



TOWN OF EAST LONGMEADOW
60 CENTER SQUARE
EAST LONGMEADOW, MA 01028

TOWN COUNCIL

(413) 525-5400 ext. 1100

Michael J. Kane, President
Thomas C. O'Connor, Vice President *Kathleen G. Hill*
Donald J. Anderson *Ralph E. Page*
R. Patrick Henry, Jr. *Marilyn M. Richards*

BYLAW COMMITTEE MEETING
January 27, 2021
Via Zoom Webinar

Present: Councilor Pat Henry, Councilor Ralph Page, Deputy DPW Superintendent Tom Christensen, School Committee member Bill Fonseca, Town Clerk/Clerk of the Council Jeanne Quaglietti

Committee Chair Henry called the meeting to order at 2:30 p.m.

Motion: Mr. Fonseca made a motion to approve the January 11, 2021 minutes. Mr. Christensen seconded and all were in favor via a roll call vote.

The Committee reviewed Chair Henry's draft of a document he prepared for presentation to the Town Council at their February 9 meeting to update the Council on the Committees review of the Code's Final Draft.

Councilor Page had the following comments, and action was taken:

Under the fourth bullet point of Next Steps, he disagrees with the last sentence that the determination relating to the Charter Review Committee is to be made by the Council President. He feels the determination should be made by full Council. Mr. Fonseca agrees and has the same concern. After discussion, the Committee agreed to strike the entire fourth bullet point since this is currently being worked out by the Charter Committee and they are close to a solution.

The seventh bullet point under Next Steps states the Code will be available to load onto the website; however, it is not uploaded to the website, there will be a link on the website to the Code.

The second bullet under Still Outstanding, isn't valid right now since the Charter Review Committee is working on this. This second bullet point will be stricken from the draft.

Under the List of 24 "Significant" Bylaw Modifications, #1 is referring to the Emergency Communications Center, which is dispatch and isn't an entity any more. The Committee agreed that the wording should be changed from Emergency Communications Center to Local Emergency Planning Committee.

Also, Ms. Quaglietti had reviewed this draft and felt that the word "establishes" under #3, #5, and #6 should be changed to "adds" since we are not establishing any departments, we are adding them to be consistent with other departments included in the Code. The Committee agreed to replace the word "establishes" with "adds" or "adds and defines".

Under Increases to fines, fee, or penalties: #15, the fee amount was questioned. The Committee agreed to strike #15, since the amount should remain \$200 to be consistent with fines for bylaw violations.

Ms. Quaglietti commented that she had sent the Committee changes to General Code on January 22, so that date can be filled in (on page one, third paragraph of Status of Project).

The Committee agreed there were no other changes to Chair Henry's draft and complimented him and thanked him for doing this. Chair Henry will make the suggested changes from this meeting and distribute once more to the Committee, and will use the it as a supporting document for the Council to review prior to their meeting.

Ms. Quaglietti will look into the timing to get a question on the ballot for the June election.

There was discussion amongst the Committee members regarding the Committee's role as a "bylaw review" committee. There was agreement that the Committee would be called upon for any review of bylaws as referred to by the Council.

Motion: Councilor Page made a motion to adjourn at 3:13 p.m., seconded by Mr. Fonseca. All were in favor via roll call vote.

Respectfully submitted,

Jeanne R. Quaglietti
Town Clerk/Clerk of the Council