

**Board of Assessors Minutes**  
**Wednesday, June 22, 2022 at 4:30 p.m.**  
**Assessors Conference Room, 60 Center Square, East Longmeadow, MA**

**Present:** Martin Grudgen, Chairman; Marilyn Ghedini, Assessor; J. William Johnston, Clerk of the Board and Diane L. Bishop, Director of Assessing

Mr. Grudgen called the meeting to order at 4:30 p.m. Mr. Grudgen stated in accordance with M.G. Laws Chapter 30A, Section 20, this meeting is being recorded by ELCAT and our office.

**Meeting Minutes:** Mr. Johnston reviewed the minutes from the meeting held on May 25, 2022 and found them to be in order as to form and content and moved they be accepted. Mr. Grudgen made a motion to accept. Ms. Ghedini seconded. Motion passes 3-0.

**Board Reorganization:** Each year, an assessor is appointed for a 3 year term which also prompts a reorganization of the board. A motion was made and seconded to keep Martin Grudgen as Chairman and J. William Johnston as Clerk of the Board. Motion passes 3-0

**Administrative:**

**1. Warrants:**

- FY23 Preliminary Real Estate Warrant in the amount of \$21,768,009.50
- FY23 Preliminary CPA Real Estate Warrant in the amount of \$156,720.10
- FY23 Preliminary Personal Property Warrant in the amount of \$852,327.08

**2. Reports:** The board reviewed and signed when necessary the following monthly reports:

- Motor Vehicle Excise Abatement Report for May (2020, 2021 & 2022)-\$6,702.65
- Notice of Commitment Reports-June -\$22,777,056.68
- LA-3 Sales Report for the month of May-Chairman Grudgen questioned a sale which he believed to be a family sale, also stating again this month many sales are coming in the point .70 ASR range. Mr. Johnston stated the sales prices are high.
- BP Report for May: The board noted there were no new dwelling for the month of May.
- Director's Report:
- **FY23 Certified Telephone & Pipeline Valuations:** The Commissioner of Revenue released the FY23 certified Telephone & Pipeline valuations on June 15<sup>th</sup>. This year saw minimal new growth for both Telephone & Pipelines. The total new growth for the 4 personal property accounts amounted to \$47,000 in value or approximately \$1,000 in new growth dollars.
- **Building Permits:** Our Data Collector along with the Director of Assessing and Assistant Assessor have been out reviewing the open building permits for the past two weeks. This office posted on the town website information regarding these inspections along with notifying the police department. Our goal is to complete approximately 650 inspection as close to July 1<sup>st</sup> as possible. Once these inspection are completed comes the task of data entering all the new information.
- **Proposed 2022 EQV:** The Bureau of Local Assessment has completed the 2022 proposed Equalized Valuation program representing the full and fair cash value of all taxable property. Again our assessment ratio is at .98 percent with personal property at 100%. The EQV is used in the allocation of aid to public libraries, in the calculation of Chapter 70 funding (schools), and in the reimbursement rate of school construction projects. Certain Cherry sheet charges also use EQV along with calculating the community's debt limit.

Mr. Grudgen made a motion to go into executive session at 4:50 p.m. to discuss a MVE Abatement, one I & E Abatement, several ATB appeals only to return to open session to record our votes and adjourn. The following roll call was taken. Mr. Johnston, Yes; Ms. Ghedini, Yes; Mr. Grudgen, Yes. Motion passes 3-0

The board returned to open session at 5:00 p.m.

The following list is the votes of the Board of Assessors on one Motor Vehicle application put before them. A motion was made by Mr. Grudgen and seconded by Ms. Ghedini. Motion passed 3-0.

Year	Bill# or Plate	Name	BOA Action
2020	7529	Lake	Denied

The following list is the votes of the Board of Assessors on one Income & Expense abatement application put before them. A motion was made by Mr. Grudgen and seconded by Ms. Ghedini. Motion passed 3-0.

Year	Parcel	Location	BOA Action
FY 2022	18-17-0	180 Shaker Rd	Granted

The next regularly scheduled meeting of the Board of Assessors will be held on Wednesday, July 20, 2022 at 4:30 p.m.

Mr. Grudgen made a motion to adjourn. Mr. Johnston seconded. Motion passed 3-0.

Meeting adjourned at 5:00 p.m.

Respectfully Submitted,

J.W. Johnston  
 Clerk of the Board

Documents Reviewed: Minutes, Warrants (3); MVE Abatement Report; Notice to Accounting, LA-3 Sales Report; Building Permit Report; Director’s Report, MVE Abatement Application, I & E Abatement Application and ATB documents (2).