

ELHS School Building Committee
School Committee Conference Room and Zoom Meeting
February 9, 2023 – 4:00 PM

Attendees:

Stephen Chrusciel, School Building Committee Chair
Gordon Smith, Superintendent of Schools
Pamela Blair, Assistant Superintendent for Business
Frank Paige, ELHS Principal
Heather Brown, ELHS Director of Curriculum
Kathleen Hill, Town Council Member (joined at 4:10 PM)
Mary McNally, Town Manager (joined at 4:10 PM)
Elizabeth (Beth) Marsian-Boucher, School Committee Member
Bruce Fenney, Superintendent of East Longmeadow DPW
Dr. Daniela LaBarre, School Psychologist and Faculty Member
Greg Thompson, School Committee Member
Ryan Quimby, Town IT Director
Tom Christensen, Deputy Town Manager

Other Attendees:

Skanska USA Building, Inc.: Ben Murphy, Victoria Clifford
Design Team (JWA/SMMA): Helen Fantini, Dorrie Brooks

Welcome & Approval of Meeting Minutes

- Stephen Chrusciel began the meeting at 4:00 PM.
- **Stephen asked for a motion to approve the 2/2/2023 ELHSBC Meeting Minutes.**
 - **Ryan Quimby moved to approve the minutes with one amendment: the spelling of Mr. Page's last name. Elizabeth (Beth) Marsian-Boucher seconded the motion.**
 - **Gordon Smith called a roll call vote:**
 - **Stephen Chrusciel - yes**
 - **Gordon Smith - yes**
 - **Pamela Blair - yes**
 - **Frank Paige - yes**
 - **Heather Brown - yes**
 - **Kathleen Hill – absent at time of motion**
 - **Mary McNally - absent at time of motion**
 - **Elizabeth (Beth) Marsian-Boucher - yes**
 - **Bruce Fenney - yes**
 - **Dr. Daniela LaBarre - yes**
 - **Greg Thompson - yes**
 - **Ryan Quimby - yes**
 - **Tom Christensen - yes**
- **The motion passed.**

Mary McNally and Kathleen Hill joined virtually at 4:10 PM.

Communications Update

- Skanska gave an update that members of the Project Team and SBC Senior Leadership Met with a representative from the Office of Campaign and Political Finance (OCPF) to review rules and regulations for campaigning public projects.
 - o Gordon Smith noted that any flyers going out to publicize community forums can only include time, date, and place and that the public offices cannot use robo calls or other publicly funded equipment or materials to publicize community forums.
- The Committee discussed scheduling the next community forum.
 - o Steve Chrusciel asked the Project Team if it would make sense to schedule the forum after PSR feedback is received from the MSBA.
 - The design team answered that the MSBA's PSR comments most likely won't impact any of the forum presentation materials.
 - o Gordon Smith asked Mary McNally if scheduling the forum towards the end of March would give Kim Collins enough time to finalize a tax impact study that could be included in the presentation.
 - Mary McNally answered that it did seem feasible but noted that the budget is due to Town Council on April 1st, so she wouldn't recommend pushing it out much further.
 - o Greg Thompson recommended hosting at least one more forum at the Senior Center.
 - o The Committee decided on March 16th, 6 PM, at the HS Cafeteria.
 - o The Committee decided to schedule the next forum at the March 2nd SBC Meeting.
- Daniela LaBarre asked if SBC members could verbally inform community members about the forum at upcoming community events.
- Gordon confirmed that all members of the Committee can and that we will have a flyer for the forum by our March 2nd meeting.
- Greg Thompson asked if SBC members could recruit community members to start a campaign group.
- Gordon confirmed that SBC members and public appointees could, but it can't be thru a public email account or using any public resources.
 - o Skanska added that if there are any questions from committee members or school/district staff, please send them to the Skanska team to review with OCPF and Ethics Commission.
- The Committee discussed the upcoming PTO meeting schedule and noted that members of the SBC should attend and discuss the project with PTO members
 - o Skanska volunteered to put together a schedule of upcoming PTO's, Town Committee, and Town Commission meetings, where SBC members can volunteer to speak at. Victoria Clifford asked that SBC members email her with any meetings that they would like added to the schedule.

New Business

- **Tom Christensen made a motion to vote to add Kim Collins, East Longmeadow Financial Director, as a member of the School Building Committee. Ryan Quimby seconded the motion.**
 - **Gordon Smith called a roll call vote:**
 - **Stephen Chrusciel - yes**
 - **Gordon Smith - yes**
 - **Pamela Blair - yes**
 - **Frank Paige - yes**
 - **Heather Brown - yes**
 - **Kathleen Hill – yes**
 - **Mary McNally - yes**
 - **Elizabeth (Beth) Marsian-Boucher - yes**
 - **Bruce Fenney - yes**
 - **Dr. Daniela LaBarre - yes**

- Greg Thompson - yes
 - Ryan Quimby - yes
 - Tom Christensen - yes
 - The motion passed unanimously.
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- Motion to Adjourn by Ryan Quimby. Bruce Fenney seconded.
 - Gordon Smith called a roll call vote:
 - Stephen Chrusciel - yes
 - Gordon Smith - yes
 - Pamela Blair - yes
 - Frank Paige - yes
 - Heather Brown - yes
 - Kathleen Hill - yes
 - Mary McNally - yes
 - Elizabeth (Beth) Marsian-Boucher - yes
 - Bruce Fenney - yes
 - Dr. Daniela LaBarre - yes
 - Greg Thompson - yes
 - Ryan Quimby - yes
 - Tom Christensen - yes
 - The motion passed unanimously.

Adjourned at 4:35 PM.