C 62 202	TOWN OF EAST LONGMEADOW		VINELAND AV	160,400
931	30 7 0	TOWN OF EAST LONGMEADOW		PROSPECT ST	965,900
931	30 8 0	TOWN OF EAST LONGMEADOW	REAR	PROSPECT ST	3,460,800
931	39 12 0	TOWN OF EAST LONGMEADOW	150	SOMERS RD	1,993,500
931	27 1A 0	TOWN OF EAST LONGMEADOW		SHAKER RD	114,600
931	39 14 0	TOWN OF EAST LONGMEADOW	160-170	SOMERS RD	919,400
931	10 4 0	TOWN OF EAST LONGMEADOW	84	DENSLOW RD	275,700
931	85 21A 0	TOWN OF EAST LONGMEADOW	286	ALLEN ST	295,100
931	12 9 11	TOWN OF EAST LONGMEADOW	82	HARKNESS AV	199,600
931	38 66 0	TOWN OF EAST LONGMEADOW	REAR	SOMERS RD	254,700
931	56 1 B	TOWN OF EAST LONGMEADOW	124	PEASE RD	716,800
931	13 18 0	TOWN OF EAST LONGMEADOW		SMITH AV	1,835,600
931	13 1A 0	TOWN OF EAST LONGMEADOW	328	NORTH MAIN ST	1,868,300
931	18 37 0	TOWN OF EAST LONGMEADOW		CHESTNUT ST	156,200
931	16 214 2	TOWN OF EAST LONGMEADOW	87	MAPLE ST	145,500
931	65 2 G	TOWN OF EAST LONGMEADOW	REAR	HAMPDEN RD	996,000
931	46 30 0	TOWN OF EAST LONGMEADOW		ALLEN ST	450,600
931	46 30 0	TOWN OF EAST LONGMEADOW		ALLEN ST	11,000
931	13 23 0	TOWN OF EAST LONGMEADOW	391	NORTH MAIN ST	1,587,800
931	85 59 0	TOWN OF EAST LONGMEADOW	252	ALLEN ST	207,500
932	35 23 B	TOWN OF EAST LONGMEADOW		ELM ST	797,900
932	37 41B B	TOWN OF EAST LONGMEADOW		PLEASANT ST	285,700
932	3A 1 919	TOWN OF EAST LONGMEADOW		NIAGARA ST	51,300
932	39 29 0	TOWN OF EAST LONGMEADOW	REAR	INDIAN SPRING RD	75,400
932	61 23 0	TOWN OF EAST LONGMEADOW		PARKER ST	831,600
932	61 66 0	TOWN OF EAST LONGMEADOW		PARKER ST	322,400
932	73 42 0	TOWN OF EAST LONGMEADOW		TANGLEWOOD DR	34,400
932	90 7 0	TOWN OF EAST LONGMEADOW		HAMPDEN RD	162,500
932	92 13 0	TOWN OF EAST LONGMEADOW		MILL RD	171,100

Section 3: Finance

FY 14 Tax Exempt Properties

LUC	Parcel ID	Owner	#	Street Name	FY14 Value
932	92 13A 0	TOWN OF EAST LONGMEADOW	REAR	MILL RD	21,200
932	3A 10 958	TOWN OF EAST LONGMEADOW		VINELAND AV	39,400
932	42 12 0	TOWN OF EAST LONGMEADOW	REAR	CHESTNUT ST	117,300
932	15B 7 283	TOWN OF EAST LONGMEADOW		GROVE AV	93,900
932	15C 10 420	TOWN OF EAST LONGMEADOW		PATTERSON AV	8,700
932	15C 5 440	TOWN OF EAST LONGMEADOW		VINELAND AV	92,900
932	26 18 0	TOWN OF EAST LONGMEADOW		CALKINS AV	103,300
932	4A 11 450	TOWN OF EAST LONGMEADOW		VINELAND AV	81,200
932	4A 12 453	TOWN OF EAST LONGMEADOW		VOYER AV	80,600
932	4A 13 417	TOWN OF EAST LONGMEADOW		PATTERSON AV	80,600
932	4A 14 456	TOWN OF EAST LONGMEADOW		VOYER AV	84,800
932	4A 15 416	TOWN OF EAST LONGMEADOW		PATTERSON AV	63,600
932	4A 16 412	TOWN OF EAST LONGMEADOW		PATTERSON AV	81,300
932	4A 17 406	TOWN OF EAST LONGMEADOW		PATTERSON AV	83,400
932	50 11A 0	TOWN OF EAST LONGMEADOW		KIBBE RD	1,395,200
932	62 11 54A	TOWN OF EAST LONGMEADOW		FERNWOOD DR	152,500
932	63 10A 0	TOWN OF EAST LONGMEADOW		KIBBE RD	176,400
932	74 1A C	TOWN OF EAST LONGMEADOW		PARKER ST	27,400
932	87 35 0	TOWN OF EAST LONGMEADOW		HAMPDEN RD	31,000
932	2C 10 338	TOWN OF EAST LONGMEADOW		LULL ST	67,800
932	2 1 0	TOWN OF EAST LONGMEADOW		GERRARD AV	83,700
933	12B 23 0	TOWN OF EAST LONGMEADOW		GATES AV	479,300
933	26 85 0	TOWN OF EAST LONGMEADOW		ELMCREST ST	98,400
933	26 86 0	TOWN OF EAST LONGMEADOW		ELMCREST ST	148,600
934	36 86 0	TOWN OF EAST LONGMEADOW	175	MAPLESHADE AV	5,958,800
934	37 1 0	TOWN OF EAST LONGMEADOW		HANWARD HL	22,500,200
934	17 33 10	TOWN OF EAST LONGMEADOW	180	MAPLE ST	21,991,200
934	60 51 0	TOWN OF EAST LONGMEADOW	607	PARKER ST	8,773,600
934	65 25 0	TOWN OF EAST LONGMEADOW	77	HAMPDEN RD	5,840,200
936	15B 32 63	TOWN OF EAST LONGMEADOW		TERRACE AV	6,200
936	3B 59 202	TOWN OF EAST LONGMEADOW		SMITH AV	16,000
936	34 24 0	TOWN OF EAST LONGMEADOW	76	DAWES ST	14,400
936	3A 14 649	TOWN OF EAST LONGMEADOW		DONALD AV	10,300
936	3B 58 205	TOWN OF EAST LONGMEADOW		SMITH AV	40,300
936	61 46A 35	TOWN OF EAST LONGMEADOW	50	HIGH PINE CR	112,500
936	74 25 19	TOWN OF EAST LONGMEADOW	47	HIGH PINE CR	110,000
936	12B 51 9	TOWN OF EAST LONGMEADOW		AUBURN ST	10,000
936	94 48B 0	TOWN OF EAST LONGMEADOW		GLEN HEATHER LN	12,300
936	1B 42 PT/G	TOWN OF EAST LONGMEADOW		ODION AV	4,500
936	74 7A 0	TOWN OF EAST LONGMEADOW	REAR	PARKER ST	36,300
936	2A 65 82	TOWN OF EAST LONGMEADOW		MORNINGSIDE RD	6,300
936	15A 29 404	TOWN OF EAST LONGMEADOW		MELROSE AV	10,300
936	93 1 B-1	TOWN OF EAST LONGMEADOW		PINEYWOODS DR	24,500
936	15B 33 66	TOWN OF EAST LONGMEADOW		TERRACE AV	6,300
936	15B 31 59	TOWN OF EAST LONGMEADOW		TERRACE AV	6,300
954	27 20 3	GUNTHER ROWLEY AMERICAN		CRANE AV	215,000
954	16 104 7	HOLY TRINITY HOME ASSOC INC	26	BALDWIN ST	287,200

Section 3: Finance

FY 14 Tax Exempt Properties

LUC	Parcel ID	Owner	#	Street Name	FY14 Value
954	40 7 0	MASONIC TEMPLE OF EAST	43	CHESTNUT ST	483,800
954	4A 7 584	SISTO LOMBARDI # 64	213	VINELAND AV	240,200
957	6 9 0	FAIRVIEW EXTENDED CARE SERVICE	305	MAPLE ST	5,068,000
957	10 14 3	LOWER PIONEER VALLEY	159	DENSLOW RD	541,500
959	16 99 37	ADITUS INC	11	GLENDALE RD	186,500
959	52 23 D	ADITUS INC	39	KIBBE RD	257,400
959	48 1 166	ADITUS INC	22	PORTER RD	297,500
959	24 96 21	CENTER FOR HUMAN DEVELOPMENT	80	DAY AV	231,200
959	66 27 1	CENTER FOR HUMAN DEVELOPMENT	474	SOMERS RD	219,000
959	72 12 3	CIL REALTY OF MASSACHUSETTS	218	ALLEN ST	256,200
959	7 2 0	CIL REALTY OF MASSACHUSETTS	378	CHESTNUT ST	346,800
959	25 48 0	GREENWOOD PARK II INC	46	MAPLESHADE AV	210,700
959	37 30 0	HILLTOP CHILD AND ADULT	190	PLEASANT ST	247,300
959	28 65 0	MENTAL HEALTH ASSOCIATION INC	15	WESTERNVIEW DR	228,900
959	3B 91 575	MULTI CULTURAL COMMUNITY SERV	191	VINELAND AV	175,700
959	16 88 0	THIRD ASSOCIATION OF	53	GLENDALE RD	265,400
960	52 26 D	CORNERSTONE CHURCH	9	KIBBE RD	2,333,600
960	78 9 1	FIRST BAPTIST CHURCH OF	48	PARKER ST	1,709,500
960	78 9 1	FIRST BAPTIST CHURCH OF	48	PARKER ST	954,400
960	78 9 1	FIRST BAPTIST CHURCH OF	44	PARKER ST	130,500
960	27 159 0	FIRST CONGREGATIONAL SOCIETY	7	SOMERS RD	1,645,800
960	79 21 0	GRACE + GLORY CHURCH OF OUR	93	MEADOWBROOK RD	628,200
960	30 28 0	GREEK ORTHODOX CHURCH OF	400	PROSPECT ST	2,120,200
960	40 8 0	METHODIST CHURCH TRUSTEES OF	215	SOMERS RD	1,380,200
960	5 3 B	NEW LIFE BAPTIST CHURCH	317	WESTWOOD AV	620,200
960	5 3 B	NEW LIFE BAPTIST CHURCH	317	WESTWOOD AV	217,200
960	17 22 1	ROMAN CATHOLIC BISHOP OF	110	MAPLE ST	1,926,800
960	17 22 1	ROMAN CATHOLIC BISHOP OF	108	MAPLE ST	474,000
960	17 22 1	ROMAN CATHOLIC BISHOP OF	128	MAPLE ST	166,600
960	2 29 0	ROMAN CATHOLIC BISHOP OF		DWIGHT RD	1,708,100
960	27 100 0	SHILOH CHURCH OF GOD IN CHRIST	30	SOMERS RD	405,700
960	36 51 0	ST MARKS EPISCOPAL CHURCH	1	PORTER RD	1,838,600
960	36 1 B	ST PAULS EVANGELICAL LUTHERAN	181	ELM ST	1,524,800
961	94 5 8	APOSTOLIC CHURCH OF ENFIED INC	26	SOMERSVILLE RD	266,700
961	52 26 D	CORNERSTONE CHURCH	15	KIBBE RD	385,600
961	78 10 2A	FIRST BAPTIST CHURCH OF EAST	72	PARKER ST	243,700
961	59 64 3	FIRST CONGREGATIONAL	239	PORTER RD	256,800
961	14A 1 3A	EL UNITED METHODIST CHURCH	8	BARTLETT AV	253,900
961	5 3A A	NEW LIFE BAPTIST CHURCH	315	WESTWOOD AV	199,000
961	24 142 7	ST MARKS EPISCOPAL CHURCH OF	14	MELODY LN	220,600
962	27 159A A	FIRST CONGREGATIONAL CHURCH OF		SOMERS RD	17,300
962	27 164 0	FIRST CONGREGATIONAL CHURCH OF 60-70		PROSPECT ST	93,700
962	79 21A 0	GRACE + GLORY CHURCH OF		MEADOWBROOK RD	75,600
962	27 126 4	ROMAN CATHOLIC BISHOP OF	59	SOMERS RD	978,800
962	27 102 0	SHILOH CHURCH OF GOD IN CHRIST	REAR	SOMERS RD	8,000
970	2B 58 53	EAST LONGMEADOW HOUSING	3	LYRIC AV	156,700
970	85 46 9	EAST LONGMEADOW HOUSING	38	HOLLAND DR	152,300

Section 3: Finance

FY 14 Tax Exempt Properties

LUC	Parcel ID	Owner	#	Street Name	FY14 Value
970	1A 7 53	EAST LONGMEADOW HOUSING	39	WOOD AV	136,200
970	12B 29 100	EAST LONGMEADOW HOUSING	46	THOMPkins AV	179,200
970	39 2 C2	EAST LONGMEADOW HOUSING		SOMERS RD	4,307,000
970	28 34 0	EAST LONGMEADOW HOUSING	53	WOODLAWN ST	2,119,100
970	24 16 0	EAST LONGMEADOW HOUSING		VILLAGE GREEN CR	701,200
970	24 16 0	EAST LONGMEADOW HOUSING		VILLAGE GREEN CR	184,600
970	24 16 0	EAST LONGMEADOW HOUSING		VILLAGE GREEN CR	164,000
970	24 16 0	EAST LONGMEADOW HOUSING		VILLAGE GREEN CR	183,600
970	24 16 0	EAST LONGMEADOW HOUSING		VILLAGE GREEN CR	183,600
970	24 16 0	EAST LONGMEADOW HOUSING		VILLAGE GREEN CR	183,600
970	24 16 0	EAST LONGMEADOW HOUSING		VILLAGE GREEN CR	183,600
970	24 16 0	EAST LONGMEADOW HOUSING		VILLAGE GREEN CR	183,600
970	24 16 0	EAST LONGMEADOW HOUSING		VILLAGE GREEN CR	202,500
970	2C 21 362	EAST LONGMEADOW HOUSING	1	LULL ST	97,100
970	1A 67 164	EAST LONGMEADOW HOUSING	27	BARNUM ST	135,000
980	4 54 0	FRANCONIA GOLF COURSE		WESTWOOD AV	1,865,300
990	38 64 B	BROWNSTONE GARDENS I INC	79	PLEASANT ST	1,315,300
990	38 64 B	BROWNSTONE GARDENS I INC		PLEASANT ST	644,300
990	38 64 A-2	BROWNSTONE GARDENS I INC	75	PLEASANT ST	3,033,000
990	38 64 A-2	BROWNSTONE GARDENS I INC		PLEASANT ST	617,300
990	38 64 A-2	BROWNSTONE GARDENS I INC		PLEASANT ST	622,700
990	38 64 A-2	BROWNSTONE GARDENS I INC		PLEASANT ST	622,700
990	38 64 A-2	BROWNSTONE GARDENS I INC		PLEASANT ST	769,000
990	38 64 A-2	BROWNSTONE GARDENS I INC		PLEASANT ST	686,500
990	38 64 A-2	BROWNSTONE GARDENS I INC	75	PLEASANT ST	118,300
990	39 30 C-2	BROWNSTONE GARDENS III INC	110	SOMERS RD	2,175,900
996	10 3 0	BENTON PROFESSIONAL	265	BENTON DR	0
996	14 11 0	CONDOMINIUM EAST OFFICES INC	264	NORTH MAIN ST	0
996	7 5 0	D R CHESTNUT LLC	420	CHESTNUT ST	0
996	22 9 0	DEER PARK BUSINESS CENTER		DEER PARK DR	0
996	10 2 0	DENSLOW PARK OFFICE	180	DENSLOW RD	0
996	25 4 0	MEADOW PLACE CONDOMINIUM	200	NORTH MAIN ST	0
996	80 1 H	THE ELMS RESIDENTIAL		PINEHURST DR	0
997	77 58 0	BAPTIST BIBLE CEMETERY ASSOC		HAMPDEN RD	335,000
997	43 31 0	BILLINGS HILL CEMETERY		PROSPECT ST	108,600
997	43 32 0	BILLINGS HILL CEMETERY		PROSPECT ST	97,300
997	11 7 0	BOSTON AND MAINE CORPORATION		DEER PARK DR	68,700
997	70 52 0	BROOKSIDE CEMETERY		PORTER RD	96,200
997	27 81 0	GREENLAWN CEMETERY		PLEASANT ST	543,800
997	11 6 4A	WESTMASS AREA DEVELOPMENT		DEER PARK DR	320,200
997	11 2 2B	WESTMASS AREA DEVELOPMENT		DEER PARK DR	176,200
TOTAL FY14 EXEMPT VALUE					157,801,000

Section 3: Finance

12/23/2013 3:24:48PM		East Longmeadow ASSESSMENT CLASSIFICATION REPORT: LA4					
LandType	Mixed Chptr	Parcels	Residential Class1	Open Space Class2	Commercial Class3	Industrial Class4	Pers. Property Class5
101:		5,369	1,342,871,100				
102:		152	49,763,600				
Misc Res:		10	3,839,800				
104:		48	9,009,800				
105:		4	874,500				
111-125:		5	18,497,100				
130-32 & 106:		607	29,614,000				
200-299:		0	0				
300-399:		287	0		141,183,400		
400-499:		89	0			117,429,300	
CH61 Land:	2	2	0		1,017		
CH61 A:	11	17	0		209,533		
CH61 B:	6	7	0		1,639,655		
012-043:		27	8,345,693		6,409,847	690,760	
501:		196	0				3,803,380
502:		175	0				7,621,450
503:		1	0				119,000
504.550-552:		4	0				16,805,720
505:		2	0				5,551,400
506:		1	0				5,608,800
508:		6	0				888,610
Invalid LUC:		0	0				
TAXABLE CLASS VALUES:			1,462,815,593	0	149,443,452	118,120,060	40,398,360
	R/E COUNT:	6,624		REAL ESTATE TAXABLE:		1,730,379,105	
	EXEMPT COUNT:	197		R/E EXEMPT VALUE:		157,801,000	
	R/E TOTAL COUNT:	6,821		R/E TOTAL VALUE:		1,888,180,105	
	P/P COUNT:	385		PERS. PROP. TAXABLE:		40,398,360	
	TAXABLE COUNT:	7,009		TOTAL R/E & PP TAXABLE VALUE:		1,770,777,465	

Questions concerning this report should be directed to the following person:

Name

Title

Day-Time Phone #

Section 3: Finance

State Tax Form 31C

**THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF REVENUE
TAX RATE RECAPITULATION**

FISCAL 2014

**OF
EAST LONGMEADOW**

City / Town / District

I. TAX RATE SUMMARY

Ia. Total amount to be raised (from IIe)	\$	<u>59,709,630.71</u>
Ib. Total estimated receipts and other revenue sources (from IIIe)		<u>23,461,816.00</u>
Ic. Tax levy (Ia minus Ib)	\$	<u>36,247,814.71</u>
Id. Distribution of Tax Rates and levies		

CLASS	(b) Levy percentage (from LA - 5)	(c) IC above times each percent in col (b)	(d) Valuation by class (from LA - 5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	82.6087%	29,943,848.51	1,462,815,593	20.47	29,943,835.19
Net of Exempt					0.00
Open Space	0.0000%	0.00	0		0.00
Commercial	8.4394%	3,059,098.07	149,443,452	20.47	3,059,107.46
Net of Exempt					0.00
Industrial	6.6705%	2,417,910.48	118,120,060	20.47	2,417,917.63
SUBTOTAL	97.7186%		1,730,379,105		35,420,860.28
Personal	2.2814%	826,957.64	40,398,360	20.47	826,954.43
TOTAL	100.0000%		1,770,777,465		36,247,814.71

Board of Assessors of

EAST LONGMEADOW

MUST EQUAL IC

City / Town / District

NOTE : The information was Approved on 12/03/2013.

Diane L. Bishop, Dir of Assessing, East Longmeadow,	11/20/2013 8:56 AM	Submitted on behalf of the Board of Assessors...
413-525-5400	Date	(Comments)
Assessor		

Do Not Write Below This Line --- For Department of Revenue Use Only

Reviewed By	James Podolak
Date :	03-DEC-13
Approved :	Dennis Mountain
Director of Accounts	


(Gerard D. Perry)

Section 3: Finance

TAX RATE RECAPITULATION

FISCAL 2014

EAST LONGMEADOW

City / Town / District

II. Amounts to be raised

Ila. Appropriations (col.(b) through col.(e) from page 4)	\$	58,872,927.00
Ilb. Other amounts to be raised		
1. Amounts certified for tax title purposes		0.00
2. Debt and interest charges not included on page 4		0.00
3. Final court judgements		0.00
4. Total overlay deficits of prior years		0.00
5. Total cherry sheet offsets (see cherry sheet 1-ER)		43,739.00
6. Revenue deficits		0.00
7. Offset receipts deficits Ch. 44, Sec. 53E		0.00
8. Authorized Deferral of Teachers' Pay		0.00
9. Snow and ice deficit Ch. 44, Sec. 31D		212,219.00
10. Other (specify on separate letter)		131,853.00
TOTAL Ilb (Total lines 1 through 10)		387,811.00
Ilc. State and county cherry sheet charges (C.S. 1-EC)		196,231.00
Ild. Allowance for abatements and exemptions (overlay)		252,661.71
Ile. Total amount to be raised (Total Ila through Ild)	\$	59,709,630.71

III. Estimated receipts and other revenue sources

IIIa. Estimated receipts - State		
1. Cherry sheet estimated receipts (C.S. 1-ER Total)	\$	11,270,478.00
2. Massachusetts school building authority payments		750,539.00
TOTAL IIIa		12,021,017.00
IIIb. Estimated receipts - Local		
1. Local receipts not allocated (page 3, col(b), Line 24)		6,066,430.00
2. Offset Receipts (Schedule A-1)		0.00
3. Enterprise Funds (Schedule A-2)		0.00
4. Community Preservation Funds (See Schedule A-4)		1,000,147.00
TOTAL IIIb		7,066,577.00
IIIc. Revenue sources appropriated for particular purposes		
1. Free cash (page 4, col.(c))		1,727,671.00
2. Other available funds (page 4, col.(d))		2,602,073.00
TOTAL IIIc		4,329,744.00
IIId. Other revenue sources appropriated specifically to reduce the tax rate		
1a. Free cash...appropriated on or before June 30, 2013		0.00
b. Free cash...appropriated on or after July 1, 2013		0.00
2. Municipal light source		0.00
3. Teachers' pay deferral		0.00
4. Other source : Radio Grant Am. & Refi Prem Am		44,478.00
TOTAL IIId		44,478.00
IIIe. Total estimated receipts and other revenue sources (Total IIIa through IIId)	\$	23,461,816.00

IV. Summary of total amount to be raised and total receipts from all sources

a. Total amount to be raised (from Ile)	\$	59,709,630.71
b. Total estimated receipts and other revenue sources (from IIIe)	\$	23,461,816.00
c. Total real and personal property tax levy (from Ic)	\$	36,247,814.71
d. Total receipts from all sources (total IVb plus IVc)	\$	59,709,630.71

Section 3: Finance

LOCAL RECEIPTS NOT ALLOCATED * TAX RATE RECAPITULATION

EAST LONGMEADOW

City/Town/District

	(a) Actual Receipts Fiscal 2013	(b) Estimated Receipts Fiscal 2014
==> 1 MOTOR VEHICLE EXCISE	1,810,073.00	1,810,073.00
2 OTHER EXCISE		
==> a.Meals	0.00	0.00
==> b.Room	0.00	0.00
==> c.Other	48,632.00	48,632.00
==> 3 PENALTIES AND INTEREST ON TAXES AND EXCISES	409,766.00	409,766.00
==> 4 PAYMENTS IN LIEU OF TAXES	123,287.00	123,287.00
5 CHARGES FOR SERVICES - WATER	1,983,207.00	1,534,736.00
6 CHARGES FOR SERVICES - SEWER	1,507,676.00	1,119,258.00
7 CHARGES FOR SERVICES - HOSPITAL	0.00	0.00
8 CHARGES FOR SERVICES - SOLID WASTE FEES	0.00	0.00
9 OTHER CHARGES FOR SERVICES	0.00	0.00
10 FEES	25,748.00	25,748.00
11 RENTALS	198,048.00	93,178.00
12 DEPARTMENTAL REVENUE - SCHOOLS	8,504.00	8,506.00
13 DEPARTMENTAL REVENUE - LIBRARIES	0.00	0.00
14 DEPARTMENTAL REVENUE - CEMETERIES	0.00	0.00
15 DEPARTMENTAL REVENUE - RECREATION	0.00	0.00
16 OTHER DEPARTMENTAL REVENUE	0.00	0.00
17 LICENSES AND PERMITS	380,130.00	433,874.00
18 SPECIAL ASSESSMENTS	28,300.00	30,000.00
==> 19 FINES AND FORFEITS	9,650.00	9,650.00
==> 20 INVESTMENT INCOME	56,523.00	107,947.00
==> 21 MEDICAID REIMBURSEMENT	126,179.00	126,179.00
==> 22 MISCELLANEOUS RECURRING (PLEASE SPECIFY)	165,403.00	135,596.00
23 MISCELLANEOUS NON-RECURRING (PLEASE SPECIFY)	857,654.00	50,000.00
24 TOTALS	\$ 8,067,663.00	\$ 6,066,430.00

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the Fiscal 2014 tax rate recapitulation form by the City, Town or District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Thomas Caliento, Town Accountant, East Longmeadow,
413-525-5400

11/19/2013 3:35 PM

Accounting Officer

Date

* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or revolving funds on Schedule A-3. Written documentation should be submitted to support increases / decreases of estimated receipts to actual receipts.

==> Written documentation should be submitted to support increases/ decreases of FY 2013 estimated receipts to FY2014 estimated

Section 3: Finance

CERTIFICATION OF APPROPRIATIONS AND SOURCES OF FUNDING

TAX RATE RECAPITULATION

EAST LONGMEADOW

FISCAL 2014

City / Town / District

APPROPRIATIONS							AUTHORIZATIONS	
							MEMO ONLY	
City / Town Council or Town Meeting Dates	FY*	(a) Total Appropriations of Each Meeting	(b) ** From Raise and Appropriate	(c) From Free Cash See B-1	(d) From Other Available Funds See B-2	(e) From Offset Receipts (See A-1), Enterprise Funds (See A-2), or Community Preservation Fund (See A-4)	(f) *** Revolving Funds (See A-3)	(g) Borrowing Authorization
05/20/2013	2014	58,032,927.00	53,655,343.00	1,241,671.00	2,598,073.00	537,840.00	299,000.00	0.00
10/21/2013	2014	830,000.00	0.00	476,000.00	4,000.00	350,000.00	0.00	1,200,000.00
10/21/2013	2013	10,000.00	0.00	10,000.00	0.00	0.00	0.00	0.00
Totals		58,872,927.00	53,655,343.00	1,727,671.00	2,602,073.00	887,840.00		
		Must Equal Cols. (b) thru (e)						

I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council.

EAST LONGMEADOW Thomas Florence, Town Clerk, East Longmeadow, 413-525-5400

11/19/2013 4:01 PM

City/Town/District

Clerk

Date

Section 3: Finance

Town Accountant

To The Board of Selectmen:

This was my seventh year as Town Accountant and we have accomplished many goals over this time. I am proud of our accomplishments for which I must thank my staff.

In fiscal year 2013, we began testing new modules and an upgraded version of the Town's MUNIS Financial and Management Software. The MUNIS software system is the main backbone of the financial, human resource and management system that all departments utilize. The system was first implemented in FY2007, since then we have expanded use by rolling out new modules, keeping pace with new upgrades and constantly testing and training.

One of the most important efficiencies attributable to working with the MUNIS system is the ability to reduce the need for paperwork thus moving us closer to digital documentation. Virtually all documents that my office processes (i.e. purchase orders, checks, payroll records, vendor invoices and reports) will be saved as a digital record. This significantly reduces the need for paper forms which allows us to search, find and compile data for research more efficiently. It also reduces the need for storage space and file cabinets needed to store and maintain paper documents.

Going forward, we plan on continuing our efforts to become more proficient in using the MUNIS system. This will mean keeping on top of the latest software versions and maintaining employee's training on a continuous basis.

With all of the above, our overall operating function is to maintain the most accurate accounting/financial recordkeeping of the Town's finances, as possible. We strive to meet this goal everyday as we are tested, questioned, audited and scrutinized on a regular basis.

If you have any questions regarding the Town's finances, please do not hesitate to contact me at Tom.Caliento@eastongmeadowMA.gov.

