

EAST LONGMEADOW PLANNING BOARD

Date: January 17, 2023
Time: 6:00 PM EST
Place: COA Media Room, Pleasant View Senior Center
328 North Main Street, East Longmeadow, MA 01028
And via zoom webinar



MINUTES

Chair Jonathan Torcia opened the meeting at 6:00 PM.

CALL THE ROLL

Present Jonathan Torcia, Chair (remote)
Cassandra Cerasuolo, Vice Chair
Russell Denver, Clerk
George Kingston
Absent Pete Punderson
Staff Present Bailey Mitchell, Planning & Community Development Director

APPROVAL OF MINUTES

- January 3, 2023

Motion to approve made by Clerk Russell Denver; second by Board member George Kingston and approved by roll call vote four (4)-zero (0).

SITE PLAN REVIEW WAIVERS

1. **SPRW-2023-03:** Request for Site Plan Review Waiver for Amanda’s Pet Sitting & Dog Walking, a home office at 35 Donamor Lane (Assessor’s Parcel ID 16-164-10) located in the Residence C zoning district. Applicant: Amanda Bousquet, 35 Donamor Lane, East Longmeadow, MA 01028

Applicant Amanda Bousquet (remote) was present for discussion. Ms. Bousquet stated her home office is for scheduling purposes only. Ms. Bousquet’s business consists of going to customer’s homes to walk and feed pets while they are away. There were no questions or concerns from the Board at this time.

Motion to approve made by Board member George Kingston; second by Clerk Russell Denver and approved by roll call vote four (4)-zero (0).

2. **SPRW-2023-04:** Request for Site Plan Review Waiver for Liz’s Hair Care, a hair salon booth rental at 42 Harkness Avenue (Assessor’s Parcel ID 12-3-5) located in an existing structure in the Business zoning district. Applicant: Elizabeth Porter, 63 Adrian Avenue, West Springfield, MA 01089

Applicant Elizabeth Porter was not present for discussion. Planning Director Bailey Mitchell stated this application is for a booth rental in an already approved hair salon. There were no questions or concerns from the Board at this time.

Motion to approve made by Clerk Russell Denver; second by Board member George Kingston and approved by roll call vote four (4)-zero (0).

OTHER BUSINESS

1. 2022 Annual Report

Board member George Kingston voiced support. The Board requested the Department of Planning & Community Development be included in their acknowledgments.

2. Director's Report

Planning Director Bailey Mitchell reviewed the agenda for the February 21, 2023 meeting.

ADJOURN

Motion to adjourn made by Board member George Kingston; second by Clerk Russell Denver and approved by roll call vote four (4)-zero (0) at 6:09 PM.