

Warrant for Annual Town Meeting

May 16, 2016 • Commonwealth of Massachusetts • Town of East Longmeadow

HAMPDEN, ss:

To the Constables or the Tax Collector for the Town of East Longmeadow:

You the Constables or the Tax Collector, as aforesaid, are required to notify and warn said inhabitants to meet in the East Longmeadow High School at 7 o'clock in the evening on Monday, May 16, 2016, to act on the following Articles:

ARTICLE 1. To hear and act on the reports of all officers and committees whose duties require them to report at said meeting.

ARTICLE 2. To hear and act on the report of the Appropriations Committee together with the budget reported by them, and to raise and appropriate such sums of money as may be required to carry on the business of the several departments of the Town for the period July 1, 2016 through June 30, 2017; and pass any vote or take any other action relative thereto.
Sponsored by: Appropriations Committee

Appropriations Committee Recommendation: Recommended \$52,909,516.00

REPORT OF THE APPROPRIATIONS COMMITTEE

As charged in the Town of East Longmeadow's By-laws, the Appropriations Committee is recommending for approval at the annual Town Meeting, a balanced budget for Fiscal Year 2017 (July 1, 2016-June 30, 2017). Beginning last September and continuing thru mid-April, the Appropriations Committee began meeting weekly. The meetings were held on Tuesday nights and by law were publicly posted for residents to attend. In September, our Committee began projecting total sources of revenues to be generated from the main revenue sources; property taxes, state aid, locally generated revenues and any other alternative revenue generating sources.

The primary source of revenue is from the property tax levy. The tax levy is calculated using the Massachusetts General Laws allowable standard calculation and is computed as follows: An increase of 2.5% over the prior year's maximum tax levy, plus new growth anticipated by the community. Although a final Governor's Budget has not been voted on by the legislature, we use a projected state aid revenue amount based on status updates received from the Department of Revenue regarding the state wide annual budget setting process. Locally generated revenues are primarily from motor vehicle excise taxes, building permits, licenses, interest earned on bank balances, meals tax and other fees. A summary of our Committee's total projected revenues are shown in Exhibit B, "Fiscal Year 2017, Projected Sources and Uses of Funds"; attached to and printed with this warrant. After total projected maximum revenues are established, we set guidelines for departments to submit budgets that can be supported by the projected revenues. The Appropriations Committee is very aware of the impact of our budget recommendations on the tax rate, particularly in the current economy and considering sluggish property values. With this in mind, the Appropriations Committee set our objectives at recommending a meaningful budget that meets the community's needs, while at the same time keeps a minimal increase to the tax rate. Our objective was to bring to the Annual Town Meeting a recommended budget with less than 2% growth.

The Fiscal Year 2017 department budgets were submitted to the Appropriations Committee in mid-January 2016; after which we scheduled meetings with each department, board and/or committee. During the meetings, we thoroughly reviewed each budget, line item by line item. We also discussed issues, considered alternatives, identified potential cost savings, analyzed historical cost trends and reviewed contractual obligations. After this long process we provide a recommended budget for the community to vote on at the Annual Town Meeting. This year we are recommending a budget that fills some voids within our Town's services including a full time Human Resources Director and staff, 1 full time equivalent position within the Schools, and one additional Police Officer. This was all accomplished while leaving over \$1 Million in un-used levy capacity, thereby minimizing the tax increases to the residents and keeping the potential tax rate as low as possible. In addition, this budget maintains at least 6% of the total budget in reserves (stabilization and free cash accounts) as recommended by the Massachusetts Department of Revenue and essential for maintaining a good bond rating.

Attached to and printed with this warrant you can find the Appropriations Committee's recommended budgets for next year, beginning July 1, 2016. Refer to Exhibit A, "Operating Budgets for Fiscal Year 2017". Every year, the Appropriations Committee holds an Annual Public Budget Hearing, held this year on April 21, 2016 in the High School Auditorium. This hearing offers the public an opportunity to ask questions, obtain information and voice your concerns about the budget and monetary articles coming up for vote at the Annual Town Meeting. If you could not attend the hearing, we highly encourage you to watch the taped video which can be viewed on the East Longmeadow Cable Access. You can also find the video on the web at the following "elcat.eastlongmeadowma.gov" click on the "ELCAT 01028" link and search for "Annual Public Budget Hearing".

The Appropriations Committee would like to thank Town Board members, department heads and staff members for their time, cooperation and support during this budget process. Also a special thanks for the taxpayers who attended our meetings and provided input.

Respectfully Submitted by the Appropriations Committee:

Eric H. Madison, Chairman

Russell F. Denver

James Broderick

Rocco Carabetta

James Walsh, Sr.

Dawn Wiezbicki-Starks

Salvatore (Sam) Pizzanelli

Sara Menard, Town Accountant, (ex officio)

Marg Larocca, Recording Secretary

ARTICLE 3. To see if the Town will vote to appropriate \$1,082,223.00 for various capital projects as contained in the chart attached to or printed with this warrant as "Table #1, Fiscal Year 2017-Proposed Capital Projects," and to determine whether such appropriation shall be raised by taxation, by transfer from unexpended proceeds of prior bond issues of the Town, and by borrowing as described in such chart; and pass any vote or take any other action relative thereto.

Sponsored by: Capital Planning Committee

Appropriations Committee Recommendation: Recommended \$1,082,223.00

REPORT OF THE CAPITAL PLANNING COMMITTEE

The Capital Planning Committee has completed its review of the requests for capital projects for Fiscal Year 2017 and presents to the residents of East Longmeadow the following report and recommendations for their approval.