Respectfully,

Thomas A. Caliento,
Town Accountant

Section 3: Finance

SUMMARY OF ALL FUNDS - BY CATEGORY & RELATED FINANCIAL ACTIVITY Fiscal Year 2013 (July 1, 2012 thru June 30, 2013)

# of Funds	Funds & Major Accounts	Sources of Funds				Uses of Funds					Ending Balance 6/30/2013			
		Beginning Balance 7/01/2012	Revenue	Bonding	Other Sources	TOTAL SOURCES	Personnel	Contracted Services	Supplies	Other Charges		Total Expenditures	Transfers To Other Funds	TOTAL USES
1	GENERAL FUND All Departments & Accounts	-	49,183,848	-	1,271,419	50,455,267	29,461,965	19,176,444	1,223,725	223,791	50,085,915	-	50,085,915	369,352
2	AVAILABLE RESERVES General Fund Unreserved Balance Stabilization Fund	4,031,180 1,702,207 5,733,387	-	-	-	70,220	-	-	-	-	-	2,115,334	2,115,334	1,915,846 1,772,427 3,688,273
2	WATER & SEWER FUNDS Water Fund Sewer Fund	1,041,798 1,492,342 2,534,140	1,985,873 1,510,391 3,496,264	-	-	1,985,873 1,510,391 3,496,264	358,266 284,092 642,358	945,567 591,269 1,536,836	72,955 124,749 197,704	4,112 288 4,400	1,380,900 1,000,398 2,381,298	748,565 625,960 1,374,525	2,129,465 1,626,358 3,755,823	896,206 1,376,375 2,274,581
3	COMMUNITY PRESERVATION FUND Open Space Fund Community Housing Fund Historic Fund Unreserved Balance	104,108 136,728 118,019 338,096 696,951	26,797 26,797 26,797 195,888 276,279	-	-	26,797 26,797 26,797 195,888 276,279	-	18,527	-	-	18,527	-	18,527	112,378 163,525 144,816 533,984 954,703
69	CAPITAL PROJECTS School Department Town Water Sewer	939,832 1,401,258 420,223 964,710 3,726,023	- - - - -	-	243,630 946,700 818,923 2,009,253	243,630 946,700 818,923 2,009,253	-	719,641 1,428,099 717,719 172,076 3,037,535	-	-	719,641 1,428,099 717,719 172,076 3,037,535	-	719,641 1,476,657 717,719 172,076 3,086,093	463,821 871,301 521,427 792,634 2,648,183
20	FEDERAL GRANTS School Department	31,986	1,162,657	-	-	1,162,657	1,020,064	62,400	56,831	24,210	1,163,495	-	1,163,495	31,148
45	STATE GRANTS School Department Town Departments	346,895 1,442,022 1,788,917	1,414,726 936,083 2,350,809	-	-	1,414,726 936,083 2,350,809	355,036 48,419 403,465	1,138,076 -	1,711	16,047 72,645 88,692	1,509,159 122,775 1,631,934	823,597 823,597	1,509,159 946,372 2,455,531	252,462 1,431,733 1,684,195
37	REVOLVING FUNDS School Department Town Departments	528,908 2,608,148 3,137,056	1,656,694 4,014,391 5,671,085	-	926,000	6,597,085	2,649,607	521,836	796,242	439,392	4,407,077	75,000 660,995 755,995	5,163,072	737,317 3,833,752 4,571,069
23	DONATIONS, GIFTS, SCHOLARSHIPS & STUDENT ACTIVITY FUNDS School - Donations School - Scholarships School - Student Activity Funds Town Donations	20,062 17,557 119,875 1,670 158,964	21,099 2,416 231,220 254,735	-	-	21,099 2,416 231,220 254,735	-	-	483	2,600 244,664 395	483	-	483	40,678 17,373 106,231 1,125 165,557
29	TRUST FUNDS All Funds	349,151	97,811	-	-	97,811	-	-	12,259	93,759	106,018	-	106,018	340,944
231	Total Balances & Activity	18,156,575	62,563,708	-	4,206,672	66,770,380	34,177,429	25,491,664	2,288,955	1,121,903	63,079,941	5,118,009	68,197,950	16,729,005

Section 3: Finance

Fiscal Year 2013 General Fund

~ REVENUES & OTHER SOURCES ~

Property Tax Revenue			
2013	31,648,744		52,115
2012	299,657		4,409
2011	124,884		56,523
2010	49,477		0.1%
2009	5,174		
	32,127,936	65%	
Revenues from State			
Chpt. 70 School Aid	9,767,174		126,179
Lottery	1,224,304		23,916
Exemptions	74,965		8,505
Library	27,290		21,326
Charter School Tuition	2,679		25,589
School Lunch	17,138		205,525
Veterans Benefits	31,228		0.42%
	11,144,778	23%	
State and Federal Reimbursements			
State Grant to Reimburse Public Radio System	320,593		134,926
School Construction Reimbursement	688,807		64,300
Federal Oct Storm Reimbursement	857,654		47,847
	1,867,054	4%	1,120
Motor Vehicle Excise Tax			
2013	1,580,947		3,120
2012	211,891		2,510
2011	9,309		6,200
2010	2,005		2,405
2009	1,183		1,400
2008	700		1,080
2007 & Prior	1,479		580
	1,807,513	4%	3,470
Personal Property Tax			
2013	720,462		2,110
2012	4,575		20,555
2011 & Prior	14,839		129,288
	739,876	1.5%	
Other Fees & Charges			
Property Interest & Charges	150,090		45,335
In Lieu of Taxes	123,287		28,710
Tax Lien Fees	185,288		13,975
Tax Title Interest & Charges	74,586		7,150
Excise Interest & Charges	48,632		4,000
Charges for Maps, Copies, Street Listings, etc	30,753		1,800
Municipal Lien Fees	19,275		7,763
Weights & Measures	2,000		20,555
	633,911	1.3%	129,288
Rental Income			
Verizon Cell Tower	33,478		45,335
Cellular One Tower	184,570		28,710
	218,048		13,975
Fines			
Court Fines	1,595		4,000
Motor Vehicle Fines	7,505		1,800
	9,090		7,763
Investment Interest			
Interest Earned	52,115		20,555
Premiums & Dividends	4,409		129,288
	56,523		0.26%
Above Column Total	48,321,068	98%	862,780
TOTAL GENERAL FUND REVENUES	49,183,848		100%
Other Sources of Funds:			
From Water & Sewer for Prin & Int.	1,199,843		
From Free Cash	500,000		
From Kindergarten Revolving Fund	75,000		
From Solid Waste Fund	75,000		
From Comm Pres Fund for Interest	71,130		
	1,920,973		
TOTAL GENERAL FUND REVENUES & OTHER SOURCES OF FUNDS	51,104,821		

Section 3: Finance

FISCAL YEAR 2013 GENERAL FUND BUDGET & EXPENSES

Department/Account	Personnel Expenses	Operating Expense Groups			Operating Expenses	Total Expenses	Expenditures by Category	% of Total Expenses
		Contracted Services	Supplies	Other Charges				
School Department	22,134,710	3,216,738	574,666	-	3,791,404	25,926,114	25,926,114	51.8%
Health Insurance	-	4,729,188	-	-	4,729,188	4,729,188	4,729,188	14.9%
Retirement	-	2,295,031	-	-	2,295,031	2,295,031	2,295,031	9.8%
Payroll Taxes	-	413,795	-	-	413,795	413,795	413,795	
Bond Principal	-	3,715,000	-	-	3,715,000	3,715,000	3,715,000	
Bond Interest	-	1,187,835	-	-	1,187,835	1,187,835	1,187,835	
DPW-Streets & Admin.	1,076,646	187,754	266,416	9,737	463,907	1,540,554	1,540,554	
DPW-Utilities	-	975,029	-	-	975,029	975,029	975,029	
DPW-Building Dept	447,895	144,858	166,364	19,611	330,833	778,727	778,727	
DPW-Snow & Ice	98,907	224,948	-	-	224,948	323,855	323,855	
DPW-Waste Disposal	13,694	42,500	-	-	42,500	56,194	56,194	7.3%
Police	2,525,684	46,244	70,028	9,953	126,225	2,651,909	2,651,909	
Fire	650,646	31,087	13,053	16,926	61,066	711,712	711,712	
Emergency Prep	1,347	661	-	-	661	2,008	2,008	6.7%
Trash&Recycle Collection	-	920,863	-	-	920,863	920,863	920,863	1.8%
Library	539,954	352	89,560	-	89,912	629,866	629,866	1.3%
Information Technology	305,099	239,333	2,101	5,289	246,723	551,822	551,822	1.1%
Liability Insurance	-	326,465	-	-	326,465	326,465	326,465	
Worker's Comp Insurance	-	195,771	-	-	195,771	195,771	195,771	1.0%
Treasurer/Collector/Clerk	309,358	27,895	4,864	20,379	53,138	362,496	362,496	0.7%
Selectmen	285,657	8,813	1,464	6,060	16,337	301,994	301,994	0.6%
Assessors	179,878	65,997	3,190	2,653	71,840	251,718	251,718	0.5%
Council on Aging	242,114	5,281	5,217	2,407	12,904	255,018	255,018	0.5%
Accounting	167,762	-	4,330	2,294	6,624	174,386	174,386	0.3%
Recreation	115,075	22,736	3,935	15,185	41,857	156,932	156,932	0.3%
Planning	123,991	1,303	2,606	576	4,485	128,476	128,476	0.3%
Building Inspector	114,501	722	2,038	6,052	67,430	123,313	123,313	0.2%
Legal	33,000	63,882	3,548	-	67,430	100,430	100,430	0.2%
Health Department	17,789	30,809	1,935	4,522	37,266	55,055	55,055	0.1%
Veterans	29,207	-	-	76,399	76,399	105,606	105,606	0.2%
Elections	22,866	14,204	2,449	14,244	30,897	53,763	53,763	0.1%
Operations	-	19,186	4,243	3,701	27,130	27,130	27,130	0.1%
Celebrations	-	19,114	-	2,914	22,028	22,028	22,028	0.0%
Animal Control	19,025	-	54	2,504	2,558	21,583	21,583	0.0%
School Committee	4,200	-	-	-	-	4,200	4,200	0.01%
Appropriations Committee	2,450	-	200	-	200	2,650	2,650	0.01%
PV Planning Commission	-	2,358	-	-	2,358	2,358	2,358	0.005%
Conservation	-	692	1,464	2,365	4,521	4,521	4,521	0.009%
Moderator	500	-	20	-	20	520	520	0.001%
GENERAL FUND EXPENDITURES.....	29,461,955	19,176,444	1,223,725	223,791	20,623,959	50,085,914	50,085,914	100.0%

FY13 General Fund Revised Budget.....

50,673,771

BUDGET SURPLUS

587,857

Section 3: Finance

Fiscal Year 2013 **FEDERAL GRANTS**

Authority	Fund #	Description	Beginning Balance 7/01/2012	Fiscal Year 2013 Revenue	Personnel	Contracted Services	Supplies	Other Charges	Fiscal Year 2013 Expenditures	Transfers In	Out	Ending Balance 6/30/2013
School Dept	1422	FY12 Early Childhood Allocation	288					288	288			0
School Dept	1423	FY13 Early Childhood	0	16,343	16,000		55		16,055			288
School Dept	1430	Enh Ed Tech	5,123						0			5,123
School Dept	1440	Drug Free Schools	0.20						0			0.20
School Dept	1448	Drug Free Schools 08	277.00						0			277
School Dept	1453	FY13 IDEA	0	767,407	731,244		27,316		758,560			8,847
School Dept	1458	94-142 SPED Alloca	431						0			431
School Dept	1472	FY12 Race to the Top	8,580	6,202				14,782	14,782			0
School Dept	1473	FY13 Title 2A	0	50,647	5,910		38,016		50,646			1
School Dept	1476	FY06 Teacher Quality	388						0			388
School Dept	1479	Tchr Quality Grant 09	1,760						0			1,760
School Dept	1480	FY10 Title 1	0.63						0			1
School Dept	1482	FY12 Title 1	6,089						6,089			0
School Dept	1483	FY13 Title 1	0.15	170,724	139,841		4,255	1,834	161,270			9,454
School Dept	1487	FY07 Title 1	75					3,213	0			0.15
School Dept	1491	FY11 Title 1 ARRA	0						0			75
School Dept	1492	Title 1 Roll Over	4,247				4,247		4,247			0
School Dept	14A2	Race to the Top	4,727		2,126		1,586		4,727			0
School Dept	14A3	FY13 RTT	0	44,947	20,427		10,898		40,444			4,503
School Dept	14B3	FY13 Ed Jobs	0	106,387	104,506		7,922	1,197	106,387			0
TOTALS - FEDERAL GRANTS			31,986	1,162,657	1,020,054	62,400	56,831	24,210	1,163,495	-	-	31,148

Section 3: Finance

Fiscal Year 2013

WATER AND SEWER FUNDS

Authority	Fund #	Description	Beginning Balance 7/01/2012	Fiscal Year 2013 Revenue	Personnel	Contracted Services	Supplies	Other Charges	Fiscal Year 2013 Expenditures	Transfers In	Transfers Out	Ending Balance 6/30/2013
Board of PW	12	Water	1,041,892	1,985,873	368,266	945,567	72,965	4,112	1,380,900		661,224	985,641
Board of PW	13	Sewer	1,093,505	1,510,391	284,092	591,269	124,749	288	1,000,398		625,960	977,538
TOTAL - WATER & SEWER FUNDS.....			2,135,397	3,496,264	642,358	1,536,836	197,704	4,400	2,381,298	-	1,287,184	1,963,179

COMMUNITY PRESERVATION FUND

Authority	Fund #	Description	Beginning Balance 7/01/2012	Fiscal Year 2013 Revenue	Personnel	Contracted Services	Supplies	Other Charges	Fiscal Year 2013 Expenditures	Transfers In	Transfers Out	Ending Balance 6/30/2013
C.P. Committee & Selectmen	2615	Open Space Fund	95,838	26,797		18,527			18,527			104,108
	2615	Historic Fund	91,222	26,797								118,019
	2615	Community Housing Fund	109,931	26,797								136,728
	2615	Reserve Fund	218,545	195,888								414,433
TOTAL - COMMUNITY PRESERVATION FUNDS			515,536	276,279		18,527			18,527		-	773,288

Section 3: Finance

Fiscal Year 2013 DONATIONS, GIFTS & SCHOLARSHIPS

Authority	Fund #	Type of Fund	Description	Beginning	Fiscal Year	Fiscal Year					Transfers		Ending
				Balance 7/01/2012	2013 Revenue	Personnel	Contracted Services	Supplies	Other Charges	Expenditures 2013	In	Out	Balance 6/30/2013
School Dept	1606	Gift Funds	ED Found Gift Fund	4,928	20,550					0			25,478
School Dept	1605	Gift Funds	High School Gift	6,738						0			6,738
School Dept	1608	Gift Funds	District Wide Gift	3,589	96					0			3,685
School Dept	1602	Gift Funds	Mapleshade Gift	779						0			779
School Dept	1604	Gift Funds	Birchland Park Gift	2,137						0			2,137
School Dept	1601	Gift Funds	Meadowbrook Gift	1,438	188			63		63			1,564
School Dept	1603	Gift Funds	Moutainview Gifts	357	265			420		420			202
School Dept	1611	Donation Fund	Peoples Bank Donation	96						0			96
sub-total				20,062	21,099	-	-	483	-	483	-	-	40,678
Selectmen	2613	Donation Fund	Public Safety Donations	1,075						0			1,075
Fire Dept.	2603	Donation Fund	Fire Donations	15					395	395			(380)
Fire Dept.	2604	Donation Fund	FH Donations	580						0			580
sub-total				1,670		-	-		395	395			1,275
School Dept.	8458	Scholarship	Brant Kelley	11,676	986				500	500			12,162
School Dept.	8452	Scholarship	J.Grocott	1,677	254					0			1,931
School Dept.	8457	Scholarship	Reihweiler	1,517	3				850	850			670
School Dept.	8451	Scholarship	M.Baker	1,109	604					0			1,713
School Dept.	8459	Scholarship	M.L. Donahue	558	553				750	750			361
Selectmen	8461	Scholarship	ELCAT Scholarship	38	16					0			54
School Dept.	8460	Scholarship	B.Leahy	982					500	500			482
sub-total				17,557	2,416	-	-		2,600	2,600			17,373
School Dept.	8750	Student Activity	EL High School Student Activity	72,762	163,754				170,000	170,000			66,516
School Dept.	8751	Student Activity	Birchland Park Student Activity	17,132	45,809				47,000	47,000			15,941
School Dept.	8753	Student Activity	Mapleshade Student Act	13,360	5,703				10,000	10,000			9,063
School Dept.	8754	Student Activity	Meadowbrook Student Activity	10,868	4,886				6,666	6,666			9,088
School Dept.	8752	Student Activity	Moutainview Student Activity	5,553	11,068				10,998	10,998			5,623
sub-total				119,675	231,220	-	-		244,664	244,664			106,231
TOTALS - DONATIONS, GIFTS, SCHOLARSHIPS.....				158,964	254,735	-	-	483	247,659	248,142	-	-	165,557

Section 3: Finance

Fiscal Year 2013 TRUST FUNDS

Authority	Fund #	Description	Beginning	Fiscal Year 2013					Fiscal Year 2013		Ending	
			Balance 7/01/2012	Revenue	Personnel	Contracted Services	Supplies	Other Charges	Expenditures	In		Out
Treasurer	8216	Stabilization	1,702,207	70,220					0			1,772,427
Selectmen	8202	Pension Reserve	115,561	4,767					-			120,328
Treasurer	8212	Porter Poor Trust	48,583	1,955			3,448		3,448			47,090
Conservation	8203	Land Acquisition	36,622	1,511								38,133
Council on Aging	8213	COA Trust Fund	34,655	2,268			757		757			36,166
Library	8206	Library Trustee	17,059	11,351	12,259				12,259			16,151
Treasurer	8903	Tailings	16,492				462		462			16,030
Treasurer	8901	Sports & Wildlife	13,971	11,828			24,827		24,827			972
Recreation	8211	Recreation Trust	12,581	730			500		500			12,811
Cultural Council	8217	Arts Lottery Trust	11,853	4,521			6,410		6,410			9,964
Council on Aging	8218	COA SR Center	8,272	2,188			1,324		1,324			9,136
Treasurer	8214	Historical Trust	7,577	886			439		439			8,024
Police	8906	FID/LTC Fund	7,049	23,288			24,325		24,325			6,012
Treasurer	8222	Shaker Rd Relief	3,863									3,863
Treasurer	8209	Hancock Cementry	2,955	2								2,957
Treasurer	8910	MA Mutal	2,395									2,395
Library	8208	Library Bid Fund	2,255	93								2,348
Conservation	8204	Program Fund	1,941	80								2,021
Police	8904	Police Crime Watch	1,855									1,855
Treasurer	8223	Feffier Irrev	1,224	50								1,274
Treasurer	8220	Traffic Signal	856	35								891
Library	8205	Champlin Library Trust	380	16								396
Selectmen	8201	Town Beautification	349	14								363
Treasurer	8219	Friends Of Heritage	313	13								326
Treasurer	8908	Swings Gift	275									275
Treasurer	8907	Bike Gift	259									259
Selectmen	8215	Unemployment Comp Fund	75	4								79
Selectmen	8210	Ambulance Trust	49	2								51
	8913	Deputy Collector	(168)	32,209			31,267		31,267			774
TOTAL - TRUST FUNDS			349,151	97,811	-	-	93,759	106,018	-	-	-	340,944

Section 3: Finance

CAPITAL PROJECTS Fiscal Year 2013

SCHOOLS

Fund	Capital Projects	Beginning Fund Balance 7/1/2012	Transfer In from General Fund Reserve	Financed from Free Cash	Financed from Taxation	Transfers Out to Finance New Capital Projects	Financed Amount for New Projects	Total Fiscal Yr. 2013 Expenditures	Ending Fund Balance 6/30/2013
	<u>HIGH SCHOOL</u>								
3228	Renovate Lockers Rooms	150,000						149,243	757
3207	Renovate Lockers	120,310						120,310	0
3226	Computer Replacements	108,511						108,511	0
3197	Oil Tanks	83,292							83,292
3184	Gym Windows	42,033						42,033	0
3227	Gym Windows	37,650						32,062	5,588
3213	Turf Field	16,748						12,411	4,337
3235	Athletic Field Lighting	10,120							10,120
3182	Sprinklers	9,203						677	8,526
3187	Boiler #1	9							9
	<u>BIRCHLAND PARK</u>								
3240	BP Generator	0		7,907		42,093		30,555	19,445
	<u>DISTRICT WIDE</u>								
3198	School Buses	11,370							0
3241	14 Seat Passenger Bus	0				(11,370)			55,000
3242	School Facilities Study	0		67,341		17,835		108,950	41,050
	<u>MEADOWBROOK</u>								
3199	Athletic Field	66,324						5,782	60,542
3215	Classroom Trailer	18,665							18,665
3168	Fire Doors	75							75
3071	ADA Gym R/R & Water	2							2
	<u>MOUNTAINVIEW</u>								
3218	Asphalt Playground	70,000						50,058	19,942
3163	ADA Restrooms	30,420							30,420
3064	Roof Eaves	951							951
	<u>MAPLESHADE</u>								
3216	Heating System	131,500						59,049	72,451
3206	Electrical	29,649							29,649
3176	Fire Doors	3,000							3,000
	TOTAL-SCHOOL CAPITAL PROJECTS.	939,832	0	67,341	127,731	48,558	0	719,641	463,821

Section 3: Finance

CAPITAL PROJECTS Fiscal Year 2013

TOWN VEHICLES, BUILDINGS & EQUIPMENT

Fund	Department	Capital Projects	Beginning Fund Balance 7/1/2012	Transfer In from Reserves	Financed from Taxation	Transfer to Finance New Capital Projects	Financed Amount for New Projects	Total Fiscal Yr. 2013 Expenditures	Ending Fund Balance 6/30/2013
VEHICLES									
3229	DPW	Dump Truck #68	10,989					10,937	52
3224	Police	Police Cruisers	6,616					67,720	6,616
3238	Police	FY13 Police Cruisers	0			70,000		2,412	2,280
3202	DPW	Repair Dump Truck #10	2,901					1,356	489
3219	DPW	Repair Dump Truck #9	1,971						615
3203	DPW	Replace 1996 Sweeper	1,800						1,800
3230	DPW	Truck #76	1,023						242
3201	DPW	Repair 1997 Dump Truck #4	772						118
3014	Fire	Fire Engine #1	682						682
BUILDINGS & EQUIPMENT									
3204	Police	Replace Roof	15,289					9,659	15,289
3189	Council on Aging	COA Renovations	9,659						-
3220	DPW	Fuel Pump Control	5,097						5,097
3205	Recreation	Leahy Field Renovations	4,120					1,287	2,833
3059	DPW	Town & Sch Improvements	67						67
3027	Recreation	Pine Knoll Improvements	39						39
TECHNOLOGY									
3232	Police/Fire	Public Safety Radio System	1,082,961					914,257	168,704
3096	Accounting	Financial & Management Software	5,319						5,319
3211	Information Technology	MS&MB Phone System	3,716			(3,716)			0
3091	Information Technology	Fiber Optics	1,648			(1,648)			0
3212	Information Technology	Upgrade Server	600			(600)			0
3210	Information Technology	Police&Fire Phone System	502			(502)			-
3243	Information Technology	IT Computers	0		131,500			11,148	120,352
3239	Information Technology	Camera Upgrades	0		15,200			76,605	527
OTHER									
3127	DPW	Somers Rd Landfill	124,800			(124,800)			-
3221	DPW	Sidewalks	71,463					2,170	69,293
3128	DPW	Allen St Landfill	49,225			(49,225)			-
3244	Community Preservation Fund	Pine Knoll Pool	0	450,000				26,277	423,723
3236	EL Cable Access		0	350,000				302,836	47,164
TOTAL CAPITAL PROJECTS - TOWN			1,401,258	800,000		(48,558)	0	1,428,099	871,301

Section 3: Finance

CAPITAL PROJECTS Fiscal Year 2013 WATER & SEWER

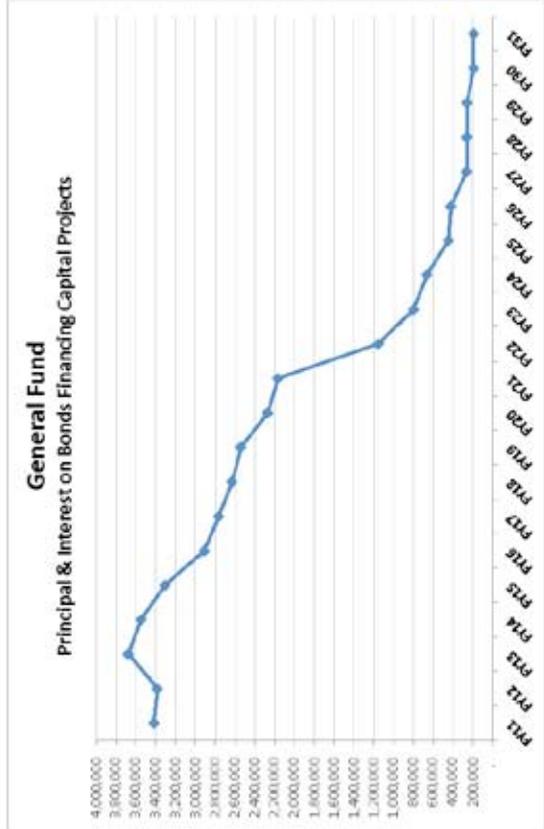
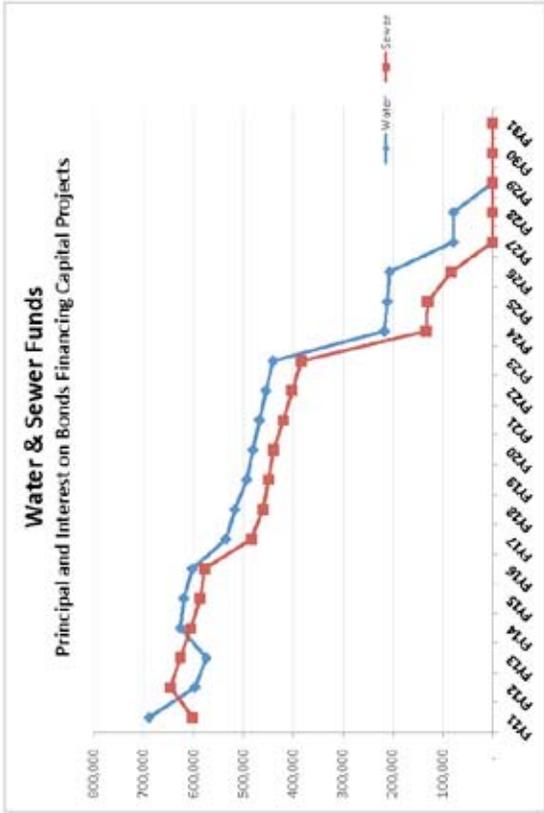
Fund	Capital Projects	Beginning Fund Balance 7/1/2012	Transfers In from W&S UFB	Transfers In For Financing New Projects	Financed By Bonds	Total Fiscal Yr. 2013 Expenditures	Ending Fund Balance 6/30/2013
3237	Harkness Pump Station	139,418	87,341	52,077	731,582	596,137	414,281
3231	Replace Water Mains-Sanford St	122,216				58,830	63,386
3079	Water Tower	71,283				26,983	44,300
3018	Chestnut Pump Station	23,790		(23,790)			0
3017	Water Improvments with Spfld	18,111		(18,111)			0
3194	Harkness Pump Station	17,788				17,788	0
3050	Water Meters	17,441				17,441	0
3021	Denslow /Benton	10,175		(10,175)			0
	TOTAL WATER PROJECTS.....	420,223	87,341	(0)	731,582	717,179	521,967
3214	Pump Station Upgrades	298,581					298,581
3038	Sewer Line Replace	240,640				143,391	97,249
3054	Sewer Discharge Meter	156,000					156,000
3233	Replace Sanitary Sewer Main	100,000					100,000
3011	Denslow/Benton	72,385					72,385
3045	Bike Trail	51,539					51,539
3234	Sewer Station Upgrades	29,896				13,016	16,880
3092	Sanitary Inflow	15,669				15,669	0
3030	Elm to Greenacre Lane	0					0
	TOTAL SEWER PROJECTS.....	964,710	0	0	0	172,076	792,634

Section 3: Finance

BOND SCHEDULES

Dept	Account	FY13	FY13	FY13	2013	RF-12A	RF-12A	RF-12A	FY15	FY15	FY15	FY15	FY16	2017	2018	2019	2020	2021	2022	2023	
		P	L	I	PAI				R	I	PM	PM	PM	PAI							
11	Leisure	5,000	240		5,240				10,000	5,740											
12	Sewer-Somers/Anskie Rd	27,000	1,147		28,147	27,000	551														
13	Oil Tank Removal & Replace	20,000	816		20,816	20,000	426														
14	Computer Software	16,000	560		16,560	16,000	340														
15	Lanfill Planning	15,000	519		15,519	15,000	319														
16	Sidewalk	8,000	340		8,340	8,000	170														
17	School Parking Lot & Sidewalk	5,000	413		5,413	5,000	213														
18A	Sewer Saver 4	5,156	262		5,418	5,000	75														
19	Lanfill Planning	6,000	266		6,266	6,000	106														
20A	School Modular Classrooms	40,000	17,260		57,260	40,000	11,690														
20B	Somers Rd Landfill	45,000	3,260		48,260	45,000	1,600														
20C	Alton St Landfill	20,000	1,100		21,100	20,000	675														
21	Telecommunications	8,000	988		8,988	8,000	668														
22	Water Meters	8,000	368		8,368	8,000	668														
23	MS2MB Phone System	40,000	3,600		43,600	40,000	2,600														
24	Sidewalks	15,000	1,275		16,275	15,000	975														
25	Police Cruisers	14,000	1,150		15,150	14,000	910														
26	MS Asphalt Playground	14,000	1,150		15,150	14,000	910														
27	MS Asphalt Playground	12,000	1,020		13,020	12,000	700														
28	Server Technology	10,000	360		10,360	10,000	660														
29	Computer Replacement	9,000	754		9,754	9,000	696														
30	MS Trailers	7,000	1,085		8,085	7,000	720														
31	Police Fire Phone System	6,000	555		6,555	6,000	425														
32	Fuel Pump Controls	6,000	510		6,510	6,000	300														
33	Repair Dump Truck	6,000	515		6,515	6,000	325														
34	MS Remodeling	4,000	744		4,744	4,000	504														
35	MS Remodeling	4,200	661		4,861	4,200	441														
36	MS Remodeling	4,100	616		4,716	4,100	421														
37	MS Remodeling	3,000	648		3,648	3,000	378														
38	MS Remodeling	3,500	543		4,043	3,500	388														
39	MS Remodeling	3,300	512		3,812	3,300	347														
40	Equipment	3,300	512		3,812	3,300	347														
41	MS Remodeling	3,200	496		3,696	3,200	336														
42	MS Remodeling	3,000	465		3,465	3,000	315														
43	MS Remodeling	3,000	465		3,465	3,000	315														
44	MS Remodeling	3,000	465		3,465	3,000	315														
45	MS Remodeling	2,500	388		2,888	2,500	263														
46	MS Remodeling	41,000	9,240		50,240	40,000	7,810														
47	MS Remodeling	12,000	2,115		14,115	12,000	1,715														
48	MS Remodeling	6,000	840		6,840	6,000	625														
49	MS Remodeling	10,000	2,157		12,157	10,000	2,166														
50	MS Remodeling	25,000	4,344		29,344	25,000	3,844														
51	MS Remodeling	25,000	4,344		29,344	25,000	3,844														
52	MS Remodeling	1,000	1,500		2,500	1,000	1,250														
53	MS Remodeling	1,049,590	296,771		1,346,361	1,049,590	276,523														
54	MS Remodeling	20,000	4,900		24,900	20,000	2,400														
55	MS Remodeling	20,000	3,515		23,515	20,000	3,215														
56	MS Remodeling	10,000	3,960		13,960	10,000	3,960														
57	MS Remodeling	10,000	3,447		13,447	10,000	3,157														
58	MS Remodeling	41,000	4,360		45,360	40,000	4,400														
59	MS Remodeling	35,170	11,652		46,822	35,000	10,815														
60	MS Remodeling	20,138	5,146		25,284	20,000	4,688														
61	MS Remodeling	6,500	3,383		9,883	6,500	2,733														
62	MS Remodeling	5,000	1,670		6,670	5,000	1,270														
63	MS Remodeling	86,298	37,572		123,870	81,250	32,175														
64	MS Remodeling	75,000	31,260		106,260	75,000	27,260														
65	MS Remodeling	61,250	25,260		86,510	61,250	22,260														
66	MS Remodeling	60,000	20,260		80,260	60,000	20,260														
67	MS Remodeling	35,500	16,517		52,017	35,000	16,242														
68	MS Remodeling	40,000	16,580		56,580	40,000	16,580														
69	MS Remodeling	32,000	13,415		45,415	32,000	13,415														
70	MS Remodeling	26,250	9,315		35,565	26,250	9,315														
71	MS Remodeling	12,250	4,575		16,825	12,250	4,575														
72	MS Remodeling	11,250	4,568		15,818	11,250	4,056														
73	MS Remodeling	10,000	4,140		14,140	10,000	3,640														
74	MS Remodeling	5,000	2,070		7,070	5,000	1,620														
75	MS Remodeling	5,000	2,070		7,070	5,000	1,620														
76	MS Remodeling	5,000	1,820		6,820	5,000	1,420														
77	MS Remodeling	5,000	1,820		6,820	5,000	1,420														
78	MS Remodeling	86,298	37,572		123,870	81,250	32,175														
79	MS Remodeling	75,000	31,260		106,260	75,000	27,260														
80	MS Remodeling	61,250	25,260		86,510	61,250	22,260														
81	MS Remodeling	60,000	20,260		80,260	60,000	20,260														
82	MS Remodeling	35,500	16,517		52,017	35,000	16,242														
83	MS Remodeling	40,000	16,580		56,580	40,000	16,580														
84	MS Remodeling	32,000	13,415		45,415	32,000	13,415														
85	MS Remodeling	26,250	9,315		3																

Section 3: Finance



	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	FY31	
PSJ Payments																						
Town & School	3,417,094	3,379,700	3,075,118	3,545,930	2,907,815	2,764,336	2,625,536	2,538,123	2,207,523	2,164,556	1,153,974	797,338	661,304	444,267	420,774	293,900	293,900	267,307	255,044	197,410	80	
Above FY Change	(37,394)	295,419	(242,125)	(335,740)	(143,479)	(135,800)	(66,413)	(271,601)	(1,010,583)	(1,023,660)	(356,035)	(356,035)	(136,035)	(216,357)	(23,658)	(190,814)	(2,158)	(2,158)	(2,158)	(8,244)		
PSJ Payments																						
Water	688,596	598,530	573,913	535,387	518,729	534,379	516,370	463,070	480,522	467,565	440,311	440,311	216,567	311,192	205,770	78,036	78,036	78,036	-	-	-	
Sewer	601,440	645,013	825,070	595,304	577,487	483,020	460,395	448,205	429,334	419,458	383,539	383,539	133,295	128,945	82,256	82,256	82,256	82,256	-	-	-	
CPA (prcl)																						
All LTDB	4,707,130	4,003,023	4,346,031	4,346,303	4,376,926	4,154,065	3,846,390	3,066,681	3,539,076	3,105,320	2,367,429	1,977,429	1,060,126	833,165	755,200	303,036	319,438	297,004	233,130			

Section 3: Finance

Treasurer – Collector – Town Clerk

Reconciliation Of Treasurer's Cash And Cash Investments

TREASURER'S BALANCE JULY 1, 2012	\$18,080,286.36
Cash receipts	60,185,070.12
Cash disbursements	<u>62,974,099.26</u>
TREASURER'S BALANCE JUNE 30, 2013	\$15,291,257.22

COMPOSITION OF BALANCE ON JUNE 30, 2013

Petty cash	\$0.00
PeoplesBank – Checking/Savings	8,297,515.39
UniBank	107,280.88
LPL Financial – Trust Funds	2,080,556.22
Peoples United Bank – Sub Divisions & Driveway	600,552.46
NUVO Bank – Investment Account	374,202.38
Certificate of Deposits	2,336,411.94
Massachusetts Municipal Depository	275,457.31
Westfield Savings Bank – Investment Account	512,300.06
LPL Financial – Investment Account	498,944.15
Peoples United Bank – Lockbox	<u>208,036.43</u>
Total	\$15,291,257.22

The Town continues to benefit from its recent upgrade rating by Standard and Poors of AA from A+. A better rating equates to lower interest rates when borrowing monies for long term projects. The financial stability and being able to retain monies in free cash and stabilization funds during the downturn in the economy and maintaining positive cash flow were keys in the upgrade. The percentage mix between commercial/industrial and residential properties continue to be a key factor as we are able to retain a good combination of revenues between properties. The growth of the Town and potential for future plans for positive growth all are important considerations leading to lower borrowing rates. This was advantageous to the Town as we recently refinanced a portion of our debt netting the Town savings of \$1,337,632 over the life of the bonds realizing these savings beginning in 2012 and moving forward.

