

BOARD OF PUBLIC WORKS MEETING HELD: January 26, 2021

LOCATION: Zoom Webinar

ATTENDANCE: W. Gelinias, P. Abair, T. O'Brien, B. Fenney, T. Christensen, J. Rintoul and B. Taddia

Absent from meeting: J. Dunn, F. Vachon and D. Keane

W. Gelinias called the meeting to order at 4:05pm pm and asked if anyone is recording the meeting other than the webinar: None other than the recorded zoom meeting.

REVIEW/APPROVE MINUTES OF 01/19/2021 MEETING: W. Gelinias entertained a motion to approve the meeting minutes dated January 19, 2020; T. O'Brien made a motion to approve the meeting minutes; P. Abair seconded the motion. The vote was taken and was unanimously affirmative.

OTHER BUSINESSES: Billings Hill Cemetery abatement for Stormwater fee.

B. Fenney: Based on Town Council's review, our Town Managers review, our current bylaws, and the credit policy we will not be abating the Stormwater bill. **J. Rintoul:** Will discuss with his board and decide how to proceed.

FY 2022 Proposed Operational Budget Review: changes discussed and agreed by the Board:

Building Maintenance 422

5307- Professional Tech Others: reduced \$10,000 (from \$83,500 to \$73,500)

5430 - Building Repairs/Supplies: reduced \$10,000 (from \$152,418 to \$142,418)

Highway 421 - No changes

Sewer 440

5241 - Repairs Vehicles: reduced \$8,000 (from \$28,000 to \$20,000)

5382 - Other Purchase Serv (SWSC): increased \$55,171 (from \$961,211 to \$1,016,382)

5530 - Sewer Supplies: reduced \$10,000 (from \$61,500 to \$51,500)

5590 - Other Supplies - Misc: reduced \$4,000 (from \$25,000 to \$21,000)

Snow & Ice 423 - No change

Waste Collection 433 - No change

Water 450

5382 - Other Purchase Serv (SWSC): increased \$57,558 (from \$1,292,045 to \$1,349,603)

5241 - Repair Vehicles: reduced \$4,000 (from \$33,000 to \$29,000)

5530 - Water Supplies: reduced \$5,000 (from \$60,000 to \$55,000)

5590 - Other Supplies - Misc: \$5,000 (from \$30,000 to \$25,000)

Utilities 429 - No change

Stormwater 490

5241 - Repair Vehicles: reduced \$2,000 (from \$12,000 to \$10,000)

5530 - Stormwater Supplies: reduced \$5,772 (from \$30,772 to \$25,000)

5307 - Professional Tech Others: reduced \$5,000 (from \$70,000 to \$65,000)

FY22 Budget Approved Final Totals:

Building: 422

Salary: \$501,799.53 (+1.58%)

Non-Salary: \$355,597.60 (-4.98%)

Total: \$857,397.13 (-1.25 %)

Sewer: 440

Salary: \$534,569.88 (+0.24%)

Non-Salary: \$1,239,060.32 (+13.53%)

Total: \$1,773,630.20 (+9.17%)

Snow & Ice: 423

Salary: \$20,297.00 (0.00%)

Non-Salary: \$127,875.00 (0.00%)

Total: \$148,172.00 (0.00%)

Highway: 421

Salary: \$1,278,818.56 (+1.25%)

Non-Salary: \$462,495.32 (-0.10%)

Total: \$1,741,313.88 (+0.90%)

Water: 450

Salary: \$589,136.81 (+1.33%)

Non-Salary: \$1,625,525.32 (+2.97%)

Total: \$2,214,662.13 (+2.53%)

Waste Collection: 433

Salary: \$19,704.00 (+2.20%)

Non Salary: \$68,100.00 (0.00%)

Total: \$87,804.00 (+0.49 %)

Stormwater: 490

Salary: \$148,807.43 (+1.77%)

Non Salary: \$128,900.00 (-7.25%)

Total: \$277,707.43 (-2.63%)

Utilities: 429

Non Salary: \$1,069,300.00 **(-0.23%)**

Total Public Works - \$8,169,986.77 (+2.49%)

Total Salaries/OPEB - \$3,093,133.21 (+1.20%)

Total Operational - \$5,076,853.56 (+3.30%)

General Fund Liabilities - \$3,903,987.01 (+0.10%)

REVIEW/APPROVE FY 2022 Proposed Operational Budget with the changes discussed in today's meeting: _____

W. Gelinas entertained a motion to approve the meeting minutes dated January 19, 2020; T. O'Brien _____ made a motion to approve the meeting minutes; P. Abair seconded the motion. The vote was taken and was unanimously affirmative.

B. Fenney will send a revised budget to the board with changes. He will also host a working session/open discussion regarding FY22 Rates and Fees based on 0% increase.

SCHEDULE NEXT MEETING: **B. Fenney** will send an email invite for the next meeting and will have it posted to the Town website.

W. Gelinas entertained a motion to adjourn the meeting at 4:43pm; T. O'Brien made a motion to adjourn the meeting; P. Abair seconded the motion, there being no further discussion; the vote was taken and was unanimously affirmative.