The committee reviewed 33 projects totaling \$13,537,669. Based on limited funding we placed emphasis on this year's recommendations on maintaining our current infrastructure programs, public safety and government mandates. The committee met with each department making the request and based upon the information provided by each department placed the project in the following categories:

- **PUBLIC SAFETY** – This category includes projects that are necessary to maintain or improve either the public's safety or the ability of the requesting department to operate safely, or to provide emergency services.
- **GOVERNMENT MANDATE** – This category includes any project requiring a capital expense when required by State or Federal Government, or when mandated to maintain a service to the community.
- **CAPITAL INFRASTRUCTURE MAINTENANCE** – These are projects intended to maintain systems, buildings, and assets of the town.
- **IMPROVED OPERATIONS** – This category includes projects designed to improve operations, programs or services to the residents.
- **ENERGY EFFICIENCY** – Projects that improve energy efficiency resulting in cost savings to the town are put into this category.
- **QUALITY OF LIFE** – These are projects that improve or maintain the quality of life to the residents enhancing the community.
- **NEW OPERATIONS** – This category would include projects that are for new operations or new services offered to the residents, not previously funded by the town.

Each project was scrutinized, discussed, and often researched by committee members. By committee consensus a priority number was assigned with #1 given the highest recommendation for funding. Each project requested went through this process until all projects were assigned a priority. The committee's prioritized list of all the requests for fiscal year 2017 are illustrated in table #1, on page 6. The highlighted or shaded section indicates projects being recommended for funding this year, based upon available funds.

Five Year Plan

In addition to submitting projects for funding in fiscal year 2017, departments are also required to submit projected capital needs for the next five years. This allows the capital planning committee to plan for future needs, anticipate large expenditures and evaluate projects for efficiency and coordinated efforts. Although not yet evaluated and prioritized by the committee, the five year plan is a good indicator of the future needs of the town, and a testimony to the financial needs of maintaining our town's infrastructure and services. The five year capital needs are illustrated in Table #2.

Funding Sources

The Capital Planning Committee attempts to match projects with a variety of funding sources described below:

General Fund – This funding is raised and appropriated from taxation as part of our annual budget at town meeting. If projects are bonded (borrowed), the payments are appropriated from taxation as part of our annual debt and interest payments.

Water Enterprise Fund – Reserves or appropriations from money raised by water bills. This funding is generally used to fund needs in the water system or services.

Sewer Enterprise Fund – Reserves or appropriations from money raised by sewer bills. This funding is generally used to fund needs in the sewer system or services.

Closed Capital Projects – These are funds appropriated for capital projects, often part of a capital bond in previous fiscal years with unspent balances after the project is completed. These bonds also include water and sewer projects from previous fiscal years.

Other Funds – These include in special accounts raised for specific purposes and must be used to support those purposes. Examples would be the East Longmeadow Cable Access Television, Community Preservation Fund, and Recreation Department revolving account.

Free Cash – Free Cash are uncommitted funds, generally unexpended from prior fiscal years general funds. Free Cash funds are accumulated most often when revenues exceed expectations, and/or expenditures are not as high as expected. It has been the goal of both the Capital Planning Committee and the Appropriations Committee to pay down some debt before incurring new debt to pay for capital projects. With this in mind, the Appropriations Committee is recommending a General Fund Capital Budget of \$1,082,223 with no borrowing. The joint recommendation of the Capital Planning Committee and the Appropriations Committee is as follows for Fiscal Year 2017:

General Fund -	Raised & Appropriated	\$1,082,223.00
	Free Cash	\$ 0.00
	Total General Fund	\$1,082,223.00
Sewer Fund -	Sewer Enterprise Fund	\$ 100,000.00
	Truck #2 Replacement w/F150 50%	\$ 16,000.00
	Total Sewer Fund	\$ 116,000.00
Water Fund -	Water Enterprise Fund*	\$ 554,250.00
	Admin #1 Ford Escape SUV 50%	\$ 13,000.00
	Total Water Fund	\$ 567,250.00
	Total FY 2017 Capital Projects -	\$1,765,473.00

*To be bonded

The Capital Planning Committee would like to thank all the Town Departments and Committees for their cooperation and assistance in developing its recommendations for Fiscal Year 2017.

Respectfully Submitted,
 Thomas O'Connor, Chairman
 Ryan Quimby, Vice Chairman
 Steve Loyack
 Conrad Wieszbecki
 Rocco Carabetta
 Jim Walsh

ARTICLE 4. To see if the Town will vote to raise and/or appropriate and transfer a sum or sums of money to the Stabilization Fund; and pass any vote and take any other action relative thereto.

Sponsored by: Board of Selectmen
 Appropriations Committee Recommendation: Recommended \$100,000.00

ARTICLE 5. To see if the Town will vote to raise and/or appropriate and transfer a sum or sums of money to be added to the Other Post Employment Benefit (OPEB) Liability Trust Fund; and pass any vote and take any other action relative thereto.

Sponsored by: Board of Selectmen
 Appropriations Committee Recommendation: Recommended \$75,000.00

ARTICLE 6. To see if the Town will vote to transfer a sum of money from available funds in the treasury for the payment of various departmental bills from Fiscal Year 2015 or prior years; and pass any vote and take any other action relative thereto.

