

Board of Assessors Minutes
Wednesday, July 20, 2022 at 4:30 p.m.
Assessors Conference Room, 60 Center Square, East Longmeadow, MA

Present: Martin Grudgen, Chairman; Marilyn Ghedini, Assessor; J. William Johnston, Clerk of the Board and Diane L. Bishop, Director of Assessing

Mr. Grudgen called the meeting to order at 4:30 p.m. Mr. Grudgen stated in accordance with M.G. Laws Chapter 30A, Section 20, this meeting is being recorded by ELCAT and our office.

Meeting Minutes: Mr. Johnston reviewed the minutes from the meeting held on June 22, 2022 and found them to be in order as to form and content and moved they be accepted. Mr. Grudgen made a motion to accept. Ms. Ghedini seconded. Motion passes 3-0.

Administrative:

1. Warrants:

- FY22 Supplemental Real Estate Warrant #3 in the amount of \$1,051.38
- FY22 Supplemental CPA Real Estate Warrant #3 in the amount of \$10.37
- 2022 Motor Vehicle Excise Commitment #4 in the amount of \$83,486.96

2. Reports: The board reviewed and signed when necessary the following monthly reports:

- Motor Vehicle Excise Abatement Report for June (2021 & 2022)-\$6,013.73
- FY22 I & E Abatement Report-June -\$250.00
- LA-3 Sales Report for the month of June-Chairman stated incredible sales again. The number of sales are down but the sale prices are well above assessment which is the reason our assessments will most likely be going up. Chairman Grudgen stated in speaking with an appraiser, industrial buildings are selling very well and very high.
- BP Report for June: Ms. Bishop stated again there were no new dwelling for the month of June with a year to date of new homes totalling 6 year to date.
- Director's Report:
 1. Building Permits: The building permit inspections have been completed. There are a few to revisit to verify information. We have made good progress and have entered and updated all properties that had a building permit inspection so now we can start the recertification process. I will keep you in the loop of the progress as we are moving forward!
 2. FY23 First quarter tax bills: The first quarter tax bills were mailed and all taxpayers should have received their bill by July 1, 2022. If a taxpayer has not received their tax bill, they should reach out to the Collector's office. This FY23 1st quarter bill is due on August 1, 2022.
 3. Motor Vehicle Commitment 4: Every two month this office receives a commitment from the RMV with all newly registered vehicles. There were approximately 500 new registrations which means 500 new bills to be uploaded and processed for the Collector to send the latest round of MVE tax bills. It is anticipated the issue date will be July 25th with the due date of August 24th.
 4. Annual UMASS Assessing Summer School: For the past two years the annual in person summer education program due to COVID had been canceled. The MAAO Summer School will resume August 1-5, 2022. At the present time, Melissa will be attending for the week, taking Course 200. I will be going on Tuesday, August 2nd to take the required USPAP biennial update to maintain my MAA designation.
 5. National Night Out: Again this year, the Annual National Night Out will take place on Tuesday, August 2nd from 5-8 pm at the high school. The Finance Team will have a table similar to last year's event. I am uncertain if I will be able to attend this year since I will be at UMASS for a class.

Mr. Grudgen made a motion to go into executive session at 4:45 p.m. to discuss MVE Abatements, 504 Form of Lists, an ATB update only to return to open session to record our votes if needed and adjourn. The following roll call was taken. Mr. Johnston, Yes; Ms. Ghedini, Yes; Mr. Grudgen, Yes. Motion passes 3-0

The board returned to open session at 5:35 p.m.

The next regularly scheduled meeting of the Board of Assessors will be held on Wednesday, August 24, 2022 at 4:30 p.m.

Mr. Grudgen made a motion to adjourn. Mr. Johnston seconded. Motion passed 3-0.

Meeting adjourned at 5:35 p.m.

Respectfully Submitted,

J.W. Johnston
Clerk of the Board

Documents Reviewed: Minutes, Warrants (3); MVE Abatement Report; I & E Abatement Report, LA-3 Sales Report; Building Permit Report; Director's Report, 504 Form of List (4), ASR spreadsheet and ATB documents.