



**EAST LONGMEADOW PUBLIC LIBRARY**  
**BOARD OF LIBRARY TRUSTEES**  
Meeting Minutes for January 19, 2022

The East Longmeadow Board of Library Trustees held its regular monthly meeting on Wednesday, January 19, 2022 at the East Longmeadow Public Library.

Trustees present were Vice Chair Cynthia MacNaught, Secretary Christina Cooper, trustees Nancy O'Connor, Amy Johnson, and Amy Pawle, as well as the board's Student Trustee member Julia Boucher. Layla Johnston, Library Director, was also present. Don Maki, Executive Director at ELCAT for the Town of East Longmeadow, was present to video-record the meeting. Chair David Boucher was absent

**I. CALL TO ORDER**

Vice Chairperson Cynthia MacNaught called the meeting to order at 6:10 pm.

This meeting was audio and videotaped for future broadcast on ELCAT.

**II. PUBLIC COMMENTS**

None.

**III. MEETING MINUTES**

Minutes for the December 15, 2021 meeting needed approval. Christina Cooper motioned to accept the minutes with the correction, Amy Pawle seconded, and the motion passed unanimously.

**IV. DIRECTOR'S REPORT**

*Public Services:* Family Winter Reading Challenge Read for a Better World is underway. Patrons register online and participate by reading any type of material to earn the chance to win one of three \$25 gift cards sponsored by the Friends of the Library. Read for a Better World runs through January 31. We currently have 112 participants registered who are reading towards a goal of 100,000 minutes read for January.

*Town Information:* The Town of East Longmeadow reinstated the indoor mask mandate for all municipal buildings effective Monday, January 3, in response to rising coronavirus cases.

Department Heads received instructions to prepare a level service funded budget for FY23. Draft budget submissions were due to the Accounting Department on January 18. The library's total funding request is \$838,826.14 and meets our Municipal Appropriation Requirement for certification for State Aid to Public Libraries.

The Town is looking into installation of three electric charging stations for vehicles. The charging stations would be installed in the west facing parking lot near the library. More information will be provided by Bruce Fenney, Department of Public Works Superintendent.

*Massachusetts Board of Library Commissioners:* Due to the ongoing surge in coronavirus cases in Massachusetts, at their January 6, 2022 meeting, the Massachusetts Board of Library Commissioners voted to suspend the Open Hours Requirement from December 20, 2021, through the first week of March 2022. This recommendation may be extended beyond March should the COVID numbers



**X. ADJOURN**

Amy Pawle made a motion to adjourn. Amy Johnson seconded, and it passed unanimously.

The meeting adjourned at 6:30 pm.

Respectfully submitted,

Christina Cooper, Secretary

[www.eastlongmeadowlibrary.org](http://www.eastlongmeadowlibrary.org)  
60 Center Square, Suite 2  
East Longmeadow, MA 01028  
413-525-5400 ext. 1500