

**East Longmeadow Council on Aging  
Tuesday, January 11, 2022 – Board Meeting Minutes**

- I. Meeting called to order at 9:04AM by Chairperson Theresa Govoni-Moylan. Members were notified the meeting was being recorded and a ZOOM meeting.
  
- II. Roll Call:  
Erin Koebler, Alicia Smith, Doreen Harrison, Joseph Barker, Julie Dunlop, Sharon Giordano, Theresa Govoni-Moylan, Pastor Timothy Sherenko, Jane Desilets and Barbara Farrell attended. Melinda Mandeville was excused.
  
- III. Approval of the December 2021 Meeting Minutes:
  - a. Minutes read, corrected and approved as corrected. Corrections were made by Erin Koebler: IV.b. twelve buckets of sand delivered to specific seniors and thirty empty buckets for January deliveries; and IV.c., Holiday Festival added. Doreen Harrison entertained a motion to accept the minutes, seconded by Pastor Timothy Sherenko. Motion carried.
  
- IV. Director's Report:
  - a. Five of eighteen staff members were absent simultaneously due to COVID. Other staff filled the void.
  - b. Twelve buckets of sand delivered to specific seniors. There are thirty empty buckets for delivery in January. The sand will be used by the resident to spread on walkways and driveways during the winter season.
  - c. One (1) grant was approved for the Holiday Festival.
  - d. Lunch has been successful as well as a birthday bash in January. The chef prepares 10% more meals to accommodate plated lunch meals and curbside meals.
  - e. Masks are mandatory when riding the vans and throughout the building.
  - f. Pitch was cancelled. Other instructors cancelled programs. An evaluation of all programs will happen the end of January 2021.
  - g. A vaccination clinic at the SC (12/21/2021) hosted 125 individuals. The next clinic will take place at the East Longmeadow Middle School.
  - h. COA Information for the 2021 East Longmeadow Annual Report submitted, along with a draft budget.
  - i. The Holiday Festival was a big success. Over 75 attended. There was a guest chef who donated all the food and did not charge the guests.
  - j. The software, My Senior Center (MSC), rolled out an updated version. A few kinks are being resolved.

- V. Program/Volunteer Coordinator Report:
- a. Due to personnel issues, AARP will not continue preparing taxes at the senior center. Those interested are directed to other senior centers.
  - b. The East Longmeadow Health Department and COA will sponsor a “Fix-it” clinic on February 24. Community businesses will assist those in need of fixing items.
  - c. Many vendors are interested in a Job Fair being held on March 24 at the SC.
  - d. A technology volunteer will offer one-on-one assistance twice a month.
- VI. Committee Reports:
- a. AAA – There is a need for volunteers.
  - b. GSSSI – Greater Springfield staff are reaching out to East Longmeadow residents to explain the services to seniors.
  - c. Emergency Planning – The Health Department is urging those who self-test for COVID with a positive result, to receive the P.C.R. test. As of the middle of December, 66% of residents vaccinated. Further testing of residents needs to be vaccinated to raise East Longmeadow’s percentage for Hampden County.
  - d. Housing Production Planning – A Housing Report is available on the Town’s website.
- VII. New Business:
- a. Volunteer Opportunities – Volunteers have stepped up to the plate offering assistance to staff members.
  - b. Meals – See IV, Director’s Report.
- VIII. Old Business:
- a. Golden Cane Award: – The program is on hold due to COVID.
- IX. Next Meeting Date:  
Next meeting will be Tuesday, February 8, 2022 at 9:00 AM. The location of the meeting will depend on the degree of COVID.
- X. Adjournment:  
Erin Koebler entertained a motion to adjourn the meeting at 9:39AM. Doreen Harrison seconded the motion. Motion carried.

Respectfully submitted by Jane Desilets  
January 11, 2022