Sponsored by: Board of Selectmen
 Appropriations Committee Recommendation: Recommended \$21,496.00

ARTICLE 7. To see if the Town will vote to appropriate \$2,486,573.00 for the Water Enterprise Fund and that zero be included in appropriations from the general fund for indirect costs and be allocated to the Water Enterprise Fund for funding; and that \$2,486,573.00 be raised as follows:

Usage Charges	\$2,426,580.00
Betterments	\$ 1,661.00
Interest Earned	\$ 23,333.00
Connection Fees	\$ 34,999.00
FY17 Water Enterprise Fund Expenses	
Personal Services	\$ 511,828.00
Operating Expenses	\$1,296,622.00
Debt Service:	
Principal	\$ 450,000.00
Interest	\$ 147,589.00
Vehicle Replacement Reserve	\$ 36,750.00
Budget Surplus	\$ 43,784.00
Total FY17 Water Enterprise Fund Expenses	\$2,486,573.00

FY17 Water Enterprise Fund Revenues	
Usage Charges	\$2,426,580.00
Interest Earned	\$ 23,333.00
Betterments	\$ 1,661.00
Connection Fees	\$ 34,999.00
Total FY17 Water Enterprise Fund Revenues	\$2,486,573.00

and pass any vote and take any other action relative thereto.

Sponsored by: Board of Public Works
 Board of Selectmen Recommendation:
 Appropriations Committee Recommendation: Recommended \$2,486,573.00

ARTICLE 8. To see if the Town will vote to appropriate \$1,952,747.00 for the Sewer Enterprise Fund and that zero be included in appropriations from the general fund for indirect costs and be allocated to the Sewer Enterprise Fund for funding; and that \$1,952,747.00 be raised as follows:

Usage Charges	\$1,606,220.00
Interest Earned	\$ 16,062.00
Betterments	\$ 18,400.00
Connection Fees	\$ 48,186.00

FY17 Sewer Enterprise Fund Expenses	
Personal Services	\$ 456,544.00
Operating Expenses	\$ 806,725.00
Debt Service:	
Principal	\$ 442,335.00
Interest	\$ 110,393.00
Capital Outlay	\$ 100,000.00
Vehicle Replacement Reserve	\$ 36,750.00
Total FY17 Sewer Enterprise Fund Expenses	\$1,952,747.00

FY17 Sewer Enterprise Fund Revenues	
Usage Charges	\$1,606,220.00
Interest Earned	\$ 16,062.00
Betterments	\$ 18,400.00
Connection Fees	\$ 48,186.00
Retained Earnings	\$ 263,879.00
Total FY17 Sewer Enterprise Fund Revenues	\$1,952,747.00

and pass any vote and take any other action relative thereto.

Sponsored by: Board of Public Works
 Board of Selectmen Recommendation:
 Appropriations Committee Recommendation: Recommended \$1,952,747.00

ARTICLE 9. To see if the Town will vote to re-authorize revolving funds for certain town departments, pursuant to the authority set forth in Massachusetts General Laws, Chapter 44, Section 53E1/2 for Fiscal Year 2017, and pass any vote or take any other action in relative thereto.

Sponsored by: Board of Selectmen
 Appropriations Committee Recommendation: Recommended \$403,000.00

Revolving Fund	Authorized to Spend Fund	Revenue Source	Use of Funds	FY Spending Limit
Local Cable Access (#2804)	ELCAT Committee	License revenue from the Cable provider, per federal and state law and \$10,000 from the School Dept from instruction	Salaries, expenses and contractual expenses to operate the local cable access program's activities	213,000
Solid Waste Disposal (#2805)	Town Administrator	Sale of trash bags and recycling rebates	Expenses, supplies contractual services to operate the solid waste disposal program	75,000
Council on Aging (#2809)	Council on Aging	Donations, memorials, federal grants, and state grants	Salaries, expenses, and contractual expenses to operate general programming at the Council on Aging	100,000
Public Library (#2810)	Board of Library Trustees	Borrowers for Library overdue fines	Expenses and supplies to defray the operating cost for the public library	15,000

ARTICLE 10. To see if the Town will vote to authorize new revolving funds for certain Town departments, pursuant to the authority set forth in Massachusetts General Laws, Chapter 44, Section 53E1/2 for Fiscal Year 2017, and pass any vote or take any other action in relative thereto.

Sponsored by: Board of Selectmen
 Appropriations Committee Recommendation: Recommended \$2,000.00

Revolving Fund	Authorized to Spend Fund	Revenue Source	Use of Funds	FY Spending Limit
Health Department (#TBD)	Health Department	Base funds provided by the Board of Selectmen from Republic Community Funds. Sustaining funds will be provided by users of the program.	Expenses, such as containers, advertisements, and to provide a sharps recycling program in the community.	2,000

ARTICLE 11. To see if the Town will vote to raise and/or appropriate the sum of \$17,500.00 to fund the Independence Day Parade; and pass any vote or take any other action relative thereto.

Sponsored by: Board of Selectmen
 Appropriations Committee Recommendation: Not Recommended \$17,500.00

ARTICLE 12. To see if the Town will vote to appropriate from the Community Preservation Fund annual revenues, estimated at \$250,000, a sum or sums of money as recommended by the Community Preservation Committee for administrative expenses, community preservation projects and other permissible expenses in Fiscal Year 2017 as follows:

Appropriations:
 From FY 2017 revenues for Committee Administrative Expenses 5%

Reserves:
 From FY 2017 revenues for Historic Resources Reserve: 10%
 From FY 2017 revenues for Community Housing Reserve: 10%
 From FY 2017 revenues for Open Space Reserve: 10%
 From FY 2017 revenues for the Legally Undesignated Community Preservation Fund General Reserve: 65%;

Appropriations:
 From FY 2017 revenues to be transferred to the General Fund for reimbursement of:

\$ 60,250.00 for the Pool Bond payment of principal and interest
 \$ 65,955.00 for the Brown Property Bond payment of principal and interest;
 and pass any vote or take any other action relative thereto.

