

**Board of Assessors Minutes**  
**Wednesday, March 22, 2023 at 4:30 p.m.**  
**Assessors Conference Room, 60 Center Square, East Longmeadow, MA**

Present: Martin Grudgen, Chairman; Marilyn Ghedini, Assessor and Diane L. Bishop, Director of Assessing

Chairman Grudgen called the meeting to order at 4:30 p.m. Chairman Grudgen stated in accordance with M.G. Laws Chapter 30A, Section 20, this meeting is being by recorded ELCAT and our office.

**Meeting Minutes:** Ms. Ghedini reviewed the minutes from February 15, 2023 and found them to be in order and moved they be accepted. Chairman Grudgen made a motion to accept. Ms. Ghedini seconded. Motion passes 2-0.

**Administrative:**

**Warrants:** The board reviewed and signed the following warrants:

- 2023 Motor Vehicle Excise Warrant Commitment 2-\$261,360.53
- 2022 Motor Vehicle Excise Warrant Commitment 8-\$27.81

**Reports:** The board reviewed and signed when necessary the following monthly reports:

- Motor Vehicle Excise Abatement Report for February (2021-2022-2023)-\$12,452.89
- FY23 Statutory Exemption Report for February-\$6,400-CPA \$64.00
- FY23 Real Estate Abatement Report for February-\$2,037.12-CPA \$19.97
- Accounting Notice for March in the amount of \$261,388.34
- LA-3 Sales Report for the month of February: Ms. Ghedini stated this is the shortest LA-3 she has ever seen. Chair Grudgen mentioned one sale he believes is not an arm's length sale.
- BP Report for the month of March: Ms. Bishop stated there no new dwellings in February with only one since the start of the new year.
- Director's Report:
  1. FY24 Income and Expense forms: Income & Expense forms were mailed to all commercial/industrial real property owners. It is extremely important to provide the best information to assist this office in determining fair & equitable assessment for all Commercial /Industrial properties. The income and expense information is related to the real estate and not the business. The forms were sent out on March 13th and are due May 15th. Failure to file this form may result in a penalty.
  2. FY24 Form of List and 3ABC Forms: March 1, 2023 was the deadline for returning the FY24 Form of Lists and 3 ABC forms. If a taxpayer is in need of an extension, please give the office a call. Chairman Grudgen mentioned the new updated PP exemption threshold to go into effect as of FY 24. Any account less than \$5,000 will be exempt from taxation.
  3. 2023 Motor Vehicle Excise Bills: MVE Commitment 2 for 2023 was received from the RMV along with Commitment 8 for 2022. It is anticipated to be mailed March 29, 2023 and due back April 28, 2023.

Chairman Grudgen made a motion to go into executive session at 4:45 p.m. to review Motor Vehicle Excise Abatement Applications, FY23 Statutory Exemption Applications and FY23 Real & Personal Abatement Applications and an ATB update only to return to open session to record

any votes and adjourn. The following roll call was taken. Ms. Ghedini, Yes; Mr. Grudgen, Yes. Motion passes 2-0

The board returned to open session at 5:45 p.m.

The following list is the votes of the Board of Assessors on all Motor Vehicle applications put before them. A motion was made by Mr. Grudgen and seconded by Ms. Ghedini. Motion passed 2-0.

YEAR	BILL #	NAME	BOA ACTION
2020	10183	NISSAN INFINITI IT	DENIED
2022	17894	ALL HOSE INC	DENIED
2022	6993	JP MORGAN CHASE BANK NA	DENIED
2022	7025	JP MORGAN CHASE BANK NA	DENIED

The following list is the votes of the Board of Assessors on all Statutory Exemptions Applications put before them. A motion was made by Chairman Grudgen and seconded by Ms. Ghedini. Motion passed 2-0.

Parcel ID #	Location	EXEMPTION	Clause	Vote /Date	BOA Action
35-26-2	249 ELM ST	EXEMPTION	37A	3/22/2023	GRANTED
28-72-7	70 WESTERNVIEW CR	EXEMPTION	22	3/22/2023	GRANTED
25-88-8	11 DAY AV	EXEMPTION	17D	3/22/2023	GRANTED
2C-18-355	15 LULL ST	EXEMPTION	41C	3/22/2023	GRANTED
92-18-10	29 PARKER ST	EXEMPTION	22	3/22/2023	GRANTED
40-15-2	8 SAINT JOSEPH DR	EXEMPTION	41C	3/22/2023	GRANTED
85-22-43	17 HOLLAND DR	EXEMPTION	41C	3/22/2023	GRANTED
17-31-8	168 MAPLE ST	EXEMPTION	41C	3/22/2023	GRANTED
49-31-58	51 EAST VILLAGE RD	EXEMPTION	22	3/22/2023	GRANTED
72-24-4	40 TANGLEWOOD DR	EXEMPTION	22	3/22/2023	GRANTED
49-70-14	24 HILLSIDE DR	EXEMPTION	41C	3/22/2023	GRANTED
12B-47-17	63 THOMPSONS AV	EXEMPTION	22E	3/22/2023	GRANTED
48-51-14	29 EAST CIRCLE DR	EXEMPTION	22	3/22/2023	GRANTED
27-115-3	52 SOMERS RD	EXEMPTION	22	3/22/2023	GRANTED
3B-100-0	44 WORTHY AV	EXEMPTION	22E	3/22/2023	GRANTED
65-34-0	29 HAMPDEN RD	EXEMPTION	41C	3/22/2023	GRANTED
12A-49-24	33 LA SALLE ST	EXEMPTION	41C	3/22/2023	GRANTED

The following list is the votes of the Board of Assessors on all on Real Estate/Personal Property abatements put before them. A motion was made by Chairman Grudgen and seconded by Ms. Ghedini. Motion passed 2-0.

Parcel ID #	Location	Abt/Exempt	Vote /Date	BOA Action
75-16-0	339 PARKER ST	ABATEMENT	3-22-23	GRANTED
94-5-8	26 SOMERSILLE RD	ABATEMENT	3-22-23	GRANTED
7-83-0	50 BENTON DR	ABATEMENT	3-22-23	GRANTED

One abatement received after the February 1<sup>st</sup> date was sent a Notice of Late Abatement as the Assessors no longer have any jurisdiction to act on it. The appellant realized they sent the wrong form in error and requested the Assessors disregard the application.

The following list is the vote of the Board of Assessors on a Chapter 61B applications received as part of FY23 Abatement application. A motion was made by Chairman Grudgen and seconded by Ms. Ghedini. Motion passed 2-0.

<b>Parcel ID #</b>	<b>Location</b>	<b>Chapter 61, 61A or 61B</b>	<b>Vote /Date</b>	<b>BOA Action</b>
75-16-0	339 PARKER ST	61B FOR FY23 & 24	3-22-23	GRANTED

Chairman Grudgen stated our next meeting is planned to be held on April 19, 2023 at 4:30 pm.

Chairman Grudgen made a motion to adjourn at 5:50 pm. Ms. Ghedini seconded. Motion passed 2-0.

Respectfully Submitted,

Marilyn Ghedini

Assessor

Documents Reviewed: Minutes; Warrants(2); MVE Abatement Report; RE Statutory Exemption Report; RE Abatement Report; Accounting Notice; LA-3 Sales Report; Building Permit Report; Director's Report; MVE & Boat Abatement applications (4); FY23 Statutory Exemptions Applications (17); FY23 RE & PP Abatement Applications (5).