We also maximized our investment options through the highest yielding CD's and a diversity of secure bond performances.

In 2013, we have maintained a tax collection rate of 99.0% with the balance collected in subsequent years. The Town continues to work with its MUNIS accounting software package for all departments, especially one that merges the Accountant and Treasurer offices effectively. We have streamlined current payment methods, on-line tax payments, and improved the integrity and security of the data with our new system. We are in the process of implementing an e-billing system which will have the capability to email all tax bills in lieu of postal mailing. We continued with water shutoff program while being flexible for those who needed payment arrangements.

We implemented the new Quarterly tax payment schedule for real estate and personal property taxes. This has greatly increased the positive cash flow of the town as well as reducing two large payments in half for many tax payers.

We will continue to implement cost savings and efficiencies in our office staying within our budget as well as upgrading the way we currently perform our functions. Credit card options have been implemented for the convenience of taxpayers. All items in the clerk's office (certified copies, dog licenses, etc.) can now be paid on-line. We have worked with the Secretary of State's office to automate our vital record process by having all birth, death and marriage certificates on-line.

I have been fortunate in receiving cooperation from all who work in the various Town departments and look forward to the new challenges in 2014. Also, I must express my appreciation for the staff in the Clerk/Treasurer/Collector's office that professionally and efficiently handles the large volume of business in a growing community on a daily basis.

Respectfully submitted,

Thomas P. Florence
Town Clerk, Treasurer, Collector

Section 3: Finance

Principal and Interest Payments

FY14 Principal and Interest Payment - 7/1/13 to 6/30/14

General

Issue:	Purpose	PRINCIPAL	INTEREST	SUBSIDY	TOTAL
January 15 2007	School Remodeling (I)(E)	-	41,899.00	-	41,899.00
	School Remodeling (I)	-	12,306.00	-	12,306.00
	Senior Center (I)	-	3,800.00	-	3,800.00
January 15, 2009	School Remodeling (I)	-	6,694.31	-	6,694.31
	Senior Center Remodeling (I)	-	4,743.75	-	4,743.75
	Computer Hardware (I)	-	1,921.88	-	1,921.88
	Departmental Equipment (I)	-	1,675.63	-	1,675.63
	Recreational Facilities Improvements (I)	-	2,092.50	-	2,092.50
	Oil Tank Removal & Replacement (I)	-	295.38	-	295.38
	Public Building & Remodeling (I)	-	1,366.56	-	1,366.56
	Computer Software (I)	-	212.50	-	212.50
	Landfill Planning (I)	-	170.00	-	170.00
	School Parking Lot & Sidewalk (I)	-	85.00	-	85.00
	Departmental Equipment 2 (I)	-	12,622.50	-	12,622.50
	School Athletic Field (I)	-	5,574.38	-	5,574.38
	School Remodeling 2 (I)	-	3,836.25	-	3,836.25
	Landfill Planning 2 (I)	-	53.13	-	53.13
	Computer Hardware 2 (I)	-	1,921.88	-	1,921.88
Sidewalk (I)	-	159.38	-	159.38	
October 13 2011	Cur Ref of 8 1 01 - School (OE)	1,023,500.00	143,137.50	-	1,166,637.50
	Bldg Renovation (I)	35,000.00	10,285.00	-	45,285.00
	Departmental Equipment (I)	40,000.00	11,560.00	-	51,560.00
	Computer (I)	85,000.00	10,150.00	-	95,150.00
	Somers Road Landfill Planning (I)	40,000.00	1,200.00	-	41,200.00
	Sidewalk (I)	10,000.00	1,190.00	-	11,190.00
	Recreational Facility (I)	5,000.00	1,035.00	-	6,035.00
	Allen St Landfill Planning (I)	15,000.00	450.00	-	15,450.00
	DPW Equipment Repair (I)	10,000.00	700.00	-	10,700.00
	Public Safety Radio (IE)	140,000.00	23,775.00	-	163,775.00
	September 15 2010	Police Crusiers (I)	14,000.00	525.00	-
Phone System - Police/Fire (I)		7,000.00	262.50	-	7,262.50
Phone System - MS & MB (I)		40,000.00	1,500.00	-	41,500.00
Computers (I)		10,000.00	375.00	-	10,375.00
Server Technology (I)		12,000.00	450.00	-	12,450.00
Turf Field (I)		100,000.00	17,512.50	-	117,512.50
Heating System (I)		20,000.00	3,502.50	-	23,502.50
Renovate Portable Classroom Trailer (I)		9,000.00	337.50	-	9,337.50
Asphalt Playground 1 (I)		14,000.00	525.00	-	14,525.00
Asphalt Playground 2 (I)		14,000.00	525.00	-	14,525.00
Repair Dump Truck (I)		5,000.00	187.50	-	5,187.50
Council on Aging Renovation (I)		20,000.00	2,200.00	-	22,200.00
Fuel Pump Controls (I)		6,000.00	225.00	-	6,225.00
April 1 2005	Sidewalk Construction (I)	15,000.00	562.50	-	15,562.50
	Remodeling (I)	-	15,843.25	-	15,843.25
	Parking (I)	-	106.25	-	106.25
	Modular Classrooms (I)	-	5,845.00	-	5,845.00
June 1 2003	Telecommunications (I)	-	334.00	-	334.00
	Library (I-E)	-	13,650.00	-	13,650.00
December 1 2005	Library (I)	-	6,370.00	-	6,370.00
	Roof Replacement (I)	29,000.00	7,927.88	-	36,927.88
	Oil Tank (I)	7,000.00	455.00	-	7,455.00

Section 3: Finance

	IT Fiber (I)	3,600.00	234.00	-	3,834.00
	Equipment 1 (I)	3,300.00	214.50	-	3,514.50
	Equipment 2 (I)	3,300.00	214.50	-	3,514.50
	Town Buildings 1 (I)	3,000.00	195.00	-	3,195.00
	Town Buildings 2 (I)	3,200.00	208.00	-	3,408.00
	Meadowbrook Remodeling 1 (I)	4,800.00	312.00	-	5,112.00
	Meadowbrook Remodeling 2 (I)	4,200.00	273.00	-	4,473.00
	Meadowbrook Remodeling 3 (I)	3,500.00	227.50	-	3,727.50
	Mountainview Remodeling (I)	3,000.00	195.00	-	3,195.00
	Mapleshade Remodeling 1 (I)	2,500.00	162.50	-	2,662.50
	Mapleshade Remodeling 2 (I)	4,100.00	266.50	-	4,366.50
	Mapleshade Remodeling 3 (I)	3,500.00	227.50	-	3,727.50
	Gym Divider Doors (I)	3,000.00	195.00	-	3,195.00
January 15 2007	School Remodeling (I)(E)	143,000.00	41,899.00	-	184,899.00
	School Remodeling (I)	42,000.00	12,306.00	-	54,306.00
	Senior Center (I)	40,000.00	3,800.00	-	43,800.00
January 15, 2009	School Remodeling (I)	42,700.00	6,694.31	-	49,394.31
	Senior Center Remodeling (I)	30,000.00	4,743.75	-	34,743.75
	Computer Hardware (I)	25,000.00	1,921.88	-	26,921.88
	Departmental Equipment (I)	19,000.00	1,675.63	-	20,675.63
	Recreational Facilities Improvements (I)	12,000.00	2,092.50	-	14,092.50
	Oil Tank Removal & Replacement (I)	27,800.00	295.38	-	28,095.38
	Public Building & Remodeling (I)	9,500.00	1,366.56	-	10,866.56
	Computer Software (I)	20,000.00	212.50	-	20,212.50
	Landfill Planning (I)	16,000.00	170.00	-	16,170.00
	School Parking Lot & Sidewalk (I)	8,000.00	85.00	-	8,085.00
	Departmental Equipment 2 (I)	160,000.00	12,622.50	-	172,622.50
	School Athletic Field (I)	33,000.00	5,574.38	-	38,574.38
	School Remodeling 2 (I)	22,000.00	3,836.25	-	25,836.25
	Landfill Planning 2 (I)	5,000.00	53.13	-	5,053.13
	Computer Hardware 2 (I)	25,000.00	1,921.88	-	26,921.88
	Sidewalk (I)	15,000.00	159.38	-	15,159.38
October 13 2011	Cur Ref of 8 1 01 - School (OE)	-	127,785.00	-	127,785.00
	Bldg Renovation (I)	-	9,760.00	-	9,760.00
	Departmental Equipment (I)	-	10,960.00	-	10,960.00
	Computer (I)	-	8,875.00	-	8,875.00
	Somers Road Landfill Planning (I)	-	600.00	-	600.00
	Sidewalk (I)	-	1,040.00	-	1,040.00
	Recreational Facility (I)	-	960.00	-	960.00
	Allen St Landfill Planning (I)	-	225.00	-	225.00
	DPW Equipment Repair (I)	-	550.00	-	550.00
	Public Safety Radio (IE)	-	21,675.00	-	21,675.00
September 15 2010	Police Crusiers (I)	-	385.00	-	385.00
	Phone System - Police/Fire (I)	-	192.50	-	192.50
	Phone System - MS & MB (I)	-	1,100.00	-	1,100.00
	Computers (I)	-	275.00	-	275.00
	Server Technology (I)	-	330.00	-	330.00
	Turf Field (I)	-	16,512.50	-	16,512.50
	Heating System (I)	-	3,302.50	-	3,302.50
	Renovate Portable Classroom Trailer (I)	-	247.50	-	247.50
	Asphalt Playground 1 (I)	-	385.00	-	385.00
	Asphalt Playground 2 (I)	-	385.00	-	385.00
	Repair Dump Truck (I)	-	137.50	-	137.50
	Council on Aging Renovation (I)	-	2,000.00	-	2,000.00
	Fuel Pump Controls (I)	-	165.00	-	165.00
	Sidewalk Construction (I)	-	412.50	-	412.50
April 1 2005	Remodeling (I)	69,000.00	15,843.25	-	84,843.25

Section 3: Finance

	Parking (I)	5,000.00	106.25	-	5,106.25
	Modular Classrooms (I)	140,000.00	5,845.00	-	145,845.00
	Telecommunications (I)	8,000.00	334.00	-	8,334.00
June 1 2003	Library (I-E)	75,000.00	13,650.00	-	88,650.00
	Library (I)	35,000.00	6,370.00	-	41,370.00
December 1 2005	Roof Replacement (I)	-	7,202.88	-	7,202.88
	Oil Tank (I)	-	280.00	-	280.00
	IT Fiber (I)	-	144.00	-	144.00
	Equipment 1 (I)	-	132.00	-	132.00
	Equipment 2 (I)	-	132.00	-	132.00
	Town Buildings 1 (I)	-	120.00	-	120.00
	Town Buildings 2 (I)	-	128.00	-	128.00
	Meadowbrook Remodeling 1 (I)	-	192.00	-	192.00
	Meadowbrook Remodeling 2 (I)	-	168.00	-	168.00
	Meadowbrook Remodeling 3 (I)	-	140.00	-	140.00
	Mountainview Remodeling (I)	-	120.00	-	120.00
	Mapleshade Remodeling 1 (I)	-	100.00	-	100.00
	Mapleshade Remodeling 2 (I)	-	164.00	-	164.00
	Mapleshade Remodeling 3 (I)	-	140.00	-	140.00
	Gym Divider Doors (I)	-	120.00	-	120.00
	Total	2,797,500.00	748,180.32	-	3,545,680.32

Sewer

Issue:	Purpose	PRINCIPAL	INTEREST	SUBSIDY	TOTAL
September 15 2010	Sewer Pump Station Upgrades (I)	74,000.00	12,830.63	-	86,830.63
December 18 2007	MWPAT CW-03-18-A Sewer (I) : SINGLE PURPOSE	14,423.00	1,936.67	-	16,359.67
September 15 2010	Sewer Pump Station Upgrades (I)	-	12,090.63	-	12,090.63
December 18 2007	MWPAT CW-03-18-A Sewer (I) : SINGLE PURPOSE	14,423.00	1,936.67	-	16,359.67
December 14 2006	MWPAT CW-03-18 Sewer (I) : SINGLE PURPOSE	17,813.87	6,612.26	(3,411.31)	21,014.82
October 13 2011	Cur Ref of 8 1 01 - Sewer 1 (I)	40,000.00	6,320.00	-	46,320.00
	Cur Ref of 8 1 01 - Sewer 2 (I)	16,500.00	2,472.50	-	18,972.50
	Cur Ref of 8 1 01 - Sewer 3 (I)	10,000.00	1,375.00	-	11,375.00
	Cur Ref of 8 1 01 - Sewer 4 (I)	5,000.00	75.00	-	5,075.00
September 15 2010	Sewer Pump Station Upgrades (I)	74,000.00	12,830.63	-	86,830.63
April 1 2005	Sewer 1 (I)	-	1,607.50	-	1,607.50
	Sewer 2 (I)	-	857.50	-	857.50
June 1 2003	Sewer-Chestnut Street (I)	-	5,915.00	-	5,915.00
	Sewer-upgrade (I)	-	1,820.00	-	1,820.00
	Sewer-Replacement (I)	-	16,607.50	-	16,607.50
	Sewer-Parker/Meadowbrook (I)	-	910.00	-	910.00
	Sewer-Replace North Main Street (I)	-	11,147.50	-	11,147.50
	Sewer-Redstone Drive (I)	-	2,275.00	-	2,275.00
	Sewer-Pecousic (I)	-	910.00	-	910.00
	Sewer-Bike Trail (I)	-	4,095.00	-	4,095.00
December 1 2005	Sewer (I)	14,000.00	3,202.13	-	17,202.13
December 18 2007	MWPAT CW-03-18-A Sewer (I) : SINGLE PURPOSE	-	1,792.44	-	1,792.44
December 14 2006	MWPAT CW-03-18 Sewer (I) : SINGLE PURPOSE	-	6,144.65	(2,105.55)	4,039.10
October 13 2011	Cur Ref of 8 1 01 - Sewer 1 (I)	-	5,720.00	-	5,720.00
	Cur Ref of 8 1 01 - Sewer 2 (I)	-	2,225.00	-	2,225.00
	Cur Ref of 8 1 01 - Sewer 3 (I)	-	1,225.00	-	1,225.00
April 1 2005	Sewer 1 (I)	10,000.00	1,607.50	-	11,607.50
	Sewer 2 (I)	10,000.00	857.50	-	10,857.50
June 1 2003	Sewer-Chestnut Street (I)	32,500.00	5,915.00	-	38,415.00
	Sewer-upgrade (I)	10,000.00	1,820.00	-	11,820.00
	Sewer-Replacement (I)	91,250.00	16,607.50	-	107,857.50

Section 3: Finance

	Sewer-Parker/Meadowbrook (I)	5,000.00	910.00	-	5,910.00
	Sewer-Replace North Main Street (I)	61,250.00	11,147.50	-	72,397.50
	Sewer-Redstone Drive (I)	12,500.00	2,275.00	-	14,775.00
	Sewer-Pecousic (I)	5,000.00	910.00	-	5,910.00
	Sewer-Bike Trail (I)	22,500.00	4,095.00	-	26,595.00
December 1 2005	Sewer (I)	-	2,852.13	-	2,852.13
	Total	540,159.87	173,931.34	(5,516.86)	708,574.35

Water

Issue:	Purpose	PRINCIPAL	INTEREST	SUBSIDY	TOTAL
October 13 2011	Cur Ref of 8 1 01 - Water 1 (O)	35,000.00	5,570.00	-	40,570.00
	Cur Ref of 8 1 01 - Water 2 (O)	5,000.00	800.00	-	5,800.00
	Cur Ref of 8 1 01 - Water 3 (O)	5,000.00	300.00	-	5,300.00
April 1 2005	Water 1 (O)	-	1,077.50	-	1,077.50
	Water (O)	-	334.00	-	334.00
June 1 2003	Water Tank Painting (O)	-	910.00	-	910.00
	Water-Elm Street (O)	-	7,371.00	-	7,371.00
	Water-Westwood Ave 1 (O)	-	4,777.50	-	4,777.50
	Water-Westwood Ave 2 (O)	-	2,047.50	-	2,047.50
	Water-Lee, Parker, Meadowbrook (O)	-	7,280.00	-	7,280.00
	Water-Parker Street Main (O)	-	10,010.00	-	10,010.00
	Water-Meadow Road Birchland (O)	-	5,824.00	-	5,824.00
December 1 2005	Water Tower (O)	125,000.00	34,171.88	-	159,171.88
October 13 2011	Cur Ref of 8 1 01 - Water 1 (O)	-	5,045.00	-	5,045.00
	Cur Ref of 8 1 01 - Water 2 (O)	-	725.00	-	725.00
	Cur Ref of 8 1 01 - Water 3 (O)	-	225.00	-	225.00
April 1 2005	Water 1 (O)	10,000.00	1,077.50	-	11,077.50
	Water (O)	8,000.00	334.00	-	8,334.00
June 1 2003	Water Tank Painting (O)	5,000.00	910.00	-	5,910.00
	Water-Elm Street (O)	40,500.00	7,371.00	-	47,871.00
	Water-Westwood Ave 1 (O)	26,250.00	4,777.50	-	31,027.50
	Water-Westwood Ave 2 (O)	11,250.00	2,047.50	-	13,297.50
	Water-Lee, Parker, Meadowbrook (O)	40,000.00	7,280.00	-	47,280.00
	Water-Parker Street Main (O)	55,000.00	10,010.00	-	65,010.00
	Water-Meadow Road Birchland (O)	32,000.00	5,824.00	-	37,824.00
December 1 2005	Water Tower (O)	-	31,046.88	-	31,046.88
	Total	398,000.00	157,146.76	-	555,146.76

Community Preservation

Issue:	Purpose	PRINCIPAL	INTEREST	SUBSIDY	TOTAL
October 13 2011	Land Acquisition (I)	45,000.00	12,840.00	-	57,840.00
	Land Acquisition (I)	-	12,165.00	-	12,165.00
	Total	45,000.00	25,005.00	-	70,005.00
	GRAND TOTAL	3,780,659.87	1,104,263.42	(5,516.86)	4,879,406.43

Section 3: Finance

Financial Statistics

Fiscal Year	Total Amount to be raised	Total Property Taxes	Total Revenue from Other Sources	Assessed Valuations	Tax Rate	C & I	Population
1950	603,485	340,306	263,178	8,275,625	38.00		4,881 F
1960	2,102,439	1,340,493	761,945	21,526,640	62.00		10,294 F
1965	3,138,126	1,957,717	1,180,498	69,918,480	28.00		11,988 S
1970	4,922,065	3,483,704	1,438,361	89,325,750	39.00		13,029 F
1975x	7,942,177	4,629,757	3,312,419	100,211,200	46.20		13,132 F
1980	10,908,648	6,587,189	4,321,459	174,726,500	37.70		12,905 F*
1985	13,649,266	7,655,436	5,983,831	316,753,535	24.20		12,403 S**
1990	18,881,266	10,525,464	8,355,802	970,874,832	10.67	11.39	13,367 F*
1995	22,394,859	14,658,725	7,736,135	892,192,622	16.43		14,065 T
2000	30,347,422	19,544,051	10,803,371	956,634,922	20.43		14,100 F
2001	32,065,092	20,878,087	11,187,005	980,652,297	21.29		14,902 T
2002	35,257,076	21,463,868	13,793,208	1,129,083,001	19.01		14,818 T
2003	36,676,131	22,962,709	13,713,422	1,152,746,426	19.92		15,772 T
2004	37,207,276	24,247,451	12,959,825	1,169,679,260	20.73		16,072 T
2005	38,829,617	24,586,005	14,243,613	1,454,793,188	16.90		15,777 T
2006	44,073,453	26,464,267	17,609,185	1,549,430,201	17.08		15,894 T
2007	44,755,803	27,698,957	17,056,846	1,707,703,906	16.22		15,692 T
2008	48,727,887	29,126,645	19,601,241	1,813,614,311	16.06		15,894 T
2009	53,169,732	30,129,472	23,169,732	1,852,981,080	16.26		15,938 T
2010	51,571,826	31,197,149	20,374,677	1,795,002,834	17.38		15,720 F
2011	51,721,145	31,584,291	20,136,854	1,787,452,775	17.67		15,541 T
2012	55,253,519	33,420,483	21,833,035	1,772,969,942	18.85		15,881 T
2013	56,207,055	33,040,720	23,852,671	1,774,474,733	18.62		15,938 T

C & I Commercial & Industrial Property (split rate)
 X 1 1/2 yrs. Change from calendar year to fiscal year
 F Federal Census
 S State Census
 T Town Census

* Starting in 1980, the Federal census does not include any military personnel, college students or other town residents temporarily residing outside the Town.
 ** The 1-1-85 State census report listed 464 persons who could not be included in the census report because they resided outside the Town on that date.

Thomas P. Florence
Town Treasurer

Dog and Fishing Licenses Issued

Dog Licenses Issued

1,546 dog licenses were issued, including 3 kennel licenses.

Licenses fees received:	\$27,887.50
Penalties collected:	3,555.00
Retained by the Town:	\$31,442.50

Dog licenses are issued each year on April 1st and expire the following year on March 31st. By State law, all dogs 6 months old and older must be licensed. Proof of rabies vaccination is required and proof of spaying or neutering.

Unspayed and/or un-neutered dog:	\$20.00
Spayed and/or neutered dog:	\$10.00

Fish and Wildlife Licenses Issued

783 licenses & stamps were issued:

License fees received:	\$10,776.75
Paid to State:	10,301.45
Retained by Town:	\$ 475.50

Thomas P. Florence
Town Clerk

Section 4: Public Schools

The East Longmeadow Public Schools have continued to make good progress during 2013 in the overall mission of preparing students for college and career while diligently supporting all students in reaching their full potential. The 2012 – 2013 school year was one of celebration recognizing the twenty-five year old, unique partnership between the Willie Ross School for the Deaf and the East Longmeadow Public Schools. This partnership also was highlighted in the **Annual Report** for 2012 because the celebration of the twenty-five years started in the fall of 2012 at the beginning of the school year. The celebration of this groundbreaking effort where a private school and a public school system work together for the greater good of both took place during a full week in October of 2012. As the calendar turned to 2013, the East Longmeadow Public Schools and the Willie Ross School for the Deaf received additional recognition on a national level. The National Association of State Directors of Special Education (NASDSE) invited the East Longmeadow Public Schools Superintendent and the Willie Ross Executive Director to present at the NASDSE spring professional development series on the structure of the partnership and its mutual benefits. This professional development series sponsored by NASDSE is filmed and distributed to school districts nationally. It was quite an honor for the district to have this type of national recognition.

In 2013, recognition of the great work going on in the East Longmeadow Public School District was not limited solely to the partnership between the District and the Willie Ross School for the Deaf. The work that the District has accomplished in literacy instruction has also been recognized on the national level with the ELPS Director of Curriculum, Instruction, and Assessment and the ELPS District Literacy Coaches presenting at the National Literacy Conference. The topic presented was how to put a vision into action, and it was based on the work accomplished with the literacy instruction in the elementary grades here in East Longmeadow. Additionally, the East Longmeadow High School Principal presented with a group of educators from Massachusetts at the national conference held by the Association for Supervision and Curriculum Development. The group presented on the integration of technology into the classroom. This recognition on the national level is a great tribute to the hard work supporting students by every staff member in the East Longmeadow Public Schools.

In 2013, the East Longmeadow Public Schools continued to achieve at a high level on both the state assessment (MCAS) and on the interim assessments utilized by the District to monitor student progress throughout the school year. Students at all grade levels showed progress with the District showing a higher percentage of students throughout many grade levels earning proficient and advanced than the state average on the MCAS Exam for English Language Arts, Mathematics, and Science. On District assessments, students in grades second through eight outperformed benchmark goals established at the beginning of the year. The third grade showed the most improvement in English Language Arts with 93% scoring at the proficient level or above. The fourth grade students were the leading grade in mathematics with 93% scoring the proficient level or higher. Additionally, East Longmeadow High School students taking Advanced Placement exams in the spring of 2013 continued to outperform the state average with approximately 90% of ELHS students earning a 3 or higher on the exam where the top score is a 5. This type of achievement by our high school students helped East Longmeadow High School become recognized by **Newsweek Magazine** in their ranking of the top 2000 high schools in the United States with ELHS earning a 590 ranking. The high schools are evaluated on six elements: graduation rate (25 percent), college acceptance rate (25 percent), AP/IB/AICE tests taken per student (25 percent), average SAT/ACT scores (10 percent), average AP/IB/AICE scores (10 percent), and percent of students enrolled in at least one AP/IB/AICE course (5 percent). Students going through the East Longmeadow Public Schools develop skills to compete nationally as they move onto higher education.

In the spring of 2013, the District added two experienced educators to the ELPS Leadership Team with the hiring of Dr. Timothy Allen as the Principal of Birchland Park Middle School and Mr. Conor Martin as the Assistant Principal. Both Dr. Allen and Mr. Martin come to East Longmeadow with a distinguished career helping students continue to achieve and grow. They will be great assets to the District in supporting students and helping the District move forward.

During the 2013 calendar year, the East Longmeadow Public Schools continued to move forward and became more adept at helping students have consistent success. Please visit us at <http://www.eastlongmeadowma.gov/index.aspx?nid=170>.

Section 4: Public Schools

School Budget

ACCOUNT CATEGORY	2012-13 BUDGET
ADMINISTRATION	
School Committee	19,975
Superintendent's Office	277,320
Business/Finance Office	220,082
District Data Process & Tech	143,637
Administrative Support (Sped, Curriculum Dir., Legal)	330,888
Total Administration	\$991,902
TEACHING	
Building Leadership, Dept. Heads, Head Teachers, ELL Teachers, Paras, Subs, Technology	1,247,014
Medical Therapeutic Services & Contracted Tutors	979,970
Library	219,854
Professional Development	110,704
Textbooks, Instructional Technology, Equipment & Supplies	311,860
Guidance	910,682
Psychological	346,497
Total Teaching	\$20,312,546
OTHER STUDENT SERVICES	
Security and Residency Officers	2,190
Nurses/Medical	425,061
Transportation	1,005,604
Athletics	186,588
Student Activities	104,165
Total Other Services	\$1,723,608
MAINTENANCE & PLANT OPERATION	
Custodial	946,321
Utilities (telephone/alarm)	61,834
Maintenance of Equipment	61,834
Total Maintenance & Plant Operation	\$1,035,096
DISTRICT RETIREMENT BENEFITS	
Total District Retirement Benefits	\$ 94,913
OUT-OF-DISTRICT TUITION	
Tuition Out-of-district	858,728
Tuition to the Collaborative	1,056,289
Total Out-of-District Tuition	\$1,915,017
TOTAL BUDGET	\$26,073,082

School Department Staff

Last Name	First Name	Position (Specific)	School
Abel	Lynda	English	HS
Adams	Nancy	Elementary	MV
Akpan	Marsha	Paraprofessional	MV
Alfano	Elise	Science	BP
Allen	April	Food Service Staff	BP
Allen	Timothy	Principal	BP
Allum	Grace	Paraprofessional	HS
Altieri	Robert	Operation & Maintenance	HS
Annear	James	Math	HS
Annear	Valerie	Dir Of Curr & Instruc	Dist.
Arnold	James	Transportation Staff	Dist.
Atherton	Darlene	Transportation Staff	Dist.
Axelrad	David	Gifted And Talented	MS
Ayala	Rebecca	All Other	MB
Ayala	Silvana	Occupational Therapist	MB
Bail	Mark	English	HS
Bailey	Mark	Operation & Maintenance	BP
Barbuti	Marco	Paraprofessional	HS
Bargatti	Megan	Special Needs Moderate	MV
Barone	Nicholas	Paraprofessional	BP
Barroso	Domingos	Operation & Maintenance	HS
Barry	Deborah	Elementary	MV
Bartlett	Elizabeth	Paraprofessional	HS
Bates	Judith	Kindergarten	MB
Bauer	Eric	Data Information Spec	Dist.
Bean	Judith	Paraprofessional	MS
Beaulieu	James	Operation & Maintenance	HS
Bernard	Sharon	Elementary	MB
Bernier	Jeanne	Paraprofessional	BP
Bernier	Joanne	Food Service Staff	BP
Bianchine	Janet	Math	BP
Bierowka	Stanley	Transportation Staff	Dist.
Bigelow	Elizabeth	Speech/Language	MB
Blain	Anne-Margaret	English	HS
Blye	Reme	Cafeteria Helper	MS
Bohonowicz	Jeffrey	Elementary	MS
Bongiovanni	Michelle	Elementary	MV
Bordoni	Deborah	Food Service Staff	MV
Borek	Kathryn	Speech/Language	Dist.
Boudreau	Kimberly	Food Service Staff	MV
Brewster-Gray	Andrea	Elementary	MS
Britt	Nicole	Language Arts	BP
Broderick	Mary	Elementary	MV
Brown	Heather	Acad. Coach/Ela Spec	BP
Brown	Joanne	Special Needs Moderate	MS
Brown	Tammy	Secretary/Bookkeeper	Dist.
Brunelle	Danielle	Physical Therapist	Dist.
Brunt	William	Operation & Maintenance	MB