Sponsored by Community Preservation Committee:
 Board of Selectmen Recommendation:
 Appropriations Committee Recommendation: Recommended

ARTICLE 13. To see if the Town will vote to raise and/or appropriate the sum of \$50,000.00 to fund the Compensated Absences; and pass any vote or take any other action relative thereto.

Sponsored by: Board of Selectmen
 Appropriations Committee Recommendation: Recommended \$50,000.00

ARTICLE 14. To see if the Town will vote to authorize the Board of Selectmen, by virtue of Massachusetts General Laws, Chapter 79, to take in fee simple for highway purposes the following street as recommended by the Board of Public Works and the Planning Board:

Winterberry Lane: A certain parcel of land, known as Winterberry Lane, located at the easterly end of Juniper Lane. Said parcel is bounded and described as follows:

Beginning at an iron pin found, said iron pin being located at the northeast corner of the Juniper Lane right of way, thence;

- N 77°-26'-32" W - a distance of one hundred thirty-four and 96/100 (134.96) feet to a concrete bound found, thence;
- Northeasterly - by a curve to the right having a radius of sixty and 00/100 (60.00) feet an arc distance of two hundred sixty-two and 35/100 (262.35) feet to a concrete bound found, thence;
- Southeasterly - by a curve to the left having a radius of thirty and 00/100 (30.00) feet an arc distance of thirty-nine and 29/100 (39.29) feet to a concrete bound found, thence;
- S 36°-56'-53" E - a distance of eighty-five and 70/100 (85.70) feet to a concrete bound found, thence;
- Southeasterly - by a curve to the right having a radius of three hundred eighty and 00/100 (380.00) feet an arc distance of twenty-nine and 88/100 (29.88) feet to a concrete bound found, thence;

S 32°-26'-32" E - a distance of three hundred five and 00/100 (305.00) feet to a concrete bound found, thence;

Southeasterly - by a curve to the left having a radius of thirty and 00/100 (30.00) feet an arc distance of thirty-six and 93/100 (36.93) feet to a concrete bound found, thence;

Southwesterly - by a curve to the right having a radius of sixty and 00/100 (60.00) feet an arc distance of two hundred sixty-two and 35/100 (262.35) feet to a concrete bound found, thence;

N 32°-26'-32" W - a distance of three hundred eighty-nine and 86/100 (389.86) feet to a concrete bound found, thence;

Southwesterly - by a curve to the left having a radius of seven and 20/100 (7.20) feet an arc distance of twelve and 11/100 (12.11) feet to an iron pin found, thence;

N 32°-26'-32" W - a distance of sixty and 38/100 (60.38) feet to the point of beginning.

Said parcel of land is more particularly shown on a plan on file in the Hampden County Registry of Deeds Book 365, Page 72; and pass any vote or take any other action relative thereto.

Sponsored by: Board of Public Works
 Planning Board Recommendation: Recommended

ARTICLE 15. To see if the Town will vote to approve the direct exchange of 1.10 acres of Town owned property located at 160-170 Somers Road, being a portion of parcel 39-14-0, for 1.10 acres of privately owned property located at #124 Kibbe Road, being a portion of parcel 51-2-1, for the purposes of completing the closure of the Somers Road Landfill area as shown on Plan of Land, Kibbe Road, East Longmeadow, MA owned by Donald R. & Jennifer M. Soja, dated March 16, 2016 last revised March 31, 2016. No compensation other than the exchange of the property described above is to be provided by either party, and pass any vote or take any other action relative thereto.

Sponsored by: Board of Health
 Board of Selectmen Recommended

ARTICLE 16. To see if the Town will vote to take in fee simple, pursuant to the provisions of General Laws, Chapter 79, or otherwise acquire as a Town way: Waterman Avenue running northwest from Dale Street to Birch Avenue for a distance of approximately four hundred and seventy feet (470')

Sponsored by: Petition of Peppino Aiello and others

ARTICLE 17. To see if the Town will vote to approve a new General By-Law that establishes Recall Procedures (utilizes Article 8, Section 7 and Article 9 language of the final Charter Commission proposal as a general model, which such changes as are appropriate to reflect the current form of government) for any holder of an elected office in the town and pass any vote or take any other action relative thereto.

Sponsored by: Peter Cokotis and others

Given under our hands this April 20, 2016

BOARD OF SELECTMEN

Paul L. Federici, Chairman

William R. Gorman

Kevin M. Manley

Note to residents: Residents are asked to remember to bring this copy of the Town Meeting Warrant with them to the Town Meeting as only a limited number of additional copies will be made available. If any attendee has any special needs to participate at this Town Meeting, please contact the Town's ADA Coordinator, Dan Hellyer, Building Commissioner, at 525-5400, ext. 1100.
 Note: All non-voters may be asked to sit in alternate seating.

