



TOWN OF EAST LONGMEADOW
COMMUNITY PRESERVATION COMMITTEE
60 CENTER SQUARE
EAST LONGMEADOW, MA 01028

Chair Jonathan Torcia, Planning Board
Vice-Chair Anthony Zampiceni, At-Large Member
Lynn Booth, Housing Authority Dan Reynolds, Recreation Commission
John Makara, Historical Commission Philip Abair, Board of Public Works
Robert Dobek At-Large Member Thomas O'Brien At-Large Member
Elizabeth Stoughton Conservation Commission

East Longmeadow Community Preservation Committee Meeting
Thursday, May 4th, 2023, 6:00 PM
Senior Center Media Room, 328 North Main Street, East Longmeadow, MA 01028

Present: Chair Jonathan Torcia, Robert Dobek, Phil Abair, Lynn Booth, Elizabeth Stoughton, John Makara

Absent: Thomas O'Brien, Dan Reynolds, Anthony Zampiceni

Also Present: Olan Johnston, George Kingston, Tom Behan, Ken Hancock

CALL TO ORDER

Chair Torcia called the meeting to order at 6:02 PM

Review and Approval of Meeting

November 3rd, 2022 Meeting Minutes

A motion was made by Phil Abair and seconded by Robert Dobek to approve the November 3rd, 2022 meeting minutes as written with an amendment changing the word "tabled" which appears twice in the draft minutes to the word "postponed". The motion passed unanimously. Lynn Booth was absent for this vote.

New Business

Historical Commission Document Preservation Application

Chair Torcia opened up the discussion to George Kingston, who presented the application to the committee including the specific materials that would be purchased to properly store the documents, photos, and newspaper clippings. The Historical Commission has retained an archivist in a volunteer capacity who advised the Commission on suggestions on proper storage. If recommended and approved the Historical Commission would also require no funds toward labor, as the Commission would do all filling in a volunteer capacity. The application is just asking for funds towards materials as was explained by George Kingston. After a committee member inquiry on where the documents would be stored, George indicated that the documents would be stored within the Town Library and with proper supervision could be viewed by members of the public.

A motion was made by Phil Abair and seconded by Elizabeth Stoughton to recommend \$1,500 come out of the Historical account for the proposed application. The motion passed unanimously. Lynn Booth was absent for this vote.

First Church Window Replacement Application

Chair Torcia opened up the discussion to Olan Johnston, who presented the application to the committee and explained the windows that would be replaced and the research that went into finding a qualified company to complete the task of replacing the large windows. He further explained the background of the windows and answered some questions regarding the current condition of the windows which is inadequate. As was noted by the applicant, the church is both a national and state historic place designee.

A motion was made by Phil Abair and seconded by Elizabeth Stoughton to recommend up to \$40,000 come out of the Historical account for the proposed application. The motion passed unanimously.

Administrative Matters

CPA Coalition Dues - The Committee on an annual basis has regularly been a part of the CPA Coalition, which is an independent organization that advocates for CPA communities and offers technical guidance for consulting.

- Motion was made by Phil Abair and seconded by Elizabeth Stouhgton to approve \$1,750 out of the Administrative account for the annual dues invoice for the upcoming fiscal year. The motion passed unanimously.

Town Council Public Hearing Advertisement Payments- As required by the Town Chapter CPC applications that go before the Town Council require a public hearing which triggers an advertisement in a local publication. These payments were incurred in the two most recent applications sent to the Town Council.

- Motion was made by Elizabeth Stoughton and seconded by Lynn Booth to approve these two payments totaling \$350.00. The motion passed unanimously.

Meeting Calendar - Chair Torcia had indicated that he had moved the meeting time up to 6:00 PM instead of 6:30 PM so that going forward meetings wouldn't be too late into the evening, unless it presents any issues for committee members. The committee was also comfortable with keeping meetings on Thursdays on an as needed basis.

Old Business

2022 CPC Applications - The most recent applications that were recommended at the November CPC meeting were subsequently approved by the Town Council.

Agenda for Next Meeting - Chair Torcia indicated that the next meeting will likely be held for Thursday June 8, as long as the Senior Center media room can be booked. The meeting will likely consist of any outstanding matters and some updates on previous applications. Chair Torcia is also planning on inviting a representative of the CPA Coalition to discuss all things CPC related and any updates at the state level.

Adjourn

Motion to adjourn at 6:41 PM was made by Elizabeth Stoughton and seconded by Lynn Booth. The motion passed unanimously.