Section 4: Public Schools

Last Name	First Name	Position (Specific)	School	Last Name	First Name	Position (Specific)	School
Budington	Ralph	Operation & Maintenance	MS	Demetrius	Diana	Physical Education	MS
Burke	Marilyn	Social Studies	HS	Denardo	Amanda	Guidance Counselor	HS
Bushey	Linda	Secretary	HS	Denoncourt	Beth	School Psychologist	BP
Cady	Michael	Paraprofessional	MV	Desotell	Mark	Transportation Staff	Dist.
Calabrese	Stephanie	Paraprofessional	BP	Devenitch-Deblok	Marcia	Speech/Language	MB
Callahan	Diane	Paraprofessional	HS	Diaz	Stacia	Reading Teacher	MB
Camerota	Lisa	Transportation Staff	Dist.	Dickson	Melanie	Visual Arts	HS
Camire	Kimberley	Elementary	MB	Dillon	Rosemarie	Comp Lab Paraprofessional	HS
Campbell	Norma	Guidance Counselor	MV	Di Michele	Maria	Food Service Staff	HS
Carey	Dale	Guidance Counselor	MS	Dionne	Andrea	Asd Teacher	BP
Carmody	Martha	Paraprofessional	MB	Disa	Louise	Secretary	HS
Carruthers	Destiny	Food Service Staff	BP	Donofrio	Nancy	Reading	BP
Carver	Nancy	Paraprofessional	MB	Douville	Debra	Reading	MS
Case	Sarah	Paraprofessional	MS	Driscoll	Eileen	Literacy Coach/Intervent	MS/MV
Casey	Joanne	Elementary	MB	Dunn	Carol	Special Needs Teacher	MB
Cavanaugh	Jennifer	Paraprofessional	MB	Dunn	Jeffrey	Social Studies	HS
Celetti	Kathleen	Executive Secretary	Dist.	Egan	Ann	Transportation Staff	Dist.
Chicoine	Susan	Paraprofessional	MB	Elkhay	Diane	Paraprofessional	MS
Cirincione	Sonny	English	HS	Elkhay	Julie	Elementary	MB
Clark	Joan	Paraprofessional	MV	Emirzian	Cary	Operation & Maintenance	HS
Clark	Kelley	Paraprofessional	MV	Extine	Stephen	Biology Teacher	HS
Clifford	Robin	Special Needs Moderate	MV	Ezer	Eric	Busines/Instruct Tech	HS
Clini	Janis	Math	HS	Facchini	Donna	Noon-Aide	MB
Clini	Nina	Paraprofessional	MS	Fallon	Lori	Elementary	MV
Clough	Roger	Operation & Maintenance	BP	Faulkner	Jennifer	Latin/Spanish Teacher	HS
Cloutier	Mary	Paraprofessional	MS	Ferguson	Charlene	Paraprofessional	MB
Collins	Mary	Elementary	MV	Fernandes	Katherine	Elementary	MV
Collins	Suzanne	Gifted And Talented	BP	Ferri	Colleen	Special Needs Moderate	BP
Comeau	Cynthia	Food Service Staff	HS	Fessenden	Peri-Ann	All Other	MV
Commisso	Sheila	Acad. Coach/Math Spec	BP	Figuerado	Lori	Special Needs Moderate	BP
Condon	Gail	Paraprofessional	MB	Fimognari	Anthony	General Science	HS
Connelly	James	Operation & Maintenance	MB	Flanagan	Gina	Principal	HS
Corbett	Jennifer	Paraprofessional	MB	Flanagan	Nancy	Elementary	MV
Corl	Heather	Para/Noon-Aide	MS	Flory	Leif	Math	HS
Costa	Linda	Paraprofessional	MB	Fois	Frances	Paraprofessional	MB
Courville	Laurel	Food Service Staff	BP	Foley	Deborah	Secretary	MS
Covey	Elinor	Psychologist	HS	Fontes	Kara	Special Needs Moderate	MV
Crane	Regina	Math	HS	Forward	Carol	General Music/Vocal	HS
Creelman	Jennifer	Elementary	MV	Frappier	Lynne	Food Service Staff	BP
Crews	Wendy	Health	BP	Fratar	Constance	Elementary	MB
Croci	Judith	General Science	BP	Fredette	Michael	Elem Principal	MS
Crowley	Susan	Paraprofessional	MB	Freeman	Brian	Math	HS
Cuch	Nora	Paraprofessional	MS	Galanek	Barbara	Reading	MS/MV/MB
Cushman	Trey	Guidance Counselor	MB	Galaska	Lisa	Secretary	MV
Dakin	Lisa	Elem Principal	MB	Gallant	Diana	Food Service Staff	HS
Daly	Cathrine	Chemistry	HS	Gamble	Tracy	Transportation Staff	Dist.
Davis	Karen	Paraprofessional	BP	Garnes	Carla	Paraprofessional	HS
Davis	Louise	Occupational Therapist	Dist.	Garvey	Dennis	Transportation Staff	Dist.
De Bonville	Cathy	Paraprofessional	MS	Gasperini	Kara	Special Needs Moderate	HS
De Gray	Kristina	Special Needs Moderate	BP	Gasteyer	Lisa	Reading Paraprofessional	MB
Demeo	Sharron	Food Service Staff	MB	Gauthier	Denise	Family & Consumer Sci	HS

Section 4: Public Schools

Last Name	First Name	Position (Specific)	School	Last Name	First Name	Position (Specific)	School
Gebo	Rosemary	Food Service Staff	MB	Johnson	Alison	Elementary	MB
Gelinas	Peggy	Secretary	MB	Johnson	Lee	Special Needs Moderate	HS
Gelinas	Romilda	Food Service Staff	MS	Jones	Amy	Speech/Language	MS
Genco	Katie	Paraprofessional/Noon-Aide	MS	Karsten	Matthew	Elementary	MV
Gerry	Timothy	Physical Education	HS	Kasper	Carol	Nurse	MB
Gilbert	Cecelia	Middle (Generalist)	BP	Keiter	Mary Ellen	Special Needs Moderate	MS
Gillen	Lynn	Mcas Math Teacher	BP	Kelleher	Daniel	Adjustment Counselor	HS
Gintowt	Cecilia	Comp Ed Teacher	BP	Kelly	Linda	Math	HS
Girhiny	Lia	Paraprofessional	BP	Kelly	Ryan	Assist Principal	HS
Gladden	David	Transportation Staff	Dist.	Kerber	Lynne	Language Arts	BP
Goguen	Diane	Paraprofessional	MV	Kiernan	James	Music	HS
Goldman	Bruce	Elementary	MS	Kilmartin	Michael	Social Studies	BP
Gomes	Diana	Guidance Counselor	BP	King	Lyne	Paraprofessional	BP
Gomez	Leslie	Paraprofessional	MV	Kirk	Susan	Food Service Staff	BP
Gonzalez	Eliel	Math	HS	Knowe	Kathleen	Elementary	MB
Gorman	Linda	Secretary	BP	Knowlton	William	Special Needs Moderate	BP
Gosselin	Meredith	Paraprofessional	MB	Konopka	Marion	Food Service Staff	HS
Greene	Mark	Tech Ed (Indust Arts)	HS	Kopec	Nora	Paraprofessional	BP
Grimes	Joanne	Elementary	MS	Kraus	Julia	Physical Education	BP
Grobeis	Kelley	Paraprofessional	MB	Kulig	Harriet	Social Studies	BP
Grocott	Mary	Special Needs Moderate	BP	La Bombard	Kelly	Nursing Supervisor	Dist.
Grossi	Amy	Music	MS/MV	La Chapelle	Barbara	Paraprofessional	MV
Guay	Steven	Elementary	MV	La Chapelle	Charlene	Math	BP
Hafey	Patricia	Health	HS	La Fountain	Elizabeth	Paraprofessional	MS
Harlow	Alisha	Physical Education	HS	Lagodich	Theresa	Paraprofessional	MV
Hasbrouck	Joanne	Elementary	MB	La Marre	Linda	Severe Spec Needs Teach	MS
Haskell	Ann	Nurse	BP	Langford	Barbara	Interoffice Mail Carrier	Dist.
Haskell	Donna	Paraprofessional	BP	Laroche	Janet	Paraprofessional	BP
Hellyer	Theresa	Secretary	HS	Laurenzo	Kerri	Reading	MV
Henderson	Dorita	Speech/Language	MV	Lavin	Judy	Half-Day Kind/Readiness	MB
Hill	Barbara	Paraprofessional	BP	Leahy	Maureen	Asd Teacher	HS
Hill	Jennifer	Paraprofessional	MB	Leahy	Timothy	Paraprofessional	BP
Hinchey	Amy	Medical Aide	MB	Lee	Wendy	Math	BP
Hogan	Catherine	Elementary	MV	Lemoine	Dawn	Art/Visual Arts	BP
Hogan	Wendi	Paraprofessional	MB	Les	Todd	Tech Ed (Indust Arts)	HS
Hood	Cathy	Health	BP	Levesque	Renee	Elementary	MS
Hotaling	Theresa	Guidance Counselor	BP	Lloyd	Jamie	Paraprofessional	MV
Houle	Dina	General Science	HS	Lo	Teresa	Secretary/Accts Rec	Dist.
Huba	Margaret	English	HS	Long	Darek	Social Studies	BP
Hucul	Susan	Literacy Coach/Intervent	Dist.	Longo	Diane	Kindergarten	MB
Humason	Larry	Music	BP	Lovotti	Suzanne	Nurse	HS
Humphrey	Diane	Aba Paraprofessional	MB	Lucente	Shana	Sped Needs Moderate	MS
Humphries	Stacie	Elementary	MB	Lungarini	Anne	Elementary	MB
Hutchinson	Cynthia	Secretary	MB	Lussier	Diane	Physical Education	HS
Iennaco	Shawn	Spec Needs	BP	Maccarini	Jennifer	Cafeteria Helper	MB
Illingsworth	Lucrezia (Lu)	Guidance Counselor	HS	Maccarini	Marc	Career Spec/ Bus 5-12	HS
Izzo	Darryn	Social Studies	HS	Machado	Trisha	Spanish Teacher	BP
Jacius	Stephanie	Asd Teacher	MV	Macphail	Maureen	Paraprofessional	MB
Jackson	Kerri	Paraprofessional	BP	Magee	Kevin	Physical Education	HS
Jackson	Susan	Metco Liaison	Dist.	Maki	Lisa	Paraprofessional	MV
Jagodowski	Ann-Marie	Elementary	MS	Malerba	Richard	Operation & Maintenance	BP

Section 4: Public Schools

Last Name	First Name	Position (Specific)	School	Last Name	First Name	Position (Specific)	School
Maller	Glenn	Social Studies	HS	Napolitano	Lorri	Cafeteria Manager	BP
Malone	Lorraine	Elementary	MS	Newsome	Cynthia	Art/Visual Arts	HS
Manning	Gayle	Transportation Staff	Dist.	Nimetz	Debra	Music	BP
Manning	Kimberly	Reading	HS	Nordin	Kristin	Health	HS
Mantolesky	Ellen	Math	BP	Normoyle	Holly	Paraprofessional	MS
Marchewka	Robert	Athletic Dir./Phys Ed Dh	HS	O'Brien	Celeste	Secretary	MB
Marker	Jeanne	Elementary	MB	O'Connor	Valerie	Math Teacher	BP
Marrin	Shelby	Paraprofessional	MB	O'Donnell	Jeanne	Social Skills Teacher	MB
Marsh	Susan	Elementary	MB	O'Donnell	Ursula	Elementary	MB
Martin	Conor	Assistant Principal	BP	O'Hara	Filip	General Science	BP
Martin	Geraldine	Paraprofessional	MV	Olejarz	Theresa	Asst. Super For Business	Dist.
Martin	Holly	Asst Principal	MB	O'Neil	Mary Elizabeth	Spec Needs/ Aba Prog	MB
Martin	John	Guidance Counselor	HS	Osborne	Wendy	Food Service	BP
Mascaro	Lisa	Secretary	Sped	Ouimette	Jerri	Paraprofessional (Abs) Prog	HS
Mason	Francis	Transportation Staff	Dist.	Ovitt	Christine	Math	HS
Mastroianni	Dorothy	Food Service Staff	MB	Pahl	Lori	Food Service Director	Dist.
Maurer	Daniel	General Science	HS	Paige	Frank	Assistant Principal	HS
Maurer	Richard	Operation & Maintenance	MV	Paolini	Anthony	Physical Education	BP
Mazza	Diane	Paraprofessional (Abs) Prog	MB	Pappelardo	Andrea	Cafeteria Helper	MS
Mccandlish	Christianne	Elementary	MS	Pardo	Beth	Special Needs Moderate	MS
Mccandlish	Sheila	Paraprofessional	MV	Paredes	Anne	Foreign Lang Teacher	HS
Mccarthy	Melanie	Secretary	MV	Paulides	Nancy	Nurse	MS
Mccauley	Marianne	Elementary	MS	Pelletier	Robin	Transportation Staff	Dist.
Mcluster	Kimberly	Special Needs Moderate	MV	Pelzek	Adam	Paraprofessional	HS
Mcgregor	Francis	Bus Monitor	Dist.	Pelzek	Amy	Sch Psych/Lrng Ctr Super	MV
Mcmahon	Mary Jane	Family & Consumer Sci	HS	Perkins	Donna	All Other	MV
Mcminn	Roger	Special Needs Moderate	HS	Perusse	Judith	Paraprofessional	MV
Mcmullen	Ryan	Elementary	MS	Pesculis	Despina	Special Needs Moderate	BP
Meagher	Michael	Transportation Staff	Dist.	Phillips	Allan	Operation & Maintenance	BP
Mercieri	Frances	Paraprofessional	MS	Phillips	Kelly	Pre-Kindergarten	MB
Mickiewicz	Justin	Elementary	MV	Piemonte	Jodi	Paraprofessional	MB
Milano	Judy	Bus Monitor	Dist.	Pietroniro	Margaret	Food Service Staff	HS
Miller	Donna	Secretary	MB	Pignatato	Samantha	1.1 Nurse	Dist.
Moltenbrey	Theresa	Noon-Aide	MB	Placzek	Elizabeth	Math	HS
Moore	Donna	Art/Visual Arts	MB	Poirier	Melissa	Special Needs Moderate	MB
Moore	Foteny	Elementary	BP	Polk	Eddie	History	HS
Moriarty	Therese	Art/Visual Arts	MS/MV	Porth	Donna	Noon-Aide	MS
Morrisette	Joyce	Paraprofessional	MV	Potito	Ralph	Food Service Staff	Dist.
Morrisette	Linda	Paraprofessional	MB	Potter	Donald	Operation & Maintenance	MV
Morrissey	John	English	HS	Quercia	Dawn	Business	HS
Morsch	Cathie	Science	BP	Quesnel	Meghan	Early Childhood	MB
Moussette	Leanne	Elementary	MV	Quick	Mary	Secretary	HS
Moyers	Lisa	Operation & Maintenance	MV/MS/MB	Quinn	Brendan	Special Needs Moderate	MV
Mulligan	Teresa	Occupational Therapist	MB	Quinn	Heather	Paraprofessional	MB
Murphy	Amy	Elementary	BP	Racicot	Susan	Reading	Dist.
Murphy	Suzanne	Family & Consumer Science	BP	Rahilly	Kristen	Kindergarten	MB
Mushenko	Nicolette	Business	HS	Ratte	Victoria	Paraprofessional	MB
Myers	Daniel	Library Media Specialist	HS	Reed	Lynn	Special Needs Moderate	HS
Naglieri	Michael	Comm/Performing Arts	BP	Renear	Mary Jo	General Science	HS
Nannen	Angela	Special Need Moderate	MV	Richards	Donna	Special Needs Moderate	MB
				Richards	Patty	Food Service Staff	Dist.

Section 4: Public Schools

Last Name	First Name	Position (Specific)	School	Last Name	First Name	Position (Specific)	School
Richter	Veronica	Music	MS/MV	Steele	David	Math	BP
Rieck	Susan	Paraprofessional	MV	Steidler	Mary	Health Secretary	BP
Rinaldi	Donna	Paraprofessional	MS	Steiner	Abby	ELL Teacher	MB
Rinaldi	Lisa	Elementary	MB	Stevens	Michele	Sped Liaison/Team Fac	MB
Rivera	Bonnie	Spanish	HS	Sullivan	Chad	Elementary	MB
Roberson	Rhonda	Noon-Aide	MB	Sullivan	Jamie	Kindergarten	MB
Robichaud	Marilyn	Science	BP	Sullivan	Janet	Guidance Counselor	HS
Robidoux	Andrew	Operation & Maintenance	MB	Supranovich	Elizabeth	English	HS
Robie	Lisa	Elementary	MB	Swiconek	Thomas	Paraprofessional	BP
Robillard	Danielle	Elementary	MS	Szczepanek	Meghan	English	HS
Rogalski	Jill	Elementary	MB	Szynkaruk	Jacek	Head Custodian	HS
Rogers	Michelle	Reading Specialist	MB	Talbot	Linda	Paraprofessional	MB
Romano	Debra	Kindergarten	MB	Tamasy-Nadeau	Joann	Elementary	MB
Romano	Nicole	Spanish Teacher	BP	Tangredi	Milagros	Foreign Lang Teacher	HS
Rosso	Judith	Paraprofessional	MB	Tarvit	Christopher	Spanish	BP
Rothschild-Shea	Jennifer	Paraprofessional	MS	Tetherly	Naomi	Paraprofessional	MB
Rueger	Kristine	History	HS	Theroux	Rhonda	Tech Ed (Indust Arts)	BP
Ruggiero	Samantha	Paraprofessional	MB	Thomas	Susan	Nurse	MV
Sacharczyk	Elise	Secretary	HS	Thompson	Debra	Secretary	BP
Salinardi	Susan	Paraprofessional	MB	Tiago	Diane	Administrative Secretary	Dist.
Sandman	Barbara	Reading	BP	Tidlund	Rebecca	Paraprofessional	MB
Santaniello	Elaine	Principal	MV	Tisdell	Beverly	Paraprofessional	MV
Savacool	Diane	Athletic Trainer/Para	HS	Tisdell	Jennifer	Paraprofessional	MB
Savoy	Cynthia	Transportation Staff	Dist.	Tober	Teresa	English	BP
Scavotto	Rebecca	Asd Teacher	HS	Toller	Mary	Elementary	MS
Scherpa	Lawrence	Social Studies	BP	Tomala	Heather	Special Needs Moderate	MB
Schloyer	Kalen	Library Media Specialist	BP	Tranghese	Paula	All Other	MB
Schmidt	Erik	Operation & Maintenance	BP	Trial	Angela	Paraprofessional	MB
Schwarz	Kimberly	Special Needs Moderate	BP	Tumosa	Sherri	Paraprofessional/Noon-Aide	MS
Scibelli	Sara	Elementary	MV	Turnberg	Eileen	Speech/Language	BP
Scully	Michael	Operation & Maintenance	MS	Turnberg	Kimberly	Social Studies	BP
Sears	Karen	Elementary	MB	Tyler	Jane	Paraprofessional	MV
Sears	Kyle	Paraprofessional	MS	Ulich	Marilyn	Paraprofessional	HS
Sears	William	Elementary	MS	Van Buren	Peter	Physics	HS
Selvey	Barbara	Physical Education	MB	Varney	Joseph	Ela Teacher	BP
Sessler	John	Transportation Staff	Dist.	Velazquez	Carmen	Secretary	HS
Shea	Karla	Special Needs Moderate	MB	Venn	William	Operation & Maintenance	HS
Sheehan-O'Neill	Elizabeth	Adjustment Counselor	MB	Vukovich	Julie	School Psychologist	MS/MV
Siciliano	Linda	Transportation Staff	Dist.	Wahlund	Katherine	General Science	HS
Simmons	Amy	Elementary	MS	Walder	Carol	Paraprofessional	MS
Singh	Aimeland	Science	BP	Walsh	Cynthia	Spanish	HS
Skiffington	Shirley	Paraprofessional	MV	Walz	Tracey	Cafeteria Helper	HS
Smith	Gordon	Superintendent	Dist.	Welch	Barbara	Paraprofessional	MB
Soto-Tovar,	Antonietta	Paraprofessional	MB	Welch	Joanne	Student Services Director	Sped
Soumakis	Rachel	Paraprofessional	HS	Weiss	Megan	Paraprofessional	HS
Sousa Giza	Nancy	Adjustment Counselor	BP	Whelihan	Mary	Elementary	MV
Spear	Barbara	Elementary	MB	White	Kara	Sped Secretary	Sped
Staback	Kimberly	Food Service Staff	HS	Wiedersheim	John	Elementary	MS
Stannard	Nancy	Paraprofessional	MS	Williams	Wendy	Paraprofessional	MB
Stark	Julie	English	HS	Wilson	Andrew	Transportation Staff	Dist.
Stebbins	Marie	Speech/Language	MB	Wing	Laurie	Noon-Aide	MV

Section 4: Public Schools

Last Name	First Name	Position (Specific)	School
Winslow	Stephanie	Paraprofessional	HS
Wint	Faith	Gifted & Talented Teach	MB
Wolfenden	Catherine	Secretary	MS
Wright	Erica	Spanish	HS
Wright	Karen	Paraprofessional	MB
Young	Concetta	Paraprofessional	MB
Zemanek	Joanne	Food Service Staff	HS
Zilch	Jeffrey	Social Studies	HS
Zimmerman	Joyce	Transportation Staff	Dist.

Student Services

The Office of Student Services addresses the needs of the entire school population. Student services encompasses Civil Rights, nursing, English Language Learners, Title I, Title IX, METCO, Section 504, homeless students, and Special Education.

During the past year, the East Longmeadow Public Schools Special Education Department provided services to approximately five hundred and thirty students. These consisted of academic support, remedial teaching, speech and language therapy, occupational therapy, physical therapy, psychological support, adaptive physical education, and Applied Behavior Analysis. Seventy-one of these students attended programs within in our school district. These programs provide appropriate inclusive opportunities, as well as explicit instruction in academic, social, functional, and behavioral domains.

During the week of December 2-6, 2013, the district celebrated Inclusive Schools Week. A variety of activities were planned to highlight the diversity of our students. The week was very well-received, and more activities will be offered throughout the coming year.

In some cases, the least restrictive environment for a child is not in a public school. Approximately 67 students attend programs out-of-district. These include students attending Lower Pioneer Valley Educational Collaborative to which East Longmeadow remains an active member. The Collaborative serves low incidence needs in self-contained classrooms, but also maintains a strong vocational, community, and independent living component to their programs. East Longmeadow Public Schools has also placed students in private day schools, hospital and residential placements.

The district continues to maintain that students participate, to the maximum extent possible, in educational experiences which include typical peers. Staff has been trained to use differentiated instruction, so as to provide accommodations which allow students with disabilities better access to the same curriculum as their peers.

East Longmeadow remains a member of the Springfield METCO program. This year, 53 multicultural students who reside in Springfield attend school in East Longmeadow. This program, which fosters cross-cultural relationships, is an asset to our district. Funding is supplied by a grant from the state for METCO student tuitions.

Respectfully submitted,

Joanne M. Welch, Ed.D., Director of Student Services

School Nurses & School Physician

The mission of the East Longmeadow School Health Services Department is to enhance the educational process by maximizing the health and well-being of school-age children and adolescents. An optimum level of health is basic to effective learning. The Health Services team strives to improve the ability to meet student health needs, improve student health status and to increase student readiness to learn by delivering care that promotes student health and academic achievement. The school nurse supports student learning by acting as an advocate and liaison between home, school and the medical community regarding concerns that are likely to affect a student's ability to learn. The functions that characterize school nursing include skilled nursing care and case management, emergency care, health counseling and education, state mandated screenings, monitoring of mandated immunizations, safety of the school environment, and communication with community resources. There were a total of 26,539 student health room visits for the 2012-2013 school year and the school nurses were able to send 23,820 of those students back to class and; therefore increase time on learning. This is a 90% return to class rate.

The school physician provides medical services to all students. For the past 38 years, Dr. Donald Shukan has provided consultation, to the school department and the school nurses, on matters relating to the health of the school population and has been a member of the Health Advisory Council (HAC). Dr. Shukan retired from his role as school physician as of June 30, 2013. Kelly LaBombard, Nursing Supervisor, and the five school nurses sent letters of interest to four local Pediatricians. The School Physician job description was revised by the Health Services team and approved by HAC, the Leadership Team and the School Committee. Dr. Greer Clarke, a pediatrician from Redwood Pediatrics, was chosen to be the new school physician beginning with the 2013-2014 school year, by Superintendent, Gordon Smith, and Nursing Supervisor, Kelly LaBombard.

Dr. Michael Lemanski has been the Medical Director for the East Longmeadow Public Schools (ELPS) AED Program since 2003. He oversees the Employee Flu Clinic, offered in October, and is the Medical Director for the Local Emergency Planning Committee (LEPC). Dr. Michael Lemanski resigned from the position of AED Medical Director for the ELPS schools and the town as of June 2013. Dr. John Santoro, an Emergency Physician at Baystate Medical Center, has agreed to be the Medical Director of the AED program for ELPS and for the town of East Longmeadow beginning in September 2013. ELPS has 9 AED's in the district. MB, MS and MV have 1 AED, BP has 2 AEDs and ELHS has 4 AEDs, all purchased with funds from the ESHS Grant.

East Longmeadow Public Schools (ELPS) continues to receive \$77,900 from the Department of Public Health (DPH) Essential School Health Services Grant (ESHS) and continues to partner with the Pioneer Valley Chinese Immersion Charter School (PVCICS) in Hadley and the Monson Public Schools. Each school receives \$3000.00 in funding to enhance School Health Services in their districts. The ESHS Grant is managed by the Nursing Supervisor, Kelly LaBombard, RN.

Funding from the ESHS Grant was used to purchase cabinets, a countertop and a new fridge for the Mountain View School. A hooyer lift, sling and cabinets were purchased for the Mapleshade School.

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The East Longmeadow Concussion Policy and Protocol developed by the school nurses and the Nursing Supervisor and approved by the school committee in Feb 2012 was revised in August 2013, per regulations. Funding from the Essential School Health Services Grant (ESHS) continues to be used to purchase the Concussion Vital Signs computer program, which allows athletes to complete a baseline concussion test. If the athlete is diagnosed with a concussion, a Post-Concussion test may be given and compared to the athlete's baseline test. These results are assessed when deciding when an athlete can begin the return to play process.

The Wellness Policy was revised to include the new Massachusetts School Nutrition Regulations for Competitive Food and Beverages and was approved by the school committee in June 2012. Some of the regulations will be revised regarding the meats and grains requirements in the coming year.

A Family Fun Night, which included Education, Exercise and Nutrition, was held in February 2013, at the Mountain View cafeteria. This program was sponsored by the PTO, Health Services, Food Services and the HAC. Two fruit baskets, purchased with funding from the Health Services Grant, were raffled off to families that visited the various stations. ZUMBA, taught by Meadow Brook teacher, Kelly Phillips, was offered at the end of the program to parents and students. HAC plans to approach the PTO's at all five schools to see how they may be able to offer similar programs. The Health Advisory Council focused on the importance of healthier lifestyles and developing activities, for students/staff/parents, that increase physical activity and encourage healthier food choices.

Mountain View School received an ELEEf grant and purchased indoor table top grow labs, biodegradable fiber pots, seeds and equipment for their "teaching garden." The committee members include the school nurse, staff, paraprofessionals and students. "Massachusetts Agriculture in the classroom," also provided grant money for the garden. The purpose of the "teaching garden" is to increase academic achievement, cultivate healthy lifestyles and enrich social development.

Since 2001, ELPS has been receiving a Fluoride Grant from DPH, which has provided Fluoride to first, second and third students with parental permission. The Fluoride Mouth Rinse Program is entirely managed by trained parent volunteers, under the supervision of the school nurse. A total of 387 students benefitted from this Fluoride Grant, which incurs no cost to the district or to families.

Forty-five staff members from ELPS and twelve ELHS coaches participated in a Heartsaver CPR/AED course taught by the school nurses/Nursing Supervisor. Twenty-one staff members voluntarily participated in Epinephrine administration training with the Nursing Supervisor. The ELHS trainer, Diane Savacool, became a Heartsaver CPR/AED/First Aid instructor and offers classes to the ELHS coaches free of charge.

The Health Services Department conducted a Parent Satisfaction Survey in March 2013. The survey was mailed home and sent via email to parents/guardians of students that had been seen in the health rooms during a one week period. Survey Monkey was used to tally the results. Fifty-nine out of 100 surveys were returned. Results show that 98% of the parent/guardians were satisfied with nursing care delivered

by the Health Services Team. The results of the survey were presented, via power point, to the Leadership team by the Nursing Supervisor, Kelly LaBombard.

The Health Services Department plans to offer at least 10 Heartsaver CPR/AED trainings per year for administrators, staff and volunteers free of charge. This team, also, plans to increase the number of opportunities for administrators and staff to become trained in the administration of Epinephrine to students with known life threatening allergies.

SCHOOL HEALTH PROGRAM STATISTICS 2013

Health Room Visits	26,539
Percentage of students who visited the health room at least once in 2012-2013- not including screenings	87%
Dismissals due to Illness	1596
Dismissals due to Injury	102
Other Dispositions	1021
Returned to Class- 90%	23, 820
Postural Screening	860
Referrals	0
BMI screenings	803
Referrals	0
Vision Screening	1435
Referrals	146
Students with Scheduled Medication	166
Students with Epinephrine	117
Students with Health Care Needs	596
Medical Procedures 8890	
Hearing Screening	1207
Referrals	16
Fluoride Participants	387
Students with Individual Health Care Plans (IHCPs)	200
Students with 504's on file	56
Number of AEDs in the district	9
Report of Head Injury Forms received regarding ELHS student athletes	20
Reports that indicated head injury occurred when engaged in school sports	17

Respectfully submitted by Kelly LaBombard, RN, BSN- Program Director for ESHS Grant.

East Longmeadow High School

The 2012-2013 school year brought many proud achievements to East Longmeadow High School in the area of academics, arts and co-curricular activities.

ACADEMICS: Last year, ELHS was proud to be named by *Newsweek Magazine* as one of the top high schools in the nation based on our graduation rate, college acceptance rate, Advanced Placement assessment participation and average SAT scores. Additionally, we increased our number of students taking AP exams. SAT in reading, writing and math scores also increased. We were fortunate to add an Assistant Principal for Curriculum, Instruction and Assessment to

Section 4: Public Schools

our administrative staff to help guide our move to the Common Core Standards and state required common formative assessments. ELHS continued to prepare for the NEASC accreditation visit that will occur in October of 2014. This self-evaluation of our programs and services involved the entire ELHS community. Lastly, ELHS had three students who were commended for National Merit Scholarships.

THE ARTS: 13 ELHS chorus and band members were accepted to the Western Massachusetts Senior District Music Festival and 7 were recommended to audition for All State. 7 Art and Music students were featured in the *Springfield Republican's* "Talented Teens" edition. A new string program was created for students in grades 6 through 12. Our music programs continue to play an important role in the EL community with their participation at the ELEEF dinner, July 4th parade, Veteran's Day, Memorial Day, the town tree lighting ceremony and the Festival of Trees.

ATHLETICS: The ELHS Girls Indoor Track team secured the Western Massachusetts championship. The boys' golf team won the Western Massachusetts championship as well. ELHS Boys' Lacrosse, Basketball, Volleyball, and Baseball all won league titles. The Girls' Indoor Track and Soccer teams also won their respective league titles.

CLUBS/COMMUNITY SERVICE: ELHS continues to foster active and giving students through our co-curricular programs. Our Robotics team qualified for the VEX Robotics World Championship. The ELHS Math Team finished 3rd in the 20 school league and qualified for the state competition. The Environmental Club continued to set a positive example for "green living" by implementing a new composting program at the high school. The Key Club, Student Council and National Honor Society continue to participate in many key community service projects that support our local community. With the addition of the Multicultural Club and the Gay Straight Alliance, ELHS strives to honor diversity.

Gina E. Flanagan, Principal

Birchland Park Middle School

Birchland Park Middle School serves a population of approximately 650 students in grades 6-8. The middle school is also home to a satellite program for the Willie Ross School for the Deaf. The staff at BPMS are dedicated to the implementation of the Common Core Standards across all content areas and focused on providing high level daily instruction that both motivates and challenges young adolescent learners. The students of BPMS demonstrate daily that they are respectful, responsible, and dedicated to learning at a high level!

BPMS provides a comprehensive academic program, cultural enrichment through fine arts and foreign language exploration, and an emphasis on wellness through instruction in physical education and health education. Students work in teams of approximately 110 students that create small communities of learners. Team teachers meet daily to plan for student needs, to coordinate and to integrate units of instruction, and to contact parents. Edline, a web-based site, is used by teachers to communicate classroom information, assignments, and grades. The student services support team is comprised of 2 guidance counselors, a school adjustment counselor, a school

psychologist, and a registered nurse and assists students in dealing with the challenges of early adolescence. The TV Studio provides a daily morning program, 'WGEM Channel 38 News' with close captioning and students develop teaching videos and "infomercials" for the instructional program. Through an Advisory Program, students are taught the values of team building, leadership and service learning. Since its inception in 2007 the Advisory service learning projects include assistance to the local Food Pantry, Holiday gifts for families in need in the East Longmeadow community, and monetary donations to local and regional charity foundations. In May of 2012 the middle school redesigned its Summer Reading Program by adopting the 'One School One Book' model. All students and staff read *Wonder* during the summer of 2013, a novel that illustrated the challenges of overcoming a facial deformity for a student in a middle school. The theme of "Choosing Kind," which is a focus of the novel, is a yearlong focus of Birchland Park students and staff.

The middle school has developed a strong relationship with the greater community of East Longmeadow. Teaching partnerships exist with American International College, Westfield State College, Elms College, and UMASS at Amherst where emergent teachers are coached and mentored by middle school staff. Springfield College has designed a pre-service model with the physical education staff where 15 college students co-teach physical education class twice weekly throughout each semester. The BPMS PTO conducts an annual magazine drive and other smaller fundraisers whose profits are used to support enrichment programs, assemblies, field trips and teacher requests.

Many extra-curricular and enrichment opportunities exist for middle school students such as Band, Chorus, Jazz Band, MathCounts, Yearbook, Art Club, Student Council, Future Cities Club, Intramurals, Birchland Banner (the school literary magazine), Drama Club and National History Day Club. Students have won local, regional and state honors for National Geographic Geography Bee, Massachusetts History Day, MathCounts, Massachusetts Music Band & Chorus Festivals, and Future Cities competitions. In 2012, a Peer Leaders group was created to enable role model students in each grade level to undertake school wide initiatives to promote a safe and healthy school environment and service to others. In January 2013, the Peer Leaders lead activities to promote anti-bullying during "No Name Calling Week," a national project begun in 2004

Mapleshade School

Mapleshade School proudly serves 335 students in grades three, four and five. Our staff, parents and community are dedicated to helping our students achieve academic excellence. It is through this combined effort that we have created a safe, pleasant, and positive teaching and learning environment.