EXHIBIT A

Operating Budgets for Fiscal Year 2017

July 1, 2016 thru June 30, 2017

	Personnel Services	Operating Expenses	FY 2017 Recommended	% of Total	FY 2016 Budget	Change 17 vs 16
Education						
300 Education	24,263,679	4,293,397	28,557,076		27,998,479	558,597 2.0%
399 School Committee	4,200	-	4,200		4,200	- 0.0%
<i>sub total</i>	<u>24,267,879</u>	<u>4,293,397</u>	<u>28,561,276</u>	54.0%	<u>28,002,679</u>	<u>558,597</u> 2.0%
Employee Benefits						
914 Health Insurance	-	5,186,968	5,186,968		5,133,893	53,075 1.0%
946 Retirement Assessment	-	2,716,574	2,716,574		2,567,748	148,826 5.8%
<i>sub total</i>	<u>-</u>	<u>7,903,542</u>	<u>7,903,542</u>	14.9%	<u>7,701,641</u>	<u>201,901</u> 2.6%
Principal Payments						
710 General Fund - Principal	-	2,129,000	2,129,000		2,404,000	(275,000) -11.4%
710 Community Preservation - Principal	-	84,000	84,000		45,000	39,000 86.7%
<i>sub total</i>	<u>-</u>	<u>2,213,000</u>	<u>2,213,000</u>	4.2%	<u>2,449,000</u>	<u>(236,000)</u> -9.6%
Interest Payments						
751 General Fund - Interest	-	508,211	508,211		581,851	(73,640) -12.7%
751 Community Preservation - Interest	-	49,955	49,955		22,305	27,650 124.0%
751 Community Preservation - BAN	-	-	-		4,500	(4,500) -100.0%
<i>sub total</i>	<u>-</u>	<u>558,166</u>	<u>558,166</u>	1.1%	<u>608,656</u>	<u>(50,490)</u> -8.3%
Public Works						
421 Administration & Highway	1,287,399	451,500	1,738,899		1,704,750	34,149 2.0%
422 Building Maintenance	487,357	348,393	835,750		819,341	16,409 2.0%
423 Snow & Ice	20,297	127,875	148,172		148,172	- 0.0%
429 Utilities (Gas, Electric, Oil)	-	1,138,000	1,138,000		1,138,714	(714) -0.1%
433 Waste Collections	16,361	50,526	66,887		64,409	2,478 3.8%
<i>sub total</i>	<u>1,811,414</u>	<u>2,116,294</u>	<u>3,927,708</u>	7.4%	<u>3,875,386</u>	<u>52,322</u> 1.4%
Public Safety						
199 Emergency Preparedness	-	-	-		5,302	(5,302) -100.0%
210 Police	2,568,603	131,508	2,700,111		2,662,204	37,907 1.4%
220 Fire	797,612	83,751	881,363		815,827	65,536 8.0%
241 Inspectors	174,344	10,469	184,813		186,635	(1,822) -1.0%
<i>sub total</i>	<u>3,540,559</u>	<u>225,728</u>	<u>3,766,286</u>	7.1%	<u>3,669,968</u>	<u>96,318</u> 2.6%
Administration & Finance						
114 Town Moderator	500	75	575		575	- 0.0%
122 Board of Selectmen	234,251	28,718	262,969		337,928	(74,959) -22.2%
T8D Human Resources	194,272	38,550	232,822		-	232,822 100.0%
131 Appropriations Committee	7,070	500	7,570		7,620	(50) -0.7%
135 Town Accountant	219,092	40,357	282,024		247,339	34,685 14.0%
141 Board of Assessors	196,817	78,850	278,167		272,567	5,600 2.1%
145 Treasurer/Clerk/Collector	364,230	48,170	412,400		405,936	6,464 1.6%
151 Legal	33,000	66,300	99,300		99,300	- 0.0%
155 Information Technology	339,583	355,418	695,001		671,255	23,746 3.5%
160 Elections & Registration	11,700	24,535	36,235		32,300	3,935 12.2%
<i>sub total</i>	<u>1,600,515</u>	<u>681,473</u>	<u>2,307,063</u>	4.4%	<u>2,074,820</u>	<u>232,243</u> 11.2%
Health & Human Services						
292 Animal Control	-	-	-		35,199	(35,199) -100.0%
430 Trash Collection	-	904,000	904,000		974,000	(70,000) -7.2%
519 Board of Health	96,866	69,260	166,126		123,604	42,522 34.4%
541 Council on Aging	265,641	20,482	286,123		287,829	(1,706) -0.6%
543 Veterans	33,327	72,080	105,407		111,307	(5,900) -5.3%
<i>sub total</i>	<u>395,834</u>	<u>1,065,822</u>	<u>1,461,656</u>	2.8%	<u>1,531,939</u>	<u>(70,283)</u> -4.6%
Library, Recreation & Culture						
610 Library	570,797	95,510	666,307		675,125	(8,818) -1.3%
630 Recreation	146,961	25,398	172,359		171,150	1,209 0.7%
693 Celebrations	-	-	-		4,300	(4,300) -100.0%
<i>sub total</i>	<u>717,758</u>	<u>120,908</u>	<u>838,666</u>	1.6%	<u>850,575</u>	<u>(11,909)</u> -1.4%
Insurance, Taxes & Reserve Fund						
132 Reserve Fund	-	225,000	225,000		200,000	25,000 12.5%
910 Payroll Tax	-	460,589	460,589		470,378	(9,789) -2.1%
912 Workers' Compensation	-	226,241	226,241		226,719	(477) -0.2%
945 Liability Insurance	-	312,100	312,100		306,201	5,899 1.9%
<i>sub total</i>	<u>-</u>	<u>1,223,930</u>	<u>1,223,930</u>	2.3%	<u>1,203,298</u>	<u>20,632</u> 1.7%
Planning, Zoning & Conservation						
175 Planning Board/Conservation/Zoning	136,026	9,780	145,806		147,446	(1,640) -1.1%
947 PVP Assessment	-	2,417	2,417		2,358	59 2.5%
<i>sub total</i>	<u>136,026</u>	<u>12,197</u>	<u>148,223</u>	0.3%	<u>149,804</u>	<u>(1,581)</u> -1.1%
GENERAL FUND	32,469,985	20,414,457	52,909,516	100.0%	52,117,766	791,750 1.5%

