



EAST LONGMEADOW PLANNING BOARD

Tuesday, February 16, 2021

6:00 PM Eastern Time (US and Canada)

Zoom Webinar

MINUTES

Chair Russell Denver opens the meeting at 6:00 pm and called the roll.

Present: Russell Denver, Chair
George Kingston, Vice Chair
Tyde Richards, Clerk
Jonathan Torcia
Peter Punderson

Staff Present: Bethany Yeo, Planning & Community Development Director
Rebecca Jones, Planning & Community Development Administrative Assistant

APPROVAL OF MINUTES

February 2, 2021

Motion to approve made by George Kingston; second by Jonathan Torcia and approved by roll call vote four (4)-zero (0). *Pete Punderson abstained as he was absent.*

SITE PLAN WAIVER REQUESTS

1. **SPRW 2021-5:** Request for Site Plan Review Waiver for Jelly on My Belly an ultrasound Imaging Center at 604 N Main Street (Assessor's Parcel ID 1A-94-321) in an existing structure on a .32 +/- acre site in the Business zoning district. Applicant: Tom Costas, 55 Benedict Terrace, Longmeadow, MA 01106.

Applicant Tom Costas was present for discussion. Mr. Costas stated that he is hoping to relocate from his current location at 310 North Main Street to a newly renovated space at 604 North Main Street. No further comment from the Board.

Motion to approve made by Board member Peter Punderson; second by Vice Chair George Kingston and approved by roll call vote five (5)-zero (0).

2. **SPRW 2021-6:** Request for Site Plan Review Waiver for Lauren's Professional cleaning, a home office for cleaning business at 22 Savoy Avenue (Assessor's Parcel ID 05-41-31) in an existing structure on a .23 +/- acre site in the Residential B Zoning District. Applicant: Lauren McDonough, 22 Savoy Avenue, East Longmeadow, MA 01028.

Applicant Lauren McDonough was present for discussion. She explained that she will be using this address for administrative purposes. No further comment from the Board.

Motion to approve made by Vice Chair George Kingston; second by Board member Peter Punderson and approved by roll call vote five (5)-zero (0).

OTHER BUSINESS

3. Vote on street acceptance recommendation to Town Council for Rustic Meadows Subdivision Rustic Meadows Subdivision and Rustic Meadows Lot 1 "Silver Fox Lane". Applicant: C&M Builders, LLC. 31 Hillcrest Cr, Westfield, MA 01085.

Planning Director Bethany Yeo explained that Town Council requested a vote of approval by the Planning Board and Department of Public Works before their vote.

Motion to approve made by Board member Peter Punderson; second by Vice Chair George Kingston and approved by roll call vote five (5)-zero (0).

4. Director's Report

Ms. Yeo reviewed the outcome of the Master Plan Visioning Session with the Board members. Over 60 residents were in attendance and shared positive feedback of the long-term goals and visions for the Town's future. She stated that the chat logs and other public comments will be available for those who were unable to attend. Board members expressed pleasure with both the turnout and substantive discussion that occurred during the session.

Ms. Yeo notified the Board of several filings for the March 16, 2021 meeting. Chairman Denver requested Ms. Yeo to create a fact sheet in regards to the Happy Acres subdivision filing in the hopes of addressing several questions and concerns of the interested residents. Vice Chair Kingston noted that a different subdivision layout had been filed many years ago and never followed up on but that this has been in the homeowner's intention for several years.

Chairman Denver requested that the March 2nd, 2021 meeting be cancelled should no filings be in front of the Board to which the other Board members agreed.

ADJOURN Motion to adjourn made by Vice Chair George Kingston; second by Board member Peter Punderson and approved by roll call vote five (5)-zero (0) at 6:22 pm.

Respectfully submitted.

Rebecca A. Jones,
Planning & Community Development Administrative Assistant