Our school year has been highlighted with a multitude of successful events, programs and improvements. We began our year by engaging and educating our student's parents during a Math Night where several teachers and our school psychologist put together a wonderful program to help parents better understand the mathematics instruction in the classroom and support their children with homework. The feedback from this event was very positive. In addition to this event,

Section 4: Public Schools

all of the elementary school guidance counselors will be conducting a second parent education session at Meadow Brook School this winter related to helping parents support their children when they are worried and experiencing anxiety. These events were planned in direct response to the needs of parents through formal survey information collected and informal conversations and observations that teachers have recently been involved in.

Our field day, organized by our PE Teacher, Miss Demetrius, started as a big success until it was unfortunately interrupted by rain. Miss Demetrius ensured that all volunteers attended a training session before the event to be certain that the students would have the best day possible!

Our school has encountered several improvements related to the use of space and technology. Our library has moved to a classroom space large enough for an entire class to enjoy and more easily access its resources and materials. Mapleshade's instrument instruction program has been moved off of the stage and into a private room, conducive to learning, without interrupting instruction in the rest of the building. Lastly, we were granted capital funding from the town to expand our students' access to technology through the purchase of two laptop carts for students to use in an integrated manner relative to curriculum learning standards and instruction.

Our Music and Band programs, under the instruction of Mrs. Richter and Mrs. Grossi, performed wonderfully during the winter concert and were enhanced by solo vocalists, violinists, and engaging skits. It was exciting to see the use of our stage for the first time as we de-cluttered the area and opened it up for student performances.

Last year our Invention Convention was a huge success and we look forward to making it even better this year as students work to create inventions that will help members of their community in some way. Guests will be invited in May to "invest" in an invention at the convention and the inventions that receive the maximum investments will be awarded!

The Mapleshade School Improvement Plan, which provides the focus and direction for our school, concentrated on three areas. First, we embrace the refinement of a multi-year math initiative, Math Investigations. We have recently purchased supplementary materials that directly address changes to our state's curriculum and necessary skills to prepare all of our students for middle school. Secondly, we sought to improve our state accountability performance in math, science and ELA. In both math and science we improved our overall performance index! And maintained our performance in ELA. We look forward to continuing this improvement. Thirdly, we continue to receive professional development and coaching in assessments and reader's and writer's workshop approaches to instruction which meets the needs of all learners. Our literacy coach has provided hours of school-wide and individualized professional development for our teachers. This initiative allows teachers to access best-practices in teaching and learning and implement evidence-based instruction about how children read, write, think and understand literature across genres.

Professional Development for staff continues to advance their professional skills by embracing programs that reflect sound educational research. Some of this year's offerings targeted the "mathematical practices" in the 2011 Mathematics Framework.

Teacher's under the directives of the math practices have been engaging students in individual and cooperative/collaborative games, problems, analysis and computation strategies all while setting measurable and rigorous learning objectives for each lesson that is delivered: motivating children to problem solve, work and collaborate at higher levels of thinking (create, synthesize, analyze, apply, reason and critique)

Mapleshade School's PTO's involvement included fundraisers, dances, vendor nights and support of all school activities as well as materials that support our instructional initiatives. Look for our "Chili Cook-off" in January! The East Longmeadow Rotary Club generously supported literacy development for our third graders by donating personal dictionaries to each student and the East Longmeadow Educational Endowment continues to fund our classrooms. We are indeed very thankful for these wonderful school supporters.

Finally, it is through the combined efforts of our staff, parents, and the East Longmeadow community that we provide an enriching educational experience for all of our students.

Meadow Brook School

Lisa Dakin, Principal
Holly Martin, Assistant Principal

Enrollment

Meadow Brook School has 558 students enrolled in grades preschool through Grade Two. Class sizes remain consistent with enrollment in grade two at twenty-one students among eight classrooms. Class sizes in grade one average twenty-one students with eight classrooms. We have 7 full day tuition based kindergarten classrooms averaging nineteen students per classroom. We also offer a half-day program, with one AM session, and one PM sessions.

Curriculum

The goal of Meadow Brook School is to provide a safe, nurturing environment that promotes the cognitive, physical, social and emotional development of young children. Our teachers have been working diligently to align our curriculum to the new MA Curriculum Frameworks with a focus on learning that leads to College and Career Readiness. Teachers are involved in curriculum writing to ensure alignment with the Common Core State Standards focusing on English Language Arts and Mathematics. They are developing unit plans that align with the Common Core Standards as well as Common Assessments in Mathematics and ELA to be administered at least three times per year. The Common Assessments will help us to inform our teaching and learning.

Our balanced literacy program is a comprehensive and differentiated approach to reading and writing. The components of a balanced literacy program include, interactive read aloud, guided reading and writing, shared reading, independent reading and writing, and word study. In an effort to support the New Massachusetts Curriculum Frameworks call for balancing informational and Literacy Text; we continue to purchase additional resources for our literacy closet with a focus on informational text.

Section 4: Public Schools

This year, all K-2 classrooms are implementing the writing workshop model utilizing Lucy Calkin's, Units of Study, as a resource. Writing Workshop begins with a mini-lesson, followed by independent practice (student writing), conferring with students and ending with a wrap-up and share.

The primary curriculum source for mathematics instruction is Investigations in *Number, Data and Space*. The focus of instruction is on mathematical thinking and reasoning; to help learners develop a deep understanding of fundamental mathematical ideas. Recent math supplemental resources have been added to support the demands of the New Massachusetts Frameworks.

Specialists provide instruction to all K-2 students in art, music, physical education, technology, and media. Our Gifted and Talented Teacher provides push-in support teaching focusing on science and social studies standards and learning.

Projects

The Massachusetts Cultural Council (MCC) has announced Meadow Brook School as one of the recipients in this year's STARS Residencies (Students and Teachers Working with Artists, Scientists, and Scholars) grants. STARS Residencies recognize the vital role that creative learning in the arts, sciences, and humanities plays in the successful education of young people. Meadow Brook has received a \$5000 grant to be used toward an outdoor classroom program to enhance and support the children's life science learning. The school's Parent-Teacher Organization has supported additional funds for this project.

This year, we are participating in the Read to Achieve Program to help students achieve reading goals. One of our community service projects at Meadow Brook is Pennies for Patients, a fundraiser for childhood leukemia. Meadow Brook celebrates Dr. Seuess' birthday with two events planned for early March. Read Across America Day is a daylong event that involves guest readers from the high school. Our grade two chorus sings each December at the Festival of Trees event held at Tower Square in Springfield.

PTO

Our Parent Teacher Organization (PTO) mission is to enhance the education of our children, enrich school spirit, and promote open communication among parents, faculty and administration. PTO has planned many activities and events including Family Pizza Night, Family Reading Night, two Book Fairs, several enrichment programs and Staff Appreciation lunch. PTO funds the bussing for all student field trips along with critical educational resources such as leveled texts for our grade level literacy libraries. They recently purchased a book binding machine and emergency buckets for the school. Meadow Brook School is very appreciative of the support we receive from PTO.

An integral component of the classroom experience at Meadow Brook is our parent volunteer program. Parents are in classrooms on a daily basis as they assist teachers with special projects and activities. We so appreciate parent support and the countless hours they contribute to our school community.

Meadow Brook welcomes new staff members this year. Jennifer Cavanaugh joins us as a paraprofessional in the Kindergarten program, Meredith Gosselin joins our 1st grade inclusion team, Shelby Marin is

joining the Pre-K team as a paraprofessional and we also welcome Lisa Geysteyer as our new reading paraprofessional in our RTI program.

Jamie Sullivan returns to our Kindergarten team as our new Half-Day Kindergarten Teacher. We also welcome Eileen Driscoll as our new Literacy Instructional Specialist (Coach) and Michele Stevens as our Special Education Liaison.

Mountain View School

The following is the mission statement of Mountain View School:

The East Longmeadow School District has established Mountain View School as an intermediate elementary center for children in grades three through five. Our goal is to prepare students to achieve academic excellence and to acquire the skills necessary to become life-long learners as they meet the challenges of the 21st century.

As a staff, we help our students shift from being young, dependent children into mature, independent young people, ready for their experiences in middle school.

Our school's SMART Goals focus our work on the following areas:

- Using the Tiered Instructional Model to instruct and assess both ELA and math using the Common Core Standards and standards-based assessments
- Fostering a safe, nurturing and respectful learning environment

At Mountain View, we continue to assess our students' reading levels using the Benchmark Assessment System. This assessment is completed in a one-on-one session by the teacher twice per year with each student. It provides the teachers with an instructional reading level, and allows the teacher to guide students' reading comprehension, fluency and vocabulary development in literature at the appropriate level of ability. The following are the expected instructional reading level ranges correlated to grade level:

Grade 3: M – P

Grade 4: P – S

Grade 5: S – V

During the 2012-13 school year, Mountain View students showed the following growth in grade level proficiency:

Grade 3: Fall – 60% Spring – 67%

Grade 4: Fall – 48% Spring – 74%

Grade 5: Fall – 56% Spring – 78%

Mountain View also continues to use the STAR Assessment in Reading and Math at each grade level. This assessment is given three times per year. It is an online assessment that students complete in the computer lab, and takes between 20-45 minutes. Results are available to the teacher within minutes. Detailed reports give teachers specific information regarding student strengths and weaknesses. The following percentiles are used to determine reading and math levels:

At/Above Expected Performance: 40th Percentile or above

On Watch: Below 40th Percentile

Intervention: Below 25th Percentile

Urgent Intervention: Below 10th Percentile

Section 4: Public Schools

During the 2012-13 school year, our students reached the goals set by the faculty and showed growth in all areas. The following are the percentages of students At/Above Expected Performance from the fall to the spring:

	Reading	Math
Grade 3	80% to 90%	80% to 89%
Grade 4	79% to 86%	95% to 96%
Grade 5	87% to 91%	86% to 91%

The Mountain View staff and students remain committed to maintaining a positive school climate. In order to maintain the excellent environment established here at Mountain View, the staff completed surveys to better understand where we are successful and where we can improve. These surveys were designed by the staff through the Principal's Advisory Committee. A summary of the results show the following:

- 99% of staff report that they are happy and feel safe working at Mountain View.
- 99% of staff report that they are treated fairly and are respected by the principal
- 99% of staff report that the principal supports them
- 95% of staff report that they are treated fairly and are respected by one another
- 86% of staff report that they are treated fairly and are respected by the students

In general, all of the Mountain View staff members are very positive about the school, their positions, and each other. The only area that showed some discontent would be in the questions that related to professional development time and topics chosen for focus by the district. A full analysis of the survey is available at the school.

Through lunch groups, school-wide activities, and the Pioneers, our community-service group led by Norma Campbell and Sue Thomas, we strive to provide a safe, nurturing and happy environment for all of our students, staff and families. The MARC Anti-Bullying Curriculum was used to teach anti-bullying rules and responsibilities to all students. The Mountain View Garden grew in size and harvest, and students and staff, with the help of the ELPS Food Service Director, Lori Pahl, were able to sample some of the produce. These and other school-wide community-building activities helped to support our goal of a safe, nurturing and respectful learning environment.

Section 5: Public Safety

Police Department

Report from the Chief

It is with great pleasure I write the East Longmeadow Police annual report for 2013.

This is the start of my 9th year as Chief of the East Longmeadow Police Department. We once again held our 8th annual National Night Out using the grounds of the East Longmeadow High School and with the support of the various businesses and social groups within and outside of East Longmeadow. We were joined by the Massachusetts State Police air wing as well as the East Longmeadow Fire Department. An auto extrication exercise was demonstrated, State Police canine units also did a demonstration for the residents in attendance. Once again the members of the East Longmeadow Police Department stepped up and helped to coordinate this event. I appreciate the work performed by Det. Joe Barone, Officer Stu Strohmman, Susan and Al Grimaldi, Don Maki from ELCAT.

In July we welcomed two new graduates of the Western Mass Police Academy located at STCC to the department. Officers Joseph Dalessio and Matthew Lecuyer completed 20 weeks of intensive police recruit training covering a variety of topics from firearms to first aid and emergency vehicle operations as well as criminal law and procedures. These officers bring our staffing levels to 25. In 2014 and early 2015 we will be losing through mandatory retirement one patrol officer and two senior sergeants and will begin again the hiring process to maintain the level of officers needed to provide police services to the Town.

In late December we said good bye to Amico "Chip" Barone who had retired in July of 2012. "Chip" had fought the good fight against colon cancer for well over 12 years. He passed just before Christmas and was remembered by our members at a solemn funeral service in Wilbraham, rest well my friend.

Training is still a priority for our members. Earlier in spring of 2013 we took part in a safe school program involving an active shooter program. Our officers interacted and trained with our neighboring departments in this exercise. In the event of a tragedy similar to what had occurred in Newtown, Ct we would be relying on the quick response from these communities as well as the resources of the State Police. I will attempt to find additional grant money to send our officers to more training. Training is an integral part of being a police officer. Our society is constantly changing and we need to afford our officers the opportunities to stay on top of the changes. Whether they are in the field of technology, interview skills, or defensive tactics the training needs are always present.

2013 saw a decline in many of the crimes reported to the police and investigated. Burglaries dropped from 158 to 99 as well as larcenies from 338 to 300. We believe that the drop in these crimes is a direct result of involvement of you residents. Your vigilance to call the police to report suspicious activity has resulted in some apprehensions of suspects in illegal activity. The social media has helped greatly as well. The Department has had a face book account for a few years (East Longmeadow Police Department), and this medium has been useful getting timely messages out to the public along with the local news media. We are looking into how Twitter may help us with the release of timely information for our residents. We have had many calls when they see a motor vehicle being operated in a dangerous way and many have resulted in the operators being charged with liquor violations. We rely heavily on what you see in Town and your timely calls to our Department.

Our School Resource Officer remains busy at the high school and has expanded his presence in the middle school as well as the elementary schools in Town. Officer Cavanaugh has been active with investigations at the schools when there have been reports of theft and other investigations. He has coordinated the drug sweeps conducted by the Massachusetts State Police canine units in an effort to keep our schools free of drugs. He also assists in coordinating Safety Drills with the Administrations, and has an active role on Crisis Teams. Officer Cavanaugh continues to remain active with after school sports and other activities, and constantly interacts with students, staff, and families. He and Sgt. Denis Sheehan assist in managing our Department's Social Media efforts, including our Facebook and Twitter accounts, so as to increase communication with our residents and visitors.

Officer Scott Skala was honored by the State E911 program in May. Officer Skala was working as the 911 dispatcher when a young girl called to report a break in progress at her home. Officer Skala kept this young girl on the telephone as she hid in the bedroom closet as police units responded to the house. His ability to keep this caller calm while getting updated information led to this suspect being arrested in the house while he hid in a living room closet. Great job Scott!

We had posted two dates for our twice a year Shred event. Under the auspices of Pro-Shred of Wilbraham and the support of owner Mr. Joe Kelly we had a successful turn out at the Senior Center on North Main Street. Officer Scott Skala assisted in this collection and canned goods and cash donations were collected to help the open pantry at the Senior Center. Due to the increase of other shred events we will probably curtail this to one event a year unless we see an increase for demand. The shred events assist many of our residents in removing sensitive paperwork that could easily fall into the wrong hands especially in the area of bank account and social security numbers in the informational society we are living in.

We have been fortunate the last two years that the Drug Enforcement administration has allowed for local police departments to collect unwanted prescription drugs. During 2013 we held two collection dates one in April and the other in October. Almost 200+ pounds

Section 5: Public Safety

of prescription medication was collected and safely destroyed in an incinerator thus keeping our medicine cabinets safe from having them fall into the wrong hands and also keeping our environment safe from illegal disposal of these drugs. Sgt. Patrick Manley and Sgt. Jeffrey Dalessio handled these collections with representatives from the DEA as well.

I appreciate the support and interaction from the other Departments in East Longmeadow as we all continue to work as one group. Whether it is Fire, DPW, IT, Town Hall, Council on Aging, Building, Planning, BOS, we are all in it together to do the best we can. Our EMS service provider is AMR which has ambulances based within the Town. These units cover the Towns of East Longmeadow and Hampden and are available 24/7. Our officers have a good working relationship with these EMS crews and I would like to recognize these paramedics and EMTs for the service they provide to our community.

I wish to thank the men and women of the East Longmeadow Police Department. They provide the best law enforcement protection to our residents and visitors to our community. They are a true asset and I support them in these efforts. My administrative staff Pennie and Lori, they truly are the best in processing all the work involved in operating this Department. Thank You all for your support.

Police Department Roster

CHIEF – Douglas Mellis

SERGEANTS

Patrick Manley
Jeffrey Dalessio

Richard Bates
Steven Manning

Denis Sheehan
Daniel Bruno

SCHOOL CROSSING GUARDS

Melissa Cardano
Marcia Theberge
Steven Wescott

Marilyn Laramee
Diana Gallant
Mary Anderson

Judy Ledford
Simon Topulos

PATROLMEN

Scott Safford
Joseph Barone
John Liquori
Scott Skala
Edward Rice
Stuart Strohmman

Terri Shaw
Jason Guinipero
Timothy Daley
Donald Cavanaugh
Jeffrey Niznik
Daniel Manley

Daniel Atwater
Timothy Driscoll
Michael Ingalls
James Gagnon
Michael Sousa
Joseph Dalessio
Matthew Lecuyer

ALTERNATE CROSSING GUARDS

Ted Foster

SECRETARY TO THE CHIEF

Pennie Tremblay

RECORDS CLERK

Lori Hall

POLICE MATRONS

Nancy Frappier
Carol Parker

Debbie Jennison
Eli Cardos

Judy Ledford

Section 5: Public Safety

CRIMINAL INVESTIGATIONS	2013	2012	SERVICE	2013	2012
Forcible Rape	3	2	Protective Custody	7	7
Statutory Rape	1	3	Suspicious Activity	1188	1130
Robbery	0	7	Missing Person Reported	11	16
Assault - aggravated	30	20	Court Process Received	136	147
Assault - simple	98	86	Animal Complaint	234	231
Burglary/Breaking and Entering	99	158	Loitering/Congregating	1	23
Larceny	300	338	Malicious Mischief	34	86
Shoplifting	57	80	Emergency Service	1632	1548
Motor Vehicle Theft	13	17	Emergency Service Sudden Death	4	8
Arson	1	2	Escort	13	29
Forgery or Counterfeiting	12	15	Alarms	1483	1511
Fraud	75	117	Special Assignment	217	323
Embezzlement	4	5	Directed Patrol	479	445
Stolen Property (Receiving/Possession)	29	12	Assistance Provided	1566	1715
Vandalism/Malicious Damage	144	283	Property Lost	55	83
Weapons Violation	12	7	Building Not Secure	9	28
Prostitution	1	0	Notice Served	109	106
Other Sex Offenses	8	13	Communications Received	64	86
Drug Law Violation	90	60	Recovered Stolen Motor Vehicle	4	2
Offenses Against Family	4	2	Total	7246	7524
Driving Under the Influence	32	35			
Liquor Law Violations	13	12	MOTOR VEHICLE TRAFFIC	2013	2012
Disorderly Conduct	25	31	Motor Vehicle Accident	555	561
Fugitive from Justice	3	3	Traffic Control	5	10
Annoying Phone Call	21	28	Motor Vehicle Violation Criminal	145	160
Attempt to Commit a Crime	3	6	Motor Vehicle Violation Civil	144	199
Bribery	1	0	Motor Vehicle Violation Parking	11	28
Intimidate a Witness	3	5	Total	300	387
Criminal Harrassment	18	16			
Stalking	2	0	Directed Patrol Radar Post	69	86
Violation of Restraining Order	25	26	Total	929	1044
Kidnapping	0	3			
Trash, Litter and Illegal Dumping	7	11	ARRESTS	2013	2012
Threat to Commit a Crime	30	33	Arrests - Juvenile	4	7
Trespassing	24	24	Arrests - Adult	107	124
Unlawful Fireworks	1	0	Arrests - Warrant	39	36
Juvenile Runaway	0	5	Total	150	167
All Other Offenses	16	9			
Total	1205	1474	CRIMINAL COMPLAINTS REQUESTED	2013	2012
			Hearings	20	23
			Summons	138	137
			Warrants	38	26
			Total	196	186
			COMBINED TOTAL	346	353

Section 5: Public Safety

Fire Department

I herewith submit the Annual Report of the Fire Department for the year ending December 31, 2013.

Roster Of The Fire Department

CHIEF AND FOREST WARDEN

Paul J. Morrissette

CALL DEPUTY CHIEF AND DEPUTY FOREST WARDEN

Stephen N. Rybacki

ENGINE # 2 (8)

Captain F. Santaniello
Lt. J. Leclerc
 F.F. C. Higgins
 F.F. J. Giordano
 F.F. D. Donahue
 F.F. P. Farrow
 F.F. M. Minahan
 F.F. J. Aliengena

ENGINE # 3 (8)

Captain R. Loughman
Lt. J. Reale
 F.F. C. Beecher
 F.F. W. Houle (P)
 F.F. C. Cangemi
 F.F. P. Hawley
 F.F. M. Turowski
 F.F. R. Fisk

ENGINE # 4 (10)

Captain S. Minahan (P)
Lt. B. Cote
 F.F. E. McCandlish (P)
 F.F. J. McCaffrey
 F.F. T. Bechard
 F.F. J. Coppolo
 F.F. B. Daponde (P)
 F.F. L. Buell
 F.F. D. Kostura
 F.F. J. Burack
 (P) = Permanent Firefighter

LADDER # 1 (9)

Captain D. Villamaino
Lt. G. Savaria (P)
 F.F. A. Gentile
 F.F. C. Ottoson
 F.F. D. Fazio (P)
 F.F. V. Bullock
 F.F. C. Albano
 F.F. J. Harris
 F.F. T. Coelho

During 2013, the Fire Department responded to 544 incidents:

NFRIS* Incident Description	QTY	NFRIS* Incident Description	QTY
Building fire	7	Ring or jewelry removal	1
Cooking fire, confined to container	7	Water problem, other	8
Chimney fire, confined to chimney	2	Water or steam leak	1
Fuel burner fire/ boiler malfunction	9	Animal rescue	1
Passenger vehicle fire	2	Assist police or other agency	13
Brush, or brush and grass mixture fire	16	Public service	1
Outside trash or rubbish fire	1	Unauthorized burning	11
Overpressure rupture	2	Cover assignment, standby	10
Medical assist E.M.S. crew	3	Good intent call, other	50
Vehicle accident with injuries	2	Dispatched & canceled en route	2
Lock-in	3	Authorized controlled burning	3
Extrication of victim(s) from vehicle	3	Smoke scare, odor of smoke	7
Rescue or EMS standby	1	Hazmat release invest., no Hazmat	2
Hazardous condition, other	1	False alarm	2
Gasoline or other flam. liq. spill	4	System malfunction, other	1
Gas leak (natural gas or LPG)	17	Sprinkler activation, malfunction	5
Oil or other comb. liquid spill	2	Smoke detector activation, malf.	19
Carbon monoxide incident	27	Heat detector activation, malfunction	2
Elec. wiring/ equip. problem other	9	Alarm system sounded, malfunction	38
Overheated motor	2	CO detector activation, malfunction	26
Power line down	3	Unintentional transmission of alarm	8
Arcing, shorted electrical equipment	9	Sprinkler Activation, no fire	2
Breakdown of light ballast	1	Smoke detector activation, unintent.	144
Vehicle accident, general cleanup	2	Detector activation, unintentional	1
Service call, other	2	Alarm system sounded, unintentional	22
Person in distress, other	1	CO detector activation, no CO	18
Lock-out	6	Special type of incident, other	2

*NFRIS: National Fire Incident Reporting System

Section 5: Public Safety

The Fire Department has the following vehicles:

Vehicle Name	Vehicle Type	Vehicle Use
Car 1	2013 Ford Chevy Tahoe	Chief's Command Vehicle
Car 2	2007 Ford F150 Pick-up	Deputy's & Insp.'s Vehicle
Engine 3	2009 Pierce Contender	Class A Fire Pumper
Ladder 1	1988 Pierce Arrow Ladder	105' Ladder with Pump
Engine 4	2000 KME Rescue Pumper	Rescue Pumper
Engine 2	1994 Saulsbury Pumper	Class A Fire Pumper
Light Unit #1	1978 Military Trailer	Generator and lights
Twin Meadows Fire Safety Trailer	1998 Student Awareness of Fire Education (S.A.F.E.) Trailer	Fire Education

During 2013, the East Longmeadow Fire Department issued 876 permits.

Permit Type	QTY	Permit Type	QTY
Fire Alarm (New construction)	38	Oil Burner	6
Fire Alarm, alteration/ addition	27	Outside Burning	509
Fire Alarm (Commercial)	4	Sprinkler System	10
Fire Alarm (Re-sale)	216	Tank Removal	11
Fire Reports	7	Flammable Liquids	1
Fixed Extinguishing System	6	UST Registration	7
Liquid Petroleum Gas	28	Tank Truck	3
Unvented Gas Space Heater	1	Above Ground Tank	1
Oil Line Upgrade	1		

- On December 24, 2013, firefighters responded to 134 Old Farms Road for reported furnace fire. Firefighters found smoke throughout the basement of the house caused by a fire that had extended outside of the furnace. The fire was quickly extinguished and the house was ventilated. The cause of the fire is believed to be a furnace malfunction.
- On December 24, 2013, firefighters responded to 280 North Main Street for a reported fire sprinkler activation. Firefighters found the fire sprinklers had activated because of a fire in a computer equipment storage room. The fire sprinklers had extinguished the fire. Firefighters assisted with ventilation and securing the fire sprinkler system. A box fan used for cooling that had overheated caused the fire.

Some of the notable incidents of 2013

The Fire Department Responded to 544 Calls during the year.

- On February 6, 2013, firefighters responded to a reported house fire at 393 Pease Road. Firefighters arrived to find the house well involved. The fire was believed to start in the garage and quickly spread throughout the unoccupied house. The Longmeadow Fire Department assisted the firefighters with additional manpower.
- On February 25, 2013, firefighters responded to a reported oven fire. Firefighters arrived to find the occupants had extinguished the fire, which extended beyond the oven to the kitchen cabinets. Both occupants were in need of medical care and were transported to the hospital for treatment of burns and smoke inhalation.
- On March 10, 2013, firefighters responded to 90 Lee Street for a reported oven fire. The fire was out upon the firefighters arrival but the house was filled with smoke through out. The firefighters ventilated the house. The only occupant home at the time was transported to the hospital for minor smoke inhalation.
- On July 4, 2013, while participating the July 4th parade, firefighters were dispatched to 77 Lombard Avenue for a reported house fire. Firefighters found the rear exterior of the house well involved in fire. The fire was quickly extinguished before it was able to extend inside the house. The fire was started by careless disposal of campfire materials.

Additional Events of 2013

TFirefighter Brian Daponde graduated from the Massachusetts Firefighting Academy's 12-Week Recruit Firefighter Training Program on March 29, 2013. The rigorous professional training provides firefighters from across the state with the basic skills to perform their job efficiently and safely. Upon his completion, Firefighter Daponde met the national standards of National Fire Protection Association 1001 and is certified to the level of Firefighter I and II, and Hazardous Materials First Responder Operational Level by the Massachusetts Fire Training Council.

The Fire Service Commission accredited Fire Chief Paul J. Morrisette as Fire Chief in the Commonwealth of Massachusetts on May 1, 2013.

The East Longmeadow Fire Department received \$47,500 from the Federal Emergency Management Agency (FEMA) and the Department of Homeland Security (DHS) to be used to replace the department's breathing apparatus air compressor. The funds were available from the FY 2012 Assistance to Firefighters Grant program. The federal money represented a 95% share of the total project cost of the \$50,000. The compressor was installed and the firefighters began using it in November 2013.

The East Longmeadow Fire Department was awarded a 2013 Student Awareness of Fire Education (S.A.F.E.) grant in the amount of \$5,265.00 from the Commonwealth of Massachusetts Executive office of Public Safety. These funds are used to promote fire safety among school age children and the community. Also covered with the children are the risks caused by smoking. This award allows every child in

Section 5: Public Safety

East Longmeadow to benefit from the S.A.F.E. training. Firefighter Ed McCandlish, our public education coordinator, visited the three Elementary Schools and Middle School promoting fire safety to over 2,000 students.

The Fire Department continued to host the Mercy Hospital Bloodmobile. We would like to thank the public who participated in the blood donor program and we ask them to continue. The blood donor program enhances a patient's quality of life by providing a unique gift. There is no substitute for human blood and we sincerely appreciate everyone's effort to donate.

The Fire Department participated in the East Longmeadow Police Department's "National Night Out" on Tuesday, August 6, 2013. The program promotes safety, awareness and security to local families. The fire department conducted an extrication drill and an aerial truck demonstration. We also provided the secure landing zone for Massachusetts State Police helicopter to land. Participants were able to get an up close look at the helicopter and talk to the pilot.

In August, the department members participated in simulator-based emergency driver training program offered by the Massachusetts Interlocal Insurance Association. The

3-1/2 program included a classroom portion and a prop that simulated driving an emergency response apparatus through real driving hazards.

Our twelve (12th) annual September 11th candle light vigil was held on the front lawn of the fire station. It was attended by more than three hundred people who came to remember the 343 firefighters, police officers, emergency medical personnel and over 2,000 citizens who lost their lives on that tragic day 12 years ago.

On Saturday, October 5, 2013, the fire department hosted another successful "Open House" with over four hundred people in attendance. The town residents had a chance to view our facility, meet our firefighters, and see our apparatus and equipment. They also viewed various demonstrations and received many safety handouts for the family.

In October, the East Longmeadow Fire Department hosted the Massachusetts Firefighting Academy's SCBA Maze Trailer Training Program. The Trailer is a self-contained maze that includes three levels and allows firefighters to move through tubes, to ascend and descend through ceiling/floor hatches, to navigate low profile openings, and more. Training was conducted in a dark, smoke-filled environment. The Maze proved to be an excellent training tool for firefighters allowing them to maintain their SCBA skills along with search & rescue.

The East Longmeadow Fire Department appointed three new Call Firefighters on November 1, 2013. Firefighters Jeffrey Burack, Tim Coelho, and Robert (Bubba) Fisk successfully completed the Massachusetts Firefighting Academy's Call/ Volunteer Firefighter 6-month Training Program. The rigorous program provides call or volunteer firefighters from across the state with the basic skills to perform their job efficiently and safely. Upon their completion, each firefighter met the national standards of National Fire Protection Association 1001 and is certified to the level of Firefighter I and II, and Hazardous Materials First Responder Operational Level by the Massachusetts Fire Training Council.

Firefighter Bill Houle completed an intensive Fire Instructor 1 program offered by the Massachusetts Firefighting Academy in December. The 60-hour program provides Bill with knowledge and skills to conduct training for members of the East Longmeadow Fire Department.

Firefighter Pat Farrow resigned on December 31, 2012 after serving 4 years 6 months to continue his career as a firefighter/ paramedic for the Wilbraham Fire Department.

Final words from the Chief

I would like to thank all the firefighters of the East Longmeadow Fire Department for their continued dedication and professionalism during my first year. These men respond through out their day to protect the residents and their property within the town. Their continued dedication allows us to maintain an outstanding fire department in a fire safe community. I am proud to call each and every one a member of the East Longmeadow Fire Department.

I would like to extend my appreciation to all the town boards, the other town departments, their personnel and inspectors, for their cooperation during the past year. A special thanks to the Longmeadow, Somers, Shaker Pines, Springfield, Hampden and Wilbraham Fire Departments for their quick and professional assistance when called upon.

Respectfully submitted,
Paul J. Morrissette
Fire Chief

PLEASE REMEMBER TO CHECK YOUR SMOKE DETECTORS WEEKLY

"WORKING SMOKE DETECTORS SAVE LIVES."

"The Sound Of Life"

CARBON MONOXIDE: POISONOUS-ODORLESS-COLORLESS-TASTELESS

"INSTALL A CARBON MONOXIDE DETECTOR TODAY

"IT'S THE LAW"

Office of Emergency Management

To the Residents of East Longmeadow:

The function of Office of Emergency Management is to ensure that the Town is prepared for and responds to any type of disaster that could affect the residents. The Emergency Operations Center (EOC) is activated during an emergency and is the headquarters for coordinating and monitoring the implementation of the Town's emergency plan. 2013 was fortunately a relatively quiet year compared with the previous two.