EXHIBIT B

Fiscal Year 2017 • Projected Sources and Uses of Funds

General Fund Sources

Prior Year Property Tax Levy 38,368,359
 Add : 2.5% Increase 959,209
 Add: Projected New Growth 300,000
 Projected Tax Levy Limit 39,627,568
 Add: Voted Debt Exclusions 818,346

Projected Maximum Allowable Property Tax Levy **40,445,914**

Chpt 70, Education Aid 10,021,654
 Lottery Aid 1,391,745
 Other State Aid 139,350

Total Projected State Aid..... **11,552,749**

State School Construction Reimbursement..... **668,807**

Motor Vehicle Excise 2,100,000
 Other Projected Revenues 967,700
 Licenses & Permits 297,700
 Bank Interest 55,000
 Total Projected Local Receipts..... **3,420,400**

Transfers Into General Fund :
 From Solid Waste Fund Reserves 123,570
 From Community Preservation Fund for P&I payments 133,955
 From Community Preservation Fund for BAN interest payments 0
 Total from Transfers..... **257,525**

From Undesignated Reserves / Free Cash
 Total Transfers..... **0**

Total General Fund Sources..... 56,345,395

General Fund Uses

FY16 Proposed General Fund Budget **52,909,516**
 (refer to detail in Exhibit A)

Proposed To Be Raised From Taxes
 Capital Projects - Article #3 1,082,223
 Stabilization Fund - Article # 4 100,000
 OPEB Trust Fund - Article # 5 75,000
 Compensated Absences Fund - Article # 13 50,000
 Prior Year Bills -
 4th of July Parade - Article #1 17,500
 Total **1,324,723**

FY16 Projected Snow and Ice Deficit -
 Real Estate Abatement Reserve 343,052
 Community Preservation Fund 247,956
 State Charges 328,503
 State Offsets 31,077
 Total Other Charges **950,588**

Total General Fund Uses..... 55,184,827

Budget Balance
 By Fund
 1,160,568

TABLE #1 2017 CAPITAL PLANNING PROJECTS (RECOMMENDED ✓ HIGHLIGHTED)

Dept	Name	Amount	Priority	Categorization	Recommended	Total
BOS/ BOH	Phase 2A Closure - Somers Road Landfill	\$89,100	1	GM	✓	
DPW-EQUIP	Toro Field Mower Model 31599	\$109,000	2	CIM/IO	✓	\$198,100
ELPS-BP	BPMS Domestic Boiler Replacement	\$26,000	3	CIM/EE	✓	\$224,100
IT	Technology Maintenance	\$329,241	4	CIM/QOL	✓	\$553,341
DPW-BM	Town Hall Sprinkler System	\$113,300	5	PS/GM/NO	✓	\$666,641
DPW-BM	Town Hall Year 2 Office Renovations/ADA Bathrooms	\$125,427	6	GM/CIM/IO/EE	✓	\$792,068
Police	Police Cruiser (BOS reduced to 1 car)	\$40,255	7	PS/CIM	✓	\$832,323
Police	Police Tasers	\$28,900	8	PS/IO/NO	✓	\$861,223
ELPS-DW	District School Bus (Accessible Bus)	\$90,000	9	IO/NO	✓	\$951,223
DPW-EQUIP	Replace F750 Dump Truck (2000) #50 with International 7400	\$189,000	10	CIM		
ELPS-MS	Mapleshade Interior/Exterior Door Replacement	\$92,500	11	PS/CIM/EE		
ELPS-MV	Mountain View Bathroom Renovation Project	\$67,000	12	IO	✓	\$1,018,223
ELPS-HS	ELHS Roof Replace Freshmen Wing (orig \$6,345,000)	\$192,000	13	CIM/EE		
DPW-EQUIP	Truck #2 Replacement w/F150 (50% w/s \$16,000)	(\$50 Highway \$16,000) 14		CIM	✓	\$1,034,223
DPW	Chestnut & Shaker Intersection - traffic control equipment replacement	\$35,000	15	PS/CIM/IO	✓	\$1,069,223
DPW-EQUIP	Admin #1 Ford Escape SUV (50% w/s) \$13,000	(\$50 Highway \$13,000) 16		CIM/NO	✓	\$1,082,223 Total FY 2017 Budget
DPW-BM	Library & Fire Energy Management System	\$50,000	17	CIM/EE		
DPW-BM	Pine Knoll - Renovate Shower Facilities	\$41,200	18	CIM/IO		
DPW-EQUIP	Replace F750 Dump Truck (2000) #70 with International 7400	\$189,000	19	CIM		
DPW-BM	Pine Knoll - Administration Building	\$82,400	20	CIM/IO		
ELPS-DW	District-Wide Project: Stadium Bleachers	\$79,580	21	NO		
ELPS-MB	Meadow Brook Parking Lot Lighting	\$67,600	22	PS/IO		
ELPS-DW	District School Buses	\$160,000	23	CIM		
ELPS-MS	Mapleshade Steam Piping and Insulation Replacement	\$580,163	24	CIM/EE		
ELPS-HS	ELHS Electrical System Upgrade	\$3,159,000	25	CIM/EE		
ELPS-MS	Mapleshade Roof Replacement	\$785,000	26	CIM/EE		
ELPS-MB	Meadow Brook Roof Replacement	\$1,733,063	27	CIM/EE		
ELPS-HS	ELHS Parking Lot and Catch Basin Renovation	\$1,235,250	28	CIM		
ELPS-MB	Meadow Brook Portable/ Trailer Modular Classroom Replacement	\$1,946,880	29	CIM/EE		
ELPS-MV	Mountain View Trailer/Portable Modular Replacement	\$1,189,760	30	CIM/EE		
WATER - SEWER FUND						
DPW-SEWER	Inflow & Infiltration/Sewer Rehabilitation	\$100,000		GM	✓	\$100,000
DPW-WATER	Fern Glen Road Water Main Replacement*	\$74,250		PS/IO/QOL	✓	
DPW-WATER	Mapleshade Ave Water Main Replacement*	\$480,000		PS/IO/QOL	✓	\$554,250

