

THE EASTERN HAMPDEN COUNTY VETERANS' SERVICE DISTRICT MEETING
REGULAR SESSION MINUTES
Tuesday, May 10, 2022

Members Present: Chairman Richard "Rick" Green; Mary McNally

Member Absent/Excused: Michael Valanzola

Others Present: Michelle Barrett, VSO; Rodney "Rod" Kincaid, District Treasurer; Pamela Leduc, District Coordinator

Chairman Green called the meeting to order at 9:33 am.

CHAIRMAN'S ANNOUNCEMENTS

"Pursuant to Chapter 20 of the Acts of 2021, this meeting will be conducted via remote means. Members of the public who wish to access the meeting may do so by following the Zoom instructions below. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, for reasons of economic hardship and despite best efforts, we will post on the Town of East Longmeadow, Town of Hampden and Town of Wales municipal websites an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting."

NEW BUSINESS

Vote to approve the March 24, 2022 Regular Session Meeting Minutes: Action postponed.

Michelle Barrett, Veterans' Service Officer: VSO Barrett discussed the issuance of ID cards to our district veterans to be used in local businesses participating in a program to offer discounts to our veterans. The ID cards would be produced with the assistance of the Wales Fire Department with the cost limited to the supplies required to print the cards. Board members request that VSO Barrett generate a budget reflecting anticipated project costs for consideration at the next meeting. VSO Barrett's DAV Level II Annual Service Officer recertification was discussed. Ms. McNally recommended no action on the part of the district unless VSO Barrett receives a formal denial of her recertification from the DAV. Board members request that VSO Barrett submit an expenditure proposal for review and approval at each of the Board's monthly meetings, if applicable. VSO Barrett advised that she will be out of the office on Wednesday, May 11th.

Rod Kincaid, Treasurer: Mr. Kincaid submitted a warrant reflecting payroll and accounts payable expenditures as well as the district's bank balance through April 30th. Mr. Kincaid requested and VSO Barrett provided an update on the status of Chapter 115 benefit payments and the state reimbursement process. Mr. Kincaid requested that VSO Barrett submit a biweekly payroll voucher provided by Ms. Leduc. Mr. Kincaid recommended that the district postpone its meeting with Brimfield town officials until July 2022.

Review and vote to approve payroll through April 30, 2022

Motion by Ms. McNally; seconded by Chairman Green; to approve the warrant as submitted by the District Treasurer. Ms. McNally – yes; Chairman Green – yes.

Review and vote to approve accounts payable through April 30, 2022

Motion by Ms. McNally; seconded by Chairman Green; to approve the warrant as submitted by the District Treasurer. Ms. McNally – yes; Chairman Green – yes.

OTHER BUSINESS

Motion by Ms. McNally; seconded by Chairman Green; to approve the purchase of additional business cards for the VSO in an amount up to \$50.00. Ms. McNally – yes; Chairman Green – yes.

Ms. Leduc requested that VSO Barrett notify the district's member towns when she takes time off.

ADJOURNMENT

Motion by Chairman Green; seconded by Ms. McNally; to adjourn the meeting at 10:25 am. Ms. McNally – yes; Chairman Green – yes.

Respectfully submitted,

Pamela A. Leduc

District Coordinator

DRAFT