In July, 2012, the Board of Selectmen appointed Ryan Quimby to the position of Acting Emergency Management Director. Mr. Quimby is also the Town's Director of Information Technology. He was a key member of the Town's Emergency Management Team during the events of 2011 and 2012. The Board of Selectmen was pleased that he volunteered to step up during a transition phase for Emergency Management. He remains a key member of the Emergency

Section 5: Public Safety

Management Team, but his IT duties have become ever more complex and important, and so he was given leave from his Acting duties when the Board of Selectmen appointed a new EMD in November.

The Board of Selectmen appointed me, Anthony Gentile, Jr. to the position of Emergency Management Director on November 26th 2013. I have been a member of the Fire Department as a call firefighter for 17 years and also a Public Safety Telecommunicator for over 15 years in Wilbraham. I am pleased to bring this knowledge and a genuine interest in Emergency Management to the position. I immediately began attending meetings with Town and State Officials to establish the communications which are so vital to have in place in times of emergency. During an emergency I will need to interact with all of the municipal boards and departments involved in response, including the Board of Selectmen, CERT, MRC and LEPC. I will also be in contact with the MEMA and FEMA as necessary. There are a lot of different stakeholders and resources to coordinate in response to an emergency, and the EMD must be prepared to coordinate their efforts.

Respectfully Submitted;
Anthony Gentile, Jr.

Community Emergency Response Team

I would like to take this opportunity to thank the Board of Selectmen for their support in establishing this program.

Calendar year 2013 was a great year, as it marked a culmination of hard work on behalf of Frank J. Morrisino, Jr. and myself over many years.

Over multiple years the Team has received grants which allowed for purchasing the equipment back packs and finally to be able to conduct the training.

On March 6th, fourteen people started the nine weeks of the CERT Basic Training Course with thirteen of them finishing on May 1st with a final exam.

Training consisted of Disaster Preparedness, Fire Safety/Hazmat, Disaster Medical Operations – Parts 1 & 2, Light Search & Rescue Operations, CERT Organization, Disaster Psychology, Terrorism & CERT, and the Course Review. Training will continue with supplemental subjects and reviews of the basic subjects.

Additional supplemental training on the Incident Command (IS-100 & 200), and the National Incident Management System (IS-700). Other subjects include Earthquakes, Fire, Floods, Excessive Heat, Hurricanes & Coastal Storms, Landslides & Mudflows, Severe Thunderstorms, Tornadoes, Winter Storms, and Pandemic Influenza.

On that final evening these thirteen people completed the training, were issued their equipment packs, and conducted an organizational meeting.

As a Team, it was decided that from here on out, they would meet monthly except for the months of July & August. Meeting dates will be determined for the following meeting at the each monthly meeting.

The town now has an additional source of trained personnel that will

can operate independently from our professional emergency service agencies, fire, police, public works and emergency medical services.

A portion of the team operates under Teen CERT. The Teen CERT program is comprised of youth/teens between the ages 15 to 21, and are members of Boy Scout Venture Crew #275 out of St. Paul Lutheran Church. If anyone is interested in becoming a member under this portion of program, they should contact Crew Advisor Donna Perkins at 525- 8419.

All funding for the program to date has been provided through federal grants.

The town now has an additional source of trained personnel that will/ can operate independently from our professional emergency service agencies (PD, FD, & DPW).

CERT – Doing the greatest good for the greatest number!

What is CERT?

CERT is a training program that prepares you to help yourself, your family, and your neighbors in the event of a disaster. During an incident emergency service personnel may not be able to reach everyone right away. By getting trained in CERT, you will have the skills to help emergency responders save lives and protect property.

As a member of a CERT team, you can respond to disasters, participate in drills and exercises, and take additional training. CERT teams are known and trusted resources to emergency responders and their communities.

What do CERT teams do in an emergency?

Under the direction of local emergency responders, CERT teams help provide critical support by giving immediate assistance to victims, providing damage assessment information, and organizing other volunteers at a disaster site. Volunteers trained in CERT also offer a potential workforce for performing duties such as shelter support, crowd control, and evacuation. The role of a CERT volunteer is to help others until trained emergency personnel arrive.

How does CERT help the community?

In addition to supporting emergency responders during a disaster, the CERT program builds strong working relationships between emergency responders and the people they serve. CERT teams also help year-round by helping with community emergency plans, neighborhood exercises, preparedness outreach, fire safety education, and workplace safety.

The Benefits of CERT training.

CERT training takes about 20 hours to complete and provides critical skills in emergency preparedness and response.

Participants learn how to; Identify and anticipate hazards; Reduce fire hazards in the home & workplace; Extinguish small fires; Assist emergency responders; Conduct light search & rescue; Setup medical treatment areas; Apply basic medical techniques; and Help reduce survivor stress.

Section 5: Public Safety

Who should take CERT training?

People interested in taking an active role in hometown preparedness; Neighborhood Watch groups; Community leaders; Parents; Communities of faith; Scouting & youth organizations; Students, teachers, and administrators; Members of clubs & civic organizations.

It starts with you.

CERT is an integral part of Citizen Corps, the grass-roots movement that actively involves everyone in making our communities and our nation, safer, stronger, and better prepared. All over America, communities have organized Citizen Corps Councils to inspire people to take action and get involved. To learn more about CERT and other Citizen Corps programs in your area, visit www.citizencorps.gov.

No matter where you live, no matter who you are, we all have a role in hometown preparedness. What role will YOU play?

Brian A. Falk, CERT Coordinator, Grant Manager, Trainer

Office of the Local Emergency Planning Committee

To The Members of the Board of Selectmen and the Community;

During the past calendar year the Committee continued to be on track with its required duties and continues to take on new tasks.

As in past years the Committee, the Fire Department, and the Massachusetts Office of Emergency Management (MEMA) received updated Tier II – Hazardous Materials reports from the various businesses and departments who use certain hazardous materials. This information has been placed in service, for use by the Committee, the local Office of Emergency Management, and the Fire Department for quick retrieval during an emergency.

For 2013 there are new requirements for file Tier II Reports. Because of these changes it is imperative that departments and business managers, who are responsible for filing, download the “New” software. It is available for at; MEMA.gov (Massachusetts Emergency Management Agency). On the left side of the screen find SERC Software Downloads.

The information collected from the Tier II Submissions helps the committee in updating the HMEP – Hazardous Materials Emergency Plan.

Meetings were conducted quarterly. They were initially held at the East Longmeadow Fire Department, 150 Somers Road and later at the Senior Center, 328 North Main Street.

All meeting notices were posted at the Town Hall by the Town Clerk. Notices and postings are made per the “Open Meeting Law”. The public is always welcome to attend.

During the year the committee continued to work with the MRC/ Medical Reserve Corp and the local CERT/Community Emergency Response Team in their efforts to recruit new members. Applications for both teams are available at the Selectmen’s Office, Monday through

Friday from 8:00 AM to 4:00 PM. For the MRC, you do not have to have a medical background. For every one medical person there are multiple non-medical positions to be filled.

The CERT upon completion of training will augment our other emergency services during a disaster or emergency.

I urge all residents to consider joining at least one of the teams. Through the training that you will receive, you will be better equipped to aid your family, neighbors, and the community in a disaster/emergency.

Once again, I urge all Town Departments/Committees, to include this Committee and the local Office of Emergency Management in their planning processes. These two organizations can supply information and/or ideas on things that might be missed or overlooked in the planning process.

I wish to thank the members of this committee, all Town Departments & Boards,

local businesses and all of the State and Federal Agencies that the committee works with for their cooperation throughout the year.

Respectfully Submitted,
Brian A Falk, Chairman

Local Emergency Planning Committee

Brian A. Falk, Chairman & CERT Coordinator
Frank Morrisino, Jr., Vice Chairman
Carleen Eve Fischer Hoffman, MRC Coordinator
Bill Pruyne, American Red Cross Liaison
Dr. Michael Lemanski, Health Representative
Nick Breault, Board of Health & Selectmen’s Representative
Raymond Kallaugher, Citizen Representative
Gordon Smith, School Department & Buses
Melinda Mandeville, Council on Aging Representative
Roy Esposito, DPW/Transportation Liaison
David Pelletier, AMR/Emergency Medical Service Representative
Jody O’Brien, Environmental Representative
Paul Morrisette, Fire Chief
Stephen Rybacki, Fire Department Liaison
John Dearborn, Regional Hazmat Team Representative
Mike Maheux, Industry Representative
Chris Buendo, Media Representative
Douglas Mellis, Police Chief
Jeffrey Dalessio, Police Liaison
Ryan Quimby, Emergency Management & IT Director
Mary Lou Donahue, School Nursing Supervisor
Bruce Augusti, Massachusetts Emergency Management Representative

Section 6: Public Works

Public Works

To the Residents of East Longmeadow:

Outlined below are some of the more significant accomplishments/occurrences that took place during the year.

On February 8th and 9th blizzard conditions struck not only East Longmeadow but the entire east coast. After record or near record snow fall, the Governor declared a state of Emergency which allowed for affected communities to apply for reimbursement of monies expended snow removal from Town roads and properties. Due to diligent efforts of the DPW staff, not only were the roadways opened and safe for travel in short time, the Town submitted a claim to FEMA and received payment of over \$70,000.00 for reimbursement of expenses.

SANITARY & STORMWATER SEWER SYSTEMS

The department responded to 42 plugged sewer calls in addition to the regular cleaning and maintenance of the sanitary sewer system.

Sanitary Sewer I & I Project: As part of the Board of Public Work's commitment to reducing costs and complying with Federal and State regulations additional inspections of the Town's sanitary sewer system were completed during 2013 identifying additional pipeline which will be relined/repared during 2014 as part of the second phase of our Inflow and Infiltration Sewer Pipeline Rehabilitation project. By relining sewer main and sealing joints we avoid heavy road construction and ultimately save capital funds.

Stormwater drainage improvements were made at the High School and on Mapleshade Avenue.

WATER SYSTEM

There were 12 major water main breaks throughout the year, which were repaired by this department.

Harkness Avenue Pump Station: The \$871,000.00 upgrade to the Harkness Avenue Water Booster Station was completed in late 2013. This integral part of our water delivery system will allow us to keep up with the high summer demands of the water system and allow us to keep the Prospect Street water tanks as full as possible. The three energy efficient pumps which were installed will save the Town utility costs and contribute to our energy efficiency plans.

Savoy Avenue received 1,350 feet of new 8" ductile iron water main and three new fire hydrants were installed. This new main replaced an outdated water main that was installed in the late 1960's.

Highways & Parks/Grounds

In a continuing effort to improve the safety and drivability of our Town's roads, the Department of Public Works resurfaced the following roadways: Glendale Road (280'), Oakbrook Drive (1,780'), Dawes Street (860'), Oakwood Circle (690'), Brook Street (965') and Benton Drive (6,570'). At Meadowbrook School we reconstructed a portion of the playground area. On Parker Street we installed 1,355' of new sidewalk from Porter Road southerly. Our plan is to continue the sidewalk to Fernglan Road. Conduit was also installed beneath the sidewalk for future fiber optic use.

At the now Town-owned former Brown Property off Hampden Road, the Department constructed a new access road and parking lot. Approximately 800 cubic yards of soil was excavated and removed from the site and replaced with gravel. A water service was brought in to provide potable water for the garden areas.

Building Facilities Maintenance Division

During the past year, the Building Facilities Division has managed and completed the following projects:

Sewer Pump Stations: The Department purchased a new 150 KW portable generator for the purpose of backup electrical power for our "large" sanitary sewer pump stations. This unit will ensure uninterrupted service for all stations during any unforeseen power service failure. The generator is capable of sustaining electricity for all 3-phase, 4-wire electrical sewer pump station systems. This unit can supply up to 480 Volts/ 3PH at 226 amps and or 600 Volts /3PH at 180 amps of uninterrupted power.

Birchland Park School: We replaced 167 squares of defective shingles on the pitched roofs with "new" TAMKO Heritage premium architectural 40 year shingle. All materials and required labor costs were covered under warranty. The project total cost was \$32,000. The work was completed by Aden Construction Inc. from Dudley, MA.

Heritage Park Pavilion: The Department of Public Works replaced the pavilion roof at Heritage Park with a new 40 year metal roof. This new 700 square foot roof will endure many more years than the typical asphalt shingle roof given that it is located in a wooded area.

High School: A new kitchen was installed for the Life Skills program at this facility. Construction included a new 100 amp electrical service for air conditioning, a new refrigerator and stove and also a new dishwasher. The cabinets consisted of ten running feet of storage base cabinets along with upper cabinets. The students will also be able to wash dishes utilizing the new sink and laminate counter tops. The project was a cooperative effort in conjunction with the School Department and Special Education Department. Two new ¾ horsepower 3 phase circulator pumps have been install in boiler room #2. These pumps are redundant pumps for zones in the industrial arts area and science wing. Each pump is part of a redundant system meaning those two pumps serves each area and if one pump fails the other starts automatically. The removed pumps serviced the High School for 43 years.

ELCAT Studio: A new ELCAT studio was constructed in the old large garage space behind the High School. This project was designed RDK by Engineers from Andover, MA. The project design consisted of three main areas. The first space included a production studio with new lighting equipment and a control booth, along with new rubberized flooring and sound attenuating insulation on exterior walls. The second area will be utilized for classroom learning along with editing computer equipment and ample work station space for student and staff activity. A new office was also constructed for the director of ELCAT. New carpeting, lighting and drop ceilings were installed. A new 200 amp electrical service was installed by DPW staff. Two new Trane air handling units for heating and air conditioning were also installed along with a new energy management system for optimal operating efficiency.

Section 6: Public Works

Facilities Maintenance: The building facility staff completed over 600 work orders this past year relative to the 20 sites under the DPW's care. The work orders included electrical repairs, plumbing, HVAC and carpentry related items. Our preventative maintenance plan has proven successful resulting in only minor or little repairs throughout the Town on all mechanical and HVAC related equipment. The Division's comprehensive plan consists of an annual and quarterly facilities maintenance program. We currently complete over 90 preventative maintenance work orders on a yearly bases. Filter changes are completed on a quarterly basis along with bearing lubrication and belt adjustment and or replacement. In addition, inspection of all equipment is done quarterly by qualified staff members throughout all facilities.

PERSONNEL/MISCELLANEOUS

- New Hire: Susan Abad – Secretary
- The Board of Public Works sought applicants to fill the position of Superintendent of Public Works/Town Engineer upon the retirement of David J. Gromaski, P.E. in early 2014, Robert Peirent, P.E. was selected to fill this position.

In closing, the Board of Public Works would like to thank its staff as well as the other Town boards, departments and committees, and clubs and organizations for their continued cooperation and assistance. In particular, the Board would like to recognize the diligent efforts of Superintendent Gromaski for his over 12 years of service to the Town and overall 40 years of hard work and contributions to the success communities in western Massachusetts. During his tenure with the Town, he was instrumental in leading the Department of Public Works into the 21st century and oversaw numerous technology improvements including installing over 90,000 feet of fiber optic conduit so that all Town facilities could be connected to a high speed network, computerized monitoring and control of the Town's water and wastewater facilities, addition of GPS equipment in all DPW vehicles, synchronization of the N. Main Street traffic signals, construction of a new 2 million gallon water storage tank on Prospect Street, and expansion of the Department's responsibility to include management of all Town owned buildings and facilities.

Respectfully submitted,

Daniel S. Burack, Chairman
Thomas G. Wilson, Jr.
John F. Maybury

Section 7: Planning, Building, Land Use

Planning Board

To the Residents of East Longmeadow:

As in previous years, it continues to be the goal of the Planning Board to protect the character of East Longmeadow by encouraging sound economic development, promoting new business and protecting the residential districts. The Board is profoundly focused on keeping the residential districts protected to allow residents to reside in a peaceful and quiet atmosphere. The economy did not rally as much as the town and/or its residents would like, however, the Board continued to strive to find ways to assist businesses and residents in their efforts to continue to live and have successful businesses in town.

Throughout 2013, the Planning Board presided over twenty-six (26) regular semi-monthly meetings which included twenty-three (23) Public Hearings reviewing plans and proposals for eighteen (18) non-subdivision plans, thirty-nine (39) Special Permits, four (4) parking plans, seventeen (17) sign applications, three (3) applications for Site Plan Review, fifty-eight (58) requests for Waiver of Site Plan Review and one (1) Subdivision.

BayPath Community College came to East Longmeadow this year. The site of the future academic building is located at the corner of Denslow and Shaker Roads and contains approximately 11+ acres. This state of the art building is expected to be two-stories in height with approximately 56,000 square feet of usable space. BayPath College will provide classrooms for graduate programs for physician assistants and occupational therapists. Two hundred ninety six parking spaces will be provided for the students, professors and visitors.

Construction on the 89,287 square foot Assisted Living Facility at Parker Street is quickly reaching completion and will be an asset to the residents of East Longmeadow by providing assistance to seniors who need help with their daily routines including memory impaired living areas for senior citizens who need assistance for memory-related issues.

The members of the Board worked diligently on proposals for zoning changes that were put before the town meeting in May, 2013, all of which were approved. Some of the by-laws were for clarification and the flood plain by-law was revised to meet the ever-changing state regulations. Smoking and distribution of Medical Marijuana was approved by ballot this year by the Massachusetts voters. The Planning Board prepared a warrant article for a temporary moratorium on Medical Marijuana Treatment Centers in order to give the Planning Board an opportunity to create rules and regulations for said centers to ensure that the town and its residents will be protected if such a center opens in town. This article was approved and throughout the last few months, the Planning Board has proposed rules and regulations for this type of a facility and will be presenting it at town meeting in 2014 for discussion and approval by the residents.

The year 2013 was another year of complex and contentious planning decisions for the Planning Board under the leadership of Chairman Michael Carabetta. The members continue with their pledges to professionally and conscientiously represent the town by balancing the needs of all the residents and the needs of the business owners in order that they may co-exist in harmony and still adhere to the zoning by-laws that were created by the town.

Despite the drop in the economy, the Board received one new subdivision this year which was approved. Pondview Drive, a ten (10) lot subdivision will be constructed at the end of Orchard Road offering single family homes on oversized lots. There are other subdivisions that have been approved in the past two years that continue to enjoy successful sales to people wishing to live in East Longmeadow.

On the business side, the Planning Board granted fifty-eight (58) Waivers of Site Plan Review for businesses to operate and residents to have home offices. The Planning Board welcomes all to town. Regrettably, the Town has seen its own share of small businesses close again this year. Although discouraging, given the state of the economy, East Longmeadow continues to offer a wide choice of hair salons, restaurants, personal services businesses, physicians as well as financial offices and the town continues to grow. The diversity of the businesses is a great asset to the community and new businesses are always welcome. Many residents are opening home offices and running sole businesses out of their homes. The granting of these waivers allows residents to have an office for telephone work, internet business and billing to be conducted in their homes. The allowance of these home offices does not hamper or interfere with the quality of life for the residential districts as there is no product storage allowed and no customers/clients are allowed to visit the sites.

Director of Planning, Zoning and Conservation Robyn Macdonald, together with the Director of Assessing Diane Bishop, Director of Council on Aging Carolyn Brennan, Town Administrator Nick Breault, Building Commissioner Daniel Hellyer and Lynn Booth of the Housing Authority worked with Pioneer Valley Planning Commission on an application for a Community Development Block Grant. The application was a joint effort with Agawam vying for a portion of the \$31 million granted to the Commonwealth by the federal DHCD. As a result of that application, Agawam and East Longmeadow received \$754,000 jointly. This grant will be used to address the critical needs of the town such as renovation of affordable housing and to address worthy individual property

Section 7: Planning, Building, Land Use

owners' needs through the Housing Rehabilitation program. A portion of the monies received will be spent on administrative costs to prepare a town-wide ADA Self-Assessment and Transition Plan with a goal of improving the ADA issues in town.

The Board thanks the public for their participation at Planning Board meetings and hearings. The members enjoy and encourage all residents to attend their meetings and appreciate any input and/or comments regarding development and/or zoning issues for the Town.

Regrettably, Michael Przybylowicz resigned this year after serving the town for thirteen (13) years. Everyone was sorry to see Michael leave, however, all wish him well in his new employment position in sunny Florida. The members welcomed Tyde Richards to the Board this year to fill Michael's seat and Tyde has hit the ground running. He is an asset to the Board and to the town, serves on the Zoning Review Committee and brings with him many new ideas and understands the complexity of the applications that are submitted to the Board. He has proven to be diligent in his preparation for meetings and he continues to learn the by-laws and understand their importance as well as their consequences. The members are all looking forward to working with him and hope that it is an enlightening experience for him. The Board continues to meet routinely on alternate Tuesdays and welcomes any and all comments, and reminds the community that all meetings are open to the public and all are welcome to attend. The public is also invited to visit the Town's own website which is continually updated at www.eastlongmeadowma.gov.

The Zoning Review Committee continues to review the by-laws and advise the Board of their findings. As was last year, this committee is working on the directive to review our current by-laws and provide information to the Board as to redundancy, perplexity and possible misprints that exist in an effort to have a more user-friendly document for all residents and business owners. The members of this committee besides Tyde are Marilyn Richards, Mary Flahive-Dickson and Ned Schwartz. The Planning Board is grateful for the hard work and recommendations of the members of this committee and look forward to continuing to work together throughout the new year.

As with every year, James T. Donahue, Esquire again proved to be an essential resource to the Board by providing unparalleled legal services when requested by the Board. The Planning Board, along with the Conservation Commission and Zoning Board of Appeals, again recognizes and thanks Robyn D. Macdonald, Director, and Donna Rau, Administrative Assistant, for their dedication and hard work throughout the year. The Planning Board members, as they do every year, offer their appreciation and special thanks to the Board of Selectmen, Board of Public Works, Police Department, Fire Department, Board of Assessors, Building Inspector, and all others for their cooperation, expertise and contributions at work sessions and hearings.

Respectfully submitted,

Michael Carabetta, Chairperson
Alessandro Meccia, Vice Chairman
Tyde Richards, Clerk
Ralph Page
George Kingston

Section 7: Planning, Building, Land Use

Building Department

To the Board of Selectmen:

The following report is submitted for the year ending December 31, 2013

New One Family Dwelling	41	\$13,219,450.00
New Condominium	5	\$1,407,000.00
Residential Additions & Alterations	85	\$2,814,198.00
Siding, Windows and Roof Replacement	104	\$1,017,324.00
Insulation	57	\$132,897.00
Accessory Buildings	12	\$107,445.00
Pellet and Wood Stoves	17	\$46,368.00
Swimming Pools	17	\$225,138.00
Demolition	9	\$41,200.00
New Commercial Buildings	2	\$10,155,000.00
Commercial Alterations and Additions	20	\$1,228,682.00
Municipal Alterations and Repairs	4	\$933,236.00
Temporary Tents	4	\$3,900.00
Signs	16	\$45,070.00
Fences	1	\$800.00
Antenna	2	\$18,000.00
Solar Panels	7	\$200,800.00
Generators	38	\$283,412.00
Totals	441	\$31,879,128.00

28 New and Renewal Certificate of Inspections issued.

Respectfully submitted,

Maureen Tyburski

Administrative Assistant to the Inspector of Buildings

Electrical Inspections

To the Board of Selectman:

The following report is submitted for the year ending December 31, 2013

During the year 2013 Permits to install electrical wiring equipment were issued as follows:

New Houses/Condos/Additions/Alterations	95
Accessory Buildings/Garages/Pool houses/Sheds	7
Residential PV or Alternative source systems - up to 10k	1
Residential PV or Alternative source systems - over 10k	2
Major Appliances (i.e. Air conditioners)	3
Oil or Gas Burners	2
Above Ground Pools	3
Inground Pools	3
Smoke Detectors or CO Detectors	3
Residential Alarm Systems/CCTV/Voice data/Low voltage	44
Portable Generators	33
Pad Mount Generators (Requires Building Permit)	43
Residential Wiring (No Building Permit Required)	45
Temporary Wiring or Temporary Service	3
New Service for new house (includes trench inspection)	36
Service change for residential	66
Commercial New Building/Additions/Alterations with a Building Permit	65
Commercial Building repairs - No Building Permit required	29
Commercial Fire and Security Alarm Systems	3
Commercial PV or Alternative source systems	1
Pole Wiring	5
Sign Wiring	4
New Commercial Service	3
Service Change for commercial alterations	3
Maintenance Permits	1
<u>Additional Inspections & Reinspections</u>	<u>3</u>
Total	506

Section 7: Planning, Building, Land Use

Plumbing & Gas Inspector

To the Board of Selectmen:

The following report is submitted for the year ending December 31, 2013

Plumbing

New Residential Installations	68
Commercial Installations	61
Industrial Installations	12
Additions & Alterations	108
Water Heaters & Boilers	57
Sewer Connections	66
Total	372

Backflow Preventors	4
Water Meters	0
Interior Grease Traps	3
MDC Traps	0
Total	7

Gas

New Installations	77
Commercial Installations	18
Industrial Installations	12
Appliances & Equipment	150
Temp. Heat	1
Gas Generator	31
Gas Conversion	39
Total	318

Respectfully submitted,

Anthony J. Curto
Plumbing & Gas Inspector

Inspector of Weights and Measures

To the Board of Selectmen:

The following report of weights & measures inspections is submitted for the year ending Dec. 31, 2013

	Adjusted	Sealed	Not Sealed	Condemned
SCALES				
Over 10000 Lbs.	0	0	0	0
5000 to 10000 Lbs.	0	0	0	0
1000 to 5000 Lbs.	0	0	0	0
100 to 1000 Lbs.	2	8	0	0
10 to 100 Lbs.	0	89	2	0
Less Than 10 Lbs.	2	4	0	0
Total Scales	4	101	2	0
Total Weights	-	45	0	0
Gasoline /Oil Pumps and Kerosene	0	70	0	0
Total Devices	8	216	2	0

	No. Tested	No. Correct	Incorrect
Unit Pricing/tare Inspections			
Trial Weighings Of Commodities	45	45	0
Bar Code Scanner Inspections			
Item Pricing	41	41	0

Stopped And Inspected 11 Hawkers & Peddlers For Licenses

Total sealing fees billed in 2013 = \$4,310.00

Respectfully submitted,

Rudolf Kroisi
Inspector of Weights & Measures

Community Preservation Committee

The role of the Community Preservation Committee is to consider proposals for the use of Community Preservation Act Funds and recommend those that it thinks are appropriate to Town Meeting for funding. Community Preservation Act funds are raised from a 1% surtax on property taxes, which is partially matched by the state. The state match varies from year to year.

Community Preservation Act funds may be used for open space and recreation; affordable housing; and historic preservation, within guidelines set by the state. The Committee welcomes proposals from town residents and boards for the use of these funds.

During 2013 the Community Preservation Committee recommended Town Meeting warrant articles for installing generators at Inward Commons, Quarry Hill and Village Green; installing a generator at Brownstone Gardens; preparing an application to get the Norcross House listed on the National Historic Register; digitizing town historical documents; and, additional funding for replacing the pool at Pine Knoll.

For the Committee,

George Kingston, Chair

Committee Members: Mary Ellen Goodrow, Clerk; Thomas O'Brien; Anthony Zampiceni ; Colin Drury; Lynn Booth; Thomas Wilson, Jr.; Ralph Page; William Caplin

Section 7: Planning, Building, Land Use

Conservation Commission

The East Longmeadow Conservation Commission (ELCC) works with our community to protect wetlands, streams & rivers, preserve open space, and strives to bring an environmental perspective to the our ever changing Town. Serving as the local representatives of the State Department of Environmental Protection, we are responsible for implementation of the Wetlands Protection Act, including the Rivers Protections Act. The purpose of these Acts is to protect East Longmeadow's natural resources and ecosystems. We also are responsible for the implementation of the Town's Local By-law as they pertain to the wetland areas in town.

The ELCC consists of seven commissioners appointed by the Board of Selectmen for 3 year terms. The Commission meets on the 2nd and 4th Wednesday of each month. In 2013 the ELCC members were Colleen Foerster, George Kingston, Jody O'Brien, Michael Salvon, Sheron Williams and Craig Jernstrom. Reorganization of the Commission took place on March 27, 2013, Craig Jernstrom was voted in as Chair and George Kingston was voted in as Vice Chair. Regrettably, Jody O'Brien retired on March 1, 2013, Colleen Foerster retired on March 27, 2013 and Sheron Williams Retired on September 6, 2013 to pursue other avenues. The Commission welcomes new Commissioners Thomas O'Brien, Michael McCall and Rene Reich-Graefe and looks forward to working with them throughout the new year.

The ELCC advises landowners, homeowners, and project proponents as to whether their proposed projects require a filing to address wetland issues and the Commission strives to make the process understandable and reasonable for applicants. Twelve (12) Notices of Intent and eight (8) Requests for Determination of Applicability were submitted to the Commission this year. Each project was approved with conditions to protect wetland areas. Additionally the ELCC issued three (3) Certificates of Compliance and four (4) Partial Certificates of Compliance for work completed.

The ELCC co-sponsors with the East Longmeadow Garden Club, an Arbor Day celebration at Mapleshade and Mountainview schools annually. A tree is donated at each celebration to each school.

Please refer to the Town's website www.Eastlongmeadowma.gov for additional information. Feel free to contact the office Monday – Friday 8:00 a.m. to 4:00 p.m. at 525-5400 x 1700.

Respectfully submitted,

Craig Jernstrom, Chair of the ELCC

Zoning Board of Appeals

To the Selectmen:

In 2013, the Zoning Board of Appeals was presented with four (4) appeals of the decisions of the Building Commissioner, one of whom was withdrawn. After the public hearings on one of the Appeals, the Zoning Board voted in favor of the applicants and overturned the Building Commissioner's decision. After the public hearing on the other Appeal, the Zoning Board voted to uphold the decision of the Building Commissioner.

Two (2) Public Hearings were held to address the submittals of residents for Variances. After the public hearings and based on the evidence presented, the Board voted to allow the Variances requested from one applicant and the other withdrew her application.

The economy has taken its toll in most all areas which puts a burden on our zoning by-laws as more and more homeowners wish to add on to their existing homes in place of selling and purchasing larger homes and the statutory requirements with regard to variances are very difficult to meet.

The Board continues to meet whenever necessary to serve the Town and its residents. It is the desire of the Board to protect the property of the citizens of the Town and diligently exercise the intent of the by-laws to meet the individual needs of the community. All decisions by the members of the ZBA are governed by state statute which is very strict and precise.

Alfred Geoffrion resigned from the Board as he has moved out of East Longmeadow to enjoy a new home in another town. The Board wishes Fred well in his future endeavors. Michael Carabetta joined the Board after being appointed through the Board of Selectmen and the other members welcome him.

Variances are authorized by Massachusetts General Laws Chapter 40A and there are statutory requirements that need to be met in order that a variance be granted. It is a difficult task for the members of this Board as they must determine whether or not all the specific requirements are met. The town established its Zoning by-laws in an effort to prevent overcrowding of the structures on the land and to avoid undue concentration of population. The Board members are meticulous in their efforts to make sure that this goal is met. Only dimensional variances can be granted in East Longmeadow – not use variances.

As 2013 came to a close the Board looked forward to a new year bringing growth and development for keeping East Longmeadow the great community it has been in the past. The members recognize and thank their Director, Robyn D. Macdonald, for her dedication and contribution throughout the year. The members thank the Board of Selectmen and Town Counsel James Donahue for their continued support.

For the Board:

Mark Beglane, Chairman
John Garwicki, Vice Chairman
Charles Gray, Clerk
Francis Dean, Associate Member
Michael Carabetta, Associate Member

Section 8: Library, Recreation and Culture

Board of Library Trustees

To the Residents of East Longmeadow:

The East Longmeadow Public Library continued its mission to serve the cultural, informational, educational and recreational needs of the community. Entering its tenth year in a new, expanded building, the library continued to provide more services to the community, while keeping pace with circulation from the previous year. Our overall high circulation reflects both an ever-increasing number of patrons from East Longmeadow and its surrounding communities who use the library for its programs and services, as well as the library's constant efforts to offer a comprehensive and current collection of materials.

By utilizing the state-wide delivery service of the Massachusetts Library System, the library continued to fill more total inter-library loan requests than in previous years. An almost 40% increase in the total amount of library-to-library items during this past year shows that our collection continues to be in demand by others not only for its diversity of materials and comprehensiveness, but for the amount of high demand items our patrons have come to expect and enjoy each year.