*To be bonded

Notes: _____

TABLE #2
FY 2017 – 2021 ---- 5-YEAR CAPITAL PLAN

Project Title	Dept	2017	2018	2019	2020	2021
Technology Maintenance	IT	\$329,241	\$330,000	\$330,000	\$330,000	\$330,000
Server Room AC Unit	IT					\$25,000
Cruiser Replacement	Police	\$80,510	\$80,510	\$80,510	\$80,510	\$80,510
Tasers	Police	\$28,900				
Clerk's Office Furniture	TC	\$22,000				
Recreation Department Vehicle	Rec Dept	\$30,000				
Field Lighting - Center Field (Vets, Center, Leahy)	Rec Dept		\$175,000			
Veterans Field Renovation	Rec Dept		\$40,000			
Memorial Field Renovation	Rec Dept			\$30,000		
Blackman Field Renovation	Rec Dept				\$25,000	
Ladder 1 Replacement	Fire	\$169,077	\$169,077	\$169,077	\$169,077	\$169,077
27 self-contained breathing apparatus	Fire		\$242,000			
Fire Car 2 Ford Pickup	Fire			\$45,000		
Fire Department Parking Lot	Fire				\$144,000	
MB Replace Modular Trailer Classrooms with Permanent Structure	ELPS	\$1,946,880				
MB Parking Lot Lighting	ELPS	\$67,600				
MB Interior Office Renovation	ELPS		\$218,642			
MB Exterior Renovation	ELPS		\$1,851,424			
MB Roof Replacement	ELPS	\$1,733,063				
MB Fire Suppression Sprinkler System	ELPS				\$502,133	
MB Roof Top Air Conditioner Units	ELPS					TBD
MB Replace Floor VCT Tiles - main corridor, gym, and café	ELPS					\$190,314
MS Fire Sprinkler Suppression System	ELPS				\$284,925	
MS Replacement of Steam Piping & Insulation	ELPS	\$580,163				
MS Roof Replacement (Flat Roof on main sections of the school; Café and Gym roofs new)	ELPS	\$785,000				
MS Interior/Exterior Door Replacement	ELPS	\$92,500				
MS Office Expansion Project	ELPS		\$300,340			
MS Replace Unit Ventilators	ELPS		\$216,000			
MS Install Roof Top AC Units for 24 Classrooms	ELPS				TBD	
MS Replace Basketball Hoops and back boards and asphalt	ELPS					TBD
MS Kitchen Toilets and Ansul System	ELPS				\$120,000	
MS Terrazzo Floor Repair	ELPS			TBD		
MS New Asphalt for Playground Area	ELPS					\$26,350
MV Replace Portable Modular Trailer Classroom with Permanent Structure	ELPS	\$1,189,760				
MV Class Restroom Reno - Full Renovation Project ADA Compliant \$250,845	ELPS	\$67,000				
MV Interior Office Renovation	ELPS		\$215,600			
MV Kitchen Hood & Ansul System	ELPS				\$45,292	
MV HVAC Upgrade	ELPS		\$502,012			
MV Electrical Upgrade to Campus	ELPS			\$988,664		
MV Roof Top Unit AC for Classrooms	ELPS			\$240,000	\$45,292	
MV Fire Suppression System	ELPS			\$329,686		
MV Gym Hardwood Floor Replacement	ELPS				\$150,000	
BP Carpet Replacement - Library, Computer Labs, and Chorus Room	ELPS		\$83,105			
BP Domestic Boiler Replacement	ELPS	\$26,000				
BP Removal and Replacement of Damaged VCT	ELPS		\$208,000			
Floor Tile - Throughout Bldg						
BP Replacement of Folding Doors in Cafeteria	ELPS		\$80,000			
HS Electrical Service Upgrade	ELPS	\$3,159,000				
HS Roof Replacement (Freshman Wing \$192,000)	ELPS	\$6,345,000				
HS New Master Clock System	ELPS		\$473,850			
HS Art Room Tables, Classroom Furniture, and Cafeteria Tables	ELPS		\$342,593			
HS Parking Lot and Catch Basin Renovation	ELPS	\$1,235,250				
HS Athletic Stadium Outer Fence Replacement (First Phases Completed)	ELPS					
HS Sidewalk from school to athletic stadium	ELPS			\$22,714		
HS Pool Filtration System Upgrades	ELPS				\$45,000	

