

Town of East Longmeadow

Board/Committee: Town Manager Screening Committee

Day & Date: Wednesday, January 19, 2022

Time: 1:00 PM

Location: School

AGENDA

Call to order – 1:00 PM

1. Introductions – Community Paradigm and Committee
2. Discuss Committee charge and timeline
3. Review the recruitment process to date
4. Review Open Meeting Law
5. Need for confidentiality
6. Discuss interview format and questions
7. Discuss scheduling – Interviews & Recommendation
8. Executive Session

I move that we enter into executive session pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(8) to review resumes and consider or interview applicants for employment or appointment by a preliminary screening committee for selection of finalists to be presented to the Town Council for possible appointment as Town Manager. To have the discussion in an open session will be detrimental to the ability of the Town to attract qualified applicants for the position. The Committee will not return to open session except to adjourn.

Adjourn