The library was not immune to change during the past year, however. In the spring, Trustee Susan French decided not to seek re-election after serving on the Board of Library Trustees for three years. Her dedication to the library and experience as Trustee will be missed. This vacancy on the Board was filled by Ron Micucci who won a seat on the Board through a successful write-in campaign in the 2013 town election.

The year also saw changes in library staff as well. In February, Children's Librarian Cynthia MacNaught retired from an impressive 40-plus years devoted to Children's Services in public libraries. Joining the East Longmeadow Library in 1998, after many years in the Springfield Public Library system, Cindy's dedication to the children and parents of East Longmeadow and its surrounding communities has served as an inspiration to all of us in the library field. Her experience and enthusiasm for libraries will be missed. The Library Trustees and staff all wish her the very best in her retirement. The position of Children's Librarian was filled in April by Jennifer Kinder of Wilbraham, who had served as a Library Assistant in our Children's Department since 2007. The library then hired Michele Lemire of Longmeadow to fill the position of Library Assistant previously held by Ms. Kinder. In April, a Library Assistant position in Circulation needed to be filled when Darcy Kane left the library to spend more time with her family. Andrea Puglisi of Lee, MA was hired in June to fill this position.

The library once again participated in the state-wide Children's Summer Reading Program. This year's theme "Dig Into Reading @ Your Library" was the most successful program to date. More than 1,300 children participated in reading for pleasure and taking part in a number of activities organized and coordinated by the Children's Department staff along with 100 "junior volunteers". The Friends of the Library and the Meadows Lodge of Free and Accepted Masons generously donated funds for more than 30 basket incentive prizes which helped keep children motivated to read over the summer. Also, the addition of 20 mini-basket reading raffle prizes for Summer Reading program participants who visited the library each week, as well as a "Reads in MA" online component that allowed children to

register and record their readings via the Internet, kept reading interest high throughout the program. As in past years, two or three special programs were planned each week, including: cartoonist Michael Cady, mime Robert Rivest, Nicole Wander's "Wanderful Creations", Peter Boie's "Magic for Non-Believers", and a Stuffed Animal Sleepover with the special guest, "Pig", from the popular picture book *If You Give a Pig a Pancake*. To conclude the Summer Reading Program, over 375 summer readers along with their families attended a Roller Skating Party at Interskate 91 in August. A final highlight of the summer was a visit from "Blades", the mascot of the Boston Bruins, a state-wide sponsor of the Massachusetts summer reading program. Through a competitive application process, our library was chosen as one of five libraries in the state to receive this special honor. All told more than 2,500 children and their families attended these summer programs and almost all were filled to capacity. Major sponsors of these summer program and events were the Massachusetts Library System, the Massachusetts Board of Library Commissioners, the Friends of the East Longmeadow Public Library, Peoples Bank, and the Meadows Lodge of Free and Accepted Masons. Additional support came from several community organizations, including: the Dakin Animal Shelter, the East Longmeadow Fire Department, Fenway Golf, Shaker Bowl, Interskate 91, Pathways for Parents, Redstone Creamery, Texas Roadhouse, TD Bank, Hans Olympic Tae Kwon Do, Sondra Lewis's Music Together, Busy Bees Nursery School, First Step Nursery School, and Pryme Time Nursery School.

The Children's department continued to offer a variety of story times geared for children from infants to age 12. Drop-in pajama night story times, as well as weekly "Make & Take" arts projects kept kids busy throughout the year. New for 2013 was Library Assistant Michele Lemire's "Kindergarten Klub", a group for kindergarten students that blends the concept of a story time with a book discussion. Also new were monthly visits from two Bright Spot Therapy Dogs. These patient animals were trained to listen as young children read, building reading confidence for the reluctant reader. The "Junior Advisory Council" consisting of about 12 to 15 students in 6th to 8th grade continued to meet regularly to plan events during the school year for their peers. Their movie matinees, as well as special "Read it & Watch it" events, were well-attended throughout the year. In December the Children's area once again had a Giving Tree to benefit the families at the Family Place Shelter in Holyoke, MA. More than 100 children received gifts over the holidays that were donated to this organization.

A strong tie with local schools was reinforced through field trips to the library by students from the Meadow Brook, Mapleshade and Mountain View Schools. The library also continued to facilitate communication among the schools via the library's website, by providing teachers with an "Assignment Alert" form as an easy way to notify the library staff of up-coming homework assignments. Of particular note in 2013 was the start of a new and ongoing "Homework Help" program which paired East Longmeadow High School student tutors with children in the lower grades. Children's Librarian Jennifer Kinder continued the tradition of representing the library on the Meadowbrook School Advisory Council and the Community Partnership Council of East Longmeadow, Wilbraham, and Hampden. The Children's Department also maintained a strong partnership with the Mom's Club of East Longmeadow. As a result of fundraising events, the Mom's Club made a donation of \$600 to the Children's

Section 8: Library, Recreation and Culture

Department Program Fund which will be used toward the future purchase of a set of literacy-themed backpack kits. Also notable for 2013 was the establishment of an annual Library Trustees Book Award given by the Board of Library Trustees to a member of the junior class at East Longmeadow High School who has demonstrated, either through their volunteerism or scholastic endeavors, an avid interest in libraries and reading. The recipient of this year's award, Heather Cole, was honored at the High School's Awards Night in May.

The Library Trustees wish to especially acknowledge the overall generous funding provided by the Friends of the Library, without which many of the above-mentioned Children's programs would not have been possible. Throughout the year, several performances either received support from local businesses, or were generously discounted by those performers themselves. The Library Trustees appreciate the community's generous support, for without it we would be unable to deliver the many educational and recreational activities this community enjoys.

Use of the library's two meeting rooms continued to be popular with outside groups. More than 456 local meetings and other non-profit events, representing a 23% increase from the previous year, were held in 2013. Each room provides a comfortable space for a variety of programs that benefit the entire community. Utilizing these rooms, the library held some very special and interesting events this year. A number of free e-Reader workshops for adults were offered in 2013 along with local author talks, book-signings, and English as a Second Language (ESL) classes for adults. Afterschool events, such as craft workshops and chess clubs for children continued throughout the year as well. An Adult Book Discussion group, led by Assistant Library Director Susan Teale, also met each month throughout the year. The Friends of the East Longmeadow Library continued its funding of a license to show feature films to the public from Movie Licensing USA. With our state-of-the-art projection system, the library continued to offer movie matinees for both children and adults throughout the year.

During the past year the library building also underwent some improvements: the Community Room received new vinyl flooring to replace its 10-year-old carpet; more shelving was added upstairs to accommodate our collection of new large print books, and more study space was created upstairs by consolidating and moving collections, removing some ranges of shelving and purchasing more tables and chairs. The Trustees would especially like to thank the Friends of the Library for generously funding the new flooring mentioned above.

The Library Trustees continue to be proud of the library's informative "web presence". In our constantly changing world, the need for both up-to-date and accurate information remains crucial. The library continued to enhance its new website by providing more visually appealing content, promoting library news and events through various "blogs" and most recently by launching a new "E-Branch" as a one-stop place for patrons to learn about the library's digital resources, databases and digital devices. Thanks again go to the creativity and hard work of the Information staff-- Sharon Bellenoit, Reference Assistant and Library Webmaster, and Susan Teale, Assistant Director and Reference Librarian, who, along with Jennifer Kinder, Children's Librarian and Jenn Couturier, Children's Library Assistant, helped design and keep current our web presence.

In keeping with our desire to better promote the many programs and services available for our patrons we continue to use our "Bright Board" display, for announcing events and other timely information about the library. The staff regularly updates content and its location near the main Circulation area makes it easy for library patrons to view up-to-date information as soon as they enter the building. At the beginning of 2013, Library Director Susan Peterson was invited to appear on the local TV Channel 22 show "Mass Appeal" where she spoke about the various technology trends facing public libraries today and the opportunities these changes offer to our library patrons.

The Information staff, with support from Library Director Susan Peterson and other library staff continued its efforts on reaching out to the teen community in East Longmeadow during the past year. A new Teen Book Discussion Group began in the fall led by Library Assistant Robin Siniaho, and more young adult books and anime DVD's were added to our collection. Upstairs our "College & Career" collection, begun a few years ago with funding from the Friends of the Library, continued to grow and be utilized by both students and adults. The collection now has more than 275 current titles on job-seeking, switching careers and selecting a college.

As the year 2013 saw the library busier than ever, we continued our efforts to offer our patrons not only current and relevant materials, but also the many services and programs they have come to expect and enjoy. The materials, services and programs we provide to the community would not have been possible, however, without the hard work of a dedicated library staff and the support of many others who volunteer their time and energy to your public library year after year.

The Board of Library Trustees wants the community to know that we take our elected duties seriously. It is our intention to provide the best public library service possible for this community. Your input is encouraged and always welcomed.

Respectfully submitted,

Arthur T. McGuire, Trustee Chairperson
Charles Gray, Jr., Trustee Vice Chairperson
Claudine Bouchard, Trustee Secretary
Ron Micucci, Trustee
Amieland Singh, Trustee
Virginia Robbins, Trustee
Susan M. Peterson, Library Director

Circulation Totals: 220,917 (FY2013)

East Longmeadow Library Card Holders: 10,132 (does not include registered borrowers from neighboring towns)

Library materials: 101,005 (FY2013)

Section 8: Library, Recreation and Culture

Recreation Department

To the Citizens of East Longmeadow:

As another year passes I look back at what we have been able to accomplish. In 2013, my first full year as your director, our main focus was to make changes to our programs to make them more successful, change how you register, and to enhance our currently successful programs. This department's #1 goal is to serve East Longmeadow's recreation needs and do it better each year. I believe 2013 was a huge step in the right direction.

We wanted to make life for the "On the Go" parent easier by changing the way we serve our community. During the year we researched, selected, and changed our system completely to the Recreation Portal this past fall. The portal allows parents to sign-up with ease from home, come in the office and use our countertop computer, or fill out the paperwork. We even began taking credit cards in the office, a service not previously available. All of these changes we felt made life for families much smoother. The year of 2014 will bring more changes and updates to our system that will focus on making the life of our "On the Go" coaches easier.

One of our goals for 2013 was to update fields. With the help of the DPW, donations from Pennington Seed, and education from AAA groundskeepers we were able to host a 1-day field renovation event on Blackman Field at Heritage Park. The education and work done will ensure safety and playability on each field we renovated from here on out. This is great for the future of our fields here in town. Thank you to all of those who were involved in this great event. In addition to the event we purchased new goals, nets, and various field equipment for our programs. This will help our coaches better teach your children.

2013 brought overall growth to the Recreation Department. Our youth programming continues to gain strength in East Longmeadow. This year we piloted a young athletes program with our "Little Kickers" and "Bitty Ballers" programs. These programs were a great success and brought families back into our town for services for their children. In the future we would like to continue the young athletes programs, start active adult programming, and enhance our current programs. The future of East Longmeadow Recreation will be based on more facilities, staff, and renovations, but we are very happy with what we have been able to accomplish for the town. We love what we do and have enjoyed serving you in 2013. The future of recreation looks great and is positively trending. Below is a chart showing the trends of recreation in East Longmeadow.

East Longmeadow Recreation Department Participants

Activity	Season	Year 2011	Year 2012	Year 2013
Pine Knoll	Summer	1713	2222	2229
Soccer	Fall/Spring/Summer	1277	1189	1369
Basketball	Winter	727	677	731
Baseball	Spring/Fall	380	350	348
Marlins Swim	Fall-Winter/Spring	202	244	246
Football	Fall	122	115	113
Softball	Spring	124	100	96
Boy Lacrosse	Fall/Winter/Spring	134	207	212
Girls Lacrosse	Fall/Spring	95	110	104
Cheerleading	Winter/Spring	67	161	137
Field Hockey	Fall	35	44	44
Wrestling	Winter	28	28	29
Total:		4904	5447	5658

Below are highlights from some of our great, all-volunteer associations that assist our Department in the organization and success of our programs. All of our associations are essential to the success of our programs in town.

Baseball

- E.L. has the largest participation in the Tri-Town league
- ELBA Sponsored the Home Run Derby again this year
- ELBA award 2 scholarships to graduating seniors

Basketball

- Held the first Championships Night
- Bitty Basketball a success with 50+ Participants
- High School Recreation Program had 172 Participants
- Largest Participation number in Program history

Cheerleading

- Our Cheer team performed at a Springfield Falcons Game

Field Hockey

- Partnered with Somers, CT to grow program

Football

- All coaches became USA Football Certified
- All Coaches trained in the Heads Up Tackling Program
- ELFA awarded 4 scholarships to graduating seniors

Pine Knoll Summer Program

- Record High Attendance in 2013
- Another year of self-sustainability
- Employed 45+ E.L. Residents

Soccer

- First year of the Little Kickers Program – 250+ Participants
- Highest number of participants in program history

Swimming

- 2013 Pioneer Valley Summer Swim League Champions
- Hired two top coaches to bring our program to new heights

Section 8: Library, Recreation and Culture

Thank you to all of our 2013 Coaches and Volunteers!!

We are striving for more in 2014. The completion of the Pine Knoll Pool project will bring enhanced programming and increased services to town residents. Additional features to our Recreation Portal will make being a recreation coach and parent easier. We are planning to host more special events in town to add to the already successful Bonfire Event. Finally, more low cost renovation projects to fields will give our town the facilities we need to play safe and be successful.

My goals each year are to improve how my office serves you, improve our programs, and take steps towards having the best facilities in Western Massachusetts. Since I became your Director we have had a clear focus and I hope that you can see the changes, renovations, and improvements we have already made. As always feel free to come by to see us at the Pleasantview Building as we would love to discuss what's next in Recreation for your town.

Respectfully Submitted,

Colin R. Drury
Director of Recreation

East Longmeadow Community Access Television

To the Citizens of East Longmeadow:

I am pleased to report to the town this summary of ELCAT's activities during 2013.

In April /May of 2013, ELCAT moved its operations into a new studio, office and media lab space adjacent to the School Department Central offices. The production studio accommodates our weekly ELCAT News Week in Review, a new interview show called On the Town, and regular use by students for school-related production projects. It is available for use by anyone in the East Longmeadow community with an interest in producing their own programming.

We were pleased to inaugurate our new facility with an event coordinated with Eddie Polk of the ELHS Social Studies department and Amherst based Veterans Education Project, which welcomed Mr. Charles Cross, a World War II Tuskegee Airman, and Mr. Lee Hines, a Vietnam Air Force combat pilot. The two spoke about their experiences to a large studio audience of high school students, parents, elected officials and veterans. The entire program was recorded and runs in our lineup of veterans programming on ELCAT.

In August, we hosted our first summer broadcasting camp for middle school and incoming high school students. The week-long session covered basic videography, news reporting, sports play-by-play announcing, news anchoring and editing. We look forward to expanding the camp program in 2014.

We continue to work closely with other town boards and departments, the Council on Aging, and town's civic and business organizations.

We produced 351 programs for broadcast during 2013.

On December 1st, we moved our online video programming to a dedicated channel on YouTube, *ELCAT01028*. The new platform allows easy access to videos from phones, tablets and other mobile devices that could not play video from our "PEG" Player site.

ELCAT continues to be committed to improving the quality of its programming and expanding the opportunities the media center provides to the East Longmeadow community. I remind citizens that ELCAT's facilities, training and resources are a public resource, available to any resident with an interest in producing programming for broadcast, learning how to use new media technology, or volunteering here at the center. Please call or email us at any time.

ELCAT also remains committed to making town government visible to the community, with channel 19 dedicated to regular coverage of all six of the town's elected boards. No other community access station in the commonwealth provides as much town government programming. We encourage residents to watch and participate in the town's civic affairs.

Programs produced by ELCAT in 2013:

ELCAT News (August–December)	18
BOARD MEETINGS	122
TOWN MEETINGS	2
OTHER MUNICIPAL MEETINGS, HEARINGS and PUBLIC FORUMS	4
SCHOOL PROGRAMS AND EVENTS	24
TOWN EVENTS	6
SPORTS (ELHS VARSITY GAMES)	85
COUNCIL on AGING and SENIOR FRIENDSHIP CLUB	36
EAST LONGMEADOW LIBRARY EVENTS	17
ROTARY CLUB SUMMER CONCERTS	6
OTHER ELCAT PRODUCED	15
LOCAL HISTORY and LOCAL INTEREST	7
<u>COMMUNITY/ VOLUNTEER PRODUCED</u>	<u>9</u>
TOTAL	351

Finally, I am grateful to my staff, Interns Michaela Sheranko and Jamie Rooke, and our student volunteers and community producers, without whose effort and commitment we would be unable to operate. Thanks, also, to the many town officials and their department staff with whom we have the privilege of working so cordially throughout the year.

Respectfully submitted,

Don Maki, Director

Section 8: Library, Recreation and Culture

Cultural Affairs Council

To the Board of Selectmen:

The East Longmeadow Cultural Affairs Council is an organization composed of five town residents appointed by the Board of Selectmen. The Council is responsible for distributing funds allocated to the town by the Massachusetts Cultural Council. The funds are used to support programs in the Arts, Humanities and Interpretive Sciences. The amount allotted by the MCC to the town is determined by the State's Local Aid Formulas. This amount is based upon population and equalized property values, in order to provide more substantial amounts for low-income communities.

For grant year 2013 (Sept 1, 2013 to Dec 31, 2014) the council received 19 grant applications requesting a total of \$16,231.

Ten applications were funded using the \$4,250 from MCC and \$ 2,291 of locally raised funds, for a total of \$6541 granted.

The projects that were funded include the following:

- 4th of July Parade
- Artistic Dance Conservatory
- Senior Center Theater Play
- 2014 Library Summer Reading Program-Rainforest Reptiles
- Library Summer Reading, Song and Story Celebration
- Music and Dance of World War I – Senior Center
- Pastel Paint Like the Masters
- East Longmeadow Rotary Summer Concert Series
- Recycle With Imagination – Puppetry Program
- Summer Edible Wild Plants Walk – Meadowbrook Farm

The ELCAC would like to thank the residents of East Longmeadow for their continued support of the programs we fund and encourage everyone to attend the events.

If you are interested in becoming a member of the Cultural Council, please send a letter of interest to the Board of Selectmen.

Respectfully submitted,

Sandra Kowen, Chairperson
Christine Joenk, Treasurer
Michael Harrigan; Christine Williams; Carl Gahm

Historical Commission

To The Board of Selectmen:

The year two thousand and thirteen was very active and an exciting year for the East Longmeadow Historical Commission. We had two new commissioners appointed, Peter Burns in April, who replaced long time commissioner John Makara, and Gina Szykaruk who was appointed to the open vacancy created by outgoing commissioner Joan Earnshaw. We believe that both Peter and Gina will be assets to the commission going forward.

The 2013 bi-annual programs were held at the senior center, they are open to the public and were well attended! In April, David Cecci spoke on the history of Riverside Park that included a slide show of early pictures of the park and surrounding farm land. In October we were lucky to have Linda Abrams as our speaker. Her presentation on the history of the civil war submarine the C.C.S. Hunly and her forensic work with the company who raised it was extremely interesting.

In August we rededicated the little league ball field at Heritage Park. The original dedication was held in 1956 to honor George Stewart and Clarence Moore. Mr. Stewart was a policeman and fireman in town, who died after rescuing many lives after the 1955 hurricane. Clarence Moore was a long time umpire for the ball leagues here in town!

We were honored to have George Stewart's son Thomas Stewart, along with Thom's mother in attendance for the ceremony.

Currently, the Historical Museum is opened for tours the third Saturday of each month, from one to three o'clock p.m. The Local History Room is opened to the public each Tuesday evening from six to eight o'clock p.m.

The current Commissioners are Bruce Moore, Anthony Zampiceni, James Davis, Eleanor Seligman, Laura Peavey, Peter Burns and Gina Szykaruk. The associate members are John Makara, Joyce Kent, Brian Falk, Lorraine Eastman and Thomas Stewart.

Respectfully submitted,
Bruce Moore, Chairman
East Longmeadow Historical Commission

Section 9: Health and Human Services

Board of Health

To the Residents of East Longmeadow:

2013 was an active year for the Board of Health. In April, I was elected to the Board of Selectmen and was chosen to serve as the Chairman of the Board of Health. Selectman Peter S. Punderson had served as the Chairman from December, 2012, until April, 2013. The Board of Health consists of the members of the Board of Selectmen, and I was pleased to work with my colleagues Selectman Paul L. Federici, and Debra A. Boronski.

The primary concern of the Board of Health is protecting the public health of the citizens of East Longmeadow. In 2013 the Board of Health administered and responded to many important day-to-day functions including: conducting food establishment inspections, issuing a wide variety of licenses and permits, addressing animal control matters, and ensuring the proper disposal of solid and hazardous waste.

There was a total increase of 6 permits issued over the previous year, from 192 to 198, as follows:

Type	Number issued
FOOD SERVICE	85
RETAIL FOOD	30
FROZEN DESSERT	10
BAKERY	12
CATERING	10
<u>MILK & CREAM</u>	<u>51</u>
TOTAL	198

The Board of Health also issued 18 Tobacco Licenses and 3 Outdoor Wood Boiler permits, which was the same as in 2012.

2013 was one of transition for the Board of Health. Fred Kowal, Health Agent, retired in May. Mr. Kowal had a distinguished career in public health that spanned over 40 years, including nearly 30 years for the Town of East Longmeadow. Fred's dedication and expertise were tremendous assets to the Town, as was his passion for his work. The Board of Health wishes him all the best in his retirement.

Aimee Petrosky was hired in June as the Acting Health agent. Aimee most recently served as a Health Agent for the City of Northampton, and as a health consultant in private industry. Her experience and proactive approach proved invaluable during this transition.

The Board of Health addressed the need to hire a Public Health Nurse in 2013. Public Health Nursing can encompass a broad range of services. The Board of Health's immediate focus was to provide coverage to oversee the monitoring of communicable diseases via the Commonwealth's on-line reporting system known as "MAVEN."

In March, the Town of Longmeadow agreed to provide these services on an interim basis. This agreement was extended twice and concluded in September. The Board of Health is thankful to the Longmeadow Select Board; Town Manager, Stephen Crane; Health Director, Beverly Hirschorn; and, especially, Nurse Carol Steiner, for their help during this period. The Board of Health, concurrent to its agreement with the Town of Longmeadow, also participated

in a regional grant for Shared Public Health Nursing Services. This Community Innovation Challenge (CIC) grant was awarded in March. The Pioneer Valley Planning Commission administered the grant and hosted quarterly steering committee meetings. The host community was Ludlow, with approximately eight communities across Hampden County ultimately utilizing the service. Under the grant, a nurse for the Ludlow Board of Health, Angela Kramer, provided services two days per week to the participating communities.

The Board of Health hired Andrea Shemesh in September to serve as the Town's Public Health Nurse. The Board of Health also agreed later in the year to participate in a second application of the Shared Public Health Nursing Services grant and expects to learn the results in March, 2014.

A regional Household Hazardous Waste Day was held on September 21st. The event was held at Minnechaug Regional High School. East Longmeadow was pleased to host it for five consecutive years up until then. The Fire Station location was convenient for Town residents but, due to the popularity of the event, the size constraints of the site, and traffic concerns on Somers Road, it was decided to find a new place to hold it. The Town of Wilbraham offered to host, and so the event returned to Minnechaug. The regional event also included the Towns of Hampden, Longmeadow, Ludlow and Wilbraham. The event was free, and East Longmeadow's portion of the disposal costs was paid for by Allied Waste/Republic Services, as part of the Board of Health's agreement with the hauler. In all, 212 cars came through, with 36 of them from East Longmeadow. Approximately 4,330 gallons of hazardous materials were collected, and 36 mercury thermometers were exchanged for new ones. The Board of Health thanks the public, volunteers, the Town of Wilbraham, and Allied Waste/Republic Services for making this a successful event.

The Town's fifteen year contract with Covanta, the waste disposal facility that our residential and municipal solid waste is brought to, is set to expire in June, 2014. The Board of Health participated in a regional effort in 2013 with approximately a dozen western Massachusetts towns to procure a contract from a waste disposal provider. The combined tonnage of the communities made for a more attractive client to serve and to bid on. Solid waste contracts are exempt from public bidding laws, but the Board of Health has had success in conducting public bid processes for these kinds of services and was glad to be a part of this one. Three vendors came back with proposals. There were additional negotiations and, in the end, Covanta was chosen. The final negotiations extended into early 2014, which was to be expected when multiple communities were engaged in the review process of the contract. The Board of Health believes that the end result will be worth the effort, as it promises to save tens of thousands of dollars on disposal costs annually for East Longmeadow during the life of the contract.

Public Health matters often times need to be addressed immediately. If you have a life-threatening emergency, call 9-1-1. If you have a matter that is not an urgent or life threatening emergency, please contact the Board of Health Office at (413) 525-5400, ext. 1100; or via email at: Nick.Breault@eastlongmeadowma.gov

Section 9: Health and Human Services

The Board of Health encourages citizens to provide input regarding any public health issues or concerns. For matters that are not of a life threatening or urgent nature, please do not hesitate to contact a Board of Health member directly via email.

Respectfully submitted,

BOARD OF HEALTH

Angela Thorpe, Chairman, Board of Health:
Angela.Thorpe@eastlongmeadowma.gov

Paul L. Federici, Chairman, Board of Selectmen:
Paul.Federici@eastlongmeadowma.gov

Debra A. Boronski, Clerk of the Board:
Debra.Boronski@eastlongmeadowma.gov

Office Contact Information:

Board of Selectmen
60 Center Square
East Longmeadow, MA 01028

Phone: (413) 525-5400 ext. 1100; Fax: (413) 525-1025

Nick Breault, Town Administrator
Nick.Breault@eastlongmeadowma.gov

Health Agent

The Primary concern of the Health Agent is to protect the public health of the citizens of East Longmeadow.

This happens in a variety of ways including pre operational and preventative inspections of all food service establishments, camps, pools, permanent make-up artists, and temporary food service events. Additionally the health agent is responsible for responding to all complaint calls concerning public health and safety. This includes housing, material and animal hording, public nuisance complaints such as garbage and high grass, as well as any concerns that arise during a visit to a local food service establishment. Finally the Health Agent is responsible for the enforcement of all septic codes for repairing or replacing septic systems.

I have had the pleasure of working for the town of East Longmeadow since July. Since that time I am honored to say that through inspections, meetings and collaborations with other town departments, we have all made the town of East Longmeadow a healthier place to live.

Aimee Petrosky
Acting Health Agent

Medical Reserve Corps

To the Board of Selectmen:

The East Longmeadow Medical Reserve Corps ("MRC") consists of 24 medical and non-medical volunteers who assist in preparing for, and responding to, public health and other emergencies, and helping with routine events during the year.

Our unit is overseen by the Massachusetts Department of Public Health, National Office of the Surgeon General, and the National Association of County and City Health Officials. Part of my job is to communicate with all these departments, along with the Hampden County MRC Coordinator and our town contacts including the Board of Selectman, Town Administrator, Board of Health, Emergency Management Director, the Local Emergency Planning Committee, and the MRC team itself. I also collaborate with the Community Emergency Response Team ("CERT").

Other responsibilities as your Unit Coordinator include:

- Recruiting, training, and maintaining volunteers
- Maintaining records, a database, and a budget
- Public awareness and outreach through events or presentations
- Media campaigns and presentations to corporate partners
- Being on call for times of emergency

This was a very productive year for the team as evidenced by the national recognition we received for our activities. For our team to place 7th in the nation demonstrates the incredible level of community engagement and impact that our team makes each year. Listed below is a sampling of some of the activities we participated in:

- School Based Emergency Planning
- National Association of County and City Health Officials spring conference
- Conflict of Interest training
- Spontaneous Volunteer seminar
- Sheltering exercise
- Smart Triage training/exercise
- Let's Make a Plan seminar
- Introduction to Sheltering seminar
- Packing Your Digital "GO" Bag seminar
- East Longmeadow National Night Out
- ServSafe Certification
- Hosted MRC train-a-thon for 45 attendees

I would like to take this opportunity to thank all the volunteers on the team. I appreciate all the hard work and dedication they have shown. It has been an honor to lead the team this year.

Respectfully Submitted,

Carleen Eve Fischer Hoffman
Unit Coordinator

Section 9: Health and Human Services

Animal Control

For the 2013 Calendar year I, Tom O'Connor has served the Town of East Longmeadow as the Animal Control Officer (ACO) and Animal Inspector. Also during this time Melissa Legacy served as Alternate Animal Control Officer/Inspector. The role and duties of our office is "Protecting the Health, Safety and Welfare of People and Animals."

In this regard we would like to remind dog owners of their legal and civic obligation to license their dogs every year starting on January 1st and ending on March 31st of that Calendar year. Late fees will be applied for being delinquent after March 31st. In addition to dogs the owners/keepers of cats and ferrets must also have them vaccinated against rabies by a licensed veterinarian according to the veterinarians and manufacturer's directions, and shall cause such dog, cat or ferret to be revaccinated at intervals recommended by them.

DEPARTMENT STATISTICS

Our department responded to approximately 151 stray dog calls, of these 31 strays were captured and taken to Porter Rd Pet Care who performs the vital role of Town Dog Pound, 29 licensed dogs were transferred directly back to the owner by the ACO and three were held over due to medical condition of owner. Three dogs were not claimed and were successfully rescued out to shelters /rescues for placement in new homes and the remaining dogs were either claimed by owner before ACO arrived, held by neighbors until retrieved by owner or returned home on their own. Four dogs were treated for illness and injuries. Only one abandoned and sick stray had to be euthanized after rescue and treatment during 2014.

In addition, we responded to or investigated;

- 16 nuisance complaints
- 14 aggressive dog calls resulting in three dogs being euthanized by owner
- 64+ wildlife/farm animal calls
- Five calls for mutual aid from surrounding towns and the MSPCA
- 11 Police assist calls that involved dogs injured while riding in a motor vehicle, medical calls with pets in home, cruelty investigations, two arrests with dogs present and one altercation between owners and pets
- Seven dogs and one cat versus vehicle accidents, unfortunately all but three resulted in the pet's demise
- 14 incidents involving cruelty to animals, which were successfully mitigated.
- Two feral cat colonies

Rescues

Kitten trapped in machinery, two kittens in road, and one in wall of home, one Hawk and two injured Canada Geese, 10 domestic ducks trapped in Brownstone Quarry with the aid of the DPW and Ms. Shea from Brownstone Gardens. We also assisted residents in the capture of a newly adopted dog running loose for days utilizing a humane trap, two incidents of baby ducks trapped in pools, one puppy that jumped out of moving vehicle and dozens of feral/house cats with the grateful assistance of "The Homeless Cat Project Rescue".

Barn/Farm Inspections

As the Animal Inspector I conducted 33 Barn inspections, resulting in 28 active barns being identified. These 28 barns included a variety of horses, ponies, goats, ducks, and chickens. These inspections resulted in identifying five barns that required improvements to shelter and care of their animals.

Bites

During the calendar year of 2013 thirty six bites involving dog on dog, dog on human, cat on humans and three bites of unknown origin to cats, three to dogs from wildlife and one to a human were handled through our department. Approximately five additional bites were reported, but we were unable to investigate due to lack of information or out of jurisdiction. We had six suspected cases of rabies in town, with only one skunk being confirmed rabid.

OTHER SIGNIFICANT ACCOMPLISHMENTS, ACTIVITIES, AND ACHIEVEMENTS

The Department held a rabies vaccination and licensing clinic at A.W. Brown's on March 23rd and November 2nd where a total of 101 dogs and cats were vaccinated and 17 new dog licenses were issued. Special thanks goes out to the Holyoke CC Vet Tech Program, Dr. Jaworski, DVM, A.W. Brown's and the Town Clerk's Office without whose support these events would not have been possible.

During the course of 2013, we attended several training seminars/ classes totaling 40 hours offered by Animal Control Officers Association of Massachusetts (ACOAM), the State Department of Agriculture (MDAR) and other Animal Control Departments. These classes focused on animal behavior, handling, health, changes to the laws and best practices.

The Department continues to look into and apply for various grant programs. We currently have an open yearly grant of up to \$1,000 from the Massachusetts Veterinarians Medical Association (MVMA). This Grant is designed to help Municipalities pay for the medical care associated with the many strays and abandoned dogs that are picked up and handled throughout the year.