TABLE #2 - FY 2017 – 2021 ---- 5-YEAR CAPITAL PLAN

Project Title	Dept	2017	2018	2019	2020	2021
HS Upgrade Building Automation System	ELPS					
DW School Buses - 2003 (1) and 2005 (1) buses 2 @ \$80,000	ELPS	\$160,000				
DW Wheel Chair Accessible Mini-Bus	ELPS	\$90,000			\$45,000	
DW Stadium Bleachers	ELPS	\$79,380			\$2,500,000	
DW Design & Build Restrooms/Storage for ELHS Stadium	ELPS		\$676,000			
Toro Mower Model 31599 (H)	DPW - Vehicles (H)	\$109,000				
Truck #2 (2002) Replacement w/F150 (H/W/S)	DPW - Vehicles (H/W/S)	\$32,000				
F750 Dump Truck #50 (2000) Replace w/Intrnl 7400 (H)	DPW - Vehicles (H)	\$179,000				
Admin #1 Ford Escape SUV (H/W/S)	DPW - Vehicles (H/W/S)	\$26,000				
F750 Dump Truck #70 (2000) Replacew/Intrnl 7400 (H)	DPW - Vehicles (H)	\$179,000				
Bobcat #53 (1990) Replacement (H)	DPW - Vehicles (H)		\$70,800			
PUTruck #59 (1999) Replace w/F350 (S)	DPW - Vehicles (S)		\$50,000			
Loader #8 (1997) John Deere Replace (H)	DPW - Vehicles (H)		\$232,000			
1 Ton F550 Dump Truck #67 (2001) Replace (H)	DPW - Vehicles (H)		\$81,421			
Admin #108 Ford Escape SUV (H)	DPW - Vehicles (H)			\$28,080		
L8000 Dump Truck #70 (1996) Replace w/ Intrnl 7400 (H)	DPW - Vehicles (H)			\$193,320		
L8000 Dump Truck #4 (1997) Replacew/Intrnl 7400 (W)	DPW - Vehicles (W)			\$193,320		
L8000 Dump Truck #9 (1997) Replace w/Intrnl 7400 (S)	DPW - Vehicles (S)				\$201,053	
1 Ton F550 Dump Truck #28 (2003) Replace (H)	DPW - Vehicles (H)				\$88,065	
1 Ton F550 Dump Truck #3 (2001) Replace (H)	DPW - Vehicles (H)				\$88,065	
L8000 Dump Truck #69 (1996) Replace w/Intrnl 7400 (H)	DPW - Vehicles (H)					\$210,246
Backhoe #31 (2006) Volvo Replace (W/S)	DPW - Vehicles (W/S)					\$133,832
Mapleshade Ave 8" Water Main (2,450ft)	DPW - Water	\$480,000				
Fern Glen Road 8" Water Main (550ft)	DPW - Water	\$74,250				
Maple Street 12" Water Main Past HS to Dwight (3,200ft)	DPW - Water		\$640,000			
Maple Street 12" Water Main Rotary to HS (3,800ft)	DPW - Water			\$760,000		
Michel Street 8" Water Main (1,000ft)	DPW - Water		\$150,000			
Avery Street 8" Water Main (850ft)	DPW - Water			\$127,500		
Fernwood Drive 8"WaterMain(3,250ft)	DPW - Water				\$487,500	
Cooley Ave 8" Water Main (400ft)	DPW - Water					\$60,000
Nelson Ave 8" Water Main (600ft)	DPW - Water					\$90,000
Inflow & Infiltration/Sewer Rehabilitation	DPW - Sewer	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Allen St. Pump Station - Replacement Generator	DPW - Sewer		\$25,000			
Somers Road Landfill Closure - Phase 2A	BOS (DPW management)	\$89,100				
Somers Road Landfill Closure - Phase 2B	BOS (DPW management)		\$94,200			
Town Hall - Fire Sprinkler System DP Water Main Tap	DPW - Bldg	\$113,300				
Town Hall - Office Renovations ADA Bathrooms/Elevator Design	DPW - Bldg	\$155,427				
Town Hall-NewADAElevator	DPW - Bldg		\$294,065			
Library & Fire - energy management system	DPW - Bldg	\$50,000				
Pine Knoll - Administration Building	DPW - Bldg	\$82,400				
Pine Knoll - renovate shower facilities	DPW - Bldg	\$41,200				
Chestnut & Shaker Intersection - traffic control equipment replacement	DPW - Other	\$35,000				
DPW - sidewalk fund	DPW - Other	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
Allen & Parker Intersection - traffic control equipment replacement	DPW - Other		\$37,500			
Town Wide CrackSealing Parking Lots	DPW - Other		\$50,000			
Police - replace parking lot fence	DPW - Other		\$36,000			
Town Hall - Trailer Mount Generator (100KW)	DPW - Bldg		\$50,000			
Police - New Generator 50KW	DPW - Bldg		\$30,000			
N. Main St & Harkness Intersection - traffic and pedestrian control equipment	DPW - Other			\$55,000		
Police - Lockup renovations	DPW - Bldg			\$538,752		
Town Hall - replace flat & pitched roofs	DPW - Bldg			\$120,000		
Heritage Park - construct 1 new soccer field	DPW - Other			\$500,000		
Mountainview School - construct 2 football & 2 baseball fields	DPW - Other				\$1,190,000	
N. Main St & Mapleshade/Westwood Intersection - traffic and pedestrian control equipment	DPW - Other				\$57,500	
N. Main St & Stop&Shop/Heritage Park Intersection - traffic and pedestrian control equipment	DPW - Other					\$60,000