



Appointed Boards, Committees & Commissions

The following is a list of the Town of East Longmeadow's appointed boards, committees and commissions with a brief description for each. All vacancies for these boards, committees and commissions are posted on the Town's website. To apply for any board, committee or commission listed, please fill out an application available on the Town's website or in the Town Manager's Office. Applications will remain on file in the Town Manager's office for one fiscal year (July 1st – June 30th).

Board of Assessors

Consists of three members appointed by the Town Manager. Appointments are staggered, three-year terms. The Board of Assessors determines the valuation for all real and personal property in the Town, approve real estate and motor vehicle abatements and calculate the tax rate based upon action by Town Council.

Board of Health

Consists of three members appointed by the Town Manager, one member must be a physician. Appointments are for staggered three-year terms. The Board has administrative, planning and policy responsibilities for the health functions of the Board of Health office which maintains records of health complaints, nuisances, unusual diseases or illnesses and deaths and issues permits and licenses and coordinates health inspections.

Board of Library Trustees

Consists of six members appointed by the Town Manager. Appointments are for staggered three-year terms. The Trustees advise and work with the Library Director on policies and sign off on annual applications for state aid for public libraries.

Board of Public Works

Consists of three members appointed by the Town Manager. Appointments are for staggered three-year terms. The Board of Public Works, as required by the Town Charter, is advisory to the Town Manager and the Public Works Superintendent. The Board is charged with recommending the Town's sewer and water rates to the Public Works Superintendent, advising the Public Works Superintendent on Chapter 90 paving plans, providing capital project recommendations to the Town Manager, recommending an annual operating budget to the Town Manager, and investigating and recommending the department fee schedule at the annual rate setting hearing.

Broadband Committee

The Broadband Committee researches and analyzes data relevant to current and future availability of access to broadband services by the Town's residents and businesses, and makes appropriate policy recommendations to the Town Manager, with respect to the Town's rights and responsibilities under federal and state telecommunications law, to advance the access, affordability and reliability of broadband service in the community.

Board of Registrars of Voters

Consists of the Town Clerk and three members appointed by the Town Manager for staggered three-year terms which run from April 1 to March 31 per MGL Chapter 51, Section 15. There shall be no more than two members of the same political party at one time.

Commission on Disability

Pursuant to MGL Chapter 40, Section 8J, the purpose of the Commission on Disability is to coordinate or carry out programs in coordination with programs of the Massachusetts Office on Disability in order to bring about full and equal participation in all aspects of life in the Town for people with disabilities. The majority of the members shall consist of people with disabilities. One of the members may be a member of the immediate family of a person with a disability. One member shall be either an elected or appointed official of the Town. Terms will be for three years.

Community Preservation Committee

Consists of nine voting members pursuant to MGL Chapter 44B and the General Bylaws (recodified) as follows: One member from the Conservation Commission, Historical Commission, Planning Board, Recreation Commission, Housing Authority, and Board of Public Works. Additionally, three at-large members are appointed by the Town Manager for staggered three-year terms. The purpose of the Committee is to study the needs, possibilities and resources of the Town regarding community preservation by consulting with existing municipal boards, to hold public information hearings on the possibilities, and to make recommendations to the Town Council for community preservation.

Conservation Commission

Consists of seven members appointed by the Town Manager. Appointments are for staggered three-year terms. The purpose of the Committee is to promote and develop the natural resources of the Town, to protect the wetlands and watershed areas of the Town, and to permit and regulate development within wetland areas.

Council on Aging

Consists of nine members appointed by the Town Manager, 6 members 60 years or older and 3 members of any age. Appointments are for staggered three-year terms. The Council on Aging recommends policies and oversees programs for the aging and identifies service needs of the elderly.

Cultural Council

Consists of 9 members appointed by the Town Manager. Appointments are for staggered three-year terms. Members are limited to two consecutive terms. The purpose of the council is to promote cultural activities in the community and to facilitate and coordinate the distribution of state arts lottery funds.

Historical Commission

Consists of not less than three, and no more than seven members appointed by the Town Manager. Appointments are for staggered three-year terms. The purpose of the Commission is to preserve and protect the Town's historical artifacts. The Commission also works to promote and develop the Town's historical assets for present and future use, and oversees the operation of the Historical Museum and the Library's History Room.

Housing Authority

The Housing Authority was established in 1959 and provides housing for low income tenants, and runs four housing programs. The mission of the Housing Authority is to provide decent, safe, affordable housing for the low income elderly, veterans, disabled and families. The Housing Authority consists of five members, one being appointed by the Governor, for staggered five-year terms. The Town Manager appoints the other four members with one being a Tenant Representative who is recommended by the Tenant Association.

Planning Board

Consists of five members appointed by the Town Manager (Ch. 41 S81A). Appointments are for staggered five-year terms. Operates under the provisions of Massachusetts General Laws Chapter 40A and Chapter 41. The purpose of the Planning Board is to guide the development of the Town in the best interest of all its residents.

Recreation Commission

Consists of five members appointed by the Town Manager. Appointments are for staggered three-year terms. The Commission provides guidance to the Recreation Director regarding programs, long range planning, the use of parks, fields and facilities, and the review of the Recreation Department's budget.

Zoning Board of Appeals

Consists of five regular members and two associates (one year terms for associate members) appointed by the Town Manager (MGL Ch. 40A S12). Appointments are for staggered three-year terms. The Board hears and decides applications for special permits and petitions for zoning variances and hears and decides appeals in accordance with State and Town zoning regulations.