We have also developed a relationship with Pound Hounds a canine rescue organization that is focused on providing direct, grassroots support to Animal Control Officers (ACOs) and municipal town pounds and shelters. They help care for and place abandoned, abused or surrendered dogs in shelters and provide medical care and spaying/ neutering to counteract pet overpopulation. This year they have provided to us a total of \$230 in medical aid and have assisted in the rescue and adoption of 3 dogs.

In addition, we have developed great working relationships with the following Animal Rescues and Veterinary groups:

- Dakin Pioneer Valley Humane Society- Spay/Neutering of strays and routine care
- VCA Animal Hospital Boston Road- Emergency care of dogs and cats
- VCA Shaker Road - For their invaluable assistance in dealing with wild animal rabies protocol and other issues we faced
- Spruce Hill Vet clinic in dealing with injured wildlife.

Section 9: Health and Human Services

These relationships have significantly reduced the cost and human health issues to the Town associated with the care and treatment of injured and abandoned dogs and cats and the special needs of injured wildlife.

The Department completed an updated study of the Animal Control Officer/Inspector Position and dog licensing process in 2012, which identified a number of opportunities for improvement. Many of these were implemented over the last year with the support of the Board of Selectmen, Town Clerk's Office and the town residents at the special town meeting. The remaining recommendations are currently under review by the Board of Selectmen and are pending their approval. These remaining recommendations will enable the Department to be proactive, responsive, better equipped, safer, and assist in retaining qualified Officers/ Inspectors. This will help provide for a more efficient, safer, better trained and qualified department resulting in improved quality of life for both Animal Control Officers/Inspectors and residents alike.

In summary, the Animal Control Department has investigated approximately 343+ calls/complaints concerning strays, bites, nuisance dogs, licensing issues, and irresponsible animal ownership.

This includes the Barn Book inspections and most wildlife calls.

Respectfully submitted by

Tom O'Connor, Certified Animal Control Officer/Animal Inspector

"Protecting the Health, Safety & Welfare of People & Animals"

Council on Aging

The Council on Aging's focus this year has been to promote and provide cost effective programs that improve the health of older adults. We've done this by offering multiple evidence based programs such as **Arthritis Tai Chi, level 1 and 2** and **My Life My Health - Managing Chronic Diseases**. Council on Aging RN, Lissa Fontaine has obtained certification from the arthritis association to teach these programs.

These programs which focus on healthy eating, exercise and mental health have encouraged many elders and their caregivers. We often receive comments like *"this has changed my life, I feel better, my balance is better and I'm more confident"*.

1,800 elders were served at the Pleasant View Senior Center this past year. Many came to lunch, attended weekly and daily programs and for many the senior center as become their second home. Friendships have developed in our fitness room, around the tables in the auditorium and during pool time in the billiard room. Isolation is one of the highest risk indicators of loss of independence, so I am thankful to all of the COA staff and volunteers who make the senior center a welcoming environment and make each individual feel like they are part of a family and a community.

For any adult, transportation remains a lifeline to their independence. The COA's of East Longmeadow and Hampden are completing their 2nd year of a very successful collaboration to provide van service to our elders. A grant from the office of Finance and Administration and the Executive Office of Elders provided funding to start the

program and donations and smaller grant providers have funded it this year. Due to the uncertainty of permanent funding, the future of the program is somewhat tenuous, but efforts from the Hampden COA Director, Becky Moriarity and Outreach worker, Wendy Turer and myself have ensured that seniors in both communities are receiving rides. Just under 1,000 trips have been provided this year alone.

Our **Food Pantry** continues to provide an important service to individuals and families of all ages in East Longmeadow who are facing financial hardship. Multiple food drives throughout the year and a special day/evening of focus and spotlight from Channel 40 increased awareness and helped stock are consistently draining supply of food items and personal necessities.

The Council on Aging continues to collaborate with area agencies and organizations. Members of **First Baptist Church** of East Longmeadow generously placed the COA as a top priority in support of the East Longmeadow community. An Annual event, the Festival of Trees which takes place at First Baptist during Christmas time raised \$3,000 for our food pantry and nutrition program.

Our nutrition program is the heartbeat of the center. Between 45 and 100 meals are served daily and 70+ meals are delivered to frailer home bound elders. This program is funded 100% through grants and donations.

The Council on Aging has been able to provide innovative services, collaborative leadership and advocacy due to the tremendous support from town departments and citizens.

We would also be unable to provide the level of service that we do without the **104 volunteers** who have sacrificed their time and expertise to help the elders in our community. Over **8,880.00 hours** were contributed to the Council on Aging at a cost savings of **\$105,169.00**. This is what it would cost if these were paid positions.

Respectfully submitted:

Carolyn Brennan, Executive Director

Section 9: Health and Human Services

Veterans' Services

For this office, 2013 was especially productive and very busy.

On January 4, 2013, after a complete review of our operations by The Commonwealth of Massachusetts, Department of Veterans' Services it was determined this office (the district) has been ... "adhering to the legal requirements for veterans' services districts, has been meeting DVS' uniform standards and continues to demonstrate that sufficient benefits and services are being provided adequately to veterans and their eligible dependants residing in the towns of East Longmeadow, Hampden, Holland, Monson and Wales". With that statement, the Secretary of Veterans' Services granted us, continuation of operations as a district until October 2014. On behalf of the board for the district, I know we are all very proud of this accomplishment.

We can report reimbursements of the monies expended by each of the towns in the district, on behalf of our veterans, is proceeding as expected. The 75% reimbursements are being provided to the towns as the system is programmed to do. In one town (East Longmeadow) it was discovered the town was not being reimbursed for cemetery flags which are placed in the cemeteries on the graves of veterans for Memorial Day. Once this error was discovered, a correction was made and reimbursement from the state for flags for 2013 was submitted and approved. Unfortunately, prior years could not be reclaimed.

On August 14, 2013 as part of our continued efforts to reach out to veterans, a cook-out for veterans was held at the senior center in Hampden. Veterans from the entire district were invited and approximately fifty «50) veterans, along with their spouse (in some cases) enjoyed the company of fellow vets and along with enjoying good food, their questions were answered concerning veterans' benefits. It was good to note that veterans from each of the five (5) towns were in attendance and all of the uniformed services were represented. More of these types of events are in the planning stage for 2014. During the new year (2014) this office will continue its efforts to reach as many veterans as possible, to explain Chapter 115 Benefits and to get them the benefits they deserve.

To any veteran reading this report, thank you for your service to your country.

Respectfully submitted,

John M. Comerford, Director
Department of Veterans' Services
District of Eastern Hampden County
29 Thompsons Street
Monson, Ma 01057

East Longmeadow Housing Authority

To the Residents of East Longmeadow:

The housing authority has 188 units of elderly/handicapped units located at the Village Green, Inward Commons, Quarry Hill and McLaren House. The age requirement is 60 years of age with no limitations for qualified handicapped. Income limits for our elderly/handicapped units are \$45,500 for a single and \$52,000 for a couple. Rent is based on 30% of income with deductions.

Our McLaren House is a large single-story building containing fifteen apartments, some handicapped accessible. The apartment consists of a bed/sitting room, kitchenette and lavatory, with shared living spaces in the center – a large common kitchen and dining area where a hot noon time meal is cooked and served five days a week – as well as two living rooms used for entertaining family members or enjoying TV or visiting together. This type of project is another concept in housing. Designed to help the elderly remain independent as long as possible with some supportive services.

We have an additional 25 units of low income in Phase I at Brownstone Gardens, and income limits for our Massachusetts Rental Voucher Program (MRVP) have been increased to \$30,100 and \$34,400 respectively. Rent is 40% of income with deductions.

We also have 6 family homes throughout the town. Rent is 27% of their income and the income limits are based on the number of household members.

We have completed many projects this year including all new outside lighting at all three complexes, a new boiler, and fire alarm system at the Village Green. Thanks to the Community Preservation we were able to install a new handicapped assessable ramp and power door on the community building at Inward Commons.

More information is available by calling 525-7057 and applications are available for all programs through our office, located at 81 Quarry Hill.

Our board meetings are held once a month on the second Wednesday at 3:30 p.m. at the Quarry Hill Community Building unless otherwise posted.

Respectfully submitted,

Joseph D'Ascoli, Chairmen
Jean Cavanaugh
Jean Peirce
Teresa Cavanaugh
Felix LaRosa

Surrounding Community Agreement

SURROUNDING COMMUNITY AGREEMENT

This surrounding community agreement (this "Agreement") is entered into this ___ day of December, 2013 (the "Effective Date") by and between Blue Tarp reDevelopment, LLC ("MGM"), a Massachusetts limited liability company, with an office address of 1441 Main Street, Suite 1137, Springfield, MA, owner and developer of the MGM Springfield project in Springfield, Massachusetts and the Town of East Longmeadow, Massachusetts (the "Community"), a municipality in the Commonwealth of Massachusetts (MGM and the Community hereinafter collectively the "Parties" or individually a "Party").

RECITALS

WHEREAS, MGM is an affiliate of MGM Resorts International (NYSE: MGM) ("MGM Resorts"), one of the world's leading global hospitality companies, operating a portfolio of destination resort brands, including Bellagio, MGM Grand, Mandalay Bay and The Mirage. In addition to its 51% interest in MGM China Holdings Limited, which owns the MGM Macau resort and casino, the company has significant holdings in gaming, hospitality and entertainment projects, owns and operates 15 properties located in Nevada, Mississippi and Michigan, and has 50% investments in three other properties in Nevada and Illinois.

WHEREAS, the MGM Springfield project is a destination casino resort planned for downtown Springfield, Massachusetts expected to cost approximately \$800 million and include 1,000,000 square feet (the "Project"). When constructed, it is anticipated to be the largest private development in Western Massachusetts history. The Project is anticipated to have 250 first class hotel guest rooms, a 125,000 square foot casino, 54 market rate apartments, a 15-lane bowling alley, a 12-screen luxury movie theatre, an outdoor park and seasonal skating rink, and dozens of shops and restaurants, in addition to large open outdoor public spaces.

WHEREAS, the Project is anticipated to employ 2,000 construction workers and, upon completion, 3,000 permanent workers, in a wide range of job classes from finance, IT and engineering to food and beverage service, housekeeping and security. Additionally, the Project is expected to generate \$50 million in annual expenditures on local services and products.

WHEREAS, MGM has submitted an RFA-1 application under Chapter 23k (the "Gaming Act") to the Massachusetts Gaming Commission (the "Commission"), seeking approval to proceed with an application for issuance of the sole Western Massachusetts gaming license (the "Gaming License") and intends to submit its RFA-2 application for the Project at the end of this year.

WHEREAS, the Gaming Act provides a mechanism by which communities, other than the host community, that are proximate to the Project and are expected to be significantly and adversely impacted by the Project, have an opportunity to mitigate such adverse impacts on their respective communities through designation as a "Surrounding Community".

WHEREAS, pursuant to 205 CMR 125.00 (the “Surrounding Community Regulation”), a community may be designated a surrounding community (a “Surrounding Community”) through execution of a surrounding community agreement, submitted as part of an applicant’s RFA-2 application.

WHEREAS, notwithstanding MGM’s belief that neither the Community, nor any community in Western Massachusetts, will be significantly and adversely impacted by the Project, once the positive impacts of the Project are taken into account, the Parties desire to avoid the uncertainty of a public adjudication by the Commission with respect to surrounding community status or an arbitration relating to a surrounding community agreement.

AGREEMENT

NOW THEREFORE, for valuable consideration, the sufficiency and receipt of which are hereby acknowledged by the Parties, and in consideration of the mutual promises and covenants contained herein, the Parties agree as follows:

1. Upfront Payment of \$50,000 for Reimbursement of Consulting and Legal Fees. Within thirty (30) days of execution of this Agreement, MGM agrees to pay to the Community Fifty Thousand Dollars (\$50,000), minus any amounts previously paid by MGM to the Community, directly or indirectly through the execution of letters of authorization with the Commission (the “Upfront Fees Payment”). The Community shall be free to use the Upfront Fees Payment for the payment of any prior, existing or future consultants or legal advisors, whether internal or external (collectively, its “Advisors” or “the Community’s Advisors”) providing services related to or in any way arising from the Community’s review of the Project (“Project Review”) or for any other use or purpose. The Community agrees that except as expressly set forth in this Agreement, neither the Community nor any of the Community’s Advisors, shall have the right to pursue payment from MGM or any of its affiliates, directly or indirectly (i.e., through the Commission) for any services provided to or at the request of the Community related to the Project. Except as explicitly set forth herein, the Community, on its own behalf, and on behalf of its Advisors, hereby waives any right to reimbursement from MGM or any MGM affiliate for consulting or legal fees related to Project Review.

2. Guaranteed Minimum Annual Payments. The Parties agree that, commencing with the opening of the Project to the public (i.e., the date on which MGM begins to collect revenue under the terms of the Gaming License) (the “Grand Opening”) and for each year following the Grand Opening through the expiration of MGM’s initial gaming license (the “Term”), MGM shall annually pay to the Community: (i) Seventy-Five Thousand Dollars (\$75,000) (the “Annual Mitigation Payment”); and (ii) a total of Three Hundred and Seventy Thousand Dollars (\$375,000.00) in annual payments pursuant to the schedule further detailed below which are acknowledged to be reimbursement of expenses for participation in the Look Back Studies, as

defined below (the "Annual Study Cost Reimbursement"). The Annual Study Cost Reimbursement shall be paid as follows: (i) Twenty-Five Thousand Dollars (\$25,000.00) in the first year following the Grand Opening; (ii) One Hundred Thousand Dollars (\$100,000.00) in the second year following the Grand Opening; (iii) Twenty-Five Thousand Dollars (\$25,000.00) in each of the third through fifth years following the Grand Opening; (iv) One Hundred Thousand Dollars (\$100,000.00) in the sixth year following the Grand Opening; and (v) Twenty-Five Thousand Dollars (\$25,000.00) in the seventh through ninth years following the Grand Opening. The Parties acknowledge that the Community shall be free to direct the Annual Mitigation Payment and Annual Study Cost Reimbursement (together, the "Annual Payments") to any use it deems appropriate and shall not be restricted to use the funds for any purpose set forth herein. The Annual Payments shall be made within ninety (90) days of the Grand Opening, and on each twelve month anniversary thereafter, as long as such payments are due hereunder.

3. Baseline Study of Surrounding Community Conditions. MGM agrees, at its own expense, to engage a neutral, qualified and independent third party (the "Third Party") to perform a comprehensive study (the "Initial Study") of the current conditions existing in the Community pursuant to the study scope and other requirements set forth on Exhibit A (the "Study Scope"). MGM shall make clear to the Third Party that MGM is not the client of the Third Party and that the obligations of the Third Party are to impartially and fully evaluate all matters within the Study Scope. MGM shall request that the Third Party commence the Initial Study no later than sixty (60) days after the issuance of the Gaming License to MGM and complete the Initial Study within ninety (90) days of commencing the Initial Study (the "Initial Study Period"). The Community shall, at its own expense, cooperate with all of the Third Party's reasonable requests for information in connection with the Initial Study, including but not limited to providing the Third Party with documentation, data and access to relevant municipal personnel.

4. Retroactive "Look Back" Studies.

(a) The 1st Year Look Back Study. MGM agrees, at its own expense, to engage the Third Party to conduct an additional study fifteen (15) months following the Grand Opening (the "1st Year Look Back Study"). The 1st Year Look Back Study will be based on data collected by the Third Party within the Study Scope from the first twelve (12) months following the Grand Opening (the "Initial Look Back Period"). The 1st Year Look Back Study will analyze the areas within the Study Scope to determine the dollar value of any significant and adverse impact the Community has experienced during the Initial Look Back Period as a direct result of the Project after accounting for the dollar value of any positive impacts of the Project to the Community. The results of the 1st Year Look Back Study will be set forth by the Third Party in a report setting forth the Third Party's findings (the "1st Year Study Report"). Prior to issuance of the 1st Year Study Report, however, the Parties agree that the Third Party shall first provide to each of the

Parties a draft of its report, and provide each of the Parties sixty (60) days to review and provide comments to the report (respectively, "Community's 1st Year Study Comments" and "MGM's 1st Year Study Comments", collectively the "1st Year Study Comments"). Within thirty (30) days following the expiration of that review period, including the receipt and consideration of the 1st Year Study Comments, if any, the Third Party will issue to the Parties its 1st Year Study Report.

(b) The 5th Year Look Back Study. MGM further agrees, at its own expense, to engage the Third Party to conduct an additional study five (5) years and three (3) months following the Grand Opening (the "5th Year Look Back Study"). The 5th Year Look Back Study will be based on data collected by the Third Party within the Study Scope from the five (5) year period following the Grand Opening (the "Full Look Back Period"). The 5th Year Look Back Study will analyze the areas within the Study Scope to determine the dollar value of any significant and adverse impact the Community has experienced during the Full Look Back Period after accounting for the dollar value of any positive impacts of the Project to the Community during that same period. The results of the 5th Year Look Back Study will be set forth by the Third Party in a report setting forth the Third Party's findings (the "5th Year Study Report"). Prior to issuance of the 5th Year Study Report, however, the Parties agree that the Third Party shall first provide to each of the Parties a draft of its report, and provide each of the Parties sixty (60) days to review and provide comments to the report (respectively, "Community's 5th Year Study Comments" and "MGM's 5th Year Study Comments", collectively the "5th Year Study Comments"). Within thirty (30) days following the expiration of that review period, including the receipt and consideration of the Parties' 5th Year Study Comments, if any, the Third Party will issue to the Parties its 5th Year Study Report.

5. The Third Party Role. The Parties agree that notwithstanding MGM's agreement to fund the Third Party for the Initial Study, the 1st Year Look Back Study, and the 5th Year Look Back Study, the Third Party shall conduct such studies independently pursuant to this Agreement. MGM shall select the Third Party in good faith, in consultation with the Community and upon mutual agreement of MGM, on the one hand, and a majority of the Abutters (as defined in Section 8 below) who voluntarily enter into a substantially similar surrounding community agreement with MGM prior to December 13, 2013, on the other. The Parties agree that the Third Party should be neutral and independent and qualified in the area of economic development and impacts thereof (both positive and adverse), including traffic, land use, public safety, business impacts, social impacts and any other matters within the Study Scope. In the reasonable discretion of the Third Party, the Third Party may subcontract with other experts and/or consultants as reasonably necessary to ensure the breadth of expertise necessary and appropriate to study the full range of potential impacts on the Community. The Community shall have full and unfettered access to the Third Party throughout the course of its engagement.

6. Determination of Net Adverse Impact Amounts.

(a) Year One Net Adverse Impact Amount. Upon issuance of the 1st Year Study Report, the Parties will work in good faith to mutually agree upon the dollar value of the net significant and adverse impact on the Community, if any, based on the 1st Year Study Report (the "Year One Net Adverse Impact Amount"). It is the Parties' intent to determine "Major Negative Impact Amounts," which shall mean any impact mitigation cost in excess of Five Hundred Thousand Dollars (\$500,000.00), if any, exclusively through the 1st Year Look Back Study and as part of the Year One Net Adverse Impact Amount. If the Parties cannot agree on the Year One Net Adverse Impact Amount, then, no later than the forty-fifth (45th) day following the issuance of the 1st Year Study Report, the Community shall present to MGM a written offer setting forth the amount proposed to be the Year One Net Adverse Impact Amount and the reasons supporting such offer (the "Community's Year One Offer"). Within fifteen (15) days of receipt of that offer, MGM shall either (i) accept the Community's Year One Offer as the Year One Net Adverse Impact Amount, in which case such offer shall become the Year One Net Adverse Impact Amount or (ii) present a written counter offer proposed to be the Year One Net Adverse Impact Amount and the reasons supporting such offer ("MGM's Year One Counter Offer"). Upon receipt of MGM's Year One Counter Offer, the Community will have fifteen (15) days within which to accept or reject it. If the Community accepts MGM's Year One Counter Offer, such counter offer shall become the Year One Net Adverse Impact Amount. If the Community rejects MGM's Year One Counter Offer, the Parties shall follow the arbitration procedure set forth in subsection 6(c) below.

(b) Year Five Net Adverse Impact Amount. Upon issuance of the 5th Year Study Report, the Parties will work in good faith to mutually agree upon the dollar value of the net significant and adverse impact on the Community, if any, based on the 5th Year Study Report (the "Year Five Net Adverse Impact Amount"). Any Major Negative Impact Amounts determined as part of the 1st Year Look Back Study and determined to be continuing obligations, may be incorporated into the Year Five Adverse Impact Amount, as applicable; provided however, no new or additional Major Negative Impact Amounts may be determined subsequent to the determination of the Year One Net Adverse Impact Amount, including without limitation as part of the 5th Year Look Back Study or incorporated into the Year Five Net Adverse Impact Amount. If the Parties cannot agree on the Year Five Net Adverse Impact Amount, then, no later than the forty-fifth (45th) day following the issuance of the 5th Year Study Report, the Community shall present to MGM a written offer setting forth the amount proposed to be the Year Five Net Adverse Impact Amount and the reasons supporting such offer (the "Community's Year Five Offer"). Within fifteen (15) days of receipt of that offer, MGM shall either (i) accept the Community's Year Five Offer as the Year Five Net Adverse Impact Amount, in which case such offer shall become the Year Five Net Adverse Impact Amount or (ii) present a written counter

offer proposed to be the Year Five Net Adverse Impact Amount and the reasons supporting such offer (“MGM’s Year Five Counter Offer”). Upon receipt of MGM’s Year Five Counter Offer, the Community will have fifteen (15) days within which to accept or reject it. If the Community accepts MGM’s Year Five Counter Offer, such counter offer shall become the Year Five Net Adverse Impact Amount. If the Community rejects MGM’s Year Five Counter Offer, the Parties shall follow the arbitration procedure set forth in subsection 6(c) below.

(c) Arbitration of Net Adverse Impact Amounts. The Parties agree that to the extent that they are not able to agree upon the Year One Net Adverse Impact Amount or the Year Five Net Adverse Impact Amount (collectively, the “Net Adverse Impact Amounts”), the Net Adverse Impact Amounts shall be determined by an arbitration hearing held in Hampden County, Massachusetts within thirty (30) days of the rejection of MGM’s Year One Counter Offer or MGM’s Year Five Counter Offer, as the case may be, and shall be conducted by a three person panel (unless the Parties agree on the identity of a single arbitrator), with each Party choosing one member of the arbitration panel, and each of those selections agreeing on the third member. The arbitration panel shall only consider, as applicable: the Initial Study, the 1st Year Study Report, the 1st Year Study Comments, the 5th Year Study Report, the 5th Year Study Comments, the Community’s Year One Offer, MGM’s Year One Counter Offer, the Community’s Year Five Offer and MGM’s Year Five Counter Offer, which shall constitute the exclusive arbitration record. With respect to the Year One Net Adverse Impact Amount, the arbitration panel shall select either the Community’s Year One Offer or MGM’s Year One Counter Offer. With respect to the Year Five Net Adverse Impact Amount, the arbitration panel shall select either the Community’s Year Five Offer or MGM’s Year Five Counter Offer. The arbitration shall be subject to the rules of the American Arbitration Association. Each Party shall bear its own costs of the arbitration. The Parties agree that the decision of the arbitration panel, which shall be rendered within thirty (30) days of the date of the arbitration hearing, shall be final, binding and non-appealable.

7. Payment of Net Adverse Impact Amounts.

(a) Priority of Reimbursement Obligations. The Parties hereby agree that the Community shall look exclusively to the Annual Mitigation Payment for satisfaction of the first Seventy Five Thousand Dollars (\$75,000.00) of the Net Adverse Impact Amounts. The Parties further agree that the Community shall next exercise good faith efforts to secure state funding for any remaining Net Adverse Impact Amounts through the funds established by M.G.L. c. 23k, §§ 58-64, as applicable (the “State Mitigation Funds”). To the extent that any Net Adverse Impact Amounts remain unfunded after application of the Annual Mitigation Payment and any funding received from the State Mitigation Funds, MGM agrees to pay the balance to the Community as set forth below. To the extent that the Community receives funding from one of the State Mitigation Funds after MGM has paid any Net Adverse Impact Amount beyond the Annual Mitigation Payment, MGM shall be entitled to a credit toward any future Net Adverse Impact Amount payment obligations in excess of its Annual Mitigation Payment obligation.

(b) Payment of Year One Net Adverse Impact Amount. MGM shall pay the unfunded Year One Net Adverse Impact Amount, if any, in excess of the Annual Mitigation Payment and any funding the Community has received from the State Mitigation Funds and/or any Other Mitigation Funding (as defined in Exhibit A), within thirty (30) days of the determination of said amount pursuant to Section 6 above and, to the extent that such amount is deemed to be an annual obligation, shall continue to make such payment annually thereafter until the determination of the Year Five Net Adverse Impact Amount. The Parties further acknowledge that if the 1st Year Look Back Study demonstrates a net positive impact, or the Year One Net Adverse Impact Amount is determined to be less than the Annual Mitigation Payment plus any funding the Community has received from the State Mitigation Funds and/or any Other Mitigation Funding, MGM shall have no further monetary obligations to the Community beyond the Annual Payments during the period up to the determination of the Year Five Net Adverse Impact Amount.

(c) Payment of Year Five Net Adverse Impact Amount. MGM shall pay the unfunded Year Five Net Adverse Impact Amount, if any, in excess of the Annual Mitigation Payment and any funding the Community has received from the State Mitigation Funds and/or any Other Mitigation Funding, within thirty (30) days of the determination of said amount pursuant to Section 6 above and, to the extent that such amount is deemed to be an annual obligation, shall continue to make such payment annually thereafter through the remainder of the Term. The Parties, further acknowledge that if the 5th Year Look Back Study demonstrates a net positive impact, or the Year Five Net Adverse Impact Amount is determined to be less than the Annual Mitigation Payment plus any funding the Community has received from the State Mitigation Funds and/or any Other Mitigation Funding, MGM shall have no further monetary obligations to the Community beyond the Annual Payments.

8. Assignment. This Agreement may not be assigned or transferred by either Party without the prior written consent of the other Party; provided, however: (i) MGM may assign this Agreement to an acquirer of all, or substantially all, of its assets or equity interests; and (ii) MGM may assign this Agreement to any affiliate so long as such assignment does not relieve MGM of any obligation hereunder.

9. Term and Termination. This Agreement shall continue for the Term as defined above or until terminated by the mutual written agreement of all of the Parties. The Parties agree that their respective obligations and commitments hereunder are subject to such Party's compliance with the terms and conditions of this Agreement, and that in the event such Party materially breaches such obligations, the non-breaching Party shall have the right to terminate this Agreement. Upon written notice to the Community, MGM shall have the right to terminate (with or without cause) on the date on which (i) MGM provides notice to Community that it is no longer eligible to receive or continue to pursue a Gaming License; or (ii) following the approval of MGM for a Gaming License, such Gaming License is no longer effective. Such termination shall not relieve MGM of the obligation to reimburse the Community for any consultant fees incurred prior thereto or for any other payment obligations that have arisen prior thereto.

10. Entire and Final Agreement. This Agreement contains all of the terms, promises, conditions and representations, made or entered into by and among the Parties, supersedes all prior discussions, agreements and memos, whether written or oral between and among the Parties, and constitutes the entire understanding of the Parties and shall be subject to modification or change only in writing and signed by all Parties. Pursuant to 205 CMR 127.02, the Parties further waive and hereby relinquish the right to reopen this Agreement for any of the reasons set forth in subsections (1) through (3) thereof.

11. Compliance with Laws. The Parties shall perform all of their respective obligations under the Agreement in compliance with all applicable laws, ordinances, regulations, or codes. This Agreement shall be governed by, and construed according to, the laws of the Commonwealth of Massachusetts, without regard to any choice of law provisions thereof which would require application of the laws of another jurisdiction.

12. Remedies. In the event that either of the Parties seeks the enforcement of the terms of this Agreement or seeks damages for a breach of any obligations hereunder, it is specifically understood and agreed that any and all such claims shall be submitted to final and binding arbitration to take place in Hampden County, Massachusetts, pursuant to the rules of

the American Arbitration Association, and that the prevailing Party shall recover its costs and reasonable attorney's fees incurred in such arbitration proceeding. The Parties shall have the right to commence litigation or other legal actions or proceedings with respect to any claims solely relating to enforcement of the dispute resolution provisions of this Agreement, or enforcement of the decision and/or award in an arbitration under this Section.

13. Execution in Counterparts. This Agreement may be signed upon any number of counterparts with the same effect as if the signatures on all counterparts are upon the same instrument.

14. Severability; Captions. In the event that any clause or provision of this Agreement should be held to be void, voidable, illegal, or unenforceable, the remaining portions of this Agreement shall remain in full force and effect. Headings or captions in this Agreement are added as a matter of convenience only and in no way define, limit or otherwise affect the construction or interpretation of this Agreement.

15. Interpretation. This Agreement shall be given a fair and reasonable interpretation of the words contained in it without any weight being given to whether a provision was drafted by one Party or its counsel.

16. Authority. Each Party represents and warrants to the other Parties that it has full power and authority to make this Agreement and to perform its obligations hereunder and that the person signing this Agreement on its behalf has the authority to sign and to bind that Party.

ACKNOWLEDGED AND AGREED TO BY:

Community:

MGM:

[_____]

BLUE TARP reDEVELOPMENT, LLC

By: _____

By: _____

Its: _____

Its: _____

Dated: _____

Dated: _____

EXHIBIT "A"

A. Study Scope

The objective of the Initial Study, 1st Year Look Back Study, and 5th Year Look Back Study (the "Studies") shall be to assess the dollar value of any significant and adverse impact of the Project on a Surrounding Community, after offsetting for the dollar value of any positive impacts of the Project on such community. In determining such assessment the Studies shall consider the following:

1. Potential Areas of Adverse Impact
 - a. Net Substitution of Existing Commercial/Retail Activity
 - b. Traffic Improvement Needs Directly Related to Travel to and from the Project Site based upon traffic analysis conducted by, or at the direction of, the Pioneer Valley Planning Commission (PVPC), similar in scope and process as that being conducted by PVPC as of the date of this Agreement
 - c. Utility Infrastructure Needs Directly Related to the Project
 - d. Crime Rates and Public Safety
 - e. Residential Real Estate Values
 - f. Public Education
 - g. Public Health
 - h. Extraordinary Municipal Administrative Burdens

2. Potential Areas of Positive Impact and Mitigation
 - a. Increase in Commercial/Retail Activity
 - b. Tourism and Community Business Development
 - c. Local Vendor/Supplier Spending in the Community
 - d. Improved traffic and infrastructure directly attributable to MGM or MGM Tax Revenues Pursuant to M.G.L. c. 23k to the extent that such amounts are not in place of other state funding currently received by the Community as of the date of this Agreement;
 - e. Crime Rates and Public Safety
 - f. Residential Real Estate Values
 - g. Receipt of MGM Tax Revenues Pursuant to M.G.L. c. 23k or any other third party funding, whether private or public, state or federal, which otherwise offsets or mitigates or is available to mitigate the potential adverse impact to the extent that such amounts are not in place of other state funding currently received by the Community as of the date of this Agreement ("Other Mitigation Funding");
 - h. Employment of Residents

B. Content of Study Reports

Consistent with the Study Scope set forth above, the 1st Year Study Report and the 5th Year Study Report shall include, without limitation, the following:

1. Any significant and adverse impacts on the Community directly attributed to the Project and the estimated costs to the Community to mitigate such impact ("Estimated Mitigation Costs");
2. A determination of whether any Estimated Mitigation Costs are one-time costs or recurring costs and, if recurring costs, whether they are expected to increase or decrease over the Term;
3. Any positive impacts and benefits to the Community attributed to the Project and the estimated value to the Community ("Estimated Benefits"); and
4. A determination of whether any Estimated Benefits are one-time benefits or recurring benefits and, if recurring benefits, whether they are expected to increase or decrease over the Term.

C. Standard of Review for Adverse Impact

Consistent with 205 CMR 125.00, the Parties agree that the Community will not be deemed impacted under the Studies unless the Community is significantly and adversely impacted as a direct result of the Project. As a matter of clarification regarding the standard of review, the Parties expressly agree that for the purposes of MGM's liability to mitigate impact and payment obligations hereunder, the Community cannot be deemed to be significantly and adversely impacted from increased traffic or other business or consumer related activity resulting from MGM's cross-marketing with or other support for businesses within the Community. Such agreed upon standard shall not, however, preclude the Community from seeking funding from the State Mitigation Funds to mitigate any such impacts.



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