

Finance Oversight Committee Meeting May 4, 2023
Minutes

Members present: Dawn Starks, chair, Kathleen Hill, Matthew Boucher, Jim White, Jay Seyler, Ralph Page, Council President, ex-officio.

Also present, Mary McNally, Town Manager, Tom Christensen, Deputy Town Manager

The meeting was held in the Library Community Room and was called to order by Dawn at 1:32pm.

The minutes of the April 27, 2023, meeting was approved. Voting Yes were Boucher, Hill, White, Seyler, and Starks.

Police Chief Mark Williams and Lieutenant Steve Manning joined the meeting to review the proposed Police Department budget. Highlights of the presentation included the following points,

- +\$173,841 in salaries, due to 2% COLA, addition of Lieutenant position, return of 6th Sargent, and replacement patrol officer for the Sargent.
- +\$702 for Crossing Guard salaries
- +\$7341 in OT; COLA, step increases, shift coverage, and training
- +\$3,989 Stipends; holiday pay per contract, COLA, and step increases
- +\$1500 in general repairs, and +\$3456 new contract agreement with Axon (tasers)
- +\$5000 for gasoline
- +\$1000 for tires
- +\$900 uniforms; new traffic vests for Crossing Guards
- +\$2500 supplies; new lighted stop signs for Crossing Guards
- +\$1000 for ammunition
- +\$2500 travel related accounts; increased training and conferences for Lt, Detectives, and Officers
- +\$700 Dues & Memberships; annual increases and Lt. memberships for contract

Dawn reminded the Committee of the May calendar and the potential for an added meeting, if necessary. She noted that the Town Council's Public Hearing for the FY24 Budget and Capital Plan would be held on May 23, 2023, at 6:00pm. To that end, the Committee began the process of reviewing department budgets.

The Committee voted YES to recommend the approval of the budgets noted below, (motion, second),

- Town Council (Jim, Jay)
- Town Manager (Kathy, Jim)
- Accounting (Jay, Jim)
- Assessors (Jim, Kathy)
- Treasurer/Collector (Jim, Jay)
- Legal (Kathy, Jim)
- HR (Matt, Jim)
- IT (Kathy, Jay)
- Highway (Kathy Jim)
- Building Facilities (Jay, Matt)
- Snow/Ice (Kathy/Jay)

- Town & School Utilities (Kathy, Jim)
- Waste (Kathy, Matt)
- Trash (Jay, Kathy)
- Health (Jay, Jim)
- COA (Kathy, Matt)
- Veterans' Services (Jim, Jay)

Dawn stated that the May 11, 2023, meeting would be devoted to the Fire Department presentation, a discussion on the school department budget, and a review of the Capital Plan. This meeting will be extended until 3:30pm.

Dawn made a motion to adjourn (second Jim.). Voting YES to adjourn were Boucher, Hill, Starks, White, and Seyler. The meeting adjourned at 2:56pm.

Respectfully submitted,
Kathleen Hill