

EAST LONGMEADOW BOARD OF HEALTH

Monday, January 30, 2023 at 6:00pm

Location: East Longmeadow via ZOOM Webinar

Board of Health Members Present: Christine Johnston, MPH; Dr. Kathryn Jobbins, DO, MS, FACP; and Rebecca Torcia, RN, BSN

Health Department Staff Present: Tammy Spencer, Health Director; Alix Roncarati, Health Inspector; Renée Suckau, Administrative Assistant

TOPIC	DISCUSSION/ACTION TAKEN/DECISION MADE
Call to Order and Chair Announcements	Meeting called to order by Chair, Christine Johnston at 6:00pm
Motion to open the Public Hearing	Motion made to open the Public Hearing made by Dr. Kathryn Jobbins and seconded by Ms. Christine Johnston. MOTION PASSES 3-0
Presentation of Proposed 2023 East Longmeadow Health Department Fee Schedule	<p>Ms. Spencer states that a copy of the fee schedule can be found by following the link provided in The Reminder. The food service/retail food/ bakery/grocery has been combined into one food service application. Temporary Food Permits will be issued in the following time increments: 1 Day (\$50), 2-3 days (\$100), 4-14 days (\$175).</p> <p>Ms. Spencer continues to say that the disposal works construction application has been broken down into two parts: \$150 for the application, and \$200 for the plan review. The reason for this being that a plan review is not needed for every project.</p> <p>PERC test fees will be adjusted as follows: \$150 for the first two hours, and \$50 for each additional hour. This will allow payment to be collected before the test itself.</p>
Public Comment on proposed 2023 East Longmeadow Health Department Fee Schedule	No Public Comment
Vote to recommend the 2023 East Longmeadow Health Department Fee Schedule to Town Council (VOTE)	Motion to recommend the 2023 East Longmeadow Health Department Fee Schedule to the Town Council made by Ms. Rebecca Torcia and seconded by Dr. Kathryn Jobbins. MOTION PASSES 3-0
Close Public Hearing and move into Public Meeting	Motion to adjourn the public hearing and move into the public meeting made by Dr. Kathryn Jobbins and seconded by Rebecca Torcia. MOTION PASSES 3-0
Approval of minutes of previous meetings (VOTE)	<p>Ms. Johnston discusses the approval of the November 2, 2022 minutes. Ms. Torcia motions to approve the meeting minutes as written. Motion is seconded by Dr. Jobbins. MOTION PASSES 3-0</p> <p>Ms. Johnston continues and discusses the approval of the Wednesday, December 7, 2022 public hearing minutes. Ms. Spencer requests that "Elizabeth" in the minutes be changed to the full name, "Elizabeth Bone," and requests the statement "a brief discussion occurred" be updated. Dr. Kathryn Jobbins motions to approve the meeting minutes with the addition of Elizabeth Bone's last name and changing the statement to "A brief discussion occurred...". Motion is seconded by Ms. Christine Johnston. MOTION PASSES 3-0</p>
Public Comment	No Public Comment

<p>Business at Hand</p> <ol style="list-style-type: none"> 1. Opengov online permitting update 2. Public Comment Trash and Recycling Updates 3. Updates on COVID-19 and other Reportable Diseases - Including, but not limited to, latest numbers, vaccine data, and vaccine clinics 	<p>Ms. Spencer reports that OpenGov is now live for the food service and frozen dessert permitting. A link will be available to follow on the East Longmeadow town website. The information that is entered into the database will be saved and reapplied for the following renewal cycle, which will make permit renewals easy in the future.</p> <p>Ms. Spencer continues to report that, since the Board approved the regulations for Trash and Recycling, local businesses have been notified via mail with regards to the waste ban. Compliance checks will be completed in the spring.</p> <p>Ms. Spencer states that since October, we have collected 9,423lbs of food waste. Meadowbrook has temporarily hired someone to assist the children during lunchtime.</p> <p>Ms. Spencer continues to say that the possibility of adding recycling stations to the parks and athletic fields is being explored with the help of the recycling grant.</p> <p>Ms. Spencer reports that preparations are underway for the Earth Day Clean Up Event which is scheduled for April 8th. In order to streamline the process on the 8th, a kick-off event will be held in the library. This event will possibly have vendors and will display artwork pertaining to the Earth Day event.</p> <p>Ms. Spencer says that in December, there were 68 cases of flu, but in January only 12 were reported. Dr. Jobbins reports that, as opposed to last year, COVID is mainly being reported in conjunction with another illness, rather than COVID being the primary infection. Ms. Spencer reports that this is the first time since November that East Longmeadow's rates are lower than the county for COVID, with 76% of residents vaccinated. Testing kits are still available in the Health Department at no cost to the residents.</p>
<p>Other Business</p>	<p>Ms. Roncarati reports that next week the Tobacco Coalition will be meeting, and will report on the updates to the regulations.</p> <p>Ms. Spencer reports that a request was made for a full time town nurse shared between the Council on Aging and the Health Department. The request will be brought to the Town Council.</p>
<p>Next Meeting Date</p>	<p>The next meeting will be held on Wednesday, March 15, 2022 at 6:00pm</p>
<p>Call to Adjourn</p>	<p>Motion to adjourn made by Rebecca Torcia and seconded by Dr. Jobbins. Motion passed 3-0.</p>

This listing is reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Rebecca Torcia 1/30/2023
Rebecca Torcia, Secretary