

**East Longmeadow Council on Aging**  
**Tuesday, February 8, 2022 – Board Meeting Minutes**

- I. Meeting called to order at 9:01AM by Chairperson Theresa Govoni-Moylan. Members notified the ZOOM Meeting was being recorded.
- II. Roll Call:  
Erin Koebler, Alicia Smith, Doreen Harrison, Joseph Barker, Julie Dunlop, Sharon Giordano, Theresa Govoni-Moylan, Jane Desilets, Melinda Mandeville and Barbara Farrell attended. Pastor Timothy Sherenko was absent.
- III. Approval of January 11, 2022 Meeting Minutes:  
a. Minutes read, corrected and approved as corrected. Correction: Duplicate information within the Director’s Report. Melinda Mandeville entertained a motion to accept the minutes, seconded by Barbara Farrell. Motion carried.
- IV. Director’s Report:  
a. One (1) employee contacted Covid; hence, was out of the office.  
b. Wearing a mask is required at the Senior Center.  
c. The Breakfast Buffet will resume the beginning of March.  
d. An April kickoff will take place highlighting East Longmeadow as a Dementia Friendly Community. The East Longmeadow Town Council approved the designation.  
e. The second half of the budget was completed. Department Heads will meet to review all budgets.  
f. Eighteen (18) SWAP recipients were placed. Two (2) other recipients need to be placed.  
g. The National Healthy Grant was submitted.  
h. A grant was received for kitchen safety. Assistance will be given to the Food Pantry; an inspection and assessment will contribute to a smooth-running pantry.  
i. The East Longmeadow SHINE representative is virtually assisting clients two (2) days a week. The Senior Center’s Director is also assisting clients.  
j. The following partnerships with the Senior Center will take place: Springfield College will assist with exercise; Western New England University will provide marketing assistance; there will be a triad with the Fire and Police Departments; and, the Recreation Department joins the Senior Center with the Farmer’s Market.  
k. Due-diligence is taking place for the Tri-Town Trolley scheduling software. New software will save the senior center \$3,500.  
l. January statistics include:
- |                                |                     |
|--------------------------------|---------------------|
| Congregate lunch:              | 333                 |
| Unduplicated visits to the SC: | 382                 |
| Meals-on-Wheels:               | 638 meals delivered |
| Trolley rides:                 | 302 (1600 miles)    |
| Volunteer house:               | 395                 |
- V. Program/Volunteer Coordinator Report:  
a. The first Monthly Newsletter, highlighting volunteers, was published in February 2022. The newsletter spotlights volunteers and what is needed for the Senior Center volunteers. The first of every month something new will be included in the newsletter.  
b. East Village (CareOne) sponsored a cooking demonstration. Many participants attended.

- c. Chef Brad Sheppard will visit the Senior Center on March 2. He plans on making a delicious meal for the participants.
- d. March 24<sup>th</sup> is the date of the Job Fair. Up to fifteen (15) vendors will attend.
- e. Glen Meadow (Longmeadow) sponsored cupcakes for the February Birthday Bash. The birthday bash is celebrated the first Wednesday of the month.
- f. The volunteer brunch will be held on April 9<sup>th</sup>, 2022 at Nathan Bills.
- g. Trips, for the Senior Center, will be through Friendship Tours. A volunteer offered to run the program. The first trip (May 18) will be to the Aqua Turf in CT.

VI. Committee Reports:

- a. AAA – March 2022 is the 50<sup>th</sup> anniversary for GSSSI. AAA Meetings are held every other month.
- b. GSSSI – No report.
- c. Emergency Planning – Quarterly Meetings are held.
- d. Housing Production Planning – A Housing Report is available on the Town’s website. The objective is to have a “Sense of Community.”

VII. New Business:

- a. Volunteer Opportunities – Assistance from volunteers is well maintained.
- b. Meals – The new chef is easy going and many compliments received about the quality/taste of the food.
- c. Curbside meals are not a part of the Nutrition Program. Therefore, the curbside meals may end sooner vs. later.
- d. Trash – some seniors have difficulty with trash barrels and requested assistance.

VIII. Old Business:

- a. Golden Cane Award: – A message was left on the daughter of the recipient’s voicemail. The message asked if the award process should continue for her father.

IX. Next Meeting Date:

Next meeting will be Tuesday, March 8, 2022 at 9:00AM. The location of the meeting will depend on the degree of COVID.

X. Adjournment:

Doreen Harrison entertained a motion to adjourn the meeting at 9:38AM. Barbara Farrell seconded the motion. Motion carried.

Respectfully submitted by Jane Desilets